

West Tisbury Public Library Board of Trustees Minutes (9/11/18)

Date: Tuesday, September 11, 2018

Location: West Tisbury Library

Attendees:

Trustees: Caroline Flanders (Chair), Wendy Nierenberg (Vice-Chair), Fran Finnigan, Rob Hauck, Wayne Smith, Elaine Barnett

Public: Dan Waters

Caroline Flanders called the meeting to order at 6:30.

Minutes:

The amended corrected minutes of 8/28/18, were approved at 6:34, Elaine Barnett abstaining.

Director's Report: (See Attached)

- Cheryl Bryan spent the day interviewing the staff as part of the User Experience project.
- The library received a \$7500 grant in support STEM programming for children. The grant will begin in October

Old Business:

- The Library Trustees will present its proposed draft of an internal grievance procedure to the Personnel Board at its October 22 meeting (5:00 pm at the Town Hall). The Library Board will review its presentation and its meeting on Tuesday, October 16, at 6:30.
- Estimates for the final phase of the landscaping project were considerably higher than anticipated. Dan Waters will prepare a grant application to the Community Preservation Committee (CPC), aided by Wayne Smith. The application will be in the range of \$45-50,000. The deadline for the letter of intent is September 28.

New Business:

- The Chair, Caroline Flanders, and Vice-chair of the Board, Wendy Nierenberg, will begin the annual review of the Library Director. As in the past, the 16 staff members will be asked to complete a survey. Individual staff members may request face- to-face interviews to supplement their survey responses. The surveying will be completed by October. Fran Finnigan will assist.

- The Director reported her intention to request pay upgrades for two positions, Circulation Assistant and IT/Reference Librarian, which are currently below what the other island libraries offer.

Correspondence:

- There was no correspondence from the public

Adjournment: 7:07 pm.

Next Meeting: Tuesday, October 16, 2018, at 6:30 pm

Submitted by: Rob Hauck, September 29, 2018

MINUTES APPROVED 6:35 PM – October 16, 2018