Town of West Tisbury

Community Preservation Committee (CPC)

Meeting Minutes – February 23, 2022, 5:30 pm

Virtual Meeting via Zoom

The meeting was called to order by Chairman Cheryl Lowe, at 5:33 pm.

Present: Bea Phear, John Rau, Ted Jochsberger, Cheryl Lowe, Jefrey DuBard, Angela Luckey

Others: Sara Fuschetto, Administrative Assistant

Old Business:

The Committee reviewed the minutes from the January 26, 2022 and February 11, 2022 meetings. Cheryl Lowe asked if the Committee had any changes or corrections to the minutes. Bea Phear had a correction to the January 26 minutes on the spelling of Michael Colaneri’s name and the apostrophe in Howes House. Ted Jochsberger asked for more detail on the DCRHA Rental Assistance Funding and the Affordable Housing Reserve, and to place the AHR discussion later in the meeting. On a motion made by Cheryl Lowe, seconded by Phear, the Committee approved the minutes as amended.

The Committee reviewed the minutes from February 11. On a motion made by John Rau, seconded by Jochsberger, the Committee approved the minutes.

New Business:

Lowe updated the Committee on warrant edit policy. Lowe explained that when the Committee had voted no on the articles, the wording had not yet been finalized within the warrants. When the warrants were submitted, the request was made that edits could still be made within the next two weeks. Not all of the warrants had been submitted at this time. Lowe stipulated that we have to be much more careful when we send in the full warrant, and what the Committee is submitting (or not submitting). The Committee can submit all of the warrants, but if a warrant needs to be removed we would need to take it off on town floor. Lowe said this has happened in the past where the warrant article to be removed comes up and the CPC requests it be withdrawn. Lowe said this can be awkward and raise questions on why are we withdrawing it. Phear thanked Lowe for going to the Select Board and resolving the issue. Lowe expressed gratitude that Kathy Lowe, Cynthia Mitchell and Kate DeVane provided support and insight during the meeting.

Lowe introduced the next agenda item for the invoice approval for the First Congregational Church of West Tisbury for $6,006.00. Phear said she was confused about the new CPC policy on approving proof of payment. Phear said she thought the Committee had decided they are reimbursing invoicing for the money already paid. This would mean the FCCWT would show the Committee some kind of document that proved that they paid the bill. Sara Fuschetto agreed this was the policy, and the invoicing was incomplete. Phear moved that the reimbursement be approved pending Fuschetto accepting the proof of payment, with Jochsberger providing a second. Lowe asked Fuschetto to confirm the proof of payment has been submitted.

Phear introduced herself to Angela Luckey. Lowe confirmed the next CPC meeting would be the last before the Town Meeting on April 12. Phear said at the next meeting, project liaisons should be assigned in case the applicants need a backup. Lowe said the applicants should be at the Town Meeting in case of questions. In the event the applicant is absent, the liaison can speak for the project. Phear said Fuschetto should send a note to each of the applicants saying they are going to be on the warrant agenda, and they should send someone to the Town Meeting to speak in case there are questions. Phear said it might be complicated because Edgartown and Oak Bluffs may have their town meeting the same day as West Tisbury. Projects like Island Autism might be spread thin, but they should send a representative either way.

With no further business, the Committee voted unanimously to adjourn at 5:40 pm.

Respectfully submitted,

Sara Fuschetto

Administrative Assistant