

RECEIVED  
Aug 25 2022  
Date: \_\_\_\_\_  
By: [Signature]

Received by the Town Clerk:

Application complete \_\_\_\_\_

Signed: \_\_\_\_\_

Application incomplete \_\_\_\_\_

APPLICATION COVER PAGE

Date: \_\_\_\_\_ Date Received by ZBA: \_\_\_\_\_

Name of Applicant and Mailing Address: Leah Houghton

PO Box 982 West Tisbury, MA 02575

Email Address: lhoughton@whoi.edu Telephone Number: 508-560-0762

Name of Owner and Mailing Address (If not Applicant): \_\_\_\_\_

Map and Lot #: M16 L 247

Street Address of Subject Property: 20 Hopps Farm Road

Applicant is: Owner (Owner, Tenant, Purchaser, Other)

Nature of Application (Special Permit, Appeal, Variance): Special Permit

Applicable Section of Zoning Bylaw: Accessory Apartment Section 4.4-3 (A) Zoning Bylaw

Date of Denial by Building Inspector, Zoning Inspector, or Planning Board (If Applicable): 8/22/2022

Plot Plan: Must provide a plan by a registered surveyor showing the total property with the existing buildings, including the proposed project, all setback distances to be provided.

Plans: 2 sets of scaled drawings of floor plans that show total sq. ft. per floor (measured from exterior of wall), at least 2 elevations with one showing proposed height to ridge. If the project is an addition to existing structure please clearly identify proposed work.

Description of proposed project: Please attach a detailed narrative.

I have read the overview of the ZBA process attached to this application and completed all sections of the application cover page and therefore request a hearing before the West Tisbury Zoning Board of Appeals with reference to the above noted application.

Signed: Leah A. Houghton

Title(s): \_\_\_\_\_

Application fee of \$200.00 is required. Date Paid: \_\_\_\_\_

received  
8/25/2022  
CK#192

**Narrative for special building permit.**

When my husband, Jim Novack, and I went before the board several years ago to present our plans for our garage construction, we asked that we have the option to build an apartment on the upper level. That permission was granted with the provision that, if rented, it be an affordable housing unit. We originally expected that it would become a care-giver apartment for my husband and me as time went by.

Unfortunately, my husband has passed, leaving me with a house that has more space than I need. My intention, therefore, is to build a one-bedroom, one-bathroom apartment above the garage for my living space.