

WEST TISBURY PERSONNEL BOARD  
MINUTES  
April 10, 2017

**PRESENT:** Jerry Gallagher, Matthew Gebo, Norm Perry, Ben Retmier, and Kenneth Vincent

**STAFF:** Maria McFarland

The meeting was called to order at 5:12 PM.

**Minutes:** The minutes of the March 13 meeting were approved as revised.

**Performance Evaluations:** The performance evaluation for Tammis Sprague, Data Collector was approved. All in favor.

The performance evaluation for Jennifer Rand, Town Administrator was approved with a one-step increase. All in favor.

**Old Business:**

**Administrative**

The following paperwork was signed:

Library/ Job Certification forms for new hires.

The following paperwork is noted for the record:  
Vacation Carry over letters

There being no new business to discuss, the meeting adjourned at 5:25 PM

Respectfully Submitted,

Maria McFarland  
Board Administrator  
APPROVED