

December 12, 2017 WEST TISBURY LIBRARY BOARD OF TRUSTEES MEETING
Community Room, West Tisbury Library.

Present: Caroline Flanders, Wayne Smith, Wendy Nierenberg, Rob Hauck
Director Beth Kramer
Meeting was called to order at 6:45 PM

Minutes

The revised minutes of the Board's November 14, 2017 meeting were reviewed at 6:50 on December 12, 2017 and approved with Wayne Smith abstaining.

Director's Report (see attached)

- the library will host its annual Holiday Party, December 18, 4:30 -6:30 pm
- several successful grant applications were awarded to the library.
- the director met with the Friends and Foundation to discuss the proposed library budget. The two organizations have verbally committed themselves to \$30,000 contribution each for the coming fiscal year.
- Substantial progress has been made on the bump-out, and steps have been taken to lower the humidity in Storage area C.

Budget

- the proposed budget includes a 2% adjustment for personnel; in all but a few cases, level funding is proposed; the few areas that are increased have been increased to reflect the actual level of annual spending.
- The proposed budget was approved unanimously

Policy Review Committee

- Consideration of the policies regarding Fees for Service and Inclement Weather/Emergency Closing was postponed to allow the policy review subcommittee and opportunity to re-examine the guidelines.

Library Trustees Joint Meeting

- the board members concurred that the opportunity to meet with the trustees of the Vineyard's other libraries was a valuable experience.
- the board members expressed a wish that future meetings allow for informal discussions of challenges and solutions each library has had to address so that trustees could learn best practices from each other.

Substitute Library Circulations Assistant

- The WT Personnel Board has agreed to add the request for the creation of a substitute circulation assistant to the town's April Warrant.

Tree Replacement Plan

- The WT Selectmen have reconfirmed their commitment to the existing plan of tree removal and replanting to be carried with the support of Polly Hill Arboretum and the Edey Foundation.

Library Closing

- The Board approved the closing of the library on the morning of January 9, 2018, to allow for the second half of the staff technology training.

Next Meeting

- January 9, 2018, 6:30, West Tisbury Library

Adjournment

- adjourned 7:35 pm
- **Board members expressed their best wishes and appreciation for Beth Kramer's tenth anniversary of her distinguished tenure as library director.**

Submitted by Rob Hauck