

April 24, 2018  
WEST TISBURY LIBRARY BOARD OF TRUSTEES MEETING  
Community Room, West Tisbury Library.

Present: Caroline Flanders, Wayne Smith, Wendy Nierenberg, Rob Hauck, Frances Finnigan  
Director Beth Kramer

Meeting was called to order at 5:00 PM

### **Minutes**

The revised minutes of the Board's March 27, 2018 meeting were reviewed and approved.

### **Membership**

Frances Finnegan was welcomed to the Board following the town election. Caroline Flanders and Rob Hauck were welcomed back to the Board following their re-election, and elections, respectively.

Caroline Flanders was unanimously re-elected chair of the Board; Wayne Smith as Treasurer, and Wendy Nierenberg as Vice-chair.

### **Director's Report** (see attached for details)

- Matthew Barton, Marlan Segelman, and Jane Katch have joined the library staff as circulation assistants.
- Throughout the month of March, 1,333 people attended events, and 467 people attended meetings in the library's conference rooms.
- The Massachusetts Library Board of Commissioners will meet at the WT library on May 3, WT Library Board members were encouraged to attend.

### **Old Business**

- Due to a scheduling mix-up regarding the planned tree removal and replacement. The work was not carried out on Monday, April 16, as planned. The date for the work has yet to be reset.
- The Massachusetts Library Board of Commissioners will meet at the WT library on May 3, WT Library Board members Flanders, Nierenberg, Hauck, and Smith agreed to attend all or part of the session.
- The Board addressed an anonymous letter from a staff member(s) regarding staff safety and acceptable conduct of patrons. The Boards members agreed to prepare a letter for the entire staff expressing its unconditional support for the director's efforts to create and a preserve a secure environment for patrons and staff; to remind staff of the established complaint procedures; and to point out

that the Board cannot effectively discharge its oversight responsibilities when dealing with anonymous complaints or correspondence from either staff or patrons.

### **Policy Review Committee**

- Revisions proposed by the Policy Review Committee (Nierenberg, Hauck, and Kramer) to the policies Personnel Policy were unanimously approved.

### **Correspondence**

- A letter from Michael Cutler suggested that the Library statement in the Annual Town Report insufficiently praised the director and staff for their efforts. The Board agreed to respond to Mr. Cutler's letter to express their regret that the esteem with which they hold the director and staff didn't come through as clearly as they had wished.

### **Next Meeting**

- May 8, 2018, 6:30, West Tisbury Library

### **Adjournment**

- adjourned 6:07 pm

Submitted by Rob Hauck

**Approved 6:07 pm May 8, 2018**