

MEETING MINUTES

West Tisbury Library Board of Trustees

Tuesday, December 13 2016

at the West Tisbury Library Community Room

In Attendance:

Trustees: Wendy Nierenberg, Linda Hearn, Wayne Smith, Amy Hoff, Caroline Flanders

Director: Beth Kramer

Art Committee Chair: Rob Hauck

Caroline Flanders called the meeting to order at 6:36 pm.

Minutes:

Minutes were not available for approval at time of meeting.

Old Business (Art Committee Report):

Rob Hauck, chair of the art committee spoke to the board of trustees, he is speaking on behalf of the art committee and the artist community. Rob shared the high demand for art shows through 2018. He is very pleased with the library's work promoting the artist, but proposes that the library allow artists to print prices on labels as well as provide a price list. The board of Trustees accepted Rob's proposal. Caroline Flanders proposes that the art committee updates their procedures reflecting Rob's request and present the modified art committee proposal at the January 2017 meeting for approval.

Directors Report:

In November 2016, the library had 9,338 patrons in November, 243 programs and events, 1392 attendees. Over 1300 people of all ages attended events and meetings, and utilized the conference rooms in November.

WTFPL awarded \$9586.92 in state aid (\$100 less than last year).

MBLC awards are a combination of several payments: *Library Incentive Grant (LIG)* - disbursed to all certified municipalities based on population. Encourages municipalities to support and improve public library service. *Municipal Equalization Grant (MEG)* -

disbursed to all certified municipalities using a calculation based on the state lottery formula.

Compensates for disparities among municipal funding capacities.

Nonresident Circulation Offset (NRC) - disbursed to offset additional costs to municipalities whose libraries circulate materials to patrons from other certified Massachusetts municipalities.

Staff Changes: Beth shared the staff changes for the new year. Seven people have responded so far to ad for Programming Coordinator position. Interviews will begin next week. Ann's last day will be December 31 – she will continue to work P/T to assist new person. Ann has been meeting with staff to share information.

Workshops/Meeting: Laura Hearn attended Grant Writing workshop led by MLS and will attend YA Librarians meeting this Friday. Nelia and Laura H attended MVLA Children's Librarian meeting last week to discuss upcoming programs – decision was made to make Summer Reading Kickoff free for attendees (MVLA dues will fund this event). CLAMS – continuing with strategic plan – survey analysis; goal setting. Senior Health Literacy Grant – met with Howes House Conversation Group and staff at UPCOA. Continue to meet weekly with Grant working group. Meetings with Foundation Donor's Committee – strong financial position going into next year. Foundation donated \$28k last week to fund library's requests for this year (primarily technology and programming support). Friends are in process of sending out their annual appeal.

Beth invited Board of Trustees to attend the Holiday Party – December 19 from 4:30 – 6:30 please come and bring something to share. The Foundation holding an auction - the drawings will be at the party.

Beth presented the building updates. She met with Tommy Colligan about electrical findings that Louis de Geofroy found in his assessment of the building – Tommy corrected most issues. Generator company will be on island next Monday to assess materials list, etc. Columns will be installed in lower level to correct for vibration in steel beam.

New Business

Beth opened discussion about Board of Trustee position openings. Beth will also keep the Board of Trustees posted on Trustee Trainings offered by the MBLC.

Beth requests Approval of the FY18 Action Plan. Linda made a motion to approve and Wendy seconded. The Trustees approved unanimously.

Beth requests Approval of the FY18 Budget Draft. Linda made a motion to approve and Wendy seconded. The Trustees approved unanimously.

With no public present, the meeting adjourned at 7:40

Respectfully submitted,
Amy Hoff