

WEST TISBURY PERSONNEL BOARD
MINUTES OF MEETING
March 14, 2016

Present: Jerry Gallagher Matt Gebo, Norm Perry, Brian Smith and Kenneth Vincent
Staff: Maria McFarland

The meeting was called to order at 5:15 PM.

Minutes: The February 8 meeting was canceled due to inclement weather. The minutes of the January 11 meeting were approved. Ken abstained.

Performance Reviews: A motion was made and seconded to approve the performance evaluation for Maria McFarland (Personnel). All in favor.

Old Business:

Opinion letter from Town Counsel: At the January 11 meeting the board was asked by the Town Administrator if they felt there is a conflict of interest for employees who are also elected or appointed members of a town board/committee to write performance evaluations for their peers. The board felt this was a question to be answered by town counsel. With approval from the Board of Selectmen, Town Counsel reviewed this question. Attorney Rappaport's response dated February 23, 2016 is attached to these minutes.

A motion was made and seconded to accept the opinion of town counsel but to take no further action on this matter. All in favor.

Administrative:

Members: A motion was made and seconded to accept the resignation of Jerry as Chair and the appointment of Ken to fill this position. All in favor.

Brian and Norm both express interest in staying on the board even though they have both moved out of town. The Selectmen had one response to their posting for volunteers from Ben Retmier. Jerry said he knows someone who might be interested. Maria will invite Mr. Retmier to meet with the board on April 4 if he is still interested in the position.

The following documents were noted for the record:

Approval of vacation carryover: Town Administrator and Police Department.

There being no new business, the meeting adjourned at 6:00 PM.
Respectfully submitted

Maria McFarland
Board Administrator
APPROVED