

Highway Building Committee Meeting: Approved

September 30, 2016. Meeting started at 8:30am.

WTPD 454 State Road WT, MA 02575

Conference Room, 2nd floor.

Attendance: Chf. Dan Rossi, Chf. Manny Estrella, John Folino, Joe Sullivan, Kathy Louge, and Doug Bardwell.

Meeting called to order at 0835.

Doug Bardwell was asked to attend the meeting to speak with John Folino about what is needed for the wiring of the radio system and antenna. The antenna will have to be mounted on a standoff from one of the gables since we do not want to drill through the metal roof. Folino suggested putting some sort of buffer, or rubber membrane between that mount and the building in order not to have metal on metal to break continuity. The group had asked Bardwell for two radio locations, one in the bay and one in Richie's office, with speakers mounted in the breakroom so while the workers are in there they can hear what is going on. Mount was decided to be put on the backside of the building off the overhang since that is closer to where the radios will be housed. Doug to provide the mounting bracket. When the discussion turned to running certain electrical lines they decided to wait till the walls and everything is in in order to find exactly where the radios will be going. It was also discussed, that you could run the wiring through the suspended ceiling as well. The radio license application is in, waiting on approval; according to Doug. Radio choice was the model Kenwood's the PD has now.

After the discussion Doug Bardwell excused himself from the meeting. He left at 0845.

Next Item to approve last two meetings minutes 8/26 and 9/16. Approval of 8/26 Minutes, Chf. Estrella motioned, Richie Seconded. Approval of 9/16 minutes was postponed till next meeting because Richie was not present and cannot vote on them, this in turn negates the quorum that has met today.

Next Item, Approval of Invoices. We have already approved John Folino's current payment rec. We have the check that Kathy brought as well for that payment rec. at this point Kathy gave the check to Folino. John at this point handed over the payment release form for Paul Bettencourt. Notary Public, Samantha Smith then notarized this form in front of the committee.

Next Item is the update from Contractor, John Folino. (Recap: As previously discussed we are ahead of Schedule by 6 months. We had an end date of June, it is now looking like we will be done before the new year.) The structure is up and we would start sheathing the roof at this point but the seamer has not yet been delivered by Cape Cod Express, though it has been shipped. Henry the foreman will be in charge of this (508-941-8703). Weather has also been a problem, with the pitch of this roof, we cannot have anything more than moderate wind in order to start installing the roof. The roofing crew can start this next week, weather permitting and assuming the seamer is delivered today or Monday. Leo Mchugh will be doing the siding work and he will start to put wood strapping around the perimeter. He will then sheath and shingle. Power update: Bob Perry will be here today to run power and dig, to set up temporary power, weather permitting (looks like it may rain yet). They will be installing a temporary panel and covering it with a tarp, so they have GFI on the jobsite and permanent power, this is a common procedure. Chf Rossi and Joe Sullivan then explained to Folino that Eversource will not do the pole connection until the

secondary is run and terminated, inspected etc. Johnny Dumas advised Chf Rossi to give him a call when that is done and they will come and finish the job.

Folino then provided the tentative schedule as follows: October 3-7th install the roof. Monday and Tuesday strapping of the walls and sheathing. Week of October 10th, assuming the roof and walls are on tights start insulating the building and this should be done by the 24th. The interior partition cannot be built until the roof is insulated because of the need of vertical access to that particular bay above the doors, so the insulation will be starting at the back of the building and move towards the front. November 1st hope to be roughing inside as well as enclosed to install the overhead doors. Month of November would be inside work and Finishes would be the month of December. And Folino will be in touch with Doug Bardwell to schedule his install. If rain persists or wind persists the schedule will shift slightly.

Also we as of now do not have enough power to run the seamer. Joe Sullivan inquired if he could bring in the generator in the interim, Folino advised that he could, but prefers permanent power. Joe Sullivan then advised Folino that it is up to him to get his permanent power installed by his electrician inspected and connected by Eversource after it is done. Two sheets of plywood is being installed today around the radiant heat manifold in the utility room and the new electrical panel.

Richie Olsen then inquired about the insulation. John Folino explained as follows: Blown in fiberglass. First is installed a reinforced vinyl fabric held up by aluminum bands that goes against the inside studs, and then there is an outside barrier also installed of the same material creating a cavity in which the insulation is then filled up inside of it and sealed. 8 inches of solid insulation. It will settle but not create voids or shrinking.

Based on revised schedule Joe Sullivan is requesting the original schedule be updated to reflect the events occurring from now until the end of December, and then if it needs to be tweaked we can do so; but it gives Joe a better idea of the cash flow John Folino will need to move forward, in which joe can provide to the town in case there are any issues. John Folino agreed with Joe Sullivan's request. Chf. Rossi then asked that Folino do a spreadsheet to reflect the schedule of events so we can follow along and check off what is completed and what still needs completion. John also agreed to this and will have someone in his office compile it.

Folino then directed at Richie that he will be pouring a continuous pad on the far side, Richie was very pleased with this plan. Folino then mentioned that Richie needs to speak with Dave Bettencourt directly in regards to his airline install. Folino will put Dave in touch with him. This was the end of the update from the Contractor.

Next Item, New Business, there is none.
Next Item, Old Business.

Only one item to discuss. There the confusion on the insulation that is being used and the upgrade that was chosen previously.

Last meeting 9/16/16, there was confusion and discussion on what grade of insulation was chosen originally and which insulation area was being upgraded to a higher level of warmth, either the roof or the walls. It was discussed and determined that according to Folino that only the roof had the upgraded insulation. Later in the week after the meeting in question, Folino emailed Samantha and advised her that he had made a mistake that the insulation change was for the entire building; the roof as well as the walls were to be upgraded in the level of insulation. This was again discussed and read into the minutes on this date in order to end the confusion and document.

Next Meeting October 21st, 2016.
Meeting Adjourned at 0905.