

Personnel Board

From: Joyce Albertine <coa-director@westtisbury-ma.gov>
Sent: Wednesday, November 24, 2021 1:13 PM
To: Maria McFarland
Cc: Jennifer Rand
Subject: Counsel on Aging Staff Update

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Joyce Albertine, LSWA
Director
UP-Island Council on Aging
508-693-2896

Good morning Maria

This is to update you on the Counsel on Aging staffing. Outreach Coordinator Bethany Hammond will assume the temporary position of Assistant Director on December 6, 2021.
Emergency Hire Jennie Gadowski will temporarily assume the position of Outreach Coordinator on December 6, 2021 through January 19, 2022.

Respectfully,

Joyce



TOWN OF WEST TISBURY
PERSONNEL BOARD

P.O. BOX 278
WEST TISBURY, MA 02575
508-696-6404
personnel@town.west-tisbury.ma.us

EMERGENCY EMPLOYMENT NOTICE

DEPARTMENT: Council on Aging

DATE: NOVEMBER 2021

To the Personnel Board:

I hereby report the EMERGENCY employment of

Jennie Malowski

Address: P.O. Box 609 West Tisbury, MA 02575

Position: Outreach Coordinator

Social Security No. 066 42 1314 Date of Birth: 04/02/1956

Grade 4 Step 1

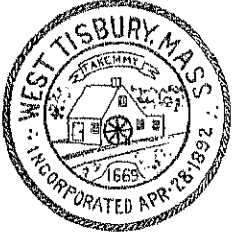
(The employee will be paid at the same grade, but not necessarily the same step, as the employee being replaced.)

Start Date: December 6, 2021 End Date (Not to exceed 45 days) January 19, 2022

Every emergency appointment may only be for forty-five (45) days. If it becomes clear that the position will continue to be open, the Department Head must advertise the position as a temporary position in accordance with the procedures set forth in the Personnel Bylaw and hiring handbook.

Jayce Albertine
Department Head Signature

Personnel Board Signature



Town of West Tisbury Police Department

on
The Island of Martha's Vineyard
West Tisbury, Massachusetts 02575
508-693-0020

Matthew L. Mincone
Chief of Police

12/6/21

To: West Tisbury Personnel Board

From: Matthew L. Mincone, Chief of Police

Re: Vacation Hold Over/Sgt. Garrison Vieira

Date: 11/14/2021

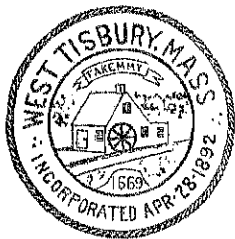
Dear Board Members,

Per By-Law 11-3 (Vacation Time) I'm authorizing Philip Hollinger, member of the Police Department, to hold over 10 hours of accrued vacation time.

His Anniversary Date is- 11/14/2021

Sincerely,

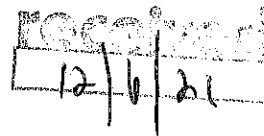
Matthew L. Mincone
Chief of Police



Matthew L. Mincone
Chief of Police

Town of West Tisbury Police Department

on
The Island of Martha's Vineyard
West Tisbury, Massachusetts 02575
508-693-0020



To: West Tisbury Personnel Board

From: Matthew L. Mincone, Chief of Police

Re: Vacation Hold Over/Sgt. Garrison Vieira

Date: 11/12/2021

Dear Board Members,

Per By-Law 11-3 (Vacation Time) I'm authorizing Garrison Vieira, member of the Police Department, to hold over 56 hours of accrued vacation time.

His Anniversary Date is- 11/12/2021

Sincerely,

Matthew L. Mincone
Chief of Police