

Highway Department Building Committee Meeting Minutes-*Approved*

Friday, August 26th, 2016 at 8:30am

WTPD 454 State Road WT, MA 02575

Conference Room, 2nd floor.

Attendance: Chf. Dan Rossi, John Folino, Richie Olsen, Kent Healy, Jim Dunn, Joe Sullivan.

Meeting started at 0833.

First Item on the Agenda: Electrical Update. Chf Rossi advised that he received a phone call from Johnny Dumas, Eversource is waiting on the state permit because after 15ft off the road for any underground work a state issued permit is required. With that said it should be here shortly and will not affect Bettencourt Electric work. We are looking at around labor day for the approval from the state.

John Folino then added that while even though Paul Bettencourt is not happy with this plan, Folino will be starting his digging today to run the electric and conduit towards Paul (Perimeter to the transformer pad) and leave it unfinished (open & coiled and away from Paul's excavation) for Paul to then connect to when ready. Joe Teirney will then be inspecting up to that point of finish. After inspection John Folino will back fill up to that area but will leave the end (where Paul needs to tie in) exposed. Folino then advised that they will be pouring the apron (with control joints) today and will seal it, wet it and cover. As soon as that is finished they will start the trenching, around 10:00/10:30 am.

Next Item: Approval of August 5th minutes.

Motion to approve: Richie Olsen, Seconded: Kent Healy

Approval of Invoices:

- Daedauls \$2,000.00 Motion to approve for Payment: Kent Healy, Seconded: Richie Olsen. All in Favor
- Reimbursement Invoice to Richie Olsen of \$606.75 for water piping and corrugated pipe (that Richie put on his account to save quite a bit of money) Motion to Approve reimbursement: Kent Healy, Seconded: Chf. Rossi. All in Favor. Richie Olsen abstained.
- Requisition for Cape Builders Systems: \$78,850.00 Motion to approve for Payment: Kent Healy. Seconded: Richie Olsen. All in Favor.

Next Item on the Agenda: Update from Contractor

John Folino started by introducing his new bar chart schedule for the project. There is a reservation on the steamship for Tuesday, September 13th for the steel building and the erection crew to come over to unload and start the erection of the building that day. The Plan is for the 3 week ahead (between now and the 13th) is pretty nonexistent because other than stripping the forms off the edge, backfilling those areas and the work of the sub-contractors are finishing up there really is no work to be done by Folino and crew. John Folino's goal is to coincide his work between now and the 13th with Paul Bettencourt's completion so he can do everything at once more efficiently. The goal is to be done by the end of this year, December 31st even though contractually the deadline is April. All the subs, plumbing and heating, Electrical, etc. are all worked out beautifully on the schedule.

Richie then advised Folino that the water pipe is all ready to go and if he wanted to put a faucet end on it that he could use that for water instead of running the hose from the Police station. Folino then stated that that is great but pretty much after today they won't need much water at all. They need water today for wetting down the new pour for the apron and to wash the slab before sealing it.

John Folino then gave a few notes to go over. The apron will be done today, next 3 weeks will be delivery of the steel, during that time we will strip the forms and complete the electric, assuming we have something to tie into (Eversource) and be ready to take delivery of the building. In speaking about replacing the 2 6ft fans with the "Big Ass Fan" the quoted price on that was \$15,200. Folino then touched on the fact that this quote is very high and we can put in the planned fan units (that are already in the budget) and if that is not working to cool down the area then later on down the road they (Richie and the HWY Dept.) can look into purchasing the "Big Ass Fan". All seemed to agree on this idea seeing as though the price for the "Big Ass Fan" is quite expensive. Joe Sullivan seemed to think that the two 6ft fans should do just fine for what we will need for the size of the building; again all seemed to agree with this.

John Folino then asked about the Propane supplier, which Chf. Rossi advised is Vineyard Propane. Chf Estrella was looking into getting a 1,000 gal. tank from Vineyard Propane. The tank that we will get will need to be buried so Chf. Rossi reiterated that the only problem with this is if the vendor has to change for the town then we will have to buy the tank from Vineyard Propane at the time of the change. Chf Rossi then asked if Richie would set up the paperwork with Jen and Vineyard Propane to get the account set up and the tank placement in order. Chf Rossi then reiterated to tell the gas company that we need a 1,000 gallon tank leased and buried for use. Once the account is set up, Vineyard Propane will go and get the permit and install the system and the plumber will tie into the building.

John Folino then spoke about the garage door openers. He stated that he will give us the radio boxes and two remotes at no charge, any additional remotes we will have to buy. Each remote

has 3 buttons, one for each door. Richie then commented that he has 3 different trucks so he would like to order at least one more.

The next item on John's list was the canopy cover over the side entry door. He requested Richie pick a color for this from the fabric book. Richie and Joe discussed just picking a color that closely matched the cedar trim color, in a dark beige/tan or brown; John to use his best judgement to match that color.

The next item is the compressed air lines: John Folino to provide a quote on installing them overhead and t-ing off down to the work bench as well. John is going to ask Dave Bettencourt (plumbing sub) to speak with Richie directly to see what he wants and then Dave will quote John Folino a price for the work. Joe Sullivan then reiterated for the minutes in particular that Richie has requested the air lines be dropped down to the work bench and to the front of the building by the doors, and John will be providing a proposed change order for that and it is ok with the committee and the OPM that it is ok that John's sub speak with Richie directly.

Chf. Rossi: Next order of business is the update from the OPM. Joe Sullivan only had one item to bring to the table and that was the change order for the \$5,000 that was previously approved. The form was then signed by all required.

New Business: Chf Rossi then advised that he and Richie spoke about putting his own antenna on the roof of the building with his frequencies needed. It was asked when the best time for Bardwell to set this up. Joe Sullivan then advised when the structure is up would be the best time and John Folino commented that he will have a scissor lift here that he could use to do that. Then Richie and Chf. Rossi discussed what channels would be needed and different licenses that he would need to have; Chf. Rossi will speak with Bardwell about setting that up.

Joe Sullivan then advised Richie that if the building is to be done on December 31st that he should order furniture through WB Mason at least 6 weeks (mid October) before that date. Chf Rossi stated they will come down for free and bring catalogs to pick out what they want. Folino/ Joe Sullivan will look into setting that up for Richie.

No Old Business.

Next meeting Friday, September 16th.

Meeting Adjourned 0910.