

WEST TISBURY PERSONNEL BOARD  
MINUTES  
July 10, 2017

**PRESENT:** Jerry Gallagher, Matthew Gebo, Norm Perry, Ben Retmier, and Kenneth Vincent

**STAFF:** Maria McFarland

**Also present for all or part of the meeting:** Leon Brathwaite and Skip Manter

The meeting was called to order at 5:10 PM.

**Minutes:** The minutes of the June 12 meeting were approved. Norm abstained.

**Performance Evaluations:** The following performance evaluations were approved with step increases as appropriate. All in favor. Matt abstained.

Leo DeOliveira (Police)  
Caroline Drogin (Library)  
Daniel Durawa (Police)  
Matthew Mincone (Police)  
Jesse Oliver (Highway)  
Rachel Rooney (Library)  
Pam Thors (CPC)

**Administrative**

**New member interview:** The board met with Leon Braithwaite. Leon is interested in sitting on the board to replace Jerry.

Leon has a wealth of human resources experience dating back to the 1970's. He has been involved in compensation and classification studies. He is currently a County Commissioner and does consulting work for the City of Newton.

The members had a brief conversation with Leon and thanked him for coming in to meet with the board.

A motion was made and seconded to recommend Dianne Powers to the Board of Selectmen for appointment to the board to fill the vacancy to be left by Jerry Gallagher. . The vote on the motion was 2 -3. Motion failed.

A motion was made and seconded to recommend Leon Brathwaite to the Board of Selectmen for appointment to the board to fill the vacancy to be left by Jerry Gallagher. The vote on the motion was unanimous in favor.

The following paperwork was signed:

- Library/ Job Certification Forms Library Pages (4)

The following paperwork is noted for the record:

Correspondence:

In:

- Letter from Library dated June 13, 2017 regarding successful completion of the probationary period for Olivia Larson, Program Coordinator
- Letter from BOS to ACO dated May 4, 2017 regarding On Call Responsibilities
- Approval of vacation carry-over for Jessie Oliver
- Approval of vacation carry-over for Beth Kramer
- Letter of resignation from Dwight Kaeka

There being no new business to discuss, the meeting adjourned at 5:30 PM

Respectfully Submitted,

Maria McFarland  
Board Administrator  
APPROVED