

Personnel Board

From: Omar Johnson <boh@westtisbury-ma.gov>
Sent: Thursday, April 14, 2022 12:04 PM
To: Personnel Board (personnel@westtisbury-ma.gov)
Subject: RE: Carried Over vacation Buyout Request

Maria,

I am writing to ask permission from the Personnel Board to allow me to have some vacation time paid out to me, even though I have not yet been working for the Town for ten years.

Applicable Section from the by-law:

12-7. Working on Vacation. With the approval of the Department Head, an employee, in continuous service of at least 10 (ten) years, may elect to work up to half of earned vacation time from the current year at regular compensation, in addition to paid vacation. Exceptions may be granted by the Personnel Board.

Here are the critical facts:

- My current year vacation allotment is 108.6 hours (accrued last year and made available to me as of 8/15/2021)
- One-half of that is 54.3 hours, and is the amount of my request for permission to 'work on vacation'
- Because I have only 5 ½ years' tenure, I would need to have an exception granted by the Personnel Board – I know they have done this in the past for several others employees, even before COVID, so there is strong precedent for this
- The Board of Health has already given me their approval

Even with the granting of this request, and taking into account the vacation time I just took last week, I will still have to take at least 2½ more vacation days to avoid forfeiting a little time in August when I come around to my next anniversary. Unless I do take more than that between now and August 15th, I will still have an entire (allowed) year to carry over when I accrue my new years' time on 8/15/2022.

Omar Johnson
Health Agent
West Tisbury Board of Health
(508) 696-0105



Town of West Tisbury

BOARD OF HEALTH

P. O. Box 278

West Tisbury, Massachusetts 02575

Telephone 508-696-0105

Email: boh@westtisbury-ma.gov

Date: 3/24/2022

To: The West Tisbury Board of health Members

From: Omar Johnson

RE: Buy-Out of Vacation Hours

Health Agent Johnson having committed his time and efforts over the course of the pandemic to his duties as an Agent of the Board of Health, kindly request the approval of the Board to request a buy-out of unused vacation time. If granted approval the personnel Board will make the final determination in regards to granting the request.

Tim Barnett (Chair): _____ Date _____

Erik Lowe:  _____ Date 3/24/22

Jessica Miller:  _____ Date 3/24/22