

TOWN OF WEST TISBURY

Department: ZBA  
Employee: Pamela Thors

Pay Period Ending: 12-Feb 2021

Date-FY21	Hours Worked			Leave Hours Taken			Special
	Regular	Overtime	Other	Personal	Sick	Vacation	
2/1/21	3.50					3.50	
2/2/21	3.50					3.50	
2/3/21	7.00						
2/4/21	7.00						
2/5/21	7.00						
2/6/21							
2/7/21							
2/8/21					7.00		
2/9/21	7.00						
2/10/21	7.00						
2/11/21	7.00						
2/12/21	7.00						

Total: 56.00 0.00 0.00 0.00 0.00 7.00 7.00 0.00 0.00

Pay Rate: 37.45 \$37.45 37.45 \$37.45 37.45 \$37.45 37.45 \$37.45 37.45

Pay/Type: 2097.20 \$0.00 \$0.00 0.00 0.00 262.15 262.15 \$0.00 \$0.00

**Gross Pay for Period: \$2,621.50 (v types combined)**

Department Head or Board Approval: \_\_\_\_\_

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Martha's Vineyard Times  
 PO Box 518 / 30 Beach Road,  
 Vineyard Haven  
 MA 02568

Tel : (508) 693 6100  
 Email:adsales@mvtimes.com

**Advertising Statement**

**West Tisbury ZBA**  
 P.O. Box 278  
 West Tisbury, MA  
 02575

Cust# : 2254  
 Tel # : (508) 696-0100  
**Statement Date** : 01/31/21  
**Salesperson** : Default Salesperson

**Detailed Statement of transactions between 01/01/21 to 01/31/21**

Date	Description	Charge	Amount	Balance
	<b>Balance forward as of 12/31/20</b>			<b>1,078.20</b>
01/14/21	Invoice #: 4785 Advertising WEST TISBURY ZONING BOARD OF APPEALS NO...			
	MVTimes Web Classified, 13 ins., 01/12/21...	0.00		
	MVTimes, 2 ins., 01/14/21 - 01/21/21	86.40		
	Total for Ad	86.40		
	Total for invoice	86.40	86.40	1,164.60
01/28/21	Invoice #: 4955 Advertising WEST TISBURY ZONING BOARD OF APPEALS NO...			
	MVTimes Web Classified, 13 ins., 01/26/21...	0.00		
	MVTimes, 2 ins., 01/28/21 - 02/04/21	110.70		
	Total for Ad	110.70		
	WEST TISBURY ZONING BOARD OF APPEALS NO...			
	MVTimes Web Classified, 13 ins., 01/26/21...	0.00		
	MVTimes, 2 ins., 01/28/21 - 02/04/21	107.10		
	Total for Ad	107.10		
	Total for invoice	217.80	217.80	1,382.40
			<b>Balance Due</b>	<b>1,382.40</b>

**Summary**

Balance forward	1,078.20
Total Charges	304.20
Total Credits	0.00

Current	32+ days	63+ days	93+ days	124+ days	Balance Due
304.20	409.50	668.70	0.00	0.00	<b>1,382.40</b>

REYNOLDS, RAPPAPORT, KAPLAN & HACKNEY, LLC

COUNSELORS AT LAW

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TEL (508) 627-3711  
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KATHRYN R. HAM  
CYNTHIA G. WANSIEWICZ

ISABELLE LEW

January 31, 2021

Town of West Tisbury - Selectmen  
P.O. Box 278  
West Tisbury, Massachusetts 02575

Client/Matter #: 14801-001  
Inv #: 66171

Attention: Jennifer Rand

RE: General

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER/ PARALEGAL
Jan-04-21	Exchange of e-mails with Jen Rand; telephone calls with Jen re: ability to continue Town Meeting from the date set forth in the By-law and procedure to be followed; review of recent COVID-related statutes re: same and follow-up.	0.70	171.50	RHR
	Re: Building Inspector - Coordinate finalizing 229 Pond Road letter.	0.20	49.00	MAG
	Re: ZBA/Larkosh - Prepare draft interrogatory answers.	1.40	343.00	MAG
	Re: Annual Town Meeting - Review e-mail correspondence; research re: scheduling Annual Town Meeting and e-mail to Ron Rappaport summarizing the same.	0.60	147.00	IL
	Re: Old Courthouse Road - Attention to e-mails re: coordinating notarization on Lease and Notice of Lease.	0.20	49.00	IL
Jan-05-21	Re: Town Elections - E-mail from Tara Whiting re: whether there is a legal basis for continuing the Town election beyond the date contained in Town By-law; research re: various acts and special acts of the legislature re: same; follow-up e-mails and telephone calls with Jen Rand and Tara (reaching a conclusion that there is no statutory authority to continue the date of election).	0.90	220.50	RHR
	Re: ZBA/Larkosh - Telephone call from Board	0.70	171.50	MAG

Administrator re: discovery process; follow-up on coordinating completion of discovery responses.

	Re: Town Elections - Research re: postponing town elections; e-mail to Ron Rappaport re: same.	1.25	306.25	IL
Jan-06-21	Re: ZBA/Larkosh - Coordinate final discovery and motion to dismiss package and service on opposing counsel.	0.40	98.00	MAG
Jan-11-21	Re: ZBA/Larkosh - Follow-up with opposing counsel re: 9C conference.	0.10	24.50	MAG
Jan-14-21	Re: Agricultural Society - Review list sent by the Ag Society re: proposed events in 2021; exchange of e-mails with Jen Rand re: same.	0.30	73.50	RHR
Jan-21-21	Re: Annual Town Meeting - Review e-mails from Jen Rand; telephone call with Jen re: "consent agenda."	0.10	24.50	RHR
	Totals	6.85	<u>\$1,678.25</u>	

**DISBURSEMENTS**

ZBA- \$637.00

Postage	1.80
Totals	\$1.80

**Total Fee & Disbursements** \$1,680.05

**Balance Now Due** \$1,680.05