

Highway Building Committee Meeting Minutes-Approved

July 15, 2016. Meeting started at 8:30am.

Attendance: Chf. Dan Rossi, Chf. Manny Estrella, John Folino, Richie Olsen, Doug Ruskin, Kent Healy, Jim Dunn. Joe Sullivan via phone.

Chf. Rossi: First item on the agenda is the electrical. Johnny Dumas has been contacted and he has said that once he hears from Charlie Taveras this will be at the top of his list. Just to clarify, Chf. Rossi and Paul spoke in regards to having Paul Bettencourt Electric complete the underground electrical, Paul was going to be hired by John Folino instead of the town, so that the work does not have to go out to bid.

Joe Sullivan advised that was correct. And that it would just be a change order to John Folino.

Chief Rossi: At the price Paul said he would do it for?

Joe Sullivan: John Folino will you pass that through and only add the bond and insurance on top of it? (the quoted price, provided by Paul, with no mark up)

John Folino: Yes so long as my responsibility ends with just paying him. Only because Paul is a tenant of mine so there is a bit of a conflict.

Chf. Rossi, Chf. Estrella and Joe Sullivan advised that this is not a conflict and that it is fine to hire him for the work. Chf. Rossi also made clear that Paul is the only electrician on island that is licensed for the underground work.

Chf. Rossi and Folino discussed that Chf. Rossi will call Paul and advise him of what is going on with his hire for the job. Folino will requisition payment for him and pay him out of the proceeds. And with this we advise Paul that Folino will be paying him but the town will be ultimately responsible for any mishaps on the job and any problems thereafter.

Joe Sullivan: Paul will have to provide Folino with all the insurance certificates and record of payment. Also, Joe made it clear that he has talked to Taveras and asked him to fast track this. Chf Rossi reiterated the same with speaking to Dumas (Eversource). Folino then advised that when he had spoken to Paul previously and he expects that (with the expected time frame as of now) he is looking to finish the electrical around mid-August. Joe Sullivan then advised that is all depends on Taveras and comes down to the engineering and scheduling. Folino then commented to clarify the hiring of Paul; Folino will pass it through with no mark-up except whatever the bond cost is. Joe Sullivan agreed.

Doug Ruskin: Joe, did I hear you correctly that we need a change order?

Joe Sullivan: Even though we have it in the budget, the value of that is not incorporated in John Folino's contract. So in order for us to pay John he would issue a change order for Paul's figures along with the bond costs associated with it.

Folino then commented that he will have those established for next meeting and asked that Chf. Rossi, when he speaks to Paul, to have him write up the proposal and email it to Folino. Chf Rossi agreed that he would have Paul do that.

Chf. Rossi: Next item on the agenda is the approval of the July 1st Minutes.

Doug Ruskin: Some minor corrections and clarifications, and has emailed Samantha with the changes but we can go over them and make the changed now if the group would like to.

At this point we went over the minutes from last week and changed a few typos and fixed a few sentences to prevent redundancy.

Motion to approve the minutes: Kent Healy, Richie Olsen 2nd, all in favor.

Chf Rossi: Next item on the agenda is the update from the contactor.

John Folino: Vineyard land survey is setting points as we speak, which will then allow Carl Kenney (Foundation Contractor) to place the foundation in the exact right point on the footing. This will provide what we need for the certified as built to Joe Teirney upon completion of the foundation. They are setting forms and will be pouring not next week but the week after. Anticipated schedule will be: Pour the foundation the 25th, last week of July and back fill. Just talked to the heating contractor this morning and told him that around August 1st he expects to start the under slab heating coils and the plumbing so that the floor can be poured in August and take the delivery of the building around Labor Day. Then we can proceed with the building erection and closing it in.

Chf Rossi: Only having done a building like this once, they always had a schedule that would change if something came up, is it possible that you (Folino) could have one for us for the next meeting and subsequent meetings so we can check things off?

Joe Sullivan then requested Folino provide us with a master schedule and a 2 to 3 week look ahead for the duration of the project so we can see the anticipated schedule and compare with the master week by week to make sure we are on track. Folino agreed to do this.

John Folino, one thing to add before moving on: the air compressor, nowhere in the specs was an air compressor or piping included.

Chf Rossi: I think the air compressor is part of FF&E. Joe Sullivan then advised that the associated piping was already discussed last meeting.

Joe Sullivan then asked John Folino to clarify that when he spoke to his heating contractor that they included radiant heat in the office areas.

John Folino stated that he in fact did not, that is was radiant in the garage and baseboard in the office.

Chief

Chf Rossi disagreed and stated this was not what was previously discussed and that it should be radiant heat in the offices. There is a mini spit in the office for air conditioning but was supposed to be radiant heat in the office. Joe Sullivan agreed with Chf. Rossi on these points, and reiterated the fact that we discussed making a heat transfer barrier (in the floor) so that we could have two separate zones between the garage and the offices.

Folino stated this was not on any of the plans (in front of him) and Doug Ruskin stated that he did see them on some plans. Folino stated these plans are the old ones and Richie advised of the same. Chf. Rossi then asked John Folino to check the new plans to see if the radiant heat is written on the plans for the office and email them. John Folino agreed to do so and that it does show the foam filler thermal break on the plans.

Chf Rossi wanted to clarify where the radiant heat was actually going, whether it was the whole length or just the office. Joe Sullivan advised that it should be just the offices and the breakroom areas and the bathroom but not the mechanical room, and asked Richie if that was what he wanted. Richie then asked why they couldn't do the radiant heat the entire length of the area, cost wise if it would be that much a difference. Chf. Estrella, Kent Healy and Richie all agreed it would just be easier if it was the whole area so there is no confusion. Joe Sullivan then discussed with Folino talking to the heating contractor about doing the whole area, makes more sense doing it that way then in just two small areas. Folino agreed to talk to the heating contractor about it.

Chf. Rossi then to reiterate to Folino that he will check with his heating contractor what the difference would be to just add the bathroom and the utility room into the plans, because the breakroom and office should already have it. Folino agreed. Joe advised correct. Chf Rossi echoed that he will have Paul Bettencourt email the (electrical) proposal to Folino regarding putting the underground to the pad and reiterate in that proposal that you (Folino) want no responsibility for anything that goes wrong during the course of that job or thereafter. John Folino agreed so did Joe Sullivan.

Chf Rossi then advised the meeting that there was issue with the building inspector Teirney. Under the footings there was supposed to be crushed stone, Kent Healy stated it was not needed and signed off and stamped the plans. John Folino then delivered to Teirney. Kent Healy then resounded there was no major difference by omitting, and the system would be better without it. As to money difference between omitting the materials or not with a modular project as long as the engineer changed and stamped the builders do not have to credit the particular amount of money since the bid was for the whole project not individual projected costs. With a stick built there is a difference with credits when omitting or adding materials.

Chf. Rossi then asked about new business, there was none. Old business? none.
Next meeting July 29th, 2016.

0909 Motion to adjourn. Seconded Chf. Estrella. All in favor.