

**ORGANIZATION:** Finance Committee

**MEETING**

**PUBLIC HEARING** (Please circle appropriately)

**DATE:** January 8, 2020

**TIME:** 5:00 p.m.

**LOCATION:** Howes House

**PURPOSE:** Regular Meeting

**REQUESTED BY:** Greg Orcutt, Chair

*ALL MEETING NOTICES MUST BE FILED AND TIME STAMPED IN THE TOWN CLERK'S OFFICE AND POSTED ON THE MUNICIPAL BULLETIN BOARD 48 HOURS PRIOR TO THE MEETING. (in accordance with Chapter 303 Acts of 1975)*

**AGENDA**

- I. Approval of Minutes from Previous Meeting
  - December 10, 2019
- II. Old Business
  - Administrative Assistance
- III. New Business
  - Budget Review
  - Annual Report
  - Any Topic Not Anticipated by the Chair
- IV. Committee Reports
- V. Correspondence/Scheduling
- VI. Adjourn