

Town of West Tisbury

FY 2024 Budget Notebook

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FY 2024 Budget Summary Worksheet

FY 2023 Appropriation Expenditure Report as of 12/31/2022

FY 2024 Budgets from Departments/Committees/Regional Entities

| Number | Department/Committee | Contact |
|--------|------------------------------------|---|
| 114 | Town Moderator | Dan Waters, Moderator |
| 122 | Select Board | Jen Rand, Town Administrator |
| 124 | Municipal Hearing Officer | Jen Rand, Town Administrator |
| 131 | Finance Committee | Greg Orcutt, Chair |
| 132 | Reserve Fund | BOS/Finance Committee |
| 133 | Annual Town Audit | Bruce Stone, Town Accountant |
| 135 | Town Accountant | Bruce Stone, Town Accountant |
| 141 | Board of Assessors | Mac Anderson, Principal Assessor |
| 145 | Collector/Treasurer | Katherine Logue, Treasurer |
| 151 | Legal Services | Jen Rand, Town Administrator |
| 152 | Personnel Board | Maria McFarland, Administrator |
| 155 | Data Processing Expenses | Katherine Logue, Treasurer |
| 158 | Tax Title Foreclosures | Katherine Logue, Treasurer |
| 161 | Town Clerk | Tara Whiting, Town Clerk |
| 162 | Elections | Tara Whiting, Town Clerk |
| 163 | Board of Registrars | Tara Whiting, Town Clerk |
| 171 | Conservation Commission | Maria McFarland, Administrator |
| 175 | Planning Board | Jane Rossi, Administrator |
| 176 | Board of Appeals | Kim Leaird, Administrator |
| 177 | Martha's Vineyard Commission | Adam Turner, Executive Director |
| 179 | Affordable Housing Committee | Rhonda Conley, Administrator |
| 182 | Energy/Climate Committees | Amelia Smith, Executive Assistant |
| 192 | Town Buildings | Jen Rand, Town Administrator |
| 193 | Town Property/Liability Insurance | Jen Rand, Town Administrator |
| 194 | Town Electric | Jen Rand/Bruce Stone |
| 195 | Town Reports | Jen Rand, Town Administrator |
| 196 | Town Clock | Jen Rand, Town Administrator |
| 197 | Dukes Cty Reg Housing Authority | David Vigneault |
| 210 | Police Department | Chief Matt Mincone |
| 220 | Fire Department | Chief Greg Pachico |
| 231 | Tri-Town Ambulance | Chief Ben Retmier |
| 241 | Inspector of Buildings & Zoning | Joe Tierney, Inspector |
| 291 | Emergency Management | Russ Hartenstine, Director |
| 292 | Animal Control Officer | Kate Hoffman, Animal Control Officer |
| 293 | Herring Warden | John Hoy, Herring Warden |
| 294 | Tree Warden | Jeremiah Brown, Tree Warden |
| 297 | Insect Pest Control | Jeremiah Brown, Tree Warden |
| 298 | Shellfish Department | Ray Gale Will Reich, Shellfish Warden & Agent |
| 299 | Martha's Vineyard Shellfish Group | Emma Green-Beach, MVSG |
| 311 | Up-Island Regional School District | Superintendent/Principals Debettencourt & Stevens |

| | | |
|---|---|--|
| 313 | MV Regional High School District | Superintendent/Principal Dingley |
| 421 | Superintendent of Streets | BOS/Richard Olsen, Superintendent of Streets |
| 422 | General Highway Fund | Richard Olsen, Superintendent of Streets |
| 423 | Snow & Ice Removal | Richard Olsen, Superintendent of Streets |
| 424 | Street Lights | Jen Rand, Town Administrator |
| 433 | Town Landfill/Local Drop Off | Omar Johnson, Health Agent |
| 439 | MVRDRRD Intergovernmental | Don Hatch, MVRD |
| 491 | Cemeteries | Richard Olsen, Superintendent of Streets |
| 510 | Board of Health | Omar Johnson, Health Agent |
| 522 | Health Services | Omar Johnson, Health Agent |
| 525 | Dukes County Health Care Access Health Access | Sarah Kuh, DC Health Care Access |
| 526 | Dukes County Public Benefits Access | Dukes County |
| Other Dukes County Programs funded through Warrant Articles | | |
| 541 | Up-Island Council on Aging | Joyce Albertine, Director |
| 543 | Veterans' Benefits | Randy Dull, Veterans Agent |
| 610 | Library | Alexandra Pratt, Director/Library Trustees |
| 620 | Parks & Recreation Committee | Peggy Stone, Administrator |
| 632 | LC Beach & Seth's Pond | Peggy Stone, Administrator |
| 640 | Recreation Programs | Peggy Stone, Administrator |
| 650 | Town Grounds | Peggy Stone, Administrator |
| 690 | Historic District Commission | Sean Conley, Chair |
| 691 | Local Historical Commission | Anne Fisher, LHC |
| 692 | Martha's Vineyard Cultural Council | Rizwan Malik, Chair MVCC |
| 710 | Debit Service | Katherine Logue, Treasurer |
| 751 | Long Term Debt | Katherine Logue, Treasurer |
| 752 | Short Term Debt | Katherine Logue, Treasurer |
| 911 | County Retirement | Katherine Logue, Treasurer |
| 912 | Workers' Compensation | Katherine Logue, Treasurer |
| 913 | Massachusetts Unemployment | Katherine Logue, Treasurer |
| 914 | Health Insurance | Katherine Logue, Treasurer |
| 915 | Life Insurance | Katherine Logue, Treasurer |
| 916 | Medicare Tax | Katherine Logue, Treasurer |
| 945 | Public Officials Liability Insurance | Jen Rand, Town Administrator |

Town of West Tisbury Proposed Budget FY 2024

| | | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed | Change from FY 2023 | % Change from FY 2023 |
|----------|---|-------------------|--------------------|---------------------|---------------------------|-----------------------------|
| 114-5110 | Town Moderator - Salary | 370.00 | 370.00 | 370.00 | 0.00 | 0.0% |
| 114-5305 | Town Moderator - Legal | 0.00 | 500.00 | 500.00 | 0.00 | 0.0% |
| 114-5700 | Town Moderator - Expenses | 800.00 | 1,520.00 | 1,820.00 | 300.00 | 19.7% |
| 122-5110 | Board of Selectmen - Salary | 8,600.00 | 15,000.00 | 11,042.00 | (3,958.00) | -26.4% |
| 122-5120 | Board of Selectmen - Personal Services | 173,732.11 | 181,385.43 | 192,919.91 | 11,534.48 | 6.4% |
| 122-5700 | Board of Selectmen - Expenses | 30,323.81 | 22,080.00 | 30,338.00 | 8,258.00 | 37.4% |
| 122-5780 | Board of Selectmen - Consultant/Misc Reserve | | 5,000.00 | 5,000.00 | 0.00 | 0.0% |
| 124-5120 | Municipal Hearing Officer | 1,250.00 | 2,500.00 | 2,500.00 | 0.00 | 0.0% |
| 131-5120 | Finance Committee - Personal Services | 1,116.52 | 2,352.00 | 1,934.40 | (417.60) | -17.8% |
| 131-5700 | Finance Committee - Expenses | 185.00 | 1,810.00 | 1,930.00 | 120.00 | 6.6% |
| 132-5700 | Reserve Fund | | 50,000.00 | 50,000.00 | 0.00 | 0.0% |
| 133-5300 | Annual Town Audit | 17,000.00 | 17,000.00 | 17,000.00 | 0.00 | 0.0% |
| 135-5120 | Town Accountant - Personal Services | 111,163.64 | 115,562.91 | 121,921.93 | 6,359.02 | 5.5% |
| 135-5700 | Town Accountant - Expenses | 780.49 | 1,580.00 | 2,030.00 | 450.00 | 28.5% |
| 141-5110 | Board of Assessors - Salaries | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.0% |
| 141-5120 | Board of Assessors - Personal Services | 152,948.64 | 168,768.18 | 170,462.10 | 1,693.92 | 1.0% |
| 141-5305 | Board of Assessors - Legal Services | 4,050.00 | 20,000.00 | 20,000.00 | 0.00 | 0.0% |
| 141-5700 | Board of Assessors - Expenses | 26,312.23 | 24,785.00 | 35,650.00 | 10,865.00 | 43.8% |
| 145-5120 | Treasurer/Collector - Personal Services | 162,748.23 | 170,406.25 | 182,495.91 | 12,089.66 | 7.1% |
| 145-5700 | Treasurer/Collector - Expenses | 21,908.00 | 29,505.00 | 29,900.00 | 395.00 | 1.3% |
| 151-5300 | Legal Services | 48,686.42 | 40,000.00 | 55,000.00 | 15,000.00 | 37.5% |
| 152-5120 | Personnel Board - Personal Services | 5,901.26 | 13,395.80 | 13,992.60 | 596.80 | 4.5% |
| 152-5700 | Personnel Board - Expenses | 225.00 | 800.00 | 800.00 | 0.00 | 0.0% |
| 155-5120 | Data Processing - Personal Services | 4,000.00 | 4,000.00 | 4,000.00 | 0.00 | 0.0% |
| 155-5700 | Data Processing Expenses | 83,547.61 | 102,262.50 | 110,190.00 | 7,927.50 | 7.8% |
| 158-5700 | Tax Title Foreclosures - Expenses | 5,117.10 | 150.00 | 150.00 | 0.00 | 0.0% |
| 158-5305 | Tax Title Foreclosures - Legal Services | 0.00 | 5,350.00 | 5,000.00 | (350.00) | -6.5% |
| 161-5110 | Town Clerk - Salaries | 64,149.45 | 65,678.43 | 69,283.76 | 3,605.33 | 5.5% |
| 161-5700 | Town Clerk - Expenses | 1,248.84 | 1,450.00 | 1,285.00 | (165.00) | -11.4% |
| 162-5120 | Elections - Personal Services | 379.00 | 5,078.50 | 4,956.00 | (122.50) | -2.4% |
| 162-5700 | Elections - Expenses | 2,447.13 | 9,900.00 | 11,600.00 | 1,700.00 | 17.2% |
| 163-5120 | Board of Registrars - Personal Services | 300.00 | 300.00 | 300.00 | 0.00 | 0.0% |
| 163-5700 | Board of Registrars - Expenses | 245.50 | 2,000.00 | 2,700.00 | 700.00 | 35.0% |
| 171-5120 | Conservation Commission - Personal Services | 56,245.52 | 57,601.94 | 60,168.19 | 2,566.25 | 4.5% |
| 171-5700 | Conservation Commission - Expenses | 2,779.91 | 3,180.00 | 3,180.00 | 0.00 | 0.0% |
| 175-5110 | Planning Board - Salaries | 4,780.00 | 5,000.00 | 5,000.00 | 0.00 | 0.0% |
| 175-5120 | Planning Board - Personal Services | 66,750.97 | 70,932.70 | 74,092.86 | 3,160.16 | 4.5% |
| 175-5700 | Planning Board - Expenses | 2,351.25 | 6,145.00 | 6,145.00 | 0.00 | 0.0% |
| 176-5120 | Board of Appeals - Personal Services | 76,485.20 | 83,051.52 | 78,189.30 | (4,862.22) | -5.9% |
| 176-5305 | Board of Appeals - Legal Services | 3,899.00 | 5,000.00 | 5,000.00 | 0.00 | 0.0% |
| 176-5700 | Board of Appeals - Expenses | 7,575.60 | 5,925.00 | 8,950.00 | 3,025.00 | 51.1% |
| 177-5600 | Martha's Vineyard Commission | 153,637.00 | 166,626.00 | 205,192.00 | 38,566.00 | 23.1% |
| 179-5120 | Affordable Housing Com - Personal Services | 15,462.64 | 16,713.20 | 31,418.40 | 14,705.20 | 88.0% |
| 179-5305 | Affordable Housing Com - Legal Services | 3,000.00 | 4,000.00 | 6,000.00 | 2,000.00 | 50.0% |
| 179-5700 | Affordable Housing Com - Expenses | 0.00 | 1,700.00 | 3,200.00 | 1,500.00 | 88.2% |
| 182-5120 | Climate and Energy Com - Personal Services | | 13,258.80 | 13,843.44 | 584.64 | 4.4% |
| 182-5700 | Climate and Energy Com - Expenses | 281.29 | 1,000.00 | 1,000.00 | 0.00 | 0.0% |
| 192-5700 | Town Buildings - Expenses | 135,942.37 | 136,300.00 | 142,700.00 | 6,400.00 | 4.7% |
| 193-5700 | Town Property & Liability Insurance | 123,627.50 | 131,720.00 | 145,000.00 | 13,280.00 | 10.1% |
| 194-5700 | Town Electricity | 44,411.51 | 44,960.00 | 47,860.00 | 2,900.00 | 6.5% |
| 195-5700 | Town Reports - Expenses | 10,770.10 | 11,000.00 | 11,500.00 | 500.00 | 4.5% |
| 196-5120 | Town Clock - Personal Services | 0.00 | 250.00 | 250.00 | 0.00 | 0.0% |
| 197-5600 | Dukes County Regional Housing Authority | 53,126.00 | 56,350.00 | 60,525.00 | 4,175.00 | 7.4% |
| 210-5120 | Police Department - Personal Services | 1,176,930.64 | 1,287,012.27 | 1,349,179.52 | 62,167.25 | 4.8% |
| 210-5700 | Police Department - Expenses | 136,697.96 | 144,946.00 | 150,420.00 | 5,474.00 | 3.8% |
| 220-5120 | Fire Department - Personal Services | 219,142.36 | 247,822.00 | 264,447.18 | 16,625.18 | 6.7% |
| 220-5700 | Fire Department - Expenses | 187,709.35 | 182,600.00 | 200,350.00 | 17,750.00 | 9.7% |
| 231-5600 | Tri-Town Ambulance - Intergovernment | 389,827.23 | 521,145.42 | 575,000.00 | 53,854.58 | 10.3% |
| 241-5120 | Inspector of Buildings & Zoning - Pers Services | 253,078.41 | 283,430.60 | 328,807.67 | 45,377.07 | 16.0% |
| 241-5700 | Inspector of Buildings & Zoning - Expenses | 10,340.35 | 13,025.00 | 16,235.00 | 3,210.00 | 24.6% |
| 291-5120 | Emergency Management - Personal Services | 32,000.00 | 37,000.00 | 45,000.00 | 8,000.00 | 21.6% |

Town of West Tisbury Proposed Budget FY 2024

| | Line Item | FY 2022 Actual | FY 2023 Adopted | FY 2024 Proposed | Change from FY 2023 | % Change from FY 2023 |
|----------|--|-------------------|--------------------|---------------------|---------------------------|-----------------------------|
| 291-5700 | Emergency Management - Expenses | 5,517.55 | 12,410.00 | 13,060.00 | 650.00 | 5.2% |
| 292-5120 | Animal Control Officer - Personal Services | 80,804.46 | 87,495.49 | 89,535.17 | 2,039.68 | 2.3% |
| 292-5700 | Animal Control Officer - Expenses | 5,048.38 | 8,355.00 | 8,355.00 | 0.00 | 0.0% |
| 293-5120 | Herring Warden - Personal Services | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.0% |
| 293-5700 | Herring Warden - Expenses | 0.00 | 1,200.00 | 1,200.00 | 0.00 | 0.0% |
| 294-5110 | Tree Warden - Salaries | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 | 0.0% |
| 294-5120 | Tree Warden - Personal Services | 0.00 | 1,200.00 | 1,000.00 | (200.00) | -16.7% |
| 294-5700 | Tree Warden - Expenses | 7,120.00 | 13,200.00 | 13,000.00 | (200.00) | -1.5% |
| 298-5120 | Shellfish Department - Personal Services | 20,879.04 | 28,296.00 | 30,542.40 | 2,246.40 | 7.9% |
| 298-5700 | Shellfish Department - Expenses | 11,498.86 | 11,600.00 | 11,900.00 | 300.00 | 2.6% |
| 299-5700 | Martha's Vineyard Shellfish Group | 38,000.00 | 39,000.00 | 39,000.00 | 0.00 | 0.0% |
| 311-5600 | Up-Island Regional School District | 8,672,133.80 | 9,331,876.34 | 9,415,676.72 | 83,800.38 | 0.9% |
| 313-5600 | MVRHS District | 2,305,608.87 | 3,029,021.38 | 3,300,000.00 | 270,978.62 | 8.9% |
| 421-5120 | Superintendent of Streets - Personal Services | 59,500.00 | 67,000.00 | 74,500.00 | 7,500.00 | 11.2% |
| 422-5120 | General Highway Fund - Personal Services | 183,545.18 | 205,540.60 | 227,313.16 | 21,772.56 | 10.6% |
| 422-5700 | General Highway Fund - Expenses | 90,770.85 | 81,060.00 | 86,620.00 | 5,560.00 | 6.9% |
| 423-5700 | Snow & Ice Removal - Expenses | 117,988.52 | 80,000.00 | 85,000.00 | 5,000.00 | 6.3% |
| 424-5700 | Street Lights - Expenses | 800.00 | 2,500.00 | 3,200.00 | 700.00 | 28.0% |
| 433-5120 | Local Drop-off - Personal Services | 0.00 | 50.00 | 50.00 | 0.00 | 0.0% |
| 433-5600 | Landfill/LDO Intergovernment | 6,689.19 | 8,000.00 | 8,000.00 | 0.00 | 0.0% |
| 433-5700 | Landfill/LDO - Expenses | 656.93 | 5,920.00 | 5,920.00 | 0.00 | 0.0% |
| 439-5600 | MV Refuse District Intergovernment | 121,953.96 | 121,953.96 | 125,512.00 | 3,558.04 | 2.9% |
| 491-5120 | Cemeteries - Personal Services | | 2,470.80 | 2,589.60 | 118.80 | 4.8% |
| 491-5700 | Cemeteries - Expenses | 20,873.15 | 23,500.00 | 26,500.00 | 3,000.00 | 12.8% |
| 510-5110 | Board of Health - Salaries | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.0% |
| 510-5120 | Board of Health - Personal Services | 154,827.98 | 168,853.40 | 171,350.65 | 2,497.25 | 1.5% |
| 510-5700 | Board of Health - Expenses | 12,549.03 | 16,225.00 | 16,225.00 | 0.00 | 0.0% |
| 522-5700 | Health Services - Expenses | 16,477.10 | 26,000.00 | 26,000.00 | 0.00 | 0.0% |
| 525-5600 | Dukes County Health Care Access | 51,682.17 | 60,895.00 | 63,771.00 | 2,876.00 | 4.7% |
| 526-5600 | Dukes County Public Benefits Access | 5,267.19 | 7,225.00 | 6,541.00 | (684.00) | -9.5% |
| 541-5120 | Up-Island Council on Aging - Personal Services | 276,391.67 | 308,915.67 | 322,610.91 | 13,695.24 | 4.4% |
| 541-5700 | Up-Island Council on Aging - Expenses | 17,816.00 | 19,200.00 | 20,900.00 | 1,700.00 | 8.9% |
| 543-5700 | Veterans' Benefits | 17,836.52 | 21,000.00 | 22,000.00 | 1,000.00 | 4.8% |
| 610-5120 | Library - Personal Services | 570,326.86 | 614,333.85 | 686,879.98 | 72,546.13 | 11.8% |
| 610-5700 | Library - Expenses | 270,300.00 | 277,585.00 | 278,700.00 | 1,115.00 | 0.4% |
| 620-5110 | Park and Recreation Com - Salaries | 498.00 | 830.00 | 830.00 | 0.00 | 0.0% |
| 620-5120 | Park and Recreation Com - Personal Services | 31,672.02 | 33,814.64 | 40,755.15 | 6,940.51 | 20.5% |
| 620-5700 | Park and Recreation Com - Expenses | 1,131.75 | 1,450.00 | 1,950.00 | 500.00 | 34.5% |
| 632-5120 | LC Beach & Seth's Pond - Personal Services | 78,064.53 | 91,812.42 | 97,005.25 | 5,192.83 | 5.7% |
| 632-5700 | LC Beach & Seth's Pond - Expenses | 11,502.83 | 15,925.00 | 18,925.00 | 3,000.00 | 18.8% |
| 640-5120 | Recreation - Personal Services | 4,689.30 | 17,354.00 | 18,193.68 | 839.68 | 4.8% |
| 640-5700 | Recreation - Expenses | 6,167.02 | 10,100.00 | 10,900.00 | 800.00 | 7.9% |
| 650-5700 | Town Grounds - Expenses | 8,900.00 | 10,750.00 | 10,250.00 | (500.00) | -4.7% |
| 690-5700 | Historic District Committee - Expenses | 0.00 | 600.00 | 600.00 | 0.00 | 0.0% |
| 691-5700 | Local Historical Commission - Expenses | 441.00 | 350.00 | 350.00 | 0.00 | 0.0% |
| 692-5600 | MV Cultural Council | 3,500.00 | 3,500.00 | 3,500.00 | 0.00 | 0.0% |
| 710-5910 | Debit Service - Principal | 774,750.00 | 774,750.00 | 790,000.00 | 15,250.00 | 2.0% |
| 751-5915 | Long Term Debt - Interest | 153,738.76 | 137,692.00 | 121,032.50 | (16,659.50) | -12.1% |
| 752-5925 | Short Term Debt - Interest | 2,300.75 | 11,580.00 | 13,006.75 | 1,426.75 | 12.3% |
| 911-5170 | County Retirement | 560,965.00 | 593,338.00 | 660,009.00 | 66,671.00 | 11.2% |
| 912-5170 | Workers' Compensation | 15,929.00 | 17,500.00 | 19,000.00 | 1,500.00 | 8.6% |
| 913-5170 | Massachusetts Unemployment | 0.00 | 3,000.00 | 0.00 | (3,000.00) | -100.0% |
| 914-5170 | Health Insurance | 802,724.83 | 1,008,065.00 | 1,060,930.00 | 52,865.00 | 5.2% |
| 915-5170 | Life Insurance | 4,318.00 | 4,700.00 | 5,200.00 | 500.00 | 10.6% |
| 916-5170 | Medicare | 56,684.99 | 63,000.00 | 69,000.00 | 6,000.00 | 9.5% |
| 945-5740 | Public Officials Liability Insurance | 11,544.50 | 20,029.00 | 13,350.00 | (6,679.00) | -33.3% |
| | Sub-Total | 19,780,273.68 | 22,131,708.00 | 23,145,465.08 | 1,013,757.08 | 4.6% |

Town of West Tisbury

General Fund Expenditures FY 2023 For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

| | <u>07/01/2022 - 12/31/2022</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Budget Balance</u> | |
|--|--------------------------------|---------------------|---------------|-----------------------|--------|
| EXPENSES | | | | | |
| General Government | | | | | |
| 114-5110 Moderator Salary (+) | \$185.00 | \$185.00 | \$370.00 | \$185.00 | 50.0% |
| 114-5700 Moderator Expenses (+) | \$30.00 | \$30.00 | \$1,520.00 | \$1,490.00 | 2.0% |
| 114-5305 Moderator Legal (+) | \$0.00 | \$0.00 | \$500.00 | \$500.00 | 0.0% |
| 122-5110 Selectmen Salaries (+) | \$5,000.00 | \$5,000.00 | \$15,000.00 | \$10,000.00 | 33.3% |
| 122-5120 Selectmen Pers Serv (+) | \$82,023.48 | \$82,023.48 | \$181,385.43 | \$99,361.95 | 45.2% |
| 122-5700 Selectmen Expenses (+) | \$11,488.89 | \$11,488.89 | \$27,080.00 | \$15,591.11 | 42.4% |
| 124-5120 Municipal Hearing Officer (+) | \$0.00 | \$0.00 | \$2,500.00 | \$2,500.00 | 0.0% |
| 131-5120 FinCom Pers Serv (+) | \$259.00 | \$259.00 | \$2,352.00 | \$2,093.00 | 11.0% |
| 131-5700 FinCom Expenses (+) | \$163.00 | \$163.00 | \$1,810.00 | \$1,647.00 | 9.0% |
| 132-5700 Reserve Fund (+) | \$0.00 | \$0.00 | \$48,500.00 | \$48,500.00 | 0.0% |
| 133-5300 Annual Audit (+) | \$0.00 | \$0.00 | \$17,000.00 | \$17,000.00 | 0.0% |
| 135-5120 Accountant Pers Serv (+) | \$52,407.08 | \$52,407.08 | \$115,562.91 | \$63,155.83 | 45.3% |
| 135-5700 Accountant Expenses (+) | \$308.38 | \$308.38 | \$1,580.00 | \$1,271.62 | 19.5% |
| 141-5110 Assessors Salaries (+) | \$1,500.00 | \$1,500.00 | \$3,000.00 | \$1,500.00 | 50.0% |
| 141-5120 Assessors Pers Serv (+) | \$51,875.95 | \$51,875.95 | \$168,768.18 | \$116,892.23 | 30.7% |
| 141-5305 Assessors Legal (+) | \$0.00 | \$0.00 | \$20,000.00 | \$20,000.00 | 0.0% |
| 141-5700 Assessors Expenses (+) | \$13,597.10 | \$13,597.10 | \$24,785.00 | \$11,187.90 | 54.9% |
| 145-5120 Treasurer Pers Serv (+) | \$76,780.50 | \$76,780.50 | \$170,406.25 | \$93,625.75 | 45.1% |
| 145-5700 Treasurer Expenses (+) | \$6,078.00 | \$6,078.00 | \$29,505.00 | \$23,427.00 | 20.6% |
| 151-5305 Legal (+) | \$21,048.38 | \$21,048.38 | \$40,000.00 | \$18,951.62 | 52.6% |
| 152-5120 Personnel Bd Pers Serv (+) | \$1,806.35 | \$1,806.35 | \$13,395.80 | \$11,589.45 | 13.5% |
| 152-5700 Personnel Bd Expenses (+) | \$250.82 | \$250.82 | \$800.00 | \$549.18 | 31.4% |
| 155-5120 Data Proc Pers Serv (+) | \$2,000.00 | \$2,000.00 | \$4,000.00 | \$2,000.00 | 50.0% |
| 155-5700 Data Proc Expenses (+) | \$40,532.07 | \$40,532.07 | \$102,262.50 | \$61,730.43 | 39.6% |
| 158-5305 Tax Foreclosure Legal (+) | \$315.00 | \$315.00 | \$5,350.00 | \$5,035.00 | 5.9% |
| 158-5700 Tax Foreclosure (+) | \$0.00 | \$0.00 | \$150.00 | \$150.00 | 0.0% |
| 161-5110 Town Clerk Salaries (+) | \$32,839.17 | \$32,839.17 | \$65,678.43 | \$32,839.26 | 50.0% |
| 161-5700 Town Clerk Expenses (+) | \$486.09 | \$486.09 | \$1,450.00 | \$963.91 | 33.5% |
| 162-5120 Elections Pers Serv (+) | \$1,146.25 | \$1,146.25 | \$5,078.50 | \$3,932.25 | 22.6% |
| 162-5700 Elections Expenses (+) | \$2,682.00 | \$2,682.00 | \$9,900.00 | \$7,218.00 | 27.1% |
| 163-5120 Registrars Salaries (+) | \$75.00 | \$75.00 | \$300.00 | \$225.00 | 25.0% |
| 163-5700 Registrars Expenses (+) | \$35.99 | \$35.99 | \$2,000.00 | \$1,964.01 | 1.8% |
| 171-5120 ConCom Pers Serv (+) | \$24,765.53 | \$24,765.53 | \$57,601.94 | \$32,836.41 | 43.0% |
| 171-5700 ConCom Expenses (+) | \$497.00 | \$497.00 | \$3,180.00 | \$2,683.00 | 15.6% |
| 175-5110 Planning Bd Salaries (+) | \$2,500.00 | \$2,500.00 | \$5,000.00 | \$2,500.00 | 50.0% |
| 175-5120 Planning Bd Pers Serv (+) | \$31,477.89 | \$31,477.89 | \$70,932.70 | \$39,454.81 | 44.4% |
| 175-5700 Planning Bd Expenses (+) | \$841.17 | \$841.17 | \$6,145.00 | \$5,303.83 | 13.7% |
| 176-5120 ZBA Pers Serv (+) | \$44,173.26 | \$44,173.26 | \$83,051.52 | \$38,878.26 | 53.2% |
| 176-5305 ZBA Legal (+) | \$3,202.70 | \$3,202.70 | \$5,000.00 | \$1,797.30 | 64.1% |
| 176-5700 ZBA Expenses (+) | \$3,447.10 | \$3,447.10 | \$5,925.00 | \$2,477.90 | 58.2% |
| 177-5600 MV Commission (+) | \$166,626.00 | \$166,626.00 | \$166,626.00 | \$0.00 | 100.0% |
| 179-5120 AH Com Pers Serv (+) | \$8,121.57 | \$8,121.57 | \$16,713.20 | \$8,591.63 | 48.6% |
| 179-5700 AH Com Expenses (+) | \$0.00 | \$0.00 | \$1,700.00 | \$1,700.00 | 0.0% |

Operating Statement with Budget

Town of West Tisbury

General Fund Expenditures FY 2023 For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

| | <u>07/01/2022 - 12/31/2022</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Budget Balance</u> | |
|--|--------------------------------|---------------------|-----------------|-----------------------|--------|
| 179-5305 AHC Legal (+) | \$1,047.25 | \$1,047.25 | \$4,000.00 | \$2,952.75 | 26.2% |
| 182-5120 Energy-Climate Personal Serv (+) | \$5,137.96 | \$5,137.96 | \$13,258.80 | \$8,120.84 | 38.8% |
| 182-5700 Energy/Climate Committees Exp (+) | \$0.00 | \$0.00 | \$1,000.00 | \$1,000.00 | 0.0% |
| 192-5700 Town Hall Expenses (+) | \$39,040.85 | \$39,040.85 | \$136,300.00 | \$97,259.15 | 28.6% |
| 193-5700 Property Insurance (+) | \$131,720.00 | \$131,720.00 | \$131,720.00 | \$0.00 | 100.0% |
| 194-5700 Town Electric (+) | \$18,634.62 | \$18,634.62 | \$44,960.00 | \$26,325.38 | 41.4% |
| 195-5700 Town Report Expenses (+) | \$0.00 | \$0.00 | \$11,000.00 | \$11,000.00 | 0.0% |
| 196-5120 Town Clock Pers Serv (+) | \$0.00 | \$0.00 | \$250.00 | \$250.00 | 0.0% |
| 197-5600 DCRHA Administrative (+) | \$56,350.00 | \$56,350.00 | \$56,350.00 | \$0.00 | 100.0% |
| Sub-total : General Government | \$942,496.40 | \$942,496.40 | \$1,902,704.16 | \$960,207.76 | 49.5% |
| Public Safety | | | | | |
| 210-5120 Police Pers Serv (+) | \$603,676.25 | \$603,676.25 | \$1,287,012.27 | \$683,336.02 | 46.9% |
| 210-5700 Police Expenses (+) | \$93,064.00 | \$93,064.00 | \$144,946.00 | \$51,882.00 | 64.2% |
| 220-5120 Fire Pers Serv (+) | \$98,699.76 | \$98,699.76 | \$247,822.00 | \$149,122.24 | 39.8% |
| 220-5700 Fire Expenses (+) | \$90,642.41 | \$90,642.41 | \$182,600.00 | \$91,957.59 | 49.6% |
| 231-5600 Tri-Town Ambulance (+) | \$521,125.42 | \$521,125.42 | \$521,145.42 | \$20.00 | 100.0% |
| 241-5120 Bldg Inspect Pers Serv (+) | \$127,593.03 | \$127,593.03 | \$284,930.60 | \$157,337.57 | 44.8% |
| 241-5700 Bldg Inspect Expenses (+) | \$3,602.94 | \$3,602.94 | \$13,025.00 | \$9,422.06 | 27.7% |
| 291-5120 Emer Mgmt Pers Serv (+) | \$16,000.00 | \$16,000.00 | \$37,000.00 | \$21,000.00 | 43.2% |
| 291-5700 Emergency Managment (+) | \$2,311.69 | \$2,311.69 | \$12,410.00 | \$10,098.31 | 18.6% |
| 292-5120 ACO Pers Serv (+) | \$30,209.07 | \$30,209.07 | \$87,495.49 | \$57,286.42 | 34.5% |
| 292-5700 ACO Expenses (+) | \$2,230.59 | \$2,230.59 | \$8,355.00 | \$6,124.41 | 26.7% |
| 293-5120 Herring Warden Pers Serv (+) | \$1,500.00 | \$1,500.00 | \$3,000.00 | \$1,500.00 | 50.0% |
| 293-5700 Herring Warden Expenses (+) | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0.0% |
| 294-5110 Tree Warden Salaries (+) | \$1,250.00 | \$1,250.00 | \$2,500.00 | \$1,250.00 | 50.0% |
| 294-5120 Tree Warden Expenses (+) | \$0.00 | \$0.00 | \$1,200.00 | \$1,200.00 | 0.0% |
| 294-5700 Tree Warden Expenses (+) | \$0.00 | \$0.00 | \$13,200.00 | \$13,200.00 | 0.0% |
| 298-5120 Shellfish Dept Pers Serv (+) | \$13,870.73 | \$13,870.73 | \$28,296.00 | \$14,425.27 | 49.0% |
| 298-5700 Shellfish Dept Expenses (+) | \$4,624.44 | \$4,624.44 | \$11,600.00 | \$6,975.56 | 39.9% |
| 299-5700 MV Shellfish Group (+) | \$0.00 | \$0.00 | \$39,000.00 | \$39,000.00 | 0.0% |
| Sub-total : Public Safety | \$1,610,400.33 | \$1,610,400.33 | \$2,926,737.78 | \$1,316,337.45 | 55.0% |
| Education | | | | | |
| 311-5600 Up-Island RSD (+) | \$4,665,938.16 | \$4,665,938.16 | \$9,331,876.34 | \$4,665,938.18 | 50.0% |
| 313-5600 MVRHS District (+) | \$1,514,510.62 | \$1,514,510.62 | \$3,029,021.38 | \$1,514,510.76 | 50.0% |
| Sub-total : Education | \$6,180,448.78 | \$6,180,448.78 | \$12,360,897.72 | \$6,180,448.94 | 50.0% |
| Public Works | | | | | |
| 421-5120 Super Streets Pers Serv (+) | \$33,500.00 | \$33,500.00 | \$67,000.00 | \$33,500.00 | 50.0% |
| 422-5120 Highway Pers Serv (+) | \$101,136.92 | \$101,136.92 | \$205,540.60 | \$104,403.68 | 49.2% |
| 422-5700 Highway Expenses (+) | \$18,551.13 | \$18,551.13 | \$81,060.00 | \$62,508.87 | 22.9% |
| 423-5700 Snow & Ice (+) | \$3,682.09 | \$3,682.09 | \$80,000.00 | \$76,317.91 | 4.6% |

Operating Statement with Budget

Town of West Tisbury

General Fund Expenditures FY 2023 For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

| | <u>07/01/2022 - 12/31/2022</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Budget Balance</u> | |
|--|--------------------------------|---------------------|----------------|-----------------------|--------|
| 424-5700 Street Lights (+) | \$1,529.35 | \$1,529.35 | \$2,500.00 | \$970.65 | 61.2% |
| Sub-total : Public Works | \$158,399.49 | \$158,399.49 | \$436,100.60 | \$277,701.11 | 36.3% |
| Sanitation | | | | | |
| 433-5120 Town LDO Pers Serv (+) | \$0.00 | \$0.00 | \$50.00 | \$50.00 | 0.0% |
| 433-5600 Town LDO Intergov (+) | \$0.00 | \$0.00 | \$8,000.00 | \$8,000.00 | 0.0% |
| 433-5700 Town LDO Expenses (+) | \$615.31 | \$615.31 | \$5,920.00 | \$5,304.69 | 10.4% |
| 439-5600 MVRDRRD Intergov (+) | \$62,129.00 | \$62,129.00 | \$121,953.96 | \$59,824.96 | 50.9% |
| Sub-total : Sanitation | \$62,744.31 | \$62,744.31 | \$135,923.96 | \$73,179.65 | 46.2% |
| Health & Human Services | | | | | |
| 491-5120 Cemeteries Pers Serv (+) | \$0.00 | \$0.00 | \$2,470.80 | \$2,470.80 | 0.0% |
| 491-5700 Cemeteries Expenses (+) | \$7,746.56 | \$7,746.56 | \$23,500.00 | \$15,753.44 | 33.0% |
| 510-5110 BOH Salaries (+) | \$1,500.00 | \$1,500.00 | \$3,000.00 | \$1,500.00 | 50.0% |
| 510-5120 BOH Pers Serv (+) | \$69,247.93 | \$69,247.93 | \$168,853.40 | \$99,605.47 | 41.0% |
| 510-5700 BOH Expenses (+) | \$4,005.81 | \$4,005.81 | \$16,225.00 | \$12,219.19 | 24.7% |
| 522-5700 Health Services (+) | \$4,126.19 | \$4,126.19 | \$26,000.00 | \$21,873.81 | 15.9% |
| 525-5600 Vineyard Health Care Access (+) | \$30,447.50 | \$30,447.50 | \$60,895.00 | \$30,447.50 | 50.0% |
| 543-5700 Veterans Benefits (+) | \$9,510.75 | \$9,510.75 | \$21,000.00 | \$11,489.25 | 45.3% |
| 526-5600 DC Social Services (+) | \$7,225.00 | \$7,225.00 | \$7,225.00 | \$0.00 | 100.0% |
| 541-5120 Uplisland COA Per Serv (+) | \$125,898.52 | \$125,898.52 | \$308,915.67 | \$183,017.15 | 40.8% |
| 541-5700 Uplisland COA Expense (+) | \$6,850.17 | \$6,850.17 | \$19,200.00 | \$12,349.83 | 35.7% |
| Sub-total : Health & Human Services | \$266,558.43 | \$266,558.43 | \$657,284.87 | \$390,726.44 | 40.6% |
| Culture & Recreation | | | | | |
| 610-5120 Library Pers Serv (+) | \$283,060.90 | \$283,060.90 | \$614,333.85 | \$331,272.95 | 46.1% |
| 610-5700 Library Expenses (+) | \$142,224.29 | \$142,224.29 | \$277,585.00 | \$135,360.71 | 51.2% |
| 620-5110 P&R Com Salaries (+) | \$249.00 | \$249.00 | \$830.00 | \$581.00 | 30.0% |
| 620-5120 P&R Pers Serv (+) | \$16,655.68 | \$16,655.68 | \$33,814.64 | \$17,158.96 | 49.3% |
| 620-5700 P&R Expenses (+) | \$345.00 | \$345.00 | \$1,450.00 | \$1,105.00 | 23.8% |
| 632-5120 Beaches Pers Serv (+) | \$71,285.01 | \$71,285.01 | \$91,812.42 | \$20,527.41 | 77.6% |
| 632-5700 Beaches Expenses (+) | \$3,058.13 | \$3,058.13 | \$15,925.00 | \$12,866.87 | 19.2% |
| 640-5120 Rec Programs Pers Serv (+) | \$5,353.40 | \$5,353.40 | \$17,354.00 | \$12,000.60 | 30.8% |
| 640-5700 Rec Programs Expenses (+) | \$2,249.72 | \$2,249.72 | \$10,100.00 | \$7,850.28 | 22.3% |
| 650-5700 Town Grounds (+) | \$6,974.71 | \$6,974.71 | \$10,750.00 | \$3,775.29 | 64.9% |
| 691-5700 Historical Commission (+) | \$0.00 | \$0.00 | \$350.00 | \$350.00 | 0.0% |
| 690-5700 Historic District (+) | \$0.00 | \$0.00 | \$600.00 | \$600.00 | 0.0% |
| 692-5600 MV Cultural Council (+) | \$3,500.00 | \$3,500.00 | \$3,500.00 | \$0.00 | 100.0% |
| Sub-total : Culture & Recreation | \$534,955.84 | \$534,955.84 | \$1,078,404.91 | \$543,449.07 | 49.6% |
| Debt Service | | | | | |
| 710-5910 Principal-Long Term (+) | \$570,000.00 | \$570,000.00 | \$774,750.00 | \$204,750.00 | 73.6% |
| 751-5915 Interest-Long Term (+) | \$71,956.88 | \$71,956.88 | \$137,692.00 | \$65,735.12 | 52.3% |
| 752-7925 Interest-Short Term (+) | \$359.00 | \$359.00 | \$11,580.00 | \$11,221.00 | 3.1% |
| Sub-total : Debt Service | \$642,315.88 | \$642,315.88 | \$924,022.00 | \$281,706.12 | 69.5% |
| Benefits | | | | | |

Operating Statement with Budget

Town of West Tisbury

General Fund Expenditures FY 2023 For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

| | <u>07/01/2022 - 12/31/2022</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Budget Balance</u> | |
|--|--------------------------------|------------------------|------------------------|------------------------|--------------|
| 911-5170 County Retirement (+) | \$593,314.58 | \$593,314.58 | \$593,338.00 | \$23.42 | 100.0% |
| 912-5170 Workers Comp Ins (+) | \$13,849.00 | \$13,849.00 | \$17,500.00 | \$3,651.00 | 79.1% |
| 913-5170 Unemployment (+) | \$0.00 | \$0.00 | \$3,000.00 | \$3,000.00 | 0.0% |
| 914-5170 Health Insurance (+) | \$434,251.96 | \$434,251.96 | \$1,008,065.00 | \$573,813.04 | 43.1% |
| 915-5170 Life Insurance (+) | \$2,320.16 | \$2,320.16 | \$4,700.00 | \$2,379.84 | 49.4% |
| 916-5170 Employers Medicare (+) | \$30,550.36 | \$30,550.36 | \$63,000.00 | \$32,449.64 | 48.5% |
| 945-5740 Public Official Liability (+) | \$13,350.00 | \$13,350.00 | \$20,029.00 | \$6,679.00 | 66.7% |
| Sub-total : Benefits | \$1,087,636.06 | \$1,087,636.06 | \$1,709,632.00 | \$621,995.94 | 63.6% |
| Cherry Sheet Assessments | | | | | |
| 820-5600 State-Air Pollution (+) | \$1,385.00 | \$1,385.00 | \$0.00 | (\$1,385.00) | 0.0% |
| 821-5600 State-RTA (+) | \$56,810.00 | \$56,810.00 | \$0.00 | (\$56,810.00) | 0.0% |
| 824-5600 State Non-Renew MVE (+) | \$2,095.00 | \$2,095.00 | \$0.00 | (\$2,095.00) | 0.0% |
| 830-5600 County Assessment (+) | \$32,947.00 | \$32,947.00 | \$0.00 | (\$32,947.00) | 0.0% |
| Sub-total : Cherry Sheet Assessments | \$93,237.00 | \$93,237.00 | \$0.00 | (\$93,237.00) | 0.0% |
| FY2023 Warrant Articles | | | | | |
| ATM2022 05 Dukes Cty Communications (+) | \$0.00 | \$0.00 | \$39,237.70 | \$39,237.70 | 0.0% |
| ATM2022 10 Police Vehicle (+) | \$0.00 | \$0.00 | \$35,000.00 | \$35,000.00 | 0.0% |
| ATM2022 13 AISC Adult Education (+) | \$14,240.00 | \$14,240.00 | \$14,240.00 | \$0.00 | 100.0% |
| ATM2022 14 Assessors Revaluation (+) | \$0.00 | \$0.00 | \$24,000.00 | \$24,000.00 | 0.0% |
| ATM2022 19 Howes House Design (+) | \$35,978.32 | \$35,978.32 | \$523,000.00 | \$487,021.68 | 6.9% |
| ATM2022 27 County-Building Debt (+) | \$26,452.80 | \$26,452.80 | \$26,452.80 | \$0.00 | 100.0% |
| ATM2022 32 MV Commission Engineering (+) | \$0.00 | \$0.00 | \$15,000.00 | \$15,000.00 | 0.0% |
| ATM2022 33 County-MV Senior Services (+) | \$36,049.00 | \$36,049.00 | \$72,098.00 | \$36,049.00 | 50.0% |
| ATM2022 34 County-CORE (+) | \$14,378.00 | \$14,378.00 | \$14,378.00 | \$0.00 | 100.0% |
| ATM2022 35 County-First Stop (+) | \$1,317.00 | \$1,317.00 | \$1,317.00 | \$0.00 | 100.0% |
| ATM2022 36 County-Healthy Aging (+) | \$15,044.00 | \$15,044.00 | \$15,044.00 | \$0.00 | 100.0% |
| ATM2022 37 County Homeless Prevention (+) | \$8,095.00 | \$8,095.00 | \$8,095.00 | \$0.00 | 100.0% |
| ATM2022 38 County-SUD Prevention (+) | \$7,055.00 | \$7,055.00 | \$7,055.00 | \$0.00 | 100.0% |
| Sub-total : FY2023 Warrant Articles | \$158,609.12 | \$158,609.12 | \$794,917.50 | \$636,308.38 | 20.0% |
| Total : EXPENSES | \$11,737,801.64 | \$11,737,801.64 | \$22,926,625.50 | \$11,188,823.86 | 51.2% |
| OTHER | | | | | |
| Capital Appropriation Balances | | | | | |
| Road Reconstruction ATM 2012 (+) | \$0.00 | \$0.00 | \$29,936.73 | \$29,936.73 | 0.0% |
| Sub-total : Capital Appropriation Balances | \$0.00 | \$0.00 | \$29,936.73 | \$29,936.73 | 0.0% |
| FY2019 Warrant Articles | | | | | |
| ATM2018 11 Fire Command Vehicle (+) | \$0.00 | \$0.00 | \$731.96 | \$731.96 | 0.0% |

Operating Statement with Budget

Town of West Tisbury

General Fund Expenditures FY 2023 For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

| | <u>07/01/2022 - 12/31/2022</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Budget Balance</u> | |
|--|--------------------------------|---------------------|-----------------------|-----------------------|--------------|
| ATM2019 12 Cemetery Headstones (+) | \$0.00 | \$0.00 | \$440.00 | \$440.00 | 0.0% |
| ATM2019 36 Personnel Study (+) | \$0.00 | \$0.00 | \$4,050.00 | \$4,050.00 | 0.0% |
| ATM2019 37 Permitting Software (+) | \$2,096.20 | \$2,096.20 | \$4,166.40 | \$2,070.20 | 50.3% |
| Sub-total : FY2019 Warrant Articles | \$2,096.20 | \$2,096.20 | \$9,388.36 | \$7,292.16 | 22.3% |
| FY2020 Warrant Articles | | | | | |
| ATM2019 08 Building Maintenance (+) | \$5,573.97 | \$5,573.97 | \$5,573.97 | \$0.00 | 100.0% |
| ATM2019 18 Assessor Revaluation (+) | \$245.62 | \$245.62 | \$245.62 | \$0.00 | 100.0% |
| ATM2020 10 LDO Improvements (+) | \$0.00 | \$0.00 | \$19,201.04 | \$19,201.04 | 0.0% |
| ATM2020 13 TNC Transportation (+) | \$0.00 | \$0.00 | \$1,526.00 | \$1,526.00 | 0.0% |
| Sub-total : FY2020 Warrant Articles | \$5,819.59 | \$5,819.59 | \$26,546.63 | \$20,727.04 | 21.9% |
| FY2021 Warrant Articles | | | | | |
| STM 10-2020 06 Assessors Revaluation (+) | \$23,249.49 | \$23,249.49 | \$24,000.00 | \$750.51 | 96.9% |
| STM 10-2020 08 Building Maintenance (+) | \$2,626.03 | \$2,626.03 | \$100,000.00 | \$97,373.97 | 2.6% |
| STM 10-2020 09 Town Events (+) | \$727.93 | \$727.93 | \$4,000.00 | \$3,272.07 | 18.2% |
| STM 10-2020 17 Fire Equipment/Truck (+) | \$0.00 | \$0.00 | \$100,000.00 | \$100,000.00 | 0.0% |
| STM 10-2020 27 Chilmark School Windows (+) | \$0.00 | \$0.00 | \$19,514.00 | \$19,514.00 | 0.0% |
| STM 10-2020 13 School Speed Sign (+) | \$11,003.00 | \$11,003.00 | \$19,000.00 | \$7,997.00 | 57.9% |
| ATM2021 11 TNC Transportation (+) | \$0.00 | \$0.00 | \$1,330.60 | \$1,330.60 | 0.0% |
| Sub-total : FY2021 Warrant Articles | \$37,606.45 | \$37,606.45 | \$267,844.60 | \$230,238.15 | 14.0% |
| FY2022 Warrant Articles | | | | | |
| ATM2021 15 MVEMDA EM Coordinator (+) | \$0.00 | \$0.00 | \$5,000.00 | \$5,000.00 | 0.0% |
| ATM2021 34 Assessors Reval (+) | \$0.00 | \$0.00 | \$24,000.00 | \$24,000.00 | 0.0% |
| STM2021 05 UIRSD-WT School (+) | \$257,370.00 | \$257,370.00 | \$257,370.00 | \$0.00 | 100.0% |
| ATM2022 09 Lamberts Cove Hydrant (+) | \$91.12 | \$91.12 | \$114,837.40 | \$114,746.28 | 0.1% |
| ATM2022 11 Highway All-Season Machine (+) | \$126,320.00 | \$126,320.00 | \$126,320.00 | \$0.00 | 100.0% |
| ATM2022 22 Shellfish Dept ExpensesATM2022 22 Shell (+) | \$0.00 | \$0.00 | \$15,562.50 | \$15,562.50 | 0.0% |
| ATM2022 26 Tax Billing Conversion (+) | \$31,090.00 | \$31,090.00 | \$36,000.00 | \$4,910.00 | 86.4% |
| ATM2022 28 Building Maintenance (+) | \$0.00 | \$0.00 | \$100,000.00 | \$100,000.00 | 0.0% |
| ATM2022 30 TNC Complete St (+) | \$0.00 | \$0.00 | \$470.00 | \$470.00 | 0.0% |
| ATM2022 31 Hatchery Seawater Lines (+) | \$0.00 | \$0.00 | \$36,000.00 | \$36,000.00 | 0.0% |
| ATM2022 40 Chilmark Generator (+) | \$0.00 | \$0.00 | \$13,656.69 | \$13,656.69 | 0.0% |
| Sub-total : FY2022 Warrant Articles | \$414,871.12 | \$414,871.12 | \$729,216.59 | \$314,345.47 | 56.9% |
| Total : OTHER | \$460,393.36 | \$460,393.36 | \$1,062,932.91 | \$602,539.55 | 43.3% |

Operating Statement with Budget

Town of West Tisbury

General Fund Expenditures FY 2023 For the Period 07/01/2022 through 12/31/2022

Fiscal Year: 2022-2023

| | <u>07/01/2022 - 12/31/2022</u> | <u>Year To Date</u> | <u>Budget</u> | <u>Budget Balance</u> | |
|------------------------|--------------------------------|---------------------|-----------------|-----------------------|-------|
| NET ADDITION/(DEFICIT) | \$12,198,195.00 | \$12,198,195.00 | \$23,989,558.41 | \$11,791,363.41 | 50.8% |

End of Report

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Moderator - 114

Salaries, Elected Officials

| | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|--|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Town Moderator | | | | | | | 370 | 370 | 370 | 370.00 |
| Total Salaries, Elected Officials | | | | | | | 370 | 370 | 370 | 370.00 |
| Percent Change | | | | | | | | | | 0.0% |

Expenses

| | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | | | | | |
| Repairs & Maintenance Services | 5240 | | | | | | | | | |
| Rentals & Leases | 5270 | | | | | | | | | |
| Other Property Services (includes custodial) | 5290 | | | | | | | | | |
| Professional & Technical (services) | 5300 | | | | | | 650 | 800 | 1,200 | 1,200.00 |
| Professional & Technical (training/seminars) | 5302 | | | | | | | | 50 | 50.00 |
| Communication-Postage/Shipping | 5342 | | | | | | | | | |
| Communication-Telephone/Internet | 5344 | | | | | | | | | |
| Communication-Notices/Ads | 5346 | | | | | | | | | |
| Communication-Publications/TV | 5348 | | | | | | | | | |
| Other Purchased Services | 5380 | | | | | | | | | |
| Office Supplies | 5420 | | | | | | | | 50 | 50.00 |
| Building & Equipment Supplies | 5430 | | | | | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | | | | | |
| Groundskeeping Supplies | 5460 | | | | | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | | | | | |
| Food & Food Service Supplies | 5490 | | | | | | | | | |
| Educational Supplies | 5510 | | | | | | | | 50 | 50.00 |
| Other Department Supplies | 5580 | | | | | | 250 | | | |
| Travel | 5710 | | | | | | | | 150 | 450.00 |
| Dues & Memberships | 5730 | | | | | | | | 20 | 20.00 |
| Insurance Premiums | 5740 | | | | | | | | | |
| Other Unclassified Items | 5780 | | | | | | | | | |
| Expenses | | | | | | | 900 | 800 | 1,520 | 1,820.00 |
| Percent Change | | | | | | | | | | 19.7% |

Legal Services

| | | | | | | | | | | |
|-----------------------------------|------|--|--|--|--|--|-------|-------|-------|----------|
| Legal Services | 5305 | | | | | | 0 | 0 | 500 | 500.00 |
| Total Department/Committee | | | | | | | 1,270 | 1,170 | 2,390 | 2,690.00 |
| Percent Change | | | | | | | | | | 12.6% |

Submitted by:

Dan A. Waters/Bruce Stone

Date Completed: 12/27/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

114-Town Moderator

Submitted by (Department/Committee): Town Moderator

Name of Person Submitting Dan A.Waters/Bruce Stone

Date Approved by Department/Committee Submitted 12/27/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Includes small expenses (office supplies, association dues, and possible training and meetings) for the Moderator. Dan has been elected to the Board of the state moderator association so has asked for a \$350 increase in travel (SSA, mileage and lodging) to attend potential meetings or trainings. We also budget for the sound services at town meetings and accordingly budget for sound services for up to a two-night annual plus a possible special town meeting.

The Moderator also wishes to keep the \$500 legal line that to have the ability to consult with town counsel about town meeting matters.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Select Board - 122

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|------------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Copier Fees | General | 30 | 20 | 100 | 100.00 |
| Permits-Events (including Ag Fair) | General | 325 | 400 | 150 | 150.00 |
| Licences-Beer/Wine | General | 1,075 | 1,100 | 1,100 | 1,100.00 |
| Permits-Electric Utility | General | 125 | 125 | 120 | 120.00 |
| Permits-Taxis | General | 185 | 100 | 100 | 100.00 |
| Permits-Entertainment | General | 100 | | | |
| Permits-Used Car Dealer | General | 75 | 50 | 50 | 50.00 |
| Marijuana Host Agreement | General | 20,000 | | | |
| Cable Annual License | General | 727 | 700 | | |
| Total Revenue Generated | | 22,642 | 2,495 | 1,620 | 1,620.00 |

Salaries, Elected Officials

| | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Member #1 | | | | | | 5,000 | 5,000 | 5,000.00 | 5,000.00 |
| Member #2 | | | | | | 5,000 | 3,600 | 5,000.00 | 5,000.00 |
| Member #3 | | | | | | 0 | | 5,000.00 | 1,042.00 |
| Total Salaries, Elected Officials | | | | | | 10,000 | 8,600 | 15,000 | 11,042.00 |
| Percent Change | | | | | | | | | -26.4% |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|----------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Town Administrator | Wages | 10 | 8 | 40 | 52.2 | 69.28 | 132,863 | 135,219 | 138,560 | 144,656.64 |
| | Longevity @ 3% | | | | | | 2,657 | 2,704 | 2,771 | 4,339.70 |
| Town Hall Admin Asst | Wages | 3 | 6 | 26 | 48.2 | 32.24 | 33,408 | 35,809 | 36,844 | 40,403.17 |
| | Step 06/04/23 | 3 | 7 | 26 | 4.0 | 33.85 | | | 3,210 | 3,520.40 |
| Total Personal Services | | | | | | | 168,928 | 173,732 | 181,385 | 192,919.91 |
| Percent Change | | | | | | | | | | 6.4% |

* 4.4% Scale Adjustment

Expenses

| | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|------------------------------|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | | | | | |
| Repairs & Maintenance Services | 5240 | | | | | | 773 | 4,515 | 1,000 | 5,500.00 |
| Rentals & Leases (Insurance) | 5270 | Electric Car Leases/Expenses | | | | | 641 | 8,511 | 9,600 | 15,088.00 |
| Other Property Services (includes custodial) | 5290 | | | | | | | | | |
| Professional & Technical (services) | 5300 | | | | | | | 4,533 | 500 | 500.00 |
| Professional & Technical (training/seminars) | 5302 | | | | | | | 0 | 1,000 | 1,000.00 |
| Communication-Postage/Shipping | 5342 | | | | | | | | | |
| Communication-Telephone/Internet | 5344 | | | | | | | | | 600.00 |
| Communication-Notices/Ads | 5346 | | | | | | 8,023 | 3,295 | 5,500 | 4,000.00 |
| Communication-Publications/TV | 5348 | | | | | | | | 350 | 400.00 |
| Other Purchased Services | 5380 | | | | | | 285 | 30 | | |
| Office Supplies | 5420 | | | | | | | | | |
| Building & Equipment Supplies | 5430 | | | | | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | | | | | |
| Groundskeeping Supplies | 5460 | | | | | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | | 112 | 331 | 400 | 400.00 |
| Food & Food Service Supplies | 5490 | | | | | | | | | |
| Educational Supplies | 5510 | | | | | | | | | |
| Other Department Supplies | 5580 | | | | | | | 2,347 | | |
| Travel | 5710 | | | | | | 0 | 0 | 500 | 500.00 |
| Dues & Memberships | 5730 | STAM, MMA, Plymouth co-op | | | | | 2,697 | 1,332 | 830 | 850.00 |
| Insurance Premiums | 5740 | | | | | | 1,120 | 1,180 | 2,400 | 1,500.00 |
| Other Unclassified Items | 5780 | | | | | | 2,078 | 4,250 | 5,000 | 5,000.00 |
| Expenses | | | | | | | 15,730 | 30,324 | 27,080 | 35,338.00 |
| Percent Change | | | | | | | | | | 30.5% |

| | | | | | | | | | | |
|-----------------------------------|--|--|--|--|--|--|----------------|----------------|----------------|-------------------|
| Total Department/Committee | | | | | | | 194,658 | 212,656 | 223,465 | 239,299.91 |
| Percent Change | | | | | | | | | | 7.1% |

Submitted by:

Jennifer Rand

Date Completed: 12/12/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
(Feel free to do as separate attachment)

Budget 122 – Select Board: The major increase this year is the cost of the new leases for the two Nissan Leafs. The cost has gone up quite a bit. I also have a town issued cell phone now. I have always used my personal cell for town business and during the migrant event I had a FOI request for my texts. I do not wish to mix business and personal use on my phone any more.

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: The town has gotten increasingly complex and has had a number of issues that required legal advice. With increasing pressure on development and with the constant changes in state law the budget simply needs to go up. Last year I needed a reserve fund transfer and this year I have already spent more than I had budgeted to get to the sixth month mark and the second half of the year is always more expensive due to town meeting.

Budget 192 – Town Buildings: I’ve increased the maintenance line and the custodial line. I distinguish between maintenance with a capital M and maintenance with a small m. Maintenance with a small m does not come out of the warrant articles, but rather the 192 budget. The buildings are getting older and the cost of everything is sky high so I think its important to plan for repairs and budget accordingly. I also am going to increase the number of weeks I will have the downstairs bathrooms cleaned daily. I do not have that done during the winter but I am going to extend it past Indigenous People’s Day as the use is still very high into the fall.

Budget 193 – Property Insurance: Budgeting for an increased based on information from the insurance company

Budget 195 –Town Report: Budgeting for a very small increase

Budget 196 – Town Clock: No Change

Budget 424 –Street Lights: We have a new vendor and prices have gone up

Budget 491 – Cemeteries: Need to budget more for Alan Gowell’s work, he is still carrying the bulk of the load

Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Municipal Hearing Officer - 124

Personal Services

| | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|--|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Municipal Hearing Officer | | | | | | | 2,500 | 1,250 | 2,500 | 2,500.00 |
| Total Personal Services | | | | | | | 2,500 | 1,250 | 2,500 | 2,500.00 |
| Percent Change | | | | | | | | | | |

Expenses

| | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | | | | | |
| Repairs & Maintenance Services | 5240 | | | | | | | | | |
| Rentals & Leases | 5270 | | | | | | | | | |
| Other Property Services (includes custodial) | 5290 | | | | | | | | | |
| Professional & Technical (services) | 5300 | | | | | | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | | | | | | |
| Communication-Postage/Shipping | 5342 | | | | | | | | | |
| Communication-Telephone/Internet | 5344 | | | | | | | | | |
| Communication-Notices/Ads | 5346 | | | | | | | | | |
| Communication-Publications/TV | 5348 | | | | | | | | | |
| Other Purchased Services | 5380 | | | | | | | | | |
| Office Supplies | 5420 | | | | | | | | | |
| Building & Equipment Supplies | 5430 | | | | | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | | | | | |
| Groundskeeping Supplies | 5460 | | | | | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | | | | | |
| Food & Food Service Supplies | 5490 | | | | | | | | | |
| Educational Supplies | 5510 | | | | | | | | | |
| Other Department Supplies | 5580 | | | | | | | | | |
| Travel | 5710 | | | | | | | | | |
| Dues & Memberships | 5730 | | | | | | | | | |
| Insurance Premiums | 5740 | | | | | | | | | |
| Other Unclassified Items | 5780 | | | | | | | | | |
| Expenses | | | | | | | 0 | 0 | 0 | 0.00 |
| Percent Change | | | | | | | | | | |

| | | | | | | | | | | |
|-----------------------------------|--|--|--|--|--|--|-------|-------|-------|----------|
| Total Department/Committee | | | | | | | 2,500 | 1,250 | 2,500 | 2,500.00 |
| Percent Change | | | | | | | | | | |

Submitted by: Jennifer Rand Date Completed: 12/1/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
(Feel free to do as separate attachment)

Budget 122 – Select Board: The major increase this year is the cost of the new leases for the two Nissan Leafs. The cost has gone up quite a bit. I also have a town issued cell phone now. I have always used my personal cell for town business and during the migrant event I had a FOI request for my texts. I do not wish to mix business and personal use on my phone any more.

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: The town has gotten increasingly complex and has had a number of issues that required legal advice. With increasing pressure on development and with the constant changes in state law the budget simply needs to go up. Last year I needed a reserve fund transfer and this year I have already spent more than I had budgeted to get to the sixth month mark and the second half of the year is always more expensive due to town meeting.

Budget 192 – Town Buildings: I've increased the maintenance line and the custodial line. I distinguish between maintenance with a capital M and maintenance with a small m. Maintenance with a small m does not come out of the warrant articles, but rather the 192 budget. The buildings are getting older and the cost of everything is sky high so I think its important to plan for repairs and budget accordingly. I also am going to increase the number of weeks I will have the downstairs bathrooms cleaned daily. I do not have that done during the winter but I am going to extend it past Indigenous People's Day as the use is still very high into the fall.

Budget 193 – Property Insurance: Budgeting for an increased based on information from the insurance company

Budget 195 –Town Report: Budgeting for a very small increase

Budget 196 – Town Clock: No Change

Budget 424 –Street Lights: We have a new vendor and prices have gone up

Budget 491 – Cemeteries: Need to budget more for Alan Gowell's work, he is still carrying the bulk of the load

Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

**Finance Committee - 131
Revenue**

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|--------------------------------|------|-------------------|-------------------|---------------------|---------------------|
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Personal Services

| | | Grade | Step | Hours | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------|-------|------|-------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Administrative Assistant | Wages | 3 | 6 | 60.00 | | 32.24 | 1,583 | 1,117 | 2,352 | 1,934.40 |
| | | | | | | | | | | |
| Total Personal Services | | | | | | | 1,583 | 1,117 | 2,352 | 1,934.40 |
| Percent Change | | | | | | | | | | -17.8% |

*4.4% Scale Adjustment

Expenses

| | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------------------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | |
| Repairs & Maintenance Services | 5240 | | | | | |
| Rentals & Leases | 5270 | | | | | |
| Other Property Services (includes custodial) | 5290 | | | | | |
| Professional & Technical (services) | 5300 | | | | | |
| Professional & Technical (training/seminars) | 5302 | | | 25 | 200 | 200.00 |
| Communication-Postage/Shipping | 5342 | | | | | |
| Communication-Telephone/Internet | 5344 | | | | | |
| Communication-Notices/Ads | 5346 | | | | 250 | 250.00 |
| Communication-Publications/TV | 5348 | (televised meetings at \$125) | | | 1,000 | 1,120.00 |
| Other Purchased Services | 5380 | | | | | |
| Office Supplies | 5420 | | | | | |
| Building & Equipment Supplies | 5430 | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | |
| Food & Food Service Supplies | 5490 | | | | | |
| Educational Supplies | 5510 | | | | | |
| Other Department Supplies | 5580 | | | | | |
| Travel | 5710 | | | | 200 | 200.00 |
| Dues & Memberships | 5730 | | 160 | 160 | 160 | 160.00 |
| Insurance Premiums | 5740 | | | | | |
| Other Unclassified Items | 5780 | | | | | |
| Expenses | | | 160 | 185 | 1,810 | 1,930.00 |
| Percent Change | | | | | | 6.6% |
| Total Department/Committee | | | 1,743 | 1,302 | 4,162 | 3,864.40 |
| Percent Change | | | | | | -7.2% |

Submitted by:

Greg Orcutt, Chair

Date Completed: 12/13/2022

132 -- Reserve Fund

Recommendation is to maintain \$50,000 for Finance Committee to handle unexpected expenses.

133 -- Annual Town Audit

ROBERT E. BROWN II

CERTIFIED PUBLIC ACCOUNTANT
P.O. Box 230 - 25 CEMETERY STREET
Mendon, Massachusetts 01756

Phone: (508) 478-3941

Fax: (508) 478-1779

August 3, 2020

Board of Selectmen
PO Box 278
West Tisbury Town Hall
West Tisbury, MA 02575

Honorable Board of Selectmen;

We would like to take this opportunity to submit our proposal for audit services with the Town of West Tisbury. We propose to perform the fiscal year 2021, 2022 and 2023 audits for \$17,000 per year. The engagements would be conducted under generally accepted auditing standards as promulgated by the American Institute of Certified Public Accountants. A management letter with regards to internal control and statutory compliance will also be provided.

If the Town is required to obtain a federal grant audit in compliance with OMB Circular A-133, a fee adjustment would be necessary. In order for the Town to be subject to this requirement, the Town would have to spend \$750,000 in federal grant funds in one fiscal year.

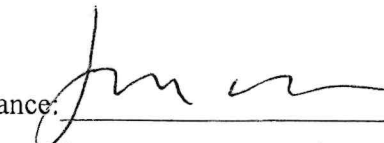
We look forward to serving the Town of West Tisbury. If this proposal is acceptable, please sign and date the acceptance line provided below and return one copy to our office.

Very truly yours,

Robert E. Brown II



Certified Public Accountant

Acceptance: 

Title: Town Administrator

Date: 8/5/20

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Accountant - 135

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | 0 | 0 | 0 | 0.00 |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Accountant | 9 | 8 | 36 | 52.2 | 62.99 | 102,360 | 109,013 | 113,297 | 118,370.81 |
| Longevity @ 3% | | | | | | 2,114 | 2,151 | 2,266 | 3,551.12 |
| Additional hours for meetings, budget season | | | | | | | | | 0.00 |
| | | | | | | | | | |
| Total Personal Services | | | | | | 104,474 | 111,164 | 115,563 | 121,921.93 |
| Percent Change | | | | | | | | | 5.5% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | 365 | 150 | 410 | 410 |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | 450 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | 439 | 100 | 100 |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | 142 | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | 1,000 | 1,000 |
| Dues & Memberships | 5730 | 50 | 50 | 70 | 70 |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 415 | 780 | 1,580 | 2,030.00 |
| Percent Change | | | | | 28.5% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|---------|---------|---------|------------|
| Total Department/Committee | | 104,889 | 111,944 | 117,143 | 123,951.93 |
| Percent Change | | | | | 5.8% |

Submitted by: Bruce Stone, Town Accountant

Date Completed: 12/22/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): 135 -- Town Accountant

Name of Person Submitting Bruce K. Stone

Date Approved by Department/Committee Submitted 12/27/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Personnel Services: The Town Accountant is a 35 hour/week employee. The current employee is at the highest step of grade. The budget request does include an extra hour per week average during the year to attend committee and board meetings, especially during budget season.

Expenses: The proposed budget continues to hope for the return of pre-Covid continuing education opportunities and related expenses. The only change is the addition of \$450 for advertising as there may be a need by the end of FY24 to advertise in the local papers for a new accountant.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Assessors - 141

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | 0 | 0 | 100 | 100.00 |
| Total Revenue Generated | | 0 | 0 | 100 | 100.00 |

Salaries, Elected Officials

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------------------|-------------------|-------------------|--------------------|
| Board member 1 | 1,000 | 1,000 | 1,000 | 1,000.00 |
| Board member 2 | 1,000 | 1,000 | 1,000 | 1,000.00 |
| Board member 3 | 1,000 | 1,000 | 1,000 | 1,000.00 |
| Total Salaries, Elected Officials | 3,000 | 3,000 | 3,000 | 3,000.00 |
| Percent Change | | | | 0.0% |

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|---------------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Principal Assessor | Wages | 9 | 5 | 40 | 35.8 | 54.41 | 101,482 | 102,995 | 110,150 |
| | Step 03/07/24 | 9 | 6 | 40 | 16.4 | 57.13 | | | 77,915.12 |
| | | | | | | | | | 37,477.28 |
| | | | | | | | | | 115,392.40 |
| Data Collector | Wages | 4 | 2 | 35 | 17.8 | 29.18 | 57,566 | 49,953 | 58,618 |
| | Step 11/7/23 | 4 | 3 | 35 | 34.4 | 30.64 | | | 18,179.14 |
| | | | | | | | | | 36,890.56 |
| | | | | | | | | | 55,069.70 |
| Total Personal Services | | | | | | 159,048 | 152,949 | 168,768 | 170,462.10 |
| Percent Change | | | | | | | | | 1.0% |

* 4.4% Scale Adjustment

Expenses

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------------------|--|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | |
| Energy Services-Heating Oil | 5214 | | | |
| Energy Services-Propane Gas | 5216 | | | |
| Repairs & Maintenance Services | 5240 | CAMA maintenance and support | 3,500 | 3,500 |
| Rentals & Leases | 5270 | | | 5,500 |
| Other Property Services (includes custodial) | 5290 | | | 8,000.00 |
| Professional & Technical (services) | 5300 | CAI mapping services, consulting, misc | 9,074 | 16,096 |
| Professional & Technical (training/seminars) | 5302 | UMASS & Cape Certs | 1,915 | 180 |
| Communication-Postage/Shipping | 5342 | | | 10,000 |
| Communication-Telephone/Internet | 5344 | | | 1,600 |
| Communication-Notices/Ads | 5346 | | | 100 |
| Communication-Publications/TV | 5348 | | 888 | 1,417 |
| Other Purchased Services | 5380 | Nearmap, CAI Hosting, PK pre | 2,400 | 2,400 |
| Office Supplies | 5420 | | 2,400 | 2,500 |
| Building & Equipment Supplies | 5430 | | 1,805 | 1,424 |
| Custodial & Housekeeping Supplies | 5450 | | | 1,500 |
| Groundskeeping Supplies | 5460 | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | |
| Food & Food Service Supplies | 5490 | | | |
| Educational Supplies | 5510 | | | |
| Other Department Supplies | 5580 | | | |
| Travel | 5710 | | 157 | 280 |
| Dues & Memberships | 5730 | | 0 | 479 |
| Insurance Premiums | 5740 | | 470 | 538 |
| Other Unclassified Items | 5780 | | | 535 |
| Expenses | 20,210 | 26,312 | 24,785 | 35,650.00 |
| Percent Change | | | | 43.8% |

Legal Services

| | | | | | |
|-----------------------------------|------|---------|---------|---------|------------|
| Legal Services | 5305 | 794 | 4,050 | 20,000 | 20,000.00 |
| Total Department/Committee | | 183,052 | 186,311 | 216,553 | 229,112.10 |
| Percent Change | | | | | 5.8% |

Submitted by:

MacGregor Anderson

Date Completed: 12/20/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Board of Assessors

Name of Person Submitting MacGregor Anderson

Date Approved by Department/Committee 12/20/22

Narrative:

The Assessors FY24 proposed budget shows a 1% increase in personal services and 43.8% increase in expenses. The overall increase is 5.8%

Personal Services is up just 1% despite wage adjustments and step increases, because both the new principal assessor and new data collector / assistant assessor are at lower steps than prior staff. We have also budgeted for 40 hours a week for the principal assessor who is hired at 37.5 hours, but may need to increase hours on a temporary basis under certain circumstances.

The expense budget shows an increase in the Repairs and Maintenance Services account where the newly installed CAMA software PK.online is more expensive than the previous Patriot Assesspro software, which was no longer being supported. PK's prices are in line with comparable CAMA software products.

The largest increase is in Other Purchased Services account. In prior years, this account only covered the annual GIS web hosting by CAI. They have increased their pricing from \$2400 a year to \$3000 a year. There are two additional draws on this account that were not covered here in FY23.

We have moved the annual Nearmap payments to Other Purchased Services. Previously, it was covered by the annual assessor's re-certification warrant article. This warrant article, at \$24,000 a year, has not increased in over a decade, while costs have. It made more sense to move Nearmap into the operating budget than it did to request an increase in the warrant article for a core product.

We have also added an \$1800 annual charge for hosting property record cards at PK.online.

Our Professional and Technical Services budget allows room for \$7500 in unspecified consulting services. In recent years, we've needed additional data collection help, both due to staff turnover and high building permit volume. It is prudent to maintain room in the budget for this at all times.

There is one potential large expense not included in this budget, which currently anticipates no increase in the annual warrant article request. The Department of Revenue is concerned about a backlog of data inspection in West Tisbury. Although we currently have until 2027 to catch up, and may be able to do so with existing staff, it is possible that a full measure and list program will be needed. This was done last in 2011 at a cost of \$75,000 and it is not unreasonable to expect a future program to be double that. We will keep the Town advised as this situation develops.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Treasurer/Collector - 145

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| Penalties & Interest Property Tax/Tax liens | General | 63,863 | 49,035 | 40,000 | 42,500.00 |
| Penalties & Interest Excise Tax | General | 18,678 | 14,490 | 7,500 | 7,500.00 |
| Investment Earnings | General | 9,645 | 3,800 | 8,000 | 10,000.00 |
| Municipal Lien Certificate Fees | General | 6,600 | 5,125 | 5,000 | 5,000.00 |
| Total Revenue Generated | | 98,786 | 72,450 | 60,500 | 65,000.00 |

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Treasurer/Collector | 9 | 8 | 32.75 | 52.2 | 62.99 | 97,190 | 100,182 | 103,069 | 107,684.55 |
| Longevity 3% | | | | | | 1,937 | 2,013 | 2,061 | 3,230.54 |
| Assistant Treasurer/Collector | 7 | 5 | 30.5 | 52.2 | 44.96 | 56,753 | 60,553 | 65,276 | 71,580.82 |
| Total Personal Services | | | | | | 155,881 | 162,748 | 170,406 | 182,495.91 |
| Percent Change | | | | | | | | | 7.1% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | 14,180 | 11,963 | 13,925 | 14,800 |
| Professional & Technical (training/seminars) | 5302 | 190 | 110 | 400 | 400 |
| Communication-Postage/Shipping | 5342 | 6,702 | 7,343 | 7,800 | 8,000 |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | 785 | 441 | 900 | 750 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | 242 | | 2,000 | 1,500 |
| Office Supplies | 5420 | 470 | 334 | 300 | 300 |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | 661 | | 650 | 700 |
| Travel | 5710 | 0 | 20 | 1,750 | 1,700 |
| Dues & Memberships | 5730 | 160 | 160 | 230 | 200 |
| Insurance Premiums | 5740 | 1,537 | 1,538 | 1,550 | 1,550 |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 24,928 | 21,908 | 29,505 | 29,900.00 |
| Percent Change | | | | | 1.3% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|---------|---------|---------|------------|
| Total Department/Committee | | 180,808 | 184,656 | 199,911 | 212,395.91 |
| Percent Change | | | | | 6.2% |

Submitted by:

Katherine Logue

Date Completed: 12/13/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): __ Treasurer/Collector -- 145__

Name of Person Submitting __ Kathy Logue__

Date Approved by Department/Committee __ 12/13/2022__

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

The salary line reflects a step increase for the Assistant Treasurer/Collector, an increase in the longevity percentage for the Treasurer/Collector, and COLA for both positions. The expense budget is a very slight increase, due to the increased cost of postage and other tax bill related items.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Legal Services - 151

Legal Services

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-----------------------------------|-------------------|-------------------|-------------------|--------------------|
| Legal Services 5305 | 21,776 | 48,686 | 40,000 | 55,000.00 |
| Total Department/Committee | 21,776 | 48,686 | 40,000 | 55,000.00 |
| Percent Change | | | | 37.5% |

Submitted by:

Jennifer Rand

Date Completed:

12/12/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
(Feel free to do as separate attachment)

Budget 122 – Select Board: The major increase this year is the cost of the new leases for the two Nissan Leafs. The cost has gone up quite a bit. I also have a town issued cell phone now. I have always used my personal cell for town business and during the migrant event I had a FOI request for my texts. I do not wish to mix business and personal use on my phone any more.

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: The town has gotten increasingly complex and has had a number of issues that required legal advice. With increasing pressure on development and with the constant changes in state law the budget simply needs to go up. Last year I needed a reserve fund transfer and this year I have already spent more than I had budgeted to get to the sixth month mark and the second half of the year is always more expensive due to town meeting.

Budget 192 – Town Buildings: I've increased the maintenance line and the custodial line. I distinguish between maintenance with a capital M and maintenance with a small m. Maintenance with a small m does not come out of the warrant articles, but rather the 192 budget. The buildings are getting older and the cost of everything is sky high so I think its important to plan for repairs and budget accordingly. I also am going to increase the number of weeks I will have the downstairs bathrooms cleaned daily. I do not have that done during the winter but I am going to extend it past Indigenous People's Day as the use is still very high into the fall.

Budget 193 – Property Insurance: Budgeting for an increased based on information from the insurance company

Budget 195 –Town Report: Budgeting for a very small increase

Budget 196 – Town Clock: No Change

Budget 424 –Street Lights: We have a new vendor and prices have gone up

Budget 491 – Cemeteries: Need to budget more for Alan Gowell's work, he is still carrying the bulk of the load

Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Personnel Board - 152

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Board Administrator | 7 | 8 | 5 | 52.2 | 52.05 | 4,553 | 5,901 | 13,006 | 13,585.05 |
| Longevity @ 3% | | | | | | | | 390 | 407.55 |
| | | | | | | | | | |
| Total Personal Services | | | | | | 4,553 | 5,901 | 13,396 | 13,992.60 |
| Percent Change | | | | | | | | | 4.5% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | 135 | | 200 | 200.00 |
| Communication-Postage/Shipping | 5342 | | | 25 | 25.00 |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | 50 | 50.00 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | 75 | 75.00 |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | 300 | 300.00 |
| Dues & Memberships | 5730 | 225 | 225 | 150 | 150.00 |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 360 | 225 | 800 | 800.00 |
| Percent Change | | | | | 0.0% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|-------|-------|--------|-----------|
| Total Department/Committee | | 4,913 | 6,126 | 14,196 | 14,792.60 |
| Percent Change | | | | | 4.2% |

Submitted by:

Maria McFarland, Board Administrator

Date Completed: 12/5/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): PERSONNEL BOARD

Name of Person Submitting Maria McFarland

Date Approved by Department/Committee December 5, 2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Personnel Board Personnel Services item will only be increased by a 4.4% wage adjustment if approved by Town Meeting and a 3% longevity payment to the Board Administrator.

The expense budget has been level funded. There is a shift of \$75 from the travel line item 5710 to 5730 Dues and Memberships to reflect a deficient in this item at the end of the FY 2022 and again as of November 11, 2022.

There are no proposed or anticipated changes to the department or staffing at this time.

Due by December 21, 2022

Personal Services

Expenses

Legal Services

Date Completed: December 21, 2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): IT/Data Processing - 155
Name of Person Submitting Kathy Logue & Bruce Stone
Date Approved by Department/Committee December 21, 2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

Salary: Level fund/maintain the stipends for in-house IT work. While we plan no changes for FY24, we continue to explore long term staffing options for supporting town IT functions; especially as an increasing amount of town data processing needs are met through web-based applications and not on in-house servers.

Expense: This budget maintains our level of effort to upgrade hardware and software on an ongoing basis, maintain supply inventories, and to help provide IT support and training for staff who need it. No new major software vendors are being added, although some new modules are again being added to the permitting application provided through Full Circle. This increased usage/implementation of permitting software is the major cause of any increase in our budget.

| FY2023 IT Detail/Backup | | | | | | | | | | Notes | |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|--|--|--|
| Item | FY2017 Actual | FY2018 Actual | FY2019 Actual | FY2020 Actual | FY2021 Actual | FY2022 Actual | FY2023 Budget | FY2024 Proposed | | Stipends for in-house IT work | |
| 5120 - Personal Services | \$3,500.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$4,000.00 | | \$4,000.00 | |
| 5240 - Data processing repair & maint. | \$4,500.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$0.00 | | No longer using, except for dogs | |
| City Hall annual support - animal lic. | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | \$500.00 | | Charge for animal licensing beg. FY 2024 | |
| City Hall annual support software | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$10,275.00 | \$8,950.00 | | New vendor, 2nd year price (first was all warrant article) | |
| Vadar Tax Collection software | \$9,228.00 | \$8,052.09 | \$8,850.00 | \$8,877.00 | \$10,321.00 | \$9,787.38 | \$10,275.00 | \$10,790.00 | | Projected support contract, based on 2023 actual plus 5% | |
| BudgetSense annual support | \$12,895.00 | \$13,932.63 | \$14,500.00 | \$15,891.00 | \$6,700.00 | \$14,472.16 | \$15,600.00 | \$22,500.00 | | Annual cost for Full Circle | |
| Permitting Software License/Support | \$3,375.00 | \$3,375.00 | \$3,375.00 | \$3,750.00 | \$0.00 | \$3,702.91 | \$3,437.50 | \$3,500.00 | | GIS software license thru MVC/county - paid by grant FY2020 ONLY | |
| GIS software/support license | \$3,264.00 | \$3,575.00 | \$3,000.00 | \$2,500.00 | \$2,500.00 | \$2,625.00 | \$2,750.00 | \$2,750.00 | | Civic Plus hosting/licensing/updates/support | |
| Website maintenance services | \$0.00 | \$0.00 | \$0.00 | \$8,500.00 | \$0.00 | \$1,453.73 | \$0.00 | \$0.00 | | Misc. web licensed software | |
| Adobe, Zoom, etc. licenses | \$0.00 | \$7,500.00 | \$0.00 | \$209.00 | \$1,075.00 | \$2,875.00 | \$2,500.00 | \$2,500.00 | | Annual license/support for e-sign, etc. (Adobe, DocuSign, Leapfile, ZOOM) | |
| E-Signature (DocuSign pro) | \$22,769.00 | \$10,693.04 | \$21,500.00 | \$20,341.00 | \$20,594.00 | \$14,070.21 | \$24,000.00 | \$24,000.00 | | Included in above line | |
| Network licenses | \$4,500.00 | \$4,500.00 | \$4,500.00 | \$9,000.00 | \$9,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | | Estimated based on Educump history - regular maint. & upgrades | |
| Subtotal, 5240 | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 | \$500.00 | | Annual service contract | |
| 5302 - Training/seminars | \$0.00 | \$0.00 | \$1,380.80 | \$1,435.00 | \$2,287.87 | \$2,360.93 | \$2,400.00 | \$2,400.00 | | Users' meetings; GIS, GeoTMS or similar training | |
| 5344 - Telephone/internet | \$1,379.00 | \$1,398.80 | \$500.00 | \$475.00 | \$475.00 | \$75.00 | \$100.00 | \$100.00 | | Comcast cable internet access (\$198.35 X 12 mos. currently) | |
| 5420 - Office/dept. supplies | \$1,778.00 | \$1,842.31 | \$2,500.00 | \$4,493.00 | \$4,779.00 | \$5,370.65 | \$4,000.00 | \$4,000.00 | | hosting & domain registration | |
| Printer cartridges | \$190.00 | \$380.00 | | | | \$0.00 | \$500.00 | \$500.00 | | all printers except Clerk | |
| Other/misc. | \$6,930.00 | \$4,608.37 | \$7,500.00 | \$9,730.00 | \$19,076.00 | \$7,479.92 | \$10,000.00 | \$10,000.00 | | \$4,500.00 | |
| Subtotal, 5420 | \$445.00 | \$0.00 | \$300.00 | \$0.00 | \$0.00 | \$11.12 | \$0.00 | \$0.00 | | \$10,000.00 Upgrade of hardware (2-3 wkst/yr & peripherals) and software licensing (Office, SQL, etc.) | |
| 5580 - Dept. equip./supplies | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | | \$0.00 related to training and user group sessions | |
| 5710 - Travel | \$0.00 | \$251.00 | \$0.00 | \$0.00 | \$165.00 | \$45.00 | \$200.00 | \$200.00 | | \$2,000.00 Consulting/services related to long-term planning and cyber security | |
| 5300 - Consulting/development | \$0.00 | \$16,196.00 | \$85,405.00 | \$13,995.00 | \$82,972.87 | \$85,329.01 | \$102,262.50 | \$110,190.00 | | Disposal of old electronic equipment | |
| 5290 - Other property | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | \$200.00 | |
| Encumbrance | \$71,453.00 | \$83,727.21 | \$85,405.00 | \$91,794.00 | \$82,972.87 | \$85,329.01 | \$102,262.50 | \$110,190.00 | | (without personnel line) | |
| Total Budget Request | | | | | | | | | | \$102,262.50 | |
| Prior Fiscal Year Budget | | | | | | | | | | \$7,927.50 | |

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Tax Title Foreclosures - 158

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| Tax Title Redemptions | General | 47,035 | 40,681 | 7,500 | 7,500.00 |
| Tax Title Penalties & Interest | General | 6,453 | 6,361 | 2,500 | 2,500.00 |
| Total Revenue Generated | | 53,488 | 47,042 | 10,000 | 10,000.00 |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | 150 | 150.00 |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 0 | 0 | 150 | 150.00 |
| Percent Change | | | | | 0.0% |

Legal Services

| | | | | | |
|-----------------------|------|-------|-------|-------|----------|
| Legal Services | 5305 | 3,260 | 5,117 | 5,350 | 5,000.00 |
|-----------------------|------|-------|-------|-------|----------|

| | | | | | |
|-----------------------------------|--|-------|-------|-------|----------|
| Total Department/Committee | | 3,260 | 5,117 | 5,500 | 5,150.00 |
| Percent Change | | | | | -6.4% |

Submitted by: Katherine Logue

Date Completed: 12/13/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): __Tax Title -- 158__

Name of Person Submitting __Kathy Logue__

Date Approved by Department/Committee __12/13/2022__

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

I have reduced this budget slightly, as there are only a few parcels in Tax Title, and none appear to present more than normal legal processing costs.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Town Clerk - 161

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|------------------------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | 701 | 987 | 700 | |
| Town Dog Fees | General | 4,888 | 4,439 | 4,500 | |
| State Hunting / Fishing | Agency - Paid to State | 1,081 | 1,771 | 1,500 | |
| | | | | | |
| | | | | | |
| Total Revenue Generated | | 6,670 | 7,197 | 6,700 | 0.00 |

Salaries, Elected Officials

| | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Town Clerk | N/A | 25 | 52.05 | 62,998 | 64,149 | 65,678 | 69,283.76 |
| above includes 2.0% longevity equivalent | | | | | | | |
| | | | | | | | |
| Total Salaries, Elected Officials | | | | 62,998 | 64,149 | 65,678 | 69,283.76 |
| Percent Change | | | | | | | 5.5% |

* Salary Equivalent of Grade 7 Step 8 with 4.4% Adjustment

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Administrative Clerk | Wages | | | | | | 0 | 0 | 0.00 |
| | | | | | | | | | |
| Total Personal Services | | | | | | 0 | 0 | 0 | 0.00 |
| Percent Change | | | | | | | | | |

Expenses

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|---|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity 5212 | | | | |
| Energy Services-Heating Oil 5214 | | | | |
| Energy Services-Propane Gas 5216 | | | | |
| Repairs & Maintenance Services 5240 | 142 | 125 | 100 | 135.00 |
| Rentals & Leases 5270 | | | | |
| Other Property Services (includes custodial) 5290 | | | | |
| Professional & Technical (services) 5300 | 66 | | 100 | 100.00 |
| Professional & Technical (training/seminars) 5302 | | | 100 | 100.00 |
| Communication-Postage/Shipping 5342 | | | 200 | |
| Communication-Telephone/Internet 5344 | | | | |
| Communication-Notices/Ads 5346 | | | | |
| Communication-Publications/TV 5348 | | | | |
| Other Purchased Services 5380 | | | | |
| Office Supplies 5420 | 399 | 536 | 450 | 450.00 |
| Building & Equipment Supplies 5430 | | | | |
| Custodial & Housekeeping Supplies 5450 | | | | |
| Groundskeeping Supplies 5460 | | | | |
| Vehicular Supplies (includes gasoline) 5480 | | | | |
| Food & Food Service Supplies 5490 | | | | |
| Educational Supplies 5510 | | | | |
| Other Department Supplies 5580 | 179 | 172 | 100 | 100.00 |
| Travel 5710 | | | 100 | 100.00 |
| Dues & Memberships 5730 | 70 | 100 | 100 | 100.00 |
| Insurance Premiums 5740 | 200 | 200 | 200 | 200.00 |
| Other Unclassified Items 5780 | | | | |
| Expenses | 1,057 | 1,133 | 1,450 | 1,285.00 |
| Percent Change | | | | -11.4% |

Legal Services

| | | | | |
|-----------------------|------|--|--|--|
| Legal Services | 5305 | | | |
|-----------------------|------|--|--|--|

| | | | | |
|-----------------------------------|--------|--------|--------|-------------|
| Total Department/Committee | 64,055 | 65,282 | 67,128 | 70,568.76 |
| Percent Change | | | | 5.1% |

Submitted by:

Tara Whiting-Wells

Date Completed:

12/19/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Town Clerk
Name of Person Submitting Tara J. Whiting-Wells
Date Approved by Department/Committee December 19, 2023

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

In 2022 the Votes Act passed which makes vote by mail law. Therefore, the elections budget reflects increased funding for postage and poll workers.

I always budget for an extra election. The coding for both the state mandated machine as well as the ImageCast has risen. The state covers the cost for coding of the state mandated machine for state elections but not local.

Thank you for your time. Please let me know if you have any questions.

I deeply enjoy being the town clerk for West Tisbury!

Best,


Tara J. Whiting-Wells

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Elections - 162

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|---------|-------------------|-------------------|---------------------|---------------------|
| CARES Act Postage | General | 594 | | | |
| State Extended Polling Hours/State Election | General | 552 | | 580 | |
| Total Revenue Generated | | 1,146 | 0 | 580 | 0.00 |

Personal Services

| | # | Hours/ Election | # of Elections | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|----------------------------------|----|--------------------|-------------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Election Workers-Local Elections | 10 | 13 | 2 | 15.00 | | | 3,042 | 3,900.00 |
| Constables-Local Elections | 1 | 13 | 2 | 16.00 | | | 787 | 416.00 |
| Warden-Local Election | 1 | 20 | 2 | 16.00 | | | 1,250 | 640.00 |
| Total Personal Services | | | | | 1,316 | 379 | 5,079 | 4,956.00 |
| Percent Change | | | | | | | | -2.4% |

Expenses

| | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|---------------------------------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | |
| Repairs & Maintenance Services | 5240 | | | 400 | 300 | 300.00 |
| Rentals & Leases | 5270 | | | | | |
| Other Property Services (includes custodial) | 5290 | | | | | |
| Professional & Technical (services) | 5300 | | 1,512 | | | |
| Professional & Technical (training/seminars) | 5302 | | | | | |
| Communication-Postage/Shipping | 5342 | | | | 4,000 | 5,000.00 |
| Communication-Telephone/Internet | 5344 | | | | | |
| Communication-Notices/Ads | 5346 | | | | 100 | 100.00 |
| Communication-Publications/TV | 5348 | | | | | |
| Other Purchased Services | 5380 | | | | | |
| Office Supplies | 5420 | | 27 | | 200 | 200.00 |
| Building & Equipment Supplies | 5430 | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | |
| Food & Food Service Supplies | 5490 | | | | | |
| Educational Supplies | 5510 | | | | | |
| Other Department Supplies | 5580 | Voting Machine chip and ballots | 2,741 | 2,047 | 5,300 | 6,000.00 |
| Travel | 5710 | | | | | |
| Dues & Memberships | 5730 | | | | | |
| Insurance Premiums | 5740 | | | | | |
| Other Unclassified Items | 5780 | | | | | |
| Expenses | | | 4,280 | 2,447 | 9,900 | 11,600.00 |
| Percent Change | | | | | | 17.2% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|-------|-------|--------|-----------|
| Total Department/Committee | | 5,596 | 2,826 | 14,979 | 16,556.00 |
| Percent Change | | | | | 10.5% |

Submitted by:

Tara Whiting-Wells

Date Completed: 12/19/2022

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Registrars - 163

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | 0 | 0 | 0.00 |
| Total Revenue Generated | | | | | |

Salaries, Elected Officials

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------------------|-------------------|-------------------|--------------------|
| Registrar 1 | | | 50 | 50.00 |
| Registrar 2 | | | 50 | 50.00 |
| Registrar 3 | | | 50 | 50.00 |
| Town Clerk | | | 150 | 150.00 |
| | 250 | 250 | 300 | 300.00 |
| Total Salaries, Elected Officials | | | | 0.0% |
| Percent Change | | | | |

Personal Services

| Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | 0 | 0 | 0 | 0.00 |
| Total Personal Services | | | | | | | | |
| Percent Change | | | | | | | | |

Expenses

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|---|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity 5212 | | | | |
| Energy Services-Heating Oil 5214 | | | | |
| Energy Services-Propane Gas 5216 | | | | |
| Repairs & Maintenance Services 5240 | | | | |
| Rentals & Leases 5270 | | | | |
| Other Property Services (includes custodial) 5290 | | | | |
| Professional & Technical (services) 5300 | | | | |
| Professional & Technical (training/seminars) 5302 | | | 400 | 1,000.00 |
| Communication-Postage/Shipping 5342 | | | | |
| Communication-Telephone/Internet 5344 | | | | |
| Communication-Notices/Ads 5346 | | | | |
| Communication-Publications/TV 5348 | | | | |
| Other Purchased Services 5380 | 690 | 246 | 1,200 | 1,500.00 |
| Office Supplies 5420 | | | 200 | |
| Building & Equipment Supplies 5430 | | | | |
| Custodial & Housekeeping Supplies 5450 | | | | |
| Groundskeeping Supplies 5460 | | | | |
| Vehicular Supplies (includes gasoline) 5480 | | | | |
| Food & Food Service Supplies 5490 | | | | |
| Educational Supplies 5510 | | | 200 | 200.00 |
| Other Department Supplies 5580 | | | | |
| Travel 5710 | | | | |
| Dues & Memberships 5730 | | | | |
| Insurance Premiums 5740 | | | | |
| Other Unclassified Items 5780 | | | | |
| | 690 | 246 | 2,000 | 2,700.00 |
| Expenses | | | | 35.0% |
| Percent Change | | | | |

Legal Services

| | | | | |
|-----------------------------------|-----|-----|-------|--------------|
| Legal Services 5305 | | | | |
| | 940 | 496 | 2,300 | 3,000.00 |
| Total Department/Committee | | | | 30.4% |
| Percent Change | | | | |

Submitted by:

Tara Whiting-Wells

Date Completed: 12/19/2022

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Conservation Commission - 171

| Revenue | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|-----------------|--|-------------------|-------------------|---------------------|---------------------|
| Source/Description of Revenue | Fund | | | | | |
| Miscellaneous Department Receipts | General | | 1,178 | 2,380 | 1,000.00 | |
| Wetlands Protection Fund fees | Special Revenue | | 501 | 265 | 500.00 | |
| Conservation Fund - Interest | Trust | | 175 | 275 | 100.00 | |
| Revolving Fund (C 44 S 53E1/2) Local Fees | | | | | | |
| Total Revenue Generated | | | 1,854 | 2,920 | 1,600 | 0.00 |

| Personal Services | | | | | | | | | |
|--------------------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
| Board Administrator | 7 | 8 | 21.5 | 52.2 | 52.05 | 51,792 | 56,246 | 55,924 | 58,415.72 |
| Longevity @ 3% | | | | | | | | 1,678 | 1,752.47 |
| | | | | | | 51,792 | 56,246 | 57,602 | 60,168.19 |
| Total Personal Services | | | | | | | | | 4.5% |
| Percent Change | | | | | | | | | |

* 4.4% Scale Adjustment

| Expenses | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | | | 75 | 100 | 100.00 |
| Repairs & Maintenance Services | 5240 | Brandy Brow | | | | |
| Rentals & Leases | 5270 | | | | | |
| Other Property Services (includes custodial) | 5290 | | 105 | 1,170 | 1,400 | 1,200.00 |
| Professional & Technical (services) | 5300 | | 710 | 705 | 600 | 800.00 |
| Professional & Technical (training/seminars) | 5302 | | | | | |
| Communication-Postage/Shipping | 5342 | | | | | |
| Communication-Telephone/Internet | 5344 | | | 336 | 140 | 140.00 |
| Communication-Notices/Ads | 5346 | | | | | |
| Communication-Publications/TV | 5348 | | | | | |
| Other Purchased Services | 5380 | | 263 | 72 | 40 | 40.00 |
| Office Supplies | 5420 | | | | | |
| Building & Equipment Supplies | 5430 | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | |
| Food & Food Service Supplies | 5490 | | 150 | 39 | | |
| Educational Supplies | 5510 | | | | | |
| Other Department Supplies | 5580 | | | | 500 | 500.00 |
| Travel | 5710 | | 383 | 383 | 400 | 400.00 |
| Dues & Memberships | 5730 | | | | | |
| Insurance Premiums | 5740 | | | | | |
| Other Unclassified Items | 5780 | | 1,611 | 2,780 | 3,180 | 3,180.00 |
| Expenses | | | | | | 0.0% |
| Percent Change | | | | | | |

| Legal Services | | | | | |
|-----------------------------------|------|--|--------|--------|------------------|
| Legal Services | 5305 | | | | |
| | | | 53,402 | 59,025 | 60,782 |
| Total Department/Committee | | | | | 63,348.19 |
| Percent Change | | | | | 4.2% |

Submitted by:

Maria McFarland

Date Completed: Approved 12/13/22

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): CONSERVATION COMMISSION
Name of Person Submitting Maria McFarland
Date Approved by Department/Committee December 13, 2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Commission does not anticipate a measurable increase in revenue from filing fees

The Conservation Commission Personnel Services item will be increased by a 4.4% wage adjustment if approved by Town Meeting, and a 3% longevity payment to the Board Administrator.

The expense budget has been level funded. There is a shift of \$75 from the professional & technical services line item 5330 to professional & technical training line item 5302 to reflect an increase in members attending training workshops. There is a \$40 increase in the Dues & Membership line item 5730 to reflect an increase announced by MACC. The communication line item 5344 was reduced to affect the dues increase.

There are no proposed or anticipated changes to the department or staffing at this time.

Due by December 21, 2022

| Revenue | | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|---------|-------------------|-------------------|---------------------|---------------------|
| Source/Description of Revenue | Fund | | | | |
| | General | 2,075 | 12,550 | 2,500 | 2,500.00 |
| Application Fees | | | | | |
| Sale of Zoning By-Law | | | | | |
| Miscellaneous Receipts (Copies/Records) | | | | | |
| | | 2,075 | 12,550 | 2,500 | 2,500.00 |
| Total Revenue Generated | | | | | |

| Salaries, Elected Officials | | | | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|--|--|--|--|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Boad Member #1 | | | | | | | | | | | | 1,000 | 1,000.00 |
| Boad Member #2 | | | | | | | | | | | | 1,000 | 1,000.00 |
| Boad Member #3 | | | | | | | | | | | | 1,000 | 1,000.00 |
| Boad Member #4 | | | | | | | | | | | | 1,000 | 1,000.00 |
| Boad Member #5 | | | | | | | | | | 5,000 | 4,780 | 5,000 | 5,000.00 |
| Total Salaries, Elected Officials | | | | | | | | | | | | | 0.0% |
| Percent Change | | | | | | | | | | | | | |

| Personal Services | | | | | | | | | | FY 2021 | FY 2022 | FY 2023 | FY 2024 |
|-------------------------|----------------|-------|------|----------------|----------------|-----------------|--------|--------|--------|-----------|---------|---------|---------|
| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | Actual | Actual | Budget | Request | | | |
| Board Administrator | Wages | 7 | 8 | 27 | 52.2 | 52.05 | 62,317 | 66,751 | 70,230 | 73,359.27 | | | |
| | Longevity @ 1% | | | | | | | | 702 | 733.59 | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | 62,317 | 66,751 | 70,933 | 74,092.86 | | | |
| Total Personal Services | | | | | | | | | | | | | 4.5% |
| Percent Change | | | | | | | | | | | | | |

Expenses

| Expenses | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | |
| Repairs & Maintenance Services | 5240 | | | | | |
| Rentals & Leases | 5270 | | | | | |
| Other Property Services (includes custodial) | 5290 | | 300 | | 2,500 | 2,500.00 |
| Professional & Technical (services) | 5300 | | | | 500 | 500.00 |
| Professional & Technical (training/seminars) | 5302 | | | | 50 | 50.00 |
| Communication-Postage/Shipping | 5342 | | | | | |
| Communication-Telephone/Internet | 5344 | | 364 | 2,228 | 1,300 | 1,300.00 |
| Communication-Notices/Ads | 5346 | | | | | |
| Communication-Publications/TV | 5348 | | | | 850 | 850.00 |
| Other Purchased Services | 5380 | | 557 | 123 | 300 | 300.00 |
| Office Supplies | 5420 | | | | | |
| Building & Equipment Supplies | 5430 | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | |
| Food & Food Service Supplies | 5490 | | | | | |
| Educational Supplies | 5510 | | | | 200 | 200.00 |
| Other Department Supplies | 5580 | | | | 350 | 350.00 |
| Travel | 5710 | | 95 | | 95 | 95.00 |
| Dues & Memberships | 5730 | | | | | |
| Insurance Premiums | 5740 | | | | | |
| Other Unclassified Items | 5780 | | 1,316 | 2,351 | 6,145 | 6,145.00 |
| Expenses | | | | | | 0.0% |
| Percent Change | | | | | | |

| | | | | | |
|----------------------------|------|--------|--------|--------|-----------|
| Legal Services | | 0 | 0 | 0 | 0.00 |
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 68,633 | 73,882 | 82,078 | 85,237.86 |
| Percent Change | | | | | 3.9% |

Date Completed: 12/20/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): Planning Board
Name of Person Submitting Jane Rossi
Date Approved by Department/Committee December 19, 2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2023 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)

The Planning Board has no significant changes to the Fiscal 2024 budget.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Zoning Board of Appeals - 176

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|---------|-------------------|-------------------|---------------------|---------------------|
| Application Fees | General | 7,600 | 8,600 | 10,000.00 | 12,000.00 |
| Miscellaneous Receipts (Copies/Records) | General | | | | |
| Total Revenue Generated | | 7,600 | 8,600 | 10,000.00 | 12,000.00 |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Board Administrator | Wages | 7 | 3 | 35 | 0.6 | 40.78 | 71,538 | 76,485 | 79,119 | 856.38 |
| | Step 07/06/23 | 7 | 4 | 35 | 51.6 | 42.82 | | | | 77,332.92 |
| | Longevity (prior staff) | | | | | | | | 3,933 | |
| | | | | | | | | | | |
| Total Personal Services | | | | | | | 71,538 | 76,485 | 83,052 | 78,189.30 |
| Percent Change | | | | | | | | | | -5.9% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | 84 | 500 | 500.00 |
| Professional & Technical (training/seminars) | 5302 | | | 400 | 400.00 |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | 4,623 | 7,352 | 4,600 | 7,500.00 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | 236 | 139 | 125 | 250.00 |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | 300 | 300.00 |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 4,859 | 7,576 | 5,925 | 8,950.00 |
| Percent Change | | | | | 51.1% |

Legal Services

| | | | | | |
|-----------------------|------|-------|-------|-------|----------|
| Legal Services | 5305 | 2,826 | 3,899 | 5,000 | 5,000.00 |
|-----------------------|------|-------|-------|-------|----------|

| | | | | | |
|-----------------------------------|--|--------|--------|--------|-----------|
| Total Department/Committee | | 79,223 | 87,960 | 93,977 | 92,139.30 |
| Percent Change | | | | | -2.0% |

Submitted by:

Kim Leaird, Board Administrator

Date Completed: 12/16/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): Zoning Board of Appeals

Name of Person Submitting Kim Leaird

Date Approved by Department/Committee December 15, 2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Zoning Board of Appeals respectfully submits its budget request for FY 2024 with an overall percentage change of -2%.

While the board tried to level fund, it projects an increase in office supplies due to double mailings for abutter notices (before a hearing and after a decision is rendered as required by Chapter 40A). We ask for an increase from \$125 to \$250.

In addition, during calendar year 2022, the board issued 64 decisions with an average legal ad publication cost of \$110 per hearing. Already in the first four months of FY 23 (July 1-Nov 10), the board has incurred legal ad publication fees of \$3,114.00. We request an increase from \$4,600 to \$7,500 noting that each \$200 application fee paid goes to covering those costs.

Personal services have decreased with the retirement of the former administrator which allows our increase requests to still come in at -2%.

Initial Draft Budget - FY 2024

7. MAY FY2024 PRELIMINARY BUDGET - ASSESSMENTS

| | Assessments to Towns - July 1, 2023 - June 30, 2024 | | | | | | | Notes |
|-------------------------|---|------------------|-------------------|----------------|------------------|------------------|------------------|-------------------|
| | Aquinnah | Chilmark | Edgartown | Gosnold | Oak Bluffs | Tisbury | West Tisbury | |
| Equalized Valuation | \$ 860,784,100 | \$ 3,878,126,000 | \$ 11,072,643,200 | \$ 217,117,300 | \$ 4,343,520,600 | \$ 3,667,871,800 | \$ 3,290,703,900 | \$ 27,330,766,900 |
| | 3.15% | 14.19% | 40.51% | 0.79% | 15.89% | 13.42% | 12.04% | 100.00% |
| Share of Planning | | | | | | | | |
| | 3.17% | 14.30% | 40.84% | 0.00% | 16.02% | 13.53% | 12.14% | 100.00% |
| Share of Regulatory | | | | | | | | |
| | 34,791 | \$ 156,744 | \$ 447,529 | \$ 8,775 | \$ 175,554 | \$ 148,246 | \$ 133,002 | \$ 1,104,641 |
| Assessment - Planning | | | | | | | | |
| | 18,883 | \$ 85,077 | \$ 242,907 | \$ - | \$ 95,286 | \$ 80,464 | \$ 72,190 | \$ 594,807 |
| Assessment - Regulatory | | | | | | | | |
| | \$ 53,674 | \$ 241,821 | \$ 690,435 | \$ 8,775 | \$ 270,840 | \$ 228,710 | \$ 205,192 | \$ 1,699,448 |
| Total Assessment FY2024 | | | | | | | | |
| | \$ 44,993 | \$ 202,964 | \$ 562,098 | \$ 8,255 | \$ 201,499 | \$ 178,954 | \$ 166,626 | \$ 1,365,389 |

Previous Assessment FY2023

Source: Massachusetts Department of Revenue Division of Local Services for use in FY2024 and FY2025.

| | | | | | | | | |
|----------------------------|----------|-----------|------------|--------|-----------|-----------|-----------|------------|
| FY2024 Increase (Decrease) | \$ 8,681 | \$ 38,857 | \$ 128,337 | \$ 520 | \$ 69,341 | \$ 49,756 | \$ 38,566 | \$ 334,059 |
|----------------------------|----------|-----------|------------|--------|-----------|-----------|-----------|------------|

| Fiscal Year | Current and Historical Assessments | | | | | | | TOTAL |
|-------------|------------------------------------|------------|------------|-----------|------------|------------|--------------|--------------|
| | Aquinnah | Chilmark | Edgartown | Gosnold | Oak Bluffs | Tisbury | West Tisbury | |
| 2024 | \$ 53,674 | \$ 241,821 | \$ 690,435 | \$ 8,775 | \$ 270,840 | \$ 228,710 | \$ 205,192 | \$ 1,699,448 |
| 2023 | \$ 44,993 | \$ 202,964 | \$ 562,098 | \$ 8,255 | \$ 201,499 | \$ 178,954 | \$ 166,626 | \$ 1,365,389 |
| 2022 | \$ 41,486 | \$ 187,142 | \$ 518,281 | \$ 7,611 | \$ 185,792 | \$ 165,004 | \$ 153,637 | \$ 1,258,953 |
| 2021 | \$ 45,026 | \$ 190,659 | \$ 490,172 | \$ 8,534 | \$ 181,105 | \$ 163,719 | \$ 150,202 | \$ 1,229,417 |
| 2020 | \$ 39,955 | \$ 169,186 | \$ 434,966 | \$ 7,573 | \$ 160,707 | \$ 145,280 | \$ 133,285 | \$ 1,090,952 |
| 2019 | \$ 38,438 | \$ 176,462 | \$ 411,278 | \$ 8,005 | \$ 150,239 | \$ 143,995 | \$ 132,622 | \$ 1,061,039 |
| 2018 | \$ 37,509 | \$ 172,597 | \$ 401,336 | \$ 7,811 | \$ 146,607 | \$ 141,039 | \$ 129,417 | \$ 1,036,316 |
| 2017 | \$ 42,207 | \$ 173,809 | \$ 373,251 | \$ 8,048 | \$ 141,869 | \$ 141,040 | \$ 132,717 | \$ 1,012,941 |
| 2016 | \$ 42,207 | \$ 173,808 | \$ 373,250 | \$ 8,053 | \$ 141,868 | \$ 141,039 | \$ 132,716 | \$ 1,012,941 |
| 2015 | \$ 59,402 | \$ 256,864 | \$ 558,588 | \$ 15,600 | \$ 217,484 | \$ 216,143 | \$ 201,084 | \$ 1,525,164 |
| 2014 | \$ 35,767 | \$ 154,661 | \$ 336,333 | \$ 8,421 | \$ 130,950 | \$ 130,143 | \$ 121,075 | \$ 917,350 |

177 -- Martha's Vineyard Commission

| 6. MVC FY2024 INITIAL DRAFT BUDGET | | | | | |
|--|------------------|--------------------|-------------|--------|---|
| 15-Dec-22 | | | | | |
| | FY2023 Budget | FY2024 Proposed | Change | | Notes |
| | | | \$ | % | |
| INCOME | | | | | |
| Grants/Contracts/Gifts | \$ 435,000 | \$ 550,000 | \$ 115,000 | 26.4% | MassDOT (\$373,966), DLTA (\$100,000), Other (\$75,000) Tia Anna property Harbor View legal fees insurance claim reimb. expected receipt in FY2024 |
| Housing Reimbursement | \$ 32,400 | \$ 33,000 | \$ 600 | 1.9% | |
| Insurance Reimbursement | \$ 100,000 | \$ 40,000 | \$ (60,000) | | |
| Interest, DRI Fees and Other Income | \$ 100,000 | \$ 75,000 | \$ (25,000) | -25.0% | |
| Town Share | \$ 1,365,389 | \$ 1,699,448 | \$ 334,059 | 24.5% | |
| TOTAL INCOME | \$ 2,032,789 | \$ 2,397,448 | \$ 364,659 | 17.9% | |
| EXPENSES | | | | | |
| Payroll | | | | | |
| Salaries | \$ 1,063,647 | \$ 1,150,594 | \$ 86,947 | 8.2% | COLA is set at 2.5% and merit at an avg of 2.5%. The MVC has 12 full-time employees Per DCRS Memo received 12/06/2022 and based on actuarial valuation dated as of 01/01/2022 Five family plans, six single plans and one employee covered by spouse. Six retirees |
| Pension Plan (DCRS) | \$ 148,771 | \$ 151,460 | \$ 2,689 | 1.8% | |
| Health, Dental & Disability Insurance | \$ 202,743 | \$ 236,651 | \$ 33,908 | 16.7% | |
| Other Post-Employment Benefits (OPEB) - Current | \$ 54,419 | \$ 55,311 | \$ 892 | 1.6% | |
| Other Post-Employment Benefits (OPEB) - Future | \$ 60,500 | \$ 65,500 | \$ 5,000 | 8.3% | |
| Medicare/Social Security, Unemployment & Other Payroll Costs | \$ 35,988 | \$ 29,721 | \$ (6,267) | -17.4% | Eliminated tax for Paid Health Leave eliminated Based on FY2022 workers comp audit |
| Worker's Comp | \$ 2,800 | \$ 3,200 | \$ 400 | 14.3% | |
| Sub-Total Payroll | \$ 1,568,868 | \$ 1,692,437 | \$ 123,569 | 7.9% | |
| Administration & Operating | | | | | |
| Advertising/Communications | \$ 4,000 | \$ 4,000 | \$ - | 0.0% | Based on FY2022 Audit Fee |
| Audit Fees | \$ 16,000 | \$ 17,000 | \$ 1,000 | 6.3% | |
| Capital Improvements>\$5,000 | \$ 40,000 | \$ 25,000 | \$ (15,000) | -37.5% | |
| Contractual/Consultants | \$ 10,000 | \$ 10,000 | \$ - | 0.0% | |
| Dues/Professional | \$ 10,000 | \$ 10,000 | \$ - | 0.0% | |
| Dues/Subscriptions/Licenses | \$ 10,000 | \$ 10,000 | \$ - | 0.0% | Based on FY2023 premiums General: \$15,000; Harbor View: 5,000; Island Elderly: \$40,000; Lampost: \$40,000; Meeting House: \$225,000; West Chop: \$40,000; Arlington Avenue: \$40,000; Look Street: \$40,000 |
| Equipment <\$5,000 | \$ 12,000 | \$ 7,500 | \$ (4,500) | -37.5% | |
| Insurance | \$ 23,516 | \$ 29,356 | \$ 5,840 | 24.8% | |
| Legal Fees | \$ 195,000 | \$ 445,000 | \$ 250,000 | 128.2% | |
| Maintenance | \$ 20,000 | \$ 20,000 | \$ - | 0.0% | |
| Mortgage P+I-Office | \$ 41,511 | \$ 41,511 | \$ - | 0.0% | \$3,459 per month \$3,343 per month |
| Mortgage P+I-Residence | \$ 38,844 | \$ 38,844 | \$ - | 0.0% | |
| Postage | \$ 3,000 | \$ 3,000 | \$ - | 0.0% | Based on average billing Based on average billing Internet charges have increased and average monthly telephone costs have increased over the past year. Additionally, the MVC now pays for five staff cell phones. Based on average billing |
| Printing | \$ 1,000 | \$ 1,000 | \$ - | 0.0% | |
| Registry Fees | \$ 1,000 | \$ 2,000 | \$ 1,000 | 100.0% | |
| Rent | \$ - | \$ - | \$ - | | |
| Supplies-General | \$ 8,500 | \$ 8,500 | \$ - | 0.0% | |
| Supplies-Software & Toner | \$ 12,000 | \$ 10,000 | \$ (2,000) | -16.7% | Based on average billing Based on average billing Internet charges have increased and average monthly telephone costs have increased over the past year. Additionally, the MVC now pays for five staff cell phones. Based on average billing |
| Travel/Conference | \$ 5,000 | \$ 5,000 | \$ - | 0.0% | |
| Utilities: Electric | \$ 6,000 | \$ 7,000 | \$ 1,000 | 16.7% | |
| Utilities: Oil | \$ 2,100 | \$ 3,000 | \$ 900 | 42.9% | |
| Utilities: Telephone and internet | \$ 13,800 | \$ 16,500 | \$ 2,700 | 19.6% | |
| Utilities: Water | \$ 650 | \$ 800 | \$ 150 | 23.1% | |
| Sub-Total: Administration and Operating | \$ 463,921 | \$ 705,011 | \$ 241,090 | 52.0% | |
| Sub-Total: Expenses | \$ 2,032,789 | \$ 2,397,448 | \$ 364,659 | 17.9% | |
| | | | | | |
| TOTAL EXPENSES | \$ 2,032,789 | \$ 2,397,448 | \$ 364,659 | 17.9% | |
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Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Affordable Housing Committee - 179

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Personal Services

| | | Grade | Step | Hours/ Month ** | Months/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------------|-------|------|--------------------|-----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Administrative Assistant | | 6 | 6 | 60 | 8.0 | 42.92 | 13,113 | 17,182 | 16,713 | 20,601.60 |
| | Step 3/1/22 | 6 | 7 | 60 | 4.0 | 45.07 | | | | 10,816.80 |
| | | | | | | | | | | |
| Total Personal Services | | | | | | | 13,113 | 17,182 | 16,713 | 31,418.40 |
| Percent Change | | | | | | | | | | 88.0% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | 128 | | | 150.00 |
| Professional & Technical (training/seminars) | 5302 | | | 200 | 600.00 |
| Communication-Postage/Shipping | 5342 | | | | 75.00 |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | 1,500 | 1,600.00 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | 100.00 |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | 584 | | | |
| Travel | 5710 | | | | 675.00 |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 712 | 0 | 1,700 | 3,200.00 |
| Percent Change | | | | | 88.2% |

Legal Services

| | | | | | |
|-----------------------|------|-------|-------|-------|----------|
| Legal Services | 5305 | 3,973 | 3,000 | 4,000 | 6,000.00 |
|-----------------------|------|-------|-------|-------|----------|

| | | | | | |
|-----------------------------------|--|--------|--------|--------|-----------|
| Total Department/Committee | | 17,797 | 20,182 | 22,413 | 40,618.40 |
| Percent Change | | | | | 81.2% |

Submitted by:

James Klingensmith, Chair

Date Completed: 12/20/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Affordable Housing Committee

Name of Person Submitting James Klingensmith (Interim Chair)

Date Approved by Department/Committee December 20, 2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Personnel Services-Administrative Assistant

The need for more hours 60 instead of 40 per month due to the increase of work involved in general (the load of correspondence, various housing organizations, affordable homeowners and the public). Other needs this year are for document revisions to bring up to date, attendance at training seminars for affordable housing and a new and ongoing project (401 State Road, Accessory apartments, etc.)

Expenses

5300-Professional & Technical (services): \$150.00 As a new project is in progress and may require these services the committee is asking for a small amount in case of need

5302-Professional & Technical (training/seminars): \$600.00 As things change such as affordable housing laws and housing banks, the necessity to stay in touch with the present standards and rules are of importance.

5342-Communication-Postage: \$75.00 As accessory apartments are monitored by the Affordable Housing Committee a need for postage to send affirmation of the use of the apartments every year is needed.

5346-Communications- Notices/Ads-\$1,500

5420-Office Supplies: \$100.00 Though this has not been part of budget over the years the need is now due to the increase in office material use.

5490-Food and Food Supplies-5490-\$75.00, for Training Travel

5710-Travel: \$600.00: Due to the need to attend training and seminars

5305-Legal Services, \$6,000.00

Anticipate increase in Legal needs with current Projects and completing some old projects. Also for unanticipated or unforeseen needs. This is an increase of \$1,100 from where we are now.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Climate Advisory and Energy Committees Budget - 182

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Administrative Assistant | 3 | 2 | 10 | 52.2 | 26.52 | | | 13,259 | 13,843.44 |
| Total Personal Services | | | | | | N/A | N/A | 13,259 | 13,843.44 |
| Percent Change | | | | | | | | | |

* 4.4 Wage Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | 91 | 800 | 800.00 |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | 190 | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | 200 | 200.00 |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Services/Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | N/A | 281 | 1,000 | 1,000.00 |
| Percent Change | | | | | 0.0% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

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|-----------------------------------|--|-----|-----|--------|-----------|
| Total Department/Committee | | N/A | N/A | 14,259 | 14,843.44 |
| Percent Change | | | | | 4.1% |

Submitted by:

Estimate/awaiting Committee revsopm

Date Completed: _____

182- Energy/Climate Committees

This is first full budget cycle year for the Energy Committees and they were omitted from my regular earlier budget distribution list. They are reviewing their proposed budget at their next meeting and will provide updated budget request.ASAP.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Town Buildings - 192

Due by December 21, 2022

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| Field Gallery Rent | | | | | |
| Stage Rd Rent | | 36,000 | 36,000 | 36,000 | |
| Mill Pond Building Rent | | 12,969 | 31,403 | 33,630 | |
| | | 7,100 | 7,200 | 7,100 | |
| Total Revenue Generated | | 56,069 | 74,603 | 76,730 | 0.00 |

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| | | | | | | | | | |
| Total Personal Services | | | | | | | | | |
| Percent Change | | | | | | 0 | 0 | 0 | 0.00 |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | 2,864 | 3,051 | 3,000 | 3,000.00 |
| Rentals & Leases | 5270 | 57,666 | 72,511 | 70,000 | 75,000.00 |
| Other Property Services (includes custodial) | 5290 | 5,644 | 7,605 | 8,500 | 8,500.00 |
| Professional & Technical (services) | 5300 | 17,430 | 23,625 | 20,000 | 25,000.00 |
| Professional & Technical (training/seminars) | 5302 | 10,708 | 3,386 | 9,000 | 5,000.00 |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | 3,982 | 6,258 | 6,000 | 6,500.00 |
| Communication-Notices/Ads | 5346 | 8,142 | 5,456 | 6,000 | 6,000.00 |
| Communication-Publications/TV | 5348 | 437 | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | 2,521 | 2,464 | 3,000 | 3,000.00 |
| Custodial & Housekeeping Supplies | 5450 | 1,786 | 131 | 1,500 | 1,500.00 |
| Groundskeeping Services/Supplies | 5460 | 1,652 | 1,893 | 1,800 | 2,200.00 |
| Vehicular Supplies (includes gasoline) | 5480 | 10,944 | 5,420 | 7,500 | 7,000.00 |
| Food & Food Service Supplies | 5490 | 119 | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | 4,814 | 4,143 | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 128,708 | 135,942 | 136,300 | 142,700.00 |
| Percent Change | | | | | 4.7% |

Legal Services

| | | | | | |
|-----------------------------------|------|----------------|----------------|----------------|-------------------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 128,708 | 135,942 | 136,300 | 142,700.00 |
| Percent Change | | | | | 4.7% |

Submitted by:

Jennifer Rand

Date Completed: 12/12/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
(Feel free to do as separate attachment)

Budget 122 – Select Board: The major increase this year is the cost of the new leases for the two Nissan Leafs. The cost has gone up quite a bit. I also have a town issued cell phone now. I have always used my personal cell for town business and during the migrant event I had a FOI request for my texts. I do not wish to mix business and personal use on my phone any more.

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: The town has gotten increasingly complex and has had a number of issues that required legal advice. With increasing pressure on development and with the constant changes in state law the budget simply needs to go up. Last year I needed a reserve fund transfer and this year I have already spent more than I had budgeted to get to the sixth month mark and the second half of the year is always more expensive due to town meeting.

Budget 192 – Town Buildings: I've increased the maintenance line and the custodial line. I distinguish between maintenance with a capital M and maintenance with a small m. Maintenance with a small m does not come out of the warrant articles, but rather the 192 budget. The buildings are getting older and the cost of everything is sky high so I think its important to plan for repairs and budget accordingly. I also am going to increase the number of weeks I will have the downstairs bathrooms cleaned daily. I do not have that done during the winter but I am going to extend it past Indigenous People's Day as the use is still very high into the fall.

Budget 193 – Property Insurance: Budgeting for an increased based on information from the insurance company

Budget 195 –Town Report: Budgeting for a very small increase

Budget 196 – Town Clock: No Change

Budget 424 –Street Lights: We have a new vendor and prices have gone up

Budget 491 – Cemeteries: Need to budget more for Alan Gowell's work, he is still carrying the bulk of the load

Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Town Property & Liability Insurance - 193

| Expenses | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | 111,371 | 123,628 | 131,720 | 145,000.00 |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 111,371 | 123,628 | 131,720 | 145,000.00 |
| Percent Change | | | | | 10.1% |
| Total Department/Committee | | 111,371 | 123,628 | 131,720 | 145,000.00 |
| Percent Change | | | | | 10.1% |

Submitted by:

Jennifer Rand

Date Completed: 12/2/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
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Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Town Electric - 194

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|--|---------|-------------------|-------------------|---------------------|---------------------|
| Offtaker Revenue from Landfill Solar Project | General | 4,598 | 4,975 | 5,500 | 5,500 |
| EV Charging Stations | General | | 516 | | |
| Additional Property Tax Levy | General | 9,905 | 9,725 | 11,500 | 11,800 |
| Total Revenue Generated | | 14,503 | 15,217 | 17,000 | 17,300.00 |

Expenses

| | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-----------------------------------|------|----------------------------|-------------------|-------------------|-------------------|--------------------|
| Town Hall | 5212 | | 6,324 | 5,339 | 5,700 | 6,500.00 |
| Fire Department/PSB | 5212 | | 13,297 | 10,320 | 11,000 | 11,000.00 |
| Street Lights | 5212 | | 586 | 646 | 600 | 600.00 |
| Highway Department | 5212 | | 845 | 981 | 1,200 | 1,200.00 |
| Local Drop-Off Shed | 5212 | | | 142 | 300 | 300.00 |
| Cemetery | 5212 | | 143 | 145 | 160 | 160.00 |
| Howes House | 5212 | | 3,723 | 3,855 | 2,500 | 2,800.00 |
| Library | 5212 | | 15,268 | 12,933 | 12,000 | 13,500.00 |
| Other Expenses | 5780 | Property Tax Reimbursement | 10,254 | 10,050 | 11,500 | 11,800.00 |
| Expenses | | | 50,440 | 44,412 | 44,960 | 47,860.00 |
| Percent Change | | | | | | 6.5% |
| | | | | | | |
| Total Department/Committee | | | 50,440 | 44,412 | 44,960 | 47,860.00 |
| Percent Change | | | | | | 6.5% |

Submitted by: _____

Date Completed: _____

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): 194 – Town Electric

Name of Person Submitting Bruce K. Stone

Date Approved by Department/Committee Submitted 12/20/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Expenses by site reflect net payments to Eversource after net metering credits are applied to town site accounts plus allocated cost of generated electricity of the landfill solar array proportional to Eversource account shares paid to CVEC per the terms of the agreement. Modifications made for FY2024 based on recent trends which also included increases in Eversource delivery rates. Fortunately, town supply rate has been fixed under a three year contract through 6/30/24 at only 8.8 cents/kWh. Actual FY21 expenses were skewed because of mechanical failures and delayed repairs at the landfill solar array site.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Town Reports - 195

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | 8,190 | 10,770 | 11,000 | 11,500.00 |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 8,190 | 10,770 | 11,000 | 11,500.00 |
| Percent Change | | | | | 4.5% |
| | | | | | |
| Total Department/Committee | | 8,190 | 10,770 | 11,000 | 11,500.00 |
| Percent Change | | | | | 4.5% |

Submitted by:

Jennifer Rand

Date Completed: 12/12/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
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Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Town Clock - 196

Personal Services

| | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|--|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Stipend | | | | | | | 0 | 0 | 250 | 250.00 |
| | | | | | | | | | | |
| | | | | | | | | | | |
| Total Personal Services | | | | | | | 0 | 0 | 250 | 250.00 |
| Percent Change | | | | | | | | | | 0.0% |

| | | | | | | | | | | |
|-----------------------------------|--|--|--|--|--|--|---|---|-----|--------|
| Total Department/Committee | | | | | | | 0 | 0 | 250 | 250.00 |
| Percent Change | | | | | | | | | | 0.0% |

Submitted by:

Jennifer Rand

Date Completed:

12/1/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

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197 – Dukes County Regional Housing Authority

DUKES COUNTY REGIONAL HOUSING AUTHORITY
21 Mechanic St., P.O. Box 4538, Vineyard Haven, MA 02568
PHONE: (508) 693-4419 FAX: (508) 693-5710
EMAIL: dcrha@housingauthoritymv.org

December 21, 2022

West Tisbury Board of Selectmen
Attn: Jennifer Rand, Executive Secretary
West Tisbury Town Hall
P.O. Box 278
West Tisbury, MA 02575

Board of Selectmen:

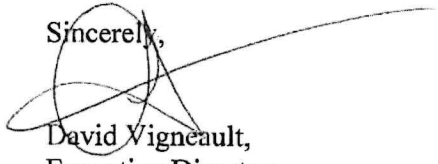
The Dukes County Regional Housing Authority (DCRHA) respectfully requests that the Board of Selectmen include the Town's portion of FY2024 funding for Housing Authority administrative personnel as a budget item on the 2023 annual town meeting warrant.

The Town of West Tisbury's portion of funding for FY2024 is **\$60,525.00**.

This year's total request to the towns is **\$428,645**, as detailed in the attached DCRHA Administrative Expense and 50/50 Funding Formula.

Please contact me or Rise Terney with any questions. We look forward to discussing further with the West Tisbury Finance Committee.

Sincerely,



David Vigneault,
Executive Director

Cc: Bruce Stone, Town Account
Rise Terney, DCRHA Director, West Tisbury

Dukes County Regional Housing Authority

The mission of DCRHA is to assist the 6 towns of Martha's Vineyard
with increasing the year-round housing opportunities for residents with low and moderate incomes.

FY2024 DCRHA Staff Expenses*

| | | | |
|---------------------------------------|----------|----|-----------|
| Executive Director | Salary | \$ | 124,757 |
| Finance Manager | Salary | \$ | 91,784 |
| Operations Coordinator | 40 Hours | \$ | 69,887 |
| Administrative Assistant | 20 Hours | \$ | 30,197 |
| | | \$ | 316,626 |
| Health, Life & Dental 75% | | \$ | 48,535 |
| Taxes, Retirement & Workers Comp** | | \$ | 58,084 |
| Longevity (21, & 18 years of service) | | \$ | 4,942 |
| | | | \$108,561 |
| Total FY24 Staff Cost Estimate | | \$ | 428,645 |

| | Aquinnah | Chilmark | Edgartown | Oak Bluffs | Tisbury | West Tisbury |
|------------------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------------|
| FY2024 50/50*** | 3.03% | 10.61% | 33.13% | 21.44% | 17.67% | 14.12% |
| \$428,645 | \$12,988 | \$45,479 | \$142,010 | \$91,901 | \$75,742 | \$60,525 |
| FY2023 50/50 | 2.90% | 10.31% | 33.49% | 21.52% | 17.65% | 14.13% |
| \$398,799 | \$11,565 | \$41,116 | \$133,558 | \$85,822 | \$70,388 | \$56,350 |
| FY2022 50/50 | 3.01% | 10.75% | 32.33% | 21.59% | 18.23% | 14.09% |
| \$377,050 | \$11,350 | \$40,533 | \$121,900 | \$81,405 | \$68,736 | \$53,126 |
| FY2021 50/50 | 2.99% | 10.78% | 32.69% | 21.63% | 17.67% | 14.24% |
| \$370,654 | \$11,083 | \$39,957 | \$121,167 | \$80,172 | \$65,495 | \$52,781 |
| FY2020 50/50 | 2.84% | 11.40% | 31.60% | 21.14% | 18.75% | 14.27% |
| \$345,448 | \$9,811 | \$39,381 | \$109,162 | \$73,028 | \$64,772 | \$49,295 |

* Salaries adjusted in accordance with Collins Classification & Compensation Review: 1 step of 2.5% for each staff position in FY24; 6.2% COLA; Longevity for 2 staff

** GIC/Always Health Partners medical 75%-25%; Medicare \$1,45%; SUI .1%; FICA 6.2%; Workers Comp 2.4 %; COLA 6.2%; Retirement 8.% (18.15%)

*** 50/50 Funding Formula arranged by the towns in 2002 averages population & equalized land value as a percentage of island total & support of DCRHA staff.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Police Department - 210

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | 150 | 185 | 300 | 200.00 |
| Fines | General | 2,515 | 2,348 | 5,000 | 4,000.00 |
| Licenses-Firearm/Taxi | General | 1,613 | 1,185 | 1,500 | 1,500.00 |
| Airport Contract | General | 220,303 | 231,067 | 280,000 | 290,000.00 |
| Grants | Grant | 8,154 | 11,978 | 13,000 | |
| Police Detail | Agency | 184,665 | 220,170 | 150,000 | 150,000.00 |
| Total Revenue Generated | | 417,400 | 466,933 | 449,800 | 445,700.00 |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------------------|----------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|---------------------|
| Chief | Wages | Contract | | | | | 147,293 | 153,670 | 161,310 | 172,616.88 |
| Chief | Longevity @ 4% | | | | | | 6,001 | 6,262 | 6,572 | 7,033.01 |
| Lieutenant (MG) | Wages | 9 | 7 | 40 | 4.2 | 59.99 | 120,349 | 123,627 | 125,886 | 10,078.32 |
| | 8/1/2023 | 9 | 8 | 40 | 48.0 | 62.99 | | | | 120,940.80 |
| | Longevity @ 1% | | | | | | 9,665 | 9,834 | 10,071 | 1,315.23 |
| Cumulative Effect Lieutenant Retirement | | | | | | | | | (38,000) | |
| Sergeant 1 (GV) | Wages | 8 | 8 | 40 | 52.2 | 57.26 | 111,974 | 114,715 | 114,506 | 119,558.88 |
| | Longevity @ 2% | | | | | | 2,195 | 2,235 | 2,290 | 2,391.18 |
| Sergeant 2 (BC) | Wages | 8 | 5 | 40 | 4.2 | 49.46 | 106,099 | 111,771 | 114,506 | 8,309.28 |
| | 8/1/2023 | 8 | 6 | 40 | 48.0 | 51.93 | | | | 99,705.60 |
| | Longevity @ 1% | | | | | | 1,045 | 1,118 | 1,145 | 1,084.30 |
| Officer 3 (JR) | Wages | 6 | 7 | 40 | 39.0 | 45.07 | 75,402 | 80,478 | 64,116 | 70,309.20 |
| | 4/1/2024 | 6 | 8 | 40 | 13.2 | 47.32 | | | 22,788 | 24,984.96 |
| Officer 5 (NW) | Wages | 6 | 8 | 40 | 52.2 | 47.32 | 79,462 | 85,860 | 91,984 | 98,804.16 |
| | Detective Stipend | | | | | | 1,456 | 1,456 | 1,456 | 1,456.00 |
| Officer 4 (DD) | Wages | 6 | 2 | 40 | 50.0 | 35.41 | 87,890 | 92,240 | 94,628 | 70,820.00 |
| | 6/16/2024 | 6 | 3 | 40 | 2.2 | 37.08 | | | | 3,263.04 |
| Officer 6 (BF) | Wages | 6 | 1 | 40 | 4.2 | 33.63 | 69,765 | 71,171 | 80,266 | 5,649.84 |
| | 8/1/2023 | 6 | 2 | 40 | 48.0 | 35.41 | | | | 67,987.20 |
| Executive Assistant (SS) | Wages | 4 | 8 | 40 | 52.2 | 39.10 | 65,262 | 69,735 | 75,020 | 81,640.80 |
| Durawa/Nickowal FY22 | | | | | | | | 7,546 | | |
| Educational Incentive (MG/JR/BC/GV/NW) | | | | | | | 21,438 | 22,667 | 41,464 | 55,647.00 |
| Shift Differential | | | | | | | 14,357 | 13,878 | 15,000 | 15,000.00 |
| Special Officers (including summer) | | | | | | | 20,816 | 35,067 | 5,000 | |
| Holiday Worked | | | | | | | 30,138 | 29,500 | 30,000 | 30,000.00 |
| Overtime | | | | | | | 47,777 | 56,493 | 40,000 | 42,500.00 |
| Stipend (Officers on Call) | | | | | | | 6,900 | 9,525 | 7,000 | 7,000.00 |
| OT for Call Out | | | | | | | | | 5,000 | 5,000.00 |
| Grant Reimbursement | | | | | | | | (14,110) | | |
| Subtotal Non-Airport | | | | | | | 981,896 | 1,084,736 | 1,072,008 | 1,123,095.68 |
| Percent Change | | | | | | | | | | 4.8% |
| Officer 1 (CB) | Wages | 6 | 5 | 40 | 49.2 | 40.88 | 90,419 | 87,639 | 94,628 | 80,451.84 |
| | 6/8/2022 | 6 | 6 | 40 | 3.0 | 42.92 | | | | 5,150.40 |
| | Ed Incentive | | | | | | | | | 8,452.00 |
| | Longevity @ 2% | | | | | | 884 | 1,848 | 1,893 | |
| Holiday Worked @ OT Rate (13.5 days X 8) | | 6 | 5 | 108 | | 61.32 | 4,476 | 2,708 | 7,489 | 6,622.56 |
| LD Overtime Paid | | | | | | | 527 | | | |
| Overtime Coverage (80 hours vacation) | | 6 | | 80 | | 62.00 | | | 9,920 | 4,960.00 |
| Overtime Coverage (40 hours inservice) | | 6 | | 40 | | 62.00 | | | 0 | 2,480.00 |
| Overtime Coverage (64 hours sick/personal) | | 6 | | 64 | | 62.00 | | | 3,757 | 3,968.00 |
| Officer 2 (MN) | Wages | 6 | 2 | 40 | 52.2 | 35.41 | | | 70,595 | 73,936.08 |
| | Ed Incentive | | | | | | | | 8,093 | 8,452.00 |
| Holiday Worked @ OT Rate | | 6 | 2 | 108 | | 53.12 | 4,476 | | 5,478 | 5,736.96 |
| Overtime Coverage (80 hours vacation) | | 6 | | 80 | | 62.00 | | | | 4,960.00 |
| Overtime Coverage (40 hours inservice) | | 6 | | 40 | | 62.00 | | | 0 | 2,480.00 |
| OT Coverage for Sick/Personal | | 6 | | 64 | | 62.00 | | | 3,757 | 3,968.00 |
| Community Resource Officers | Wages | 2 | 2 | 40 | 15.0 | 24.11 | | | 9,394 | 14,466.00 |
| Subtotal Airport | | | | | | | 94,030 | 92,195 | 215,004 | 226,083.84 |
| Percent Change | | | | | | | | | | 5.2% |
| Total Personal Services | | | | | | | 1,075,926 | 1,176,931 | 1,287,012 | 1,349,179.52 |
| Percent Change | | | | | | | | | | 4.8% |

* 4.4 % Scale Adjustment

Expenses

| | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | |
| Repairs & Maintenance Services | 5240 | | 14,836 | 13,191 | 11,000 | 11,000.00 |
| Rentals & Leases | 5270 | | 4,804 | 1,780 | 1,850 | 1,850.00 |
| Other Property Services (cleaning/mowing) | 5290 | | 3,695 | 3,920 | 4,160 | 4,160.00 |
| Professional & Technical (services) | 5300 | | 33,603 | 33,911 | 41,261 | 42,735.00 |
| Professional & Technical (training/seminars) | 5302 | | 2,078 | 3,930 | 4,000 | 4,000.00 |
| Communication-Postage/Shipping | 5342 | | 711 | 650 | 600 | 700.00 |
| Communication-Telephone/Internet | 5344 | | 18,223 | 16,456 | 13,500 | 15,000.00 |
| Communication-Notices/Ads | 5346 | | | 720 | 350 | 350.00 |
| Communication-Publications/TV | 5348 | | | | | |
| Other Purchased Services | 5380 | | | | | |
| Office Supplies | 5420 | | 4,738 | 3,336 | 2,700 | 2,700.00 |
| Building & Equipment Supplies | 5430 | | 413 | | 300 | 300.00 |
| Custodial & Housekeeping Supplies | 5450 | | 229 | 129 | 200 | 200.00 |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | 11,314 | 13,383 | 15,975 | 16,500.00 |
| Food & Food Service Supplies | 5490 | | | | | |
| Educational Supplies | 5510 | | 73 | 57 | 300 | 300.00 |
| Police Equip and Supplies | 5580 | | 11,697 | 1,774 | 9,500 | 10,000.00 |
| Uniforms and accessories | 5581 | | 4,541 | 10,793 | 8,000 | 8,000.00 |
| Martha's Vineyard Law Enforcement Council | 5600 | | | 5,225 | 5,250 | 5,725.00 |
| Travel | 5710 | | 480 | 286 | 1,000 | 1,000.00 |
| Dues & Memberships | 5730 | | 2,370 | 2,845 | 2,500 | 2,900.00 |
| Insurance Premiums | 5740 | | 20,245 | 22,055 | 22,500 | 23,000.00 |
| Other Unclassified Items | 5780 | | | 2,258 | | |
| Expenses | | | 134,049 | 136,698 | 144,946 | 150,420.00 |
| Percent Change | | | | | | 3.8% |

Legal Services

| | | | | | | |
|-----------------------------------|--|--|-----------|-----------|-----------|--------------|
| Legal Services 5305 | | | | | | |
| Total Department/Committee | | | 1,209,976 | 1,313,629 | 1,431,958 | 1,499,599.52 |
| Percent Change | | | | | | 4.7% |

Submitted by:

Chief Matt Mincone

Date Completed:

12/21/2022

BUDGET NOTES FOR FY 2024

In the past year the department has had some personnel changes with two retirements, one transfer, and one added full time officer for the Airport. For committee members who are unfamiliar with the police department we now have ten full time officers, Lt. Matthew Gebo, Sgt. Garrison Vieira, Sgt. Bradley Cortez, Det. Nikolaj Wojtkielo, Officer Jeremie Rogers, Officer Connor Bettencourt, Officer Daniel Durawa, Officer Mark Nickowal, Officer Brad Fielder and one executive assistant, Samantha Smith.

Two full time officers are rotated to the airport on a full time year round basis. The airport and this department have a contract that pays for the airport full time officer(s) salaries and benefits. That money is paid into the town's general fund.

REVENUE

The revenue projections are estimates only, as many variables can affect the totals.

Misc. receipts: Insurance companies pay \$5 per police report request resulting in a small amount of revenue (\$200).

Fines: We receive part of the fines paid for speeding tickets, Town by-law tickets, and parking tickets. This line item did not change since last year (\$5000). All monies go into the general fund.

Licenses: The town keeps 25% of the \$100 firearm's license fee. We also issue taxi driver license permits for \$15 each. All monies go into the general fund. I am keeping this line item the same as FY 2023.

Airport Contract- Screening Room & Airport Contract-Curbside:

This number reflects the actual reimbursement the town will receive from the Martha's Vineyard Airport which has the security contract with the Transportation Security Administration (TSA). It includes additional hourly reimbursements for benefits and other expenses, not part of the Officers' hourly base and overtime rates, so it is higher than simply adding up the **Personnel Services** requests. Receipts go into the general fund, I anticipate approximately \$290,000 this year. This item has increased due to coverage/shift hours increasing. We have two full time officer based year round for 40 hours, and will add an additional community service officer to cover the requested 40 hours in June through Labor Day.

State/Federal/Local Grants: We are involved in a grant with Martha's Vineyard Community Services (CONNECT to End Violence, a domestic violence and rape crisis center) which

reimburses up to 32 hours (\$1960, based on an average of \$60 per hour) for assigned officers' time being involved in the MV Domestic Violence Victim Response Enhancement Program.

Details: Annually an unknown, but a neutral item. We provide security details for safety and traffic at the Farmers' Market, Artisans' Festival, the Agricultural Fair, as well as other events with more than 150 people, and private vendors like Eversource and Comcast while working on town roadways. Other Island police departments also request details if their officers are unavailable. These costs are paid to the officers in their paychecks once we have received payment from the vendor/group, so the town is fully reimbursed. I am estimating \$150,000.00 in revenue based on calculations from previous years and detail requests.

PERSONNEL SERVICES

The requested increase in non-airport cost is the result of step increases and grade advancement, annual wage adjustment increases, longevity, and the educational incentive passed at the annual town meeting in April 2020. There's a noticeable increase with the educational incentive as two veteran officers completed their Bachelor's Degree in the past year, I'm anticipating another veteran officer to complete his Master's Degree this fiscal year. I've eliminated "special officers" from the budget as this category of officer is no longer utilized.

EXPENSES

The FY 2024 expense budget represents a 3.8% increase over FY 2023 or \$5474. The primary increases involve (Case Management Software, IT Services, and projected gasoline). Each line that has increased or decreased is listed below, all others have remained the same at this time.

Professional & Technical Services (5300): This line has increased by \$1474.00 this year. The increase is based on a 3% yearly increase for our Records Management Software (QED) along with service agreements.

Communication-Postage/Shipping (5342): This line is being increased due to an increase in postage.

Communication- Telephone/Internet (5344): This line has been increased due to Comcast services and an additional cellular phone with Verizon.

Vehicular Supplies (5480): The projection of gasoline drives this line to be a question mark each year. As our fuel consumption for the fleet has decreased, due primarily to having two hybrid vehicles, the price has increased. Based on three years of research, here's October 2020-2022. In October 2020 we used 394 gallons of fuel totaling \$718.85 (average of \$1.79-\$1.86 per gallon), October 2021 we used 310 gallons of fuel totaling \$925.93 (average of \$2.74-\$3.12 per

gallon), with October 2022 we used 334 gallons totaling \$1189.55 per gallon (average of \$3.27-\$3.72 per gallon). I have increased this line attempting to identify the trend.

Police Equipment and Supplies (5580): This line has been increased due to the predicted price rise in all equipment and uniforms.

Dues & Memberships (5730): There's an increase as this line was under budgeted last year.

Insurance Premiums (5740): This line was increased due to a forecasted 2% increase we received through a quote.

BUDGET CONCLUSION

My proposed FY 2024 total department budget represents an increase of 4.7%, this is a very tight budget that could be affected by an unexpected increase or unanticipated event.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Fire Department - 220

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| Inspections | General | 7,790 | 8,890 | 8,000 | 8,000.00 |
| State Grant | | | | | |
| Total Revenue Generated | | 7,790 | 8,890 | 8,000 | 8,000.00 |

Personal Services

| | Number | Stipend Rate | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-------------------------------------|--------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Chief | 1 | | | 119,997 | 125,592 | 135,707.18 |
| Deputy Chief | 1 | 7,800.00 | | | 7,800 | 7,800.00 |
| Assistant Chief | 0 | 5,000.00 | | | 0 | 0.00 |
| Captain | 3 | 3,900.00 | | | 11,160 | 11,700.00 |
| Lieutenant | 6 | 3,360.00 | | | 19,440 | 20,160.00 |
| Firefighter | 20 | 2,340.00 | | | 44,700 | 46,800.00 |
| Fire Police | 2 | 1,080.00 | | | 2,160 | 2,160.00 |
| Station Keeper | 2 | 480.00 | | | 960 | 960.00 |
| Fire Investigator | 2 | 1,080.00 | | | 2,160 | 2,160.00 |
| Emergency Services & Traing Classes | | | | | 7,000 | 7,000.00 |
| Automatic Fire Alarm | | | | | 12,000 | 13,500.00 |
| Duty Shifts | | | | | 14,850 | 16,500.00 |
| Subtotal Firefighters | | | | 99,145 | 122,230 | 128,740.00 |
| Total Personal Services | | | 125,875 | 219,142 | 247,822 | 264,447.18 |
| Percent Change | | | | | | 6.7% |

Expenses

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | | | | |
| Energy Services-Heating Oil | 2,841 | 4,043 | 5,000 | 5,000.00 |
| Energy Services-Propane Gas | 1,942 | 2,294 | 2,100 | 4,000.00 |
| Repairs & Maintenance Services | 49,150 | 41,891 | 40,000 | 40,000.00 |
| Rentals & Leases | | | | |
| Other Property Services (includes custodial) | 8,852 | 9,572 | 10,000 | 10,000.00 |
| Professional & Technical (services) | 13,078 | 9,553 | 13,000 | 18,000.00 |
| Professional & Technical (training/seminars) | 3,000 | 5,098 | 3,500 | 4,100.00 |
| Communication-Postage/Shipping | 382 | 210 | | |
| Communication-Telephone/Internet | 6,920 | 11,520 | 8,000 | 10,500.00 |
| Communication-Notices/Ads | | 142 | | |
| Communication-Publications/TV | | | | |
| Other Purchased Services | | | 1,000 | 1,000.00 |
| Office Supplies | 2,562 | 1,715 | 1,000 | 2,000.00 |
| Building & Equipment Supplies | | 299 | 1,000 | 1,000.00 |
| Custodial & Housekeeping Supplies | 109 | 193 | 750 | 750.00 |
| Groundskeeping Supplies/Services | 6,475 | 6,922 | 7,500 | 7,500.00 |
| Vehicular Supplies (includes gasoline) | 2,820 | 3,333 | 4,000 | 5,500.00 |
| Food & Food Service Supplies | | 304 | 500 | 500.00 |
| Educational Supplies | | 3,729 | 1,000 | 1,000.00 |
| Other Department Supplies | 45,026 | 40,579 | 40,000 | 40,000.00 |
| Intergovernment | | | | |
| Travel | 366 | 1,067 | 750 | 1,000.00 |
| Dues & Memberships | 2,060 | 3,279 | 3,500 | 3,000.00 |
| Insurance Premiums | 36,137 | 39,123 | 38,000 | 43,500.00 |
| Other Unclassified Items | 2,586 | 2,845 | 2,000 | 2,000.00 |
| Expenses | | 184,305 | 187,709 | 182,600 |
| Percent Change | | | | 9.7% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | |
|-----------------------------------|---------|---------|---------|------------|
| Total Department/Committee | 310,180 | 406,851 | 430,422 | 464,797.18 |
| Percent Change | | | | 8.0% |

Submitted by:

Chief Greg Pacheco

Date Completed: 12/10/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): Fire Department

Name of Person Submitting Gregory M Pachico

Date Approved by Department/Committee

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants). That will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. Also, describe any accomplishments or information on the activities of your departments / committee that would be helpful to the Select Board and Finance Committee.
(Feel free to do a separate attachment)

Reminder of changes made last year to the pay formula:

Changing Pay Formula from members receiving a stipend twice per year, to: receiving stipend monthly, based on participation. This is in hopes of attracting more participation where they would see a monthly " reward" for doing more.

I am happy to report that the changes made have been accepted very well, for a few member's it does not change anything, for most, it has been a greatly appreciated change and makes it a little easier to leave a job site to respond to Alarms or cover a shift. The Department also has noticed that the Training / Meeting's attendance has improved. I should note that Firefighter's are only being compensated for Training / Meeting's, responding to Alarms or covering Duty Chief Shifts. This does not account for actual emergency calls. Members are not compensated for Emergency Calls.

There was one category added to the Pay schedule (Dept Meeting) which in turn added to a slight increase in total categories For Captains, Lieutenant's & Firefighter's

My plan is to continue the increase each year on the hourly rate for the Alarm & Duty Chief categories. All Firefighter's have an opportunity to participate in these categories, this is where the Department needs the most help day to day.

Items marked in Red for the FY 2024 Budget Request are the changes requested.

**Town of West Tisbury
FY 2024 Budget Request Submission**

Explanation of line items:

Chief, Contract agreement.

Deputy Chief, Same Rate

Assistant Chief Position, is vacant at this time. I do not want to remove the line item in hopes that in the near future we will fill this position.

Captains, Increased: Added Category to monthly Pay schedule. \$540.00 increase year, \$180.00 per Captain for year.

Lieutenants, Increased: Added Category to monthly Pay schedule. \$720.00 increase year, \$120.00 per Lieutenant for year.

Firefighter's, Increased: Added Category to monthly Pay schedule. \$2100.00 increase year, \$105.00 per Firefighter for year.

Currently have 15 Firefighter's on the roster,(allows for recruitment for 5 more) The Department was able to recruit Five (5) new members over the past year, unfortunately we have lost several member's along the way for various reasons beyond any fault of the Town or Department. (Retirement age, Moved off the Island,Death)

Fire Police, Same Rate

Station Keeper's, Same Rate

*** Fire Investigator's, Same Rate**

Classes / Training / Details, Same.

Automatic Alarms, Increased: Alarms are always a guessing game as to how many we may receive, I may have 1-4 Firefighter's (Preferably 4) respond to any given alarm. I have budgeted for up to 300 FF's responses over the year, increased from \$40.00 per response to \$45.00 per response, again, trying to reward the members that are taking extra time out of their day. The Department is dispatched approximately 200 times throughout the year for" Alarms", on average I have 2 Firefighter's responding to an alarm, not all alarms require response from anyone except the Duty Chief. So far it has been balancing out.

Duty Chief Shifts, Increased: from \$45.00 per 12 hour shift to \$50.00 per shift, Duty Chief cover 's the Chief's time off, covering alarms and vacation time. This also helps Officer's / Firefighter's learn new roles and be compensated on top of their respective monthly Stipend, Which in turn will help with participation within the Department.

**Town of West Tisbury
FY 2024 Budget Request Submission**

**Explanation of the Operating Budget,
By Line item:**

5216, Increase, Due to expecting more usage and current rates, Station 1 will be all propane early 2023

5300, Increase, Will be switching programs for Fire Reporting / Training / Apparatus. Expecting rise in rate for MVLEC. Also moved some services from category 5730, Dues & Memberships to 5300 category.

5302, Dues to Island Training Council Increased (West Tisbury contribution)

5344, Increase, Changed services for all mobile phones / Ipads last year, we now have an accurate billing for that line item. There was a line item for **PSB** phone bill that is split 3 ways, (I was unaware of this last budget). Police Dept receives the bill and it is split by Accountant. The third for Fire Dept portion has now been accounted for.

5420, Increase, All Fire Department Permits are now being generated through the Fire Department (previously Building Department)
This adds extra supplies needed, Preparing to Replace or add a Printer.

5480, Increase, Calculated using current fuel prices..

5710, Increase, SSA fees have increased, we send off the New Engine each year for maintenance while still under warranty.

5730, Decrease, Service has been recategorized to 5300 Professional & Technical (services)

5740, Increase, This represents FY23 actual bills of \$42,207. (previous year claim resulted in rate increase). Also includes expected yearly rise in rates.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Inspector of Buildings & Zoning - 241
Revenue

| Source/Description of Revenue | Fund | Permits | Per Rate | Inspect | Ins Rate | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|---------|---------|----------|---------|----------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | | | | | |
| Permits/Inspections-Electrical | General | 300 | 50.00 | 740.0 | 75.00 | 45,390 | 59,510 | 67,500.00 | 70,500.00 |
| Permits/Inspections-Gas | General | 140 | 50.00 | 180.0 | 75.00 | 17,985 | 16,140 | 20,500.00 | 20,500.00 |
| Permits/Inspections-Plumbing | General | 190 | 50.00 | 240.0 | 75.00 | 18,400 | 17,735 | 24,500.00 | 27,500.00 |
| Permits-Building (includes Inspections) | General | | | | | 101,686 | 105,832 | 79,000.00 | 81,000.00 |
| Permits-Sheet Metal | General | | | | | 4,125 | 5,300 | 4,675.00 | 4,675.00 |
| Permits-Sign | General | | | | | 150 | | | 100.00 |
| Permits-Smoke/CO Dectector | General | | | | | 1,250 | 750 | | 1,400.00 |
| Permits-Solid Fuel | General | | | | | 500 | 500 | | 800.00 |
| Permits-Sprinkler System | General | | | | | 590 | 450 | | 800.00 |
| Permits-Wood Stove | General | | | | | 100 | 400 | | 800.00 |
| Permits-Camping | General | | | | | 125 | 225 | | 375.00 |
| Fines | General | | | | | | | | |
| Total Revenue Generated | | | | | | 190,301 | 206,842 | 196,175 | 208,450.00 |

Personal Services

| | Grade | Step | Hours/ Week | Weeks | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Revised | FY 2024 Request |
|-----------------------------------|-------|------|-----------------|----------|-------------------|-------------------|-------------------|--------------------|--------------------|
| Zoning/Building Inspector | 8 | 8 | 40 | 52.2 | 57.26 | 103,168 | 112,842 | 114,506 | 119,558.88 |
| Overtime | | | 50 | per yr | 85.89 | | | 4,113 | 4,294.50 |
| | | | | | | 103,168 | 112,842 | 118,619 | 123,853.38 |
| Local Inspector | 6 | 7 | 40.0 | 11.0 | 45.07 | 69,219 | 78,777 | 18,084 | 19,830.80 |
| 9/12/2022 | 6 | 8 | 40.0 | 41.2 | 47.32 | | | 71,128 | 77,983.36 |
| Vacation/Training Coverage | 6 | 8 | 0 | per yr | 42.13 | | | 0 | 0.00 |
| | | | | | | 69,219 | 78,777 | 89,212 | 97,814.16 |
| Local Inspector | 6 | 2 | 200.0 | per year | 35.31 | | | | 7,062.00 |
| Administrative Assistant | 2 | 2 | 15.0 | 52.2 | 24.11 | | | | 18,878.13 |
| | | | # of Inspect | | Rate / Inspect | | | | |
| Building/ Sheet Metal Inspections | | | | | | | | 0 | 0.00 |
| Electric Inspections | | | 740 | | 70.00 | 30,940 | 39,770 | 49,000 | 51,800.00 |
| Gas Inspections | | | 180 | | 70.00 | 8,450 | 9,470 | 12,600 | 12,600.00 |
| Plumbing Inspections | | | 240 | | 70.00 | 12,415 | 12,220 | 14,000 | 16,800.00 |
| Total Personal Services | | | | | | 224,192 | 253,078 | 283,431 | 328,807.67 |
| Percent Change | | | | | | | | | 16.0% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | 73 | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | 1,000.00 |
| Professional & Technical (training/seminars) | 5302 | 538 | 2,669 | 2,800 | 3,500.00 |
| Communication-Postage/Shipping | 5342 | | | 40 | 40.00 |
| Communication-Telephone/Internet | 5344 | 2,496 | 2,125 | 2,610 | 2,650.00 |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | 53 | | |
| Office Supplies | 5420 | 565 | 1,570 | 600 | 1,000.00 |
| Building & Equipment Supplies | 5430 | | 1,075 | 1,300 | 1,300.00 |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | 151 | 252 | 2,000 | 2,500.00 |
| Other Department Supplies | 5580 | 317 | 2,128 | 700 | 700.00 |
| Travel | 5710 | 716 | 468 | 2,500 | 3,000.00 |
| Dues & Memberships (SEMBOA & NFPA) | 5730 | 595 | | 475 | 545.00 |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 5,452 | 10,340 | 13,025 | 16,235.00 |
| Percent Change | | | | | 24.6% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|---------|---------|---------|------------|
| Total Department/Committee | | 229,644 | 263,419 | 296,456 | 345,042.67 |
| Percent Change | | | | | 16.4% |

Submitted by:

Joseph k. Tierney, Jr.

Date Completed:

Approved 12/22/22



Town of West Tisbury
BUILDING & ZONING INSPECTOR
West Tisbury, Massachusetts 02575

Building Codes and Standards- The 10th edition of the building code is anticipated to go into effect on July 1, 2023. We expect a number of code changes, since the State skipped over the 2018 code update. The 2021 energy code will go into effect on January 1, 2023. Along with the new codes we have budgeted to purchase updated code related materials and training.

Staffing Levels- Our Local Inspector is currently working 40hrs a week and covering when the Inspector of Buildings is on vacation or away for training. The Inspector of Buildings vacation will increase to 4 weeks for fiscal 2024. In addition, the new Building Code, going into effect in July 2023, will require Annual Inspections of short term rentals. We have also had a post-covid increase in zoning complaints. Based on this, increased building inspections and FOI requests we are requesting a 15hr/wk Administrative Assistant and 200hr/yr Local Inspector. We anticipate shifting data entry and phone calls to the Administrative Assistant, which will allow the current Local Inspector to complete building inspections currently performed by the Inspector of Buildings. This will allow the Inspector of Buildings to concentrate on complaints, zoning enforcement, facilities and managing the department. The new Local Inspector will primarily concentrate on short term rental inspections and assist with zoning enforcement.

Facilities- The building inspector is responsible for facility maintenance of Town Buildings. The Building Inspector works with the Town Administrator, Facilities Committee and Facilities Assistant Louis de Geofroy to meet this objective. In most cases the Building Inspector will evaluate and correct an issue, if possible. If the issue requires a contractor, the building inspector will make contact with the contractor or if needed provide a specification to the Town Administrator to properly procure. On larger projects Mr. de Geofroy acts as project manager, reporting to the Town Administrator and Building Inspector, while the Building Inspector handles project inspections.

New Software- The new software is continuing to progress. We now have Building, ZBA, Planning and Fire up and running. Fire to be online by July 1st and we are starting to see some efficiencies from the online permitting portal as we currently have 508 registered users on the Building Department portal. The online permitting requires the user to complete the online application and saves our Local inspector data entry time. The portal also allows us to upload digital plans that we can view in the field on our tablets, a great convenience for the inspector.

Office- We need to add at least two more file cabinets to the office. In addition, we will need to upgrade one phone, one tablet and add an additional tablet to our office.

Respectfully submitted,
Joseph K Tierney, Jr
Inspector of Buildings
Town of West Tisbury

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Emergency Management - 291

| Revenue | | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|-----------------|-------------------|-------------------|---------------------|---------------------|
| Source/Description of Revenue | Fund | | | | |
| Miscellaneous Department Receipts | Special Revenue | | | | |
| Grants | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

| Personal Services | | | | | | | | | |
|--------------------------------------|-------|------|----------------|----------------|----------------|--------------------|-------------------|-------------------|--------------------|
| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate | FY 2021 Actual* | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
| Director- Stipend | | | | | | 10,500 | 25,000 | 25,000 | 25,000.00 |
| Assistant Director - Stipend | | | | | | 5,000 | 7,000 | 7,000 | 15,000.00 |
| Regional Assistant Emergency Manager | | | | | | | | 5,000 | 5,000.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Personal Services | | | | | | 15,500 | 32,000 | 37,000 | 45,000.00 |
| Percent Change | | | | | | | | | 21.6% |

* Director also paid \$41,314 from CARES Act funding in FY21 in addition to 1/2 year Stipend

| Expenses | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-----------------------------------|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | | |
| Energy Services-Propane Gas | 5216 | | | | 191 | 400 | 300.00 |
| Repairs & Maintenance Services | 5240 | | | | | | |
| Rentals & Leases | 5270 | | | | | | |
| Other Property Services (includes custodial) | 5290 | | | | 187 | 1,000 | 500.00 |
| Professional & Technical (services) | 5300 | | | | | 2,000 | 2,000.00 |
| Professional & Technical (training/seminars) | 5302 | | | | | 10 | 10.00 |
| Communication-Postage/Shipping | 5342 | | | 702 | 606 | 900 | 900.00 |
| Communication-Telephone/Internet | 5344 | | | | | 500 | 500.00 |
| Communication-Notices/Ads | 5346 | | | | | 500 | 2,000.00 |
| Communication-Publications/TV | 5348 | | | | | | |
| Other Purchased Services | 5380 | | | 230 | | 300 | 300.00 |
| Office Supplies | 5420 | | | | | 400 | 300.00 |
| Building & Equipment Supplies | 5430 | | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | | |
| Groundskeeping Supplies | 5460 | | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | 400 | 500.00 |
| Food & Food Service Supplies | 5490 | | | | | 500 | 500.00 |
| Educational Supplies | 5510 | | | 3,527 | 1,353 | 500 | 500.00 |
| Other Department Supplies | 5580 | | | 710 | 1,077 | 2,000 | 2,000.00 |
| Travel | 5710 | | | | | 500 | 250.00 |
| Dues & Memberships | 5730 | | | | | | |
| Insurance Premiums | 5740 | | | | | | |
| Other Unclassified Items | 5780 | Islandwide Reverse 911 Assessment | | 2,144 | 2,103 | 2,500 | 2,500.00 |
| Expenses | | | | 7,313 | 5,518 | 12,410 | 13,060.00 |
| Percent Change | | | | | | | 5.2% |

| Legal Services | | | | |
|-----------------------------------|------|--------|--------|-----------|
| Legal Services | 5305 | | | |
| Total Department/Committee | | 22,813 | 37,518 | 49,410 |
| Percent Change | | | | 58,060.00 |
| | | | | 17.5% |

Submitted by:

Russell Hartenstine

Date Completed: 12/22/2022

WTEM FY2023 Year End Narrative

The EM department has worked diligently in both planning and response this year! WTEM is a part of many planning groups, both town and regional, to help understand the challenges to West Tisbury and the Island. A good example would include the Climate Action Plan development project. Here, WTEM, along with the MV commission, various town and community agencies worked on the public safety group section to identify future needs of public safety in relation to climate change.

The resulting plan identified many areas where Emergency Management would be needed to bolster West Tisbury Emergency Response. While significant, our Island's volunteer organizations ranks are depleted, we need more help! This issue has been identified and includes a push for CERT, a Citizens Emergency Response Team, both town and regional. This group is meant to help support shelter, community outreach or relief efforts needed in the emergencies. We have been engaged at the State level to work on developing a program to approach the citizens of West Tisbury and encourage their participation in CERT.

In EM response, a clear highlight would be our collaborative efforts with the regional group in the development and implementation of the new Regional Emergency Manager position. This new, part-time, Island funded, position helps coordinate the towns' efforts -- first beginning with a collection of the various town emergency plans into a single, regional resource. In this work, the regional manager can help find additional resources for West Tisbury in our response efforts. This is a huge step for both West Tisbury and the Island!

We have adjusted the salary budget this year to better align with the Deputy Director's position, which is much more active. The Deputy's role to help revise the town CEMP(WT's Emergency Response Plan), along with committee work, has increased and should be supported with more funding. The rest of our budget has little change.

Finally, we would like to recognize our Deputy Director, Jennelle Gadowski, for her exemplary work during the migrant issue this fall. With the director and the board of health out of office, Jennelle worked as the West Tisbury EM during a most difficult and challenging time. Her dedication and collaborative work with the regional group was a huge part in our Island's response! WE thank you Jennelle!

Respectfully Sumbitted,

Russell Hartenstine
Director of WT Emergency Management

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Animal Control Officer - 292

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|--------------------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | 870 | 500 | |
| Fines | General | | 617 | | |
| Gifts | Special/Restricted | | | | |
| Total Revenue Generated | | 0 | 1,487 | 500 | 0.00 |

Personal Services

| | Grade | Step | Hours or # Week | Weeks/ Year | Hourly or Call Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|---------------------------------------|-------|------|-----------------------|----------------|----------------------------|-------------------|-------------------|-------------------|--------------------|
| Animal Control Officer | 5 | 3 | 35 | 2.2 | 33.71 | 58,086 | 61,369 | 2,372 | 2,595.67 |
| Step 07/18/23 | 5 | 4 | 35 | 50.0 | 35.40 | | | 62,496 | 61,950.00 |
| Additional call-out or holidays hours | | | 40 | | 52.10 | | | 2,146 | 2,084.00 |
| | | | | | | 58,086 | 61,369 | 67,014 | 66,629.67 |
| Asst ACO/ACO On-call \$75/day | | | 3 | 52.0 | 75.00 | 9,600 | 11,550 | 9,750 | 11,700.00 |
| Assistant ACOs/Call out | 3 | 5 | 5 | 52.0 | 30.70 | 6,331 | 7,885 | 7,644 | 7,982.00 |
| Assistant ACOs (cover ACO Vac/Sick) | 3 | 5 | 35 | 3.0 | 30.70 | | | 3,087 | 3,223.50 |
| Total Personal Services | | | | | | 74,018 | 80,804 | 87,495 | 89,535.17 |
| Percent Change | | | | | | | | | 2.3% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | 292 | 475 | 500 | 500.00 |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | 50 | 200 | 200.00 |
| Professional & Technical (services) | 5300 | | 195 | 1,200 | 1,200.00 |
| Professional & Technical (training/seminars) | 5302 | | | 50 | 50.00 |
| Communication-Postage/Shipping | 5342 | 665 | 634 | 625 | 625.00 |
| Communication-Telephone/Internet | 5344 | | 552 | 50 | 50.00 |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | 300 | 439 | 300 | 300.00 |
| Office Supplies | 5420 | 19 | 38 | 500 | 500.00 |
| Building & Equipment Supplies | 5430 | 78 | | 50 | 50.00 |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | 750 | 1,044 | 1,800 | 1,800.00 |
| Vehicular Supplies (includes gasoline) | 5480 | 96 | 56 | | |
| Food & Food Service Supplies | 5490 | | | 100 | 100.00 |
| Educational Supplies | 5510 | 107 | 775 | 600 | 600.00 |
| Other Department Supplies | 5580 | 549 | 54 | 600 | 600.00 |
| Uniforms and Accessories | 5581 | | 343 | 1,100 | 1,100.00 |
| Travel | 5710 | 160 | | 80 | 80.00 |
| Dues & Memberships | 5730 | 363 | 393 | 600 | 600.00 |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 3,379 | 5,048 | 8,355 | 8,355.00 |
| Percent Change | | | | | 0.0% |

Legal Services

| | | | | | |
|-----------------------------------|------|--------|--------|--------|-----------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 77,396 | 85,853 | 95,850 | 97,890.17 |
| Percent Change | | | | | 2.1% |

Submitted by:

Kathleen Hoffman

Date Completed: 12/20/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): Animal Control

Name of Person Submitting Kathleen Hoffman

Date Approved by Department/Committee _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment):**

I do not see any foreseeable increases for the next fiscal year.

REPORT OF THE ANIMAL CONTROL OFFICER

To the Select Board
And West Tisbury Residents:

My name is Kate Hoffman and I am the new Animal Control Officer for the Town of West Tisbury.

It is with a heavy heart I write this report. I came back to the Town in July after my friend and predecessor Anthony Cordray passed away unexpectedly.

Tony was a great asset to this Town, not only as an Animal Control Officer but also as a Fireman, a good neighbor, and a good friend. He was my mentor and I am proud to have the opportunity to carry on the Department as he would see fit.

We are finishing up our barn inspections and will be heading into dog licensing season in January. There is a renewal form in with your census. Citizens can also apply for a license online or print an application off of the Town website. **YOU CANNOT LICENSE YOUR DOG WITHOUT A CURRENT RABIES CERTIFICATE.**

Due to the increase in domestic animals on the Island, some vets may no longer be taking new patients. Anyone who is considering a new pet, please make sure you have proper vet care available. BE AWARE that you may have to go off island to find a vet.

The Vet Triage service is still available for any after hours emergencies. The phone number is 702-483-8533 and the website is <https://www.urgentvetcaremv.com/>. There is a one-time fee of \$50.00 for a phone consultation with a vet. Vet emergency fees may vary. If you hit a domestic animal, ALWAYS call communications at 508-693-1212 and the ACO on duty can respond to help. I understand it is a terrible feeling, but accidents happen. So we want to make sure to get those pets the help they need, or at least give the owners closure. Imagine if it was your pet....

Please follow the West Tisbury Animal Control Facebook page. Animals that are picked up are posted on that page. Also, the Town Animal Control webpage has many useful links and resources with even more to come! <https://www.westtisbury-ma.gov/animal-control>.



Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Herring Warden - 293

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Wages/Stipend, Appointed Official

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|----------------------------|-------------------|-------------------|-------------------|--------------------|
| Herring Warden | 3,000 | 3,000 | 3,000 | 3,000.00 |
| | | | | |
| Total Wages/Stipend | 0 | 3,000 | 3,000 | 3,000.00 |
| Percent Change | | | | 0.0% |

Expenses

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | |
| Energy Services-Heating Oil | 5214 | | | |
| Energy Services-Propane Gas | 5216 | | | |
| Repairs & Maintenance Services | 5240 | 615 | 200 | 200.00 |
| Rentals & Leases | 5270 | | | |
| Other Property Services (includes custodial) | 5290 | | | |
| Professional & Technical (services) | 5300 | | | |
| Professional & Technical (training/seminars) | 5302 | | | |
| Communication-Postage/Shipping | 5342 | | | |
| Communication-Telephone/Internet | 5344 | | | |
| Communication-Notices/Ads | 5346 | | | |
| Communication-Publications/TV | 5348 | | | |
| Other Purchased Services | 5380 | | 500 | 500.00 |
| Office Supplies | 5420 | | | |
| Building & Equipment Supplies | 5430 | | 300 | 300.00 |
| Custodial & Housekeeping Supplies | 5450 | | | |
| Groundskeeping Supplies | 5460 | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | 200 | 200.00 |
| Food & Food Service Supplies | 5490 | | | |
| Educational Supplies | 5510 | | | |
| Other Department Supplies | 5580 | | | |
| Travel | 5710 | | | |
| Dues & Memberships | 5730 | | | |
| Insurance Premiums | 5740 | | | |
| Other Unclassified Items | 5780 | | | |
| Expenses | 0 | 0 | 1,200 | 1,200.00 |
| Percent Change | | | | 0.0% |

| | | | | |
|-----------------------------------|-----|-------|-------|----------|
| Total Department/Committee | N/A | 3,000 | 4,200 | 4,200.00 |
| Percent Change | | | | 0.0% |

Submitted by:

John Hoy, Herring Warden

Date Completed: 12/27/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): 293-Herring Warden

Name of Person Submitting John Hoy

Date Approved by Department/Committee Submitted 12/27/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

No changes anticipated or budgeted. Maintains current \$3,000 stipend and \$1,200 for equipment and maintenance.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Tree Warden - 294

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Salaries, Elected Officials

| | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Tree Warden | | | | | | 2,500 | 2,500 | 2,500 | 2,500.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Salaries, Elected Officials | | | | | | 2,500 | 2,500 | 2,500 | 2,500.00 |
| Percent Change | | | | | | | | | 0.0% |

Personal Services

| | | | | Hours | Hourly Rate | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|--|--|--|-------|----------------|-------------------|-------------------|-------------------|--------------------|
| Police Details | | | | 24 | 60.00 | 480 | 0 | 1,200 | 1,000.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Personal Services | | | | | | 480 | 0 | 1,200 | 1,000.00 |
| Percent Change | | | | | | | | | -16.7% |

Expenses

| | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | | | | |
| Repairs & Maintenance Services | 5240 | | | | | 4,475 | 7,120 | 12,000 | 12,000.00 |
| Rentals & Leases | 5270 | | | | | | | | |
| Other Property Services (includes custodial) | 5290 | | | | | | | | |
| Professional & Technical (services) | 5300 | | | | | 240 | | | |
| Professional & Technical (training/seminars) | 5302 | | | | | | | 200 | |
| Communication-Postage/Shipping | 5342 | | | | | | | | |
| Communication-Telephone/Internet | 5344 | | | | | | | | |
| Communication-Notices/Ads | 5346 | | | | | | | | |
| Communication-Publications/TV | 5348 | | | | | | | | |
| Other Purchased Services | 5380 | | | | | | | | |
| Office Supplies | 5420 | | | | | | | | |
| Building & Equipment Supplies | 5430 | | | | | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | | | | | |
| Groundskeeping Supplies | 5460 | | | | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | | | | |
| Food & Food Service Supplies | 5490 | | | | | | | | |
| Educational Supplies | 5510 | | | | | | | | |
| Other Department Supplies | 5580 | | | | | | | | |
| Travel | 5710 | | | | | | | 1,000 | 1,000.00 |
| Dues & Memberships | 5730 | | | | | | | | |
| Insurance Premiums | 5740 | | | | | | | | |
| Other Unclassified Items | 5780 | | | | | | | | |
| Expenses | | | | | | 4,715 | 7,120 | 13,200 | 13,000.00 |
| Percent Change | | | | | | | | | -1.5% |

| | | | | | | | | | |
|-----------------------------------|--|--|--|--|--|-------|-------|--------|-----------|
| Total Department/Committee | | | | | | 7,695 | 9,620 | 16,900 | 16,500.00 |
| Percent Change | | | | | | | | | -2.4% |

Submitted by:

Jeremiah Brown, Tree Warden

Date Completed: 12/6/2022

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Insect Pest Control - 297

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Budget |
|--|------|-------------------|-------------------|-------------------|-------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | 0 | 0 | 0 | 0.00 |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 0 | 0 | 0 | 0.00 |
| Percent Change | | | | | #DIV/0! |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|---|---|---|---------|
| Total Department/Committee | | 0 | 0 | 0 | 0.00 |
| Percent Change | | | | | #DIV/0! |

Submitted by: _____

Date Completed: _____

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Shellfish Department - 298

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Request |
|---|---------|-------------------|-------------------|---------------------|--------------------|
| Miscellaneous Department Receipts | General | | | | |
| Family and Commercial Shellfish Permits | | 1,525 | 1,975 | 2,000 | |
| Total Revenue Generated | | 1,525 | 1,975 | 2,000 | 0.00 |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|---------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Shellfish Constable | Stipend | | | | | | 4,950 | 4,950 | 4,950 | 4,950.00 |
| Deputy Shellfish Constable | Stipend | | | | | | 50 | | 50 | 50.00 |
| Shellfish Agent | | 3 | 5 | 16 | 52.0 | 30.70 | 19,228 | 15,929 | 21,872 | 25,542.40 |
| Total Personal Services | | | | | | | 24,228 | 20,879 | 26,872 | 30,542.40 |
| Percent Change | | | | | | | | | | 13.7% |

* 4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Request | FY 2024 Request |
|--|------|-------------------|-------------------|--------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | 2,610 | 3,004 | 1,500 | 1,500.00 |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | 156 | 470 | 2,000 | 2,000.00 |
| Professional & Technical (training/seminars) | 5302 | | | 300 | 300.00 |
| Communication-Postage/Shipping | 5342 | 750 | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | 543 | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | 400 | 500.00 |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | 1,831 | 6,027 | 4,100 | 4,300.00 |
| Travel | 5710 | | | 200 | 200.00 |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | 3,363 | 1,998 | 3,100 | 3,100.00 |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 9,253 | 11,499 | 11,600 | 11,900.00 |
| Percent Change | | | | | 2.6% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|--------|--------|--------|-----------|
| Total Department/Committee | | 33,481 | 32,378 | 38,472 | 42,442.40 |
| Percent Change | | | | | 10.3% |

Submitted by:

Will Reich, Agent

Date Completed:

12/21/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Shellfish Department/Committee

Name of Person Submitting William Reich

Date Approved by Department/Committee 12/23/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

There are two changes that I am proposing for the FY 2024 budget for the shellfish department. The first I would like to address is increasing line 5480 Vehicular Supplies (includes gasoline) by a total of \$100 from \$400 to \$500. The new engine on the boat requires premium fuel, and in half of one year I have used roughly \$227 worth of fuel with a total budget of \$400 set aside for fuel. I believe \$500 will more closely reflect the operating cost of the town boat, as slightly over 50% was used in half of the year.

The second change to the budget that I am proposing is increasing line 5580 Other Department Supplies by a total of \$200 from \$4,100 to \$4,300. This is the largest line in the budget, and most of the aquaculture purchases get lumped into this Other category. The reason I would like to increase this line is because the general cost of supplies has increased with inflation. I am planning on purchasing much of the same - rope, chain, anchors, oyster bags, and tools - but am expecting prices to go up.

The two changes to the budget would result in a total increase of \$300 to the working budget at an increase of 2.6%. My main goal of the department is to work with the MV Shellfish Group to grow the oyster seed that we get for the town. I am comfortable saying that the proposed budget allows me to accomplish the aforementioned goal, to maintain the town's equipment, and incrementally build up the shellfish propagation program.



MARTHA'S VINEYARD SHELLFISH GROUP

1976

| | FY23 | FY24 | |
|-------------------------|------------------|------------------|--|
| | Proposed | Proposed | % Change |
| | | | Reason for Change |
| Gross Salaries & Wages | \$311,263 | \$431,891 | 39% additional year-round staff, 2% COLA, 5% merit increases associated with staff, workers comp, retirement, health insurance |
| Personnel Burden | \$68,478 | \$86,378 | 26% |
| Travel & transportation | \$6,000 | \$6,000 | 0% |
| Office Supplies | \$1,500 | \$1,700 | 13% |
| Postage | \$1,000 | \$350 | -65% categorized differently (fundraising, field & lab, etc) |
| Accountant | \$11,500 | \$12,000 | 4% |
| Fundraising | \$11,000 | \$25,000 | 127% Increased fundraising effort |
| Utilities | \$18,000 | \$30,000 | 67% Greater responsibility at the Hughes Hatchery |
| Field/lab supplies | \$17,000 | \$10,000 | -41% |
| Building Maintenance | \$50,000 | \$30,000 | -40% |
| Insurance | \$18,000 | \$19,000 | 6% |
| Total Expenses | \$513,741 | \$652,319 | 27% |
| 6 town shares | \$228,000 | \$234,000 | 3% |
| Revenue needed | \$285,741 | \$418,319 | 46% Raised from grants, donations, seed sales, projects |

299 – Martha's Vineyard Shellfish Group



**MARTHA'S VINEYARD
SHELLFISH GROUP**

1976

MVSG 2022 Shellfish Production

| <u>BAY</u> | | | |
|--|----------------------|------------------------|----------------------|
| | <u>SCALLOPS</u> | <u>QUAHOGS</u> | |
| Edgartown | 3,340,000 | 1,950,000 | |
| Oak Bluffs | 3,340,000 | 1,950,000 | |
| Tisbury | 3,340,000 | 1,950,000 | |
| Chilmark | 3,340,000 | 1,950,000 | |
| Aquinnah | 3,340,000 | 1,950,000 | |
| Gosnold ¹ | 40,600 | -- | |
| Wampanoag Tribe Aquinnah ² | 184,500 | -- | |
| Private growers ² | 60,000 | -- | |
| Town of Chatham ² | -- | 50,000 | |
| Cornell Cooperative Extension ³ | 1,200 | -- | |
| Total | 16,986,300 | 9,800,000 | |
| <i>egg release</i> | 70 million | -- | |
| <i>larval release</i> | 10 million | 42 million | |
| <u>OYSTERS</u> | Eggs released | Larvae released | Spat-on-shell |
| Tisbury GP | 1,900,000 | 1,900,000 | 6,000,000 |
| Edgartown GP ³ | 1,650,000 | 1,650,000 | 1,137,000 |
| Sengekontacket ³ | 500,000 | -- | -- |
| Total | 4,050,000 | 3,550,000 | 7,137,000 |
| | | | Singles |
| | | | 109,000 |
| | | | 9,000 |
| | | | -- |
| | | | 118,000 |

Provided under: ¹State funding; ²contract; ³grant funding

311 – Up-Island Regional School District

| UIRSD FY2024 ASSESSMENT - V#5 12/21/2022 | | | | | |
|--|------------------|---|---|---|---------------------|
| | TOTAL | AQUINNAH | CHILMARK | WEST TISBURY | TOTAL |
| ASSESSMENT PART A (SHARED) | \$1,834,887.34 | \$225,337.04 | \$375,561.74 | \$1,233,988.56 | \$1,834,887.34 |
| ASSESSMENT PART B (SCH COMM) | \$2,703,351.94 | \$331,990.59 | \$553,317.65 | \$1,818,043.70 | \$2,703,351.94 |
| School Committee Medicaid Offset | (\$38,728.50) | (\$4,756.13) | (\$7,926.89) | (\$26,045.48) | (\$38,728.50) |
| TOTAL PART A & B | \$4,499,510.78 | \$552,571.50 | \$920,952.50 | \$3,025,986.78 | \$4,499,510.78 |
| ASSESSMENT PART C | | | | | |
| Chilmark Operating Budget | \$2,012,509.65 | \$359,376.72 | \$1,293,756.20 | \$359,376.72 | \$2,012,509.65 |
| Chilmark School Choice Offset | (\$55,930.11) | (\$9,987.52) | (\$35,955.07) | (\$9,987.52) | (\$55,930.11) |
| W. Tisbury Operating Budget | \$8,587,782.52 | \$960,870.77 | \$1,020,925.20 | \$6,605,986.56 | \$8,587,782.52 |
| W Tisbury School Circuit Breaker Offset | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| W. Tisbury School Choice Offset | (\$374,297.89) | (\$41,879.48) | (\$44,496.95) | (\$287,921.45) | (\$374,297.89) |
| TOTAL PART C | \$10,170,064.17 | \$1,268,380.49 | \$2,234,229.38 | \$6,667,454.31 | \$10,170,064.17 |
| ASSESSMENT PART D | | | | | |
| Chilmark Principal & Interest | \$142,500.00 | \$14,250.00 | \$114,000.00 | \$14,250.00 | \$142,500.00 |
| W. Tisbury Exterior Renovations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| State House Note Borrowing - WTS | \$78,768.18 | \$7,640.51 | \$8,113.12 | \$63,014.54 | \$78,768.18 |
| State House Note Borrowing - CHS | \$30,632.07 | \$3,063.21 | \$24,505.66 | \$3,063.21 | \$30,632.07 |
| TOTAL PART D | \$251,900.25 | \$24,953.72 | \$146,618.78 | \$80,327.75 | \$251,900.25 |
| TOTAL PART A, B, C & D | \$14,921,475.20 | \$1,845,905.71 | \$3,301,800.65 | \$9,773,768.84 | \$14,921,475.20 |
| ANTICIPATED REIMBURSEMENT | GENERAL FUND | SCHOOL CHOICE | CIRCUIT BREAKER | MEDICAID | |
| Chapter 70 - State Aid | \$891,082.00 | (\$100,000 to be used to offset FY24 Budget; see above) | (\$100,000 Circuit Breaker used to offset FY24 Budget; see above) | (\$100,000 to be used to offset FY24 Budget; see above) | |
| Chapter 71 - Reg'l Transportation | \$239,206.00 | | | | |
| Charter School Sending Tuition | (\$1,063,029.00) | | | | |
| Charter School Tuition Reimbursements | \$43,410.00 | | | | |
| SPED Circuit Breaker | \$0.00 | | \$0.00 | | |
| Medicaid Reimbursements | \$38,728.50 | | | \$38,728.50 | |
| School Choice Sending Tuition | (\$76,514.00) | | | | |
| School Choice Receiving Tuition | \$0.00 | \$430,228.00 | | | |
| Total Reimbursements | \$72,883.50 | \$430,228.00 | \$0.00 | \$38,728.50 | |
| ANTICIPATED REVENUES | | | | | |
| E&D Offset | \$439,933.91 | | | | |
| Interest Income | \$15,650.00 | | | | |
| Misc. Revenue | \$4,000.00 | | | | |
| Total Revenues | \$459,583.91 | | | | |
| TOTAL GENERAL FUND REVENUE | \$532,467.41 | \$65,390.73 | \$108,984.56 | \$358,092.12 | \$532,467.41 |
| FY24 TOTAL ASSESSMENTS | \$14,389,007.79 | \$1,780,514.98 | \$3,192,816.09 | \$9,415,676.72 | \$14,389,007.79 |
| FY23 ASSESSMENTS | \$13,670,245.07 | \$1,522,017.95 | \$2,816,350.78 | \$9,331,876.34 | \$13,670,245.07 |
| DIFFERENCE | \$718,762.71 | \$258,497.03 | \$376,465.31 | \$83,800.38 | \$718,762.71 |
| PERCENTAGE INCREASE | 5.26% | 16.98% | 13.37% | 0.90% | 5.26% |
| UIRSD FY 2024 FORMULAS | | | | | |
| School Attended | | | | | |
| Town or Residence | Chilmark | West Tisbury | Total | Does Not Include Students Tuitioned Out-of-District | |
| Aquinnah | 10 | 32 | 42 | Charter School | 44 |
| Chilmark | 36 | 34 | 70 | School Choice | 14 |
| West Tisbury | 10 | 220 | 230 | Shared Services | 3 |
| District Enrollment | 56 | 286 | 342 | Residential | 0 |
| School Choice/Shared Services | 14 | 51 | 65 | | |
| Total Building Enrollment | 70 | 337 | 407 | FY23 Foundation Enrollment = 405 | |
| Cost Share For Part "A" & "B" | | | | | |
| Based on the total enrollment per town divided by the total district enrollment. | | | | | |
| Supt & Sch. Comm.: | Aquinnah = | 12.28% | Chilmark = | 20.47% | W. Tisbury = 67.25% |
| Cost Share For Part "C" Sites | | | | | |
| Based on the enrollment per town in each school divided by the district enrollment of each school. | | | | | |
| Chilmark School: | Aquinnah = | 17.86% | Chilmark = | 64.29% | W. Tisbury = 17.86% |
| W. Tisbury School: | Aquinnah = | 11.19% | Chilmark = | 11.89% | W. Tisbury = 76.92% |
| Cost Share For Part "D" Debt | | | | | |
| Owning Town pays at least 80%; non-owning Towns pay remaining 20% based on enrollment per Town. | | | | | |
| Chilmark School: | Aquinnah = | 10.00% | Chilmark = | 80.00% | W. Tisbury = 10.00% |
| W. Tisbury School: | Aquinnah = | 9.70% | Chilmark = | 10.30% | W. Tisbury = 80.00% |

* (Out of District School Choice)

UIRSD
FY24 Budget Version #5 12/21/2022
Proposed Changes from FY23 Budget

FY23 Total Expense Budget **\$ 13,902,739.93**

| Location | Budget Line | Budget Line Description | \$ Amount of Change | Note: |
|--|-------------|-------------------------|-------------------------|---|
| Chilmark | 573 | Fuel (Heating Oil) | \$ 7,486.78 | 15% increase from FY22 Actuals |
| Chilmark | 575 | Power & Light | \$ 1,779.74 | 20% increase in Electricity |
| Chilmark | 587 | Grounds Maintenance | \$ 750.00 | Increase from V#2 based upon prior years actuals |
| Chilmark | 597 | Health Insurance | \$ 52,241.27 | 7.5% increase in premiums and one new employee on Health Insurance |
| Chilmark | 598 | Dental Insurance | \$ 86.50 | 3.0% increase in premiums |
| Chilmark | 603 | Reserve/Contingency | \$ - | Moved 20% of Contingency from District |
| Chilmark | | | \$ 195,882.00 | 11.13% increase over FY23 Budget |
| District | | Various salary lines | \$ 5,269.12 | All contractual increases |
| District | 617 | Food Service Salaries | \$ 14,909.76 | Food Service Salary increases |
| District | 621 | Videography Services | \$ (2,000.00) | Record meetings via Zoom |
| District | 629 | Medicaid Offset | \$ (15,940.50) | Increase based upon FY22 actuals |
| District | 633 | Health Insurance | \$ 7,852.37 | 7.5% increase in premiums |
| District | 636 | OPEB | \$ - | \$50K annual increase removed for V#3, now \$8K increase for 1 new position |
| District | 645 | PRINCIPAL CH HVAC | \$ - | Projected increase in Principal \$ amount for project |
| District | 650 | INTEREST CH HVAC | \$ 21,375.00 | Projected increase in interest on additional Principal and interest rate |
| District | 659 | BUS OPERATIONS CONTRACT | \$ 7,520.19 | FY24 increase per Transportation Subcommittee approved budget |
| District | 670 | RESERVE DISTRICT | \$ 213,000.00 | in V#3 this is level funded |
| District | | Various Lines | \$ 1,387.93 | Miscellaneous lines (Longevities, etc.) |
| District | | | \$ 253,373.87 | 1.52% increase over FY23 Budget (down from the 2.69% increase in V#3) |
| West Tisbury + Chilmark +District Increases | | | \$ 1,018,735.26 | 7.33% increase over FY23 Budget |
| FY24 Total Expense Budget | | | \$ 14,921,475.20 | |

UIRSD

FY24 Budget Version #5 12/21/2022

Proposed Changes from FY23 Budget

FY23 Total Expense Budget

\$ 13,902,739.93

| Location | Budget Line | Budget Line Description | \$ Amount of Change | Note: |
|-----------------|-------------|---------------------------|------------------------|--|
| Shared Services | 6-209 | Various | \$ 74,007.07 | 4.2% increase over FY23 |
| West Tisbury | | Various Salary lines | \$ 503,008.48 | Contractual Increases for Union positions |
| West Tisbury | 218 | Professional Increments | \$ 13,401.75 | |
| West Tisbury | 242 | Teacher Salary Increments | \$ (109,000.00) | FY23 Placeholder for Union Increases not needed for FY24 |
| West Tisbury | 253 | Advisor III Publishing | \$ (400.00) | |
| West Tisbury | 256 | Sports Coaches Salaries | \$ 1,000.00 | WAS \$1.5K in V#2 (based on Appendix A-1 Salary Matrix lanes/steps) |
| West Tisbury | 263 | Recess Coordinator | \$ (500.00) | |
| West Tisbury | 265 | Stipends Non-Contractual | \$ 860.00 | See FY22 Actuals |
| West Tisbury | 275 | Afterschool Program | \$ - | WAS a \$10K increase in V#2 |
| West Tisbury | 287 | Off Island Field Trips | \$ 1,500.00 | WAS a \$2.0K increase in V#2 |
| West Tisbury | 288 | Nature's Classroom | \$ (140.00) | |
| West Tisbury | 317 | Tech Equip/Hardware | \$ 20,224.00 | Year 4 of 5 Year increase |
| West Tisbury | 323 | Furniture Expense | \$ 2,000.00 | |
| West Tisbury | 326 | SPED Asst Salaries | \$ (35,101.18) | Reduce one position (from 16.0 to 15.0 FTEs) |
| West Tisbury | 333 | SPED Summer Salaries | \$ (1,500.00) | |
| West Tisbury | 350 | A/V Maintenance | \$ (150.00) | |
| West Tisbury | 351 | A/V Equipment | \$ (100.00) | |
| West Tisbury | 376 | Custodian Salaries | \$ - | No increase in Custodian positions (0.45 position increase removed from V#3) |
| West Tisbury | 383 | Fuel (Heating Oil) | \$ 13,000.00 | 25% increase over FY22 Actuals |
| West Tisbury | 385 | Electricity | \$ 6,600.00 | 20% increase over FY22 Actuals |
| West Tisbury | 391 | Water System Maintenance | \$ (1,500.00) | |
| West Tisbury | 392 | Alarm System Maintenance | \$ 2,500.00 | Based upon prior year actuals |
| West Tisbury | 396 | Landfill Charges | \$ 3,000.00 | Based upon prior year actuals |
| West Tisbury | 398 | General Maintenance | \$ 12,450.00 | 50% increase over FY23 budget |
| West Tisbury | 400 | Snow Removal | \$ 5,000.00 | Based upon prior year actuals |
| West Tisbury | 410 | Health Insurance | \$ 58,529.52 | Based upon a 7.5% premium increase plus one new employee |

UIRSD

FY24 Budget Version #5 12/21/2022

Proposed Changes from FY23 Budget

FY23 Total Expense Budget

\$ 13,902,739.93

| Location | Budget Line | Budget Line Description | \$ Amount of Change | Note: |
|--------------|-------------|------------------------------|---------------------|--|
| West Tisbury | 411 | Dental Insurance | \$ 789.76 | Based upon a 3% premium increase |
| West Tisbury | 416 | Reserve/Contingency | \$ - | Moved 80% of Contingency from District |
| West Tisbury | | | \$ 495,472.32 | 6.42% increase over FY23 Budget |
| Chilmark | | Various Salary lines | \$ 95,429.78 | Contractual Increases for Union positions |
| Chilmark | 432 | Professional Increments | \$ 7,737.80 | \$ for Admin position increases for FY24 |
| Chilmark | 434 | Student Data Management | \$ (500.00) | |
| Chilmark | 436 | Office Equip | \$ (300.00) | |
| Chilmark | 437 | Principal's R&D | \$ (2,500.00) | |
| Chilmark | 439 | Equipment (Furniture) | \$ - | No increase for FY24 - borrow furniture from WTS |
| Chilmark | 444 | Kind Assistants Salaries | \$ (76,185.20) | Transfer of position to SPED ESP, elim other position |
| Chilmark | 451 | Teachers (Regular Day) | \$ 86,937.00 | New position Grade 2/3 |
| Chilmark | 453 | Teachers Salary Increments | \$ (22,000.00) | FY23 Placeholder for Union Increases not needed for FY24 |
| Chilmark | 458 | SPEC Teachers Salaries | \$ 20,824.40 | Increase in Reading Specialist position from 0.8 FTE to 1.0 FTE |
| Chilmark | 463 | Assistants Salaries | \$ - | New position in FY24. Elim in V#3 |
| Chilmark | 477 | Artist in Residence | \$ (10,850.00) | Eliminate for FY24 |
| Chilmark | 491 | Undistributed Supplies | \$ - | Reduced by \$2.5K from V#2 |
| Chilmark | 500 | Field Trips | \$ 500.00 | |
| Chilmark | 504 | Undistributed Workshops/Conf | \$ (2,200.00) | |
| Chilmark | 508 | Kind Supplies | \$ (300.00) | |
| Chilmark | 516 | Cmptr Maint/Install | \$ (500.00) | |
| Chilmark | 525, 526 | COPIERS | \$ 398.52 | Reduced \$350 for supplies in V#3 |
| Chilmark | 529 | Furniture | \$ 4,700.00 | |
| Chilmark | 534 | SPED Assistants Salaries | \$ 33,845.41 | Transfer of ESP position from Kind ESPs (Line #444) |
| Chilmark | 547 | Guidance | \$ - | NO Increase from a 0.4 FTE to a 0.6 FTE due to additional students |
| Chilmark | 557 | Other Food Expense | \$ (500.00) | |
| Chilmark | 568 | Extra Custodial Services | \$ (1,000.00) | |

311 – Up-Island Regional School District

| B | K | J | L | M | N | O | P | Q | S | T | U |
|--|----------------|--------------|----------------|--------------|----------------|--------------|----------------|------------|-----------|----------|----------|
| UP-ISLAND REGIONAL SCHOOL DISTRICT FY24 GENERAL FUND BUDGET | | | | | | | | | | | |
| Version # 5 12-21-2022 | | | | | | | | | | | |
| DESCRIPTION | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC/DEC | % INC/DEC | FY24 FTE | FY23 FTE |
| 6 UNION SECRETARY | 422.49 | 497.40 | 1,318.81 | 884.52 | 1,344.47 | 901.82 | 883.70 | (18.12) | | | |
| 7 SALARY, SUPERINTENDENT | 37,708.85 | 35,812.80 | 34,848.68 | 36,363.60 | 39,402.44 | 39,078.79 | 37,999.20 | (1,079.59) | | | |
| 8 SALARY, SECRETARIES | 46,642.33 | 45,642.68 | 43,966.31 | 45,834.79 | 39,527.64 | 43,771.67 | 48,308.83 | 4,537.16 | | | |
| 9 SALARY, ADMINISTRATIVE ASSISTANT | 17,191.78 | 16,314.72 | 15,875.51 | 16,117.92 | 16,415.32 | 17,172.62 | 16,827.65 | (344.97) | | | |
| 10 SALARY, ACCOUNTING MANAGER | | | | 16,707.60 | 17,284.65 | 18,878.06 | 18,498.83 | (379.23) | | | |
| 11 SALARY, FINANCIAL ADMIN ASSISTANT | 41,803.15 | 31,999.13 | 32,358.30 | 31,613.14 | 33,897.92 | 33,567.68 | 33,089.74 | (477.94) | | | |
| 12 SO INCREMENTS HS & ELEM SHARED | 0.00 | 0.00 | | 10,052.47 | | 7,758.19 | 14,653.46 | 6,895.27 | | | |
| 13 GRANT INDIRECT OFFSETS | 0.00 | (3,581.28) | | (3,538.08) | | (3,607.27) | (3,534.81) | 72.46 | | | |
| 14 SALARY, SUPT LONGEVITY | | | | | | | 687.32 | 687.32 | | | |
| 15 SALARY, SEC LONGEVITY | 3,091.15 | 2,288.04 | 2,228.35 | 2,260.44 | 2,614.25 | 3,607.27 | 3,633.00 | 25.73 | | | |
| 16 SO SECRETARIAL WORKSHOPS | 213.71 | 298.44 | 59.69 | 589.68 | 29.29 | 601.21 | 392.76 | (208.45) | | | |
| 17 FINGERPRINTING | 286.33 | 397.92 | | 393.12 | | 0.00 | 0.00 | 0.00 | | | |
| 18 SO RESEARCH & DEVELOPMENT EXPENSES | 4,612.66 | 994.80 | 129.32 | 1,965.60 | 225.98 | 4,108.28 | 981.89 | (3,126.39) | | | |
| 19 SO SECRETARY TRAVEL | 710.66 | 397.92 | | 393.12 | | 100.20 | 98.19 | (2.01) | | | |
| 20 SUPT CONTRACTUAL TRAVEL | 0.00 | 835.63 | 447.66 | 825.55 | 589.68 | 841.70 | 0.00 | (841.70) | | | |
| 21 SUPT CONTRACTUAL CELLPHONE | 256.70 | 0.00 | 79.58 | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| 22 SO PAYROLL OBLIGATIONS | 21,058.21 | 19,143.91 | 17,359.95 | 17,513.77 | 19,485.23 | 17,785.32 | 17,950.85 | 165.53 | | | |
| 23 SO BENEFITS | 21,262.19 | 21,020.11 | 17,164.78 | 25,012.33 | 20,344.29 | 29,130.47 | 30,686.18 | 1,555.71 | | | |
| 24 OPEB | | | | 7,223.58 | 7,223.58 | 7,364.85 | 7,216.90 | (147.95) | | | |
| 25 SO RETIREE BENEFITS | 14,070.89 | 11,711.79 | 17,764.10 | 11,975.80 | 16,999.61 | 19,140.95 | 18,756.44 | (384.51) | | | |
| 26 SO LIABILITY INSURANCE | 2,979.26 | 2,339.77 | 2,850.10 | 2,311.55 | 2,936.02 | 2,870.79 | 2,813.12 | (62.87) | | | |
| 27 | 212,135.36 | | | | | | | | | | |
| 28 | | | | | | | | | | | |
| 29 ELECTRICITY | 1,667.90 | 1,452.41 | 1,390.29 | 2,152.33 | 1,419.40 | 2,194.42 | 2,150.34 | (44.08) | | | |
| 30 TELEPHONE | 800.54 | 795.84 | 847.55 | 786.24 | 842.22 | 801.62 | 785.51 | (16.11) | | | |
| 31 RECYCLING PROGRAM | 310.50 | 312.89 | 312.89 | 314.50 | 314.50 | 320.65 | 314.21 | (6.44) | | | |
| 32 ADVERTISING | 164.73 | 198.96 | 101.68 | 196.56 | 491.79 | 200.40 | 196.38 | (4.02) | | | |
| 33 COPIER MAINTENANCE | 30.72 | 397.92 | 259.61 | 393.12 | 252.70 | 400.81 | 392.76 | (8.05) | | | |
| 34 POSTAGE METER LEASE | 448.26 | 419.57 | 419.57 | 393.12 | 419.47 | 400.81 | 392.76 | (8.05) | | | |
| 35 TELEPHONE MAINTENANCE | 162.43 | 198.96 | 180.87 | 196.56 | 178.99 | 200.40 | 196.38 | (4.02) | | | |
| 36 COPIER LEASE | 1,051.62 | 840.61 | 939.13 | 830.47 | 927.80 | 945.95 | 926.94 | (19.01) | | | |
| 37 POSTAGE | 428.98 | 198.96 | 200.29 | 196.56 | 215.39 | 200.40 | 196.38 | (4.02) | | | |
| 38 OFFICE SUPPLIES | 1,123.60 | 1,989.60 | 1,712.83 | 1,965.60 | 1,783.91 | 2,004.04 | 1,963.78 | (40.26) | | | |
| 39 COPIER SUPPLIES | 951.77 | 258.65 | 330.49 | 255.53 | 1,380.60 | 260.53 | 392.76 | 132.23 | | | |
| 40 MAINTENANCE SUPPLIES | (3.32) | 149.22 | 5.93 | 147.42 | 113.19 | 150.30 | 147.28 | (3.02) | | | |
| 41 DUES AND SUBSCRIPTIONS | 4,839.94 | 2,387.52 | 3,540.10 | 2,358.72 | 2,673.02 | 3,565.79 | 3,494.16 | (71.63) | | | |
| 42 | 11,977.67 | | | | | | | | | | |
| 43 | | | | | | | | | | | |
| 44 COMPUTER TECH SALARY | 1,186.87 | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| 45 INTERNET EXPENSES | 396.31 | 159.17 | 181.89 | 157.25 | 197.52 | 160.32 | 197.36 | 37.04 | | | |
| 46 MAINTENANCE OF TECH EQUIPMENT | 1,922.87 | 3,820.03 | 2,840.33 | 4,717.44 | 936.15 | 4,809.70 | 2,749.30 | (2,060.40) | | | |
| 47 SUPT OFFICE TECH SUPPORT | | | | 7,901.71 | | 6,653.41 | 6,519.76 | (133.65) | | | |
| 48 NETWORK ENHANCEMENT | 404.30 | 198.96 | 1,356.91 | 196.56 | 7,051.91 | 378.75 | 371.14 | (7.61) | | | |
| 49 EQUIPMENT PURCHASE | 1,385.15 | 1,293.24 | 595.77 | 1,277.64 | 1,381.39 | 1,302.63 | 981.89 | (320.74) | | | |
| 50 | 5,295.50 | | | | | | | | | | |
| 51 | | | | | | | | | | | |
| 52 COVID RELATED EXPENSES | | | | 4,914.00 | 2,328.48 | 0.00 | 0.00 | 0.00 | | | |
| 53 BLDG/GRNDS/FACILITIES MAINT | 4,574.37 | 3,581.28 | 2,856.64 | 3,538.08 | 3,166.33 | 3,607.27 | 3,534.81 | (72.46) | | | |
| 54 ASCI SALARY | 31,824.59 | 30,224.41 | 29,410.74 | 29,859.82 | 30,410.74 | 31,813.74 | 29,456.74 | (2,357.00) | | | |
| 55 ASCI LONGEVITY | 481.32 | 447.66 | 447.66 | 442.26 | 442.26 | 701.41 | 0.00 | (701.41) | | | |
| 56 ASCI WORKSHOPS | 168.97 | 298.44 | | 294.84 | 300.61 | 300.61 | 0.00 | (300.61) | | | |
| 57 ASCI CONTRACTUAL TRAVEL | 352.97 | 358.13 | 268.60 | 353.81 | 353.81 | 360.73 | 0.00 | (360.73) | | | |
| 58 ASCI PAYROLL OBLIGATIONS | 903.61 | 745.33 | 699.32 | 695.73 | 705.70 | 741.26 | 686.34 | (54.92) | | | |
| 59 ASCI BENEFITS | 2.26 | 2.10 | 1.10 | 2.08 | 2.08 | 2.12 | 2.23 | 0.11 | | | |
| 60 | 38,308.09 | | | | | | | | | | |
| 61 | | | | | | | | | | | |
| 62 SBA SALARY | 29,550.38 | 24,870.00 | 24,200.47 | 24,570.00 | 25,023.35 | 26,177.78 | 25,651.91 | (525.87) | | | |

[illegible]

[illegible]

| | | B | J | K | L | M | N | O | P | Q | S | T | U |
|------------------------------------|---|-------------------------------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|-------------|----------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| UP-ISLAND REGIONAL SCHOOL DISTRICT | | | | | | | | | | | | | |
| FY24 GENERAL FUND BUDGET | | | | | | | | | | | | | |
| Version # 5 12-21-2022 | | | | | | | | | | | | | |
| | | DESCRIPTION | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC/(DEC) | % INC/(DEC) | FY24 FTE | FY23 FTE |
| 177 | | BRIDGE/COMPASS SUBSTITUTES | 14,390.71 | 1,865.25 | 2,431.04 | 1,842.75 | 3,510.62 | 2,498.79 | 2,448.59 | (50.20) | | | |
| 178 | | BRIDGE/COMPASS TCHR LONGEVITY | 401.10 | 373.05 | 373.05 | 368.55 | 737.10 | 375.76 | 368.21 | (7.55) | | | |
| 179 | | BRIDGE/COMPASS ESP LONGEVITY | 494.69 | 460.10 | 0.00 | 454.55 | 454.55 | 463.43 | 454.12 | (9.31) | | | |
| 180 | | BRIDGE/COMPASS CONTR SERVICES | 2,550.15 | 6,217.50 | 879.89 | 6,142.50 | 1,334.70 | 1,252.53 | 1,227.36 | (25.17) | | | |
| 181 | | BRIDGE/COMPASS SUPPLIES | 1,243.51 | 1,616.55 | 1,602.61 | 1,597.05 | 1,318.04 | 1,628.28 | 1,350.10 | (278.18) | | | |
| 182 | | BRIDGE/COMPASS PAYOB'S | 34,707.69 | 33,095.80 | 29,749.83 | 31,754.80 | 29,700.60 | 33,550.92 | 33,550.92 | 3,850.32 | | | |
| 183 | | BRIDGE/COMPASS BENEFITS | 67,296.52 | 68,294.14 | 58,229.78 | 68,313.18 | 64,253.14 | 79,086.26 | 83,309.87 | 4,223.61 | | | |
| 184 | | SPED TRANS | 102,772.52 | 107,776.63 | 97,861.18 | 106,476.55 | 106,476.55 | 105,749.82 | 106,216.13 | 466.31 | | | |
| 185 | | PROFESSIONAL ENHANCEMENT | 21,392.00 | 20,890.80 | 15,080.69 | 21,621.60 | 18,524.23 | 22,044.44 | 21,601.61 | (442.83) | | | |
| 186 | | ISLAND-WIDE LRPC MENTORS | 0.00 | 1,989.60 | 0.00 | 2,948.40 | 216.84 | | | 0.00 | | | |
| 187 | | ISLAND-WIDE LRPC VENDORS | 1,034.39 | 1,989.60 | 1,434.89 | 2,948.40 | 2,366.50 | | | 0.00 | | | |
| 188 | | ISLAND-WIDE LRPC OTHER EXPENSE | 1,420.09 | 0.00 | 2,557.45 | 0.00 | 6,012.12 | | 1,375.35 | (4,636.77) | | | |
| 189 | | MVALP ADMIN SALARY | 1,069.60 | 994.80 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 190 | | MVALP DIRECTOR PAYROLL OBLIGATIONS | 1,946.98 | 3,536.32 | 2,958.15 | 2,984.13 | 3,169.98 | 3,042.49 | 3,445.40 | 402.91 | | | |
| 191 | | MVALP DIRECTOR BENEFITS | 2,871.39 | 5,153.18 | 4,934.55 | 4,247.77 | 4,091.35 | 4,948.85 | 5,213.15 | 264.30 | | | |
| 192 | | MVALP OTHER COSTS | 0.01 | 298.44 | 294.84 | 294.84 | 300.61 | | 294.57 | (6.04) | | | |
| 193 | | ELEM STRING TEACHER SALARIES | 43,515.61 | 41,383.13 | 41,383.08 | 41,803.89 | 41,907.82 | 44,141.19 | 46,519.23 | 2,378.04 | | | |
| 194 | | SUBS-SO SHARED PROGRAM | 0.00 | 248.70 | 248.70 | 245.70 | 245.70 | 333.17 | 326.48 | (6.69) | | | |
| 195 | | ELEM STRING TEACHER LONGEVITY | 401.10 | 373.05 | 373.05 | 368.55 | 368.55 | 375.76 | 375.76 | (7.55) | | | |
| 196 | | ISLAND-WIDE ACCOMPANIST | 258.84 | 497.40 | 66.35 | 491.40 | 501.01 | | 490.95 | (10.06) | | | |
| 197 | | ISLAND-WIDE CHOIR EXPENSES | 0.00 | 621.75 | 614.25 | 614.25 | | 626.26 | 613.68 | (12.58) | | | |
| 198 | | SO INCREMENTS ELEM ONLY SHARED | 0.00 | 0.00 | 0.00 | 0.00 | | 24,549.49 | 0.00 | (24,549.49) | | | |
| 199 | | FELIX NECK PROGRAM | 2,567.04 | 2,387.52 | 2,387.52 | 2,358.72 | 2,358.72 | 2,404.85 | 2,356.54 | (48.31) | | | |
| 200 | | STEAMSHIP AUTHORITY CONTRACT | 5,882.80 | 5,471.40 | 5,471.40 | 5,405.40 | 3,243.24 | 5,511.11 | 5,400.40 | (110.71) | | | |
| 201 | | ISLAND-WIDE PHYSICIAN | 1,818.32 | 1,691.16 | 1,691.16 | 1,670.76 | 1,670.76 | 1,669.22 | 1,669.22 | (34.21) | | | |
| 202 | | SHARED MILEAGE REIMBURSEMENT | 241.47 | 696.36 | 23.50 | 687.96 | 518.70 | 701.41 | 687.32 | (14.09) | | | |
| 203 | | ELEM STRING TEACHER PAY OBLIGATIONS | 1,203.31 | 1,020.72 | 952.04 | 1,053.31 | 942.76 | 963.00 | 909.34 | (53.66) | | | |
| 204 | | ELEM STRING TEACHER BENEFITS | 6,922.99 | 9,204.14 | 6,438.84 | 6,008.29 | 6,001.35 | 7,001.9 | | | | | |

311 – Up-Island Regional School District

| B | J | K | L | M | N | O | P | Q | S | T | U |
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| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT | UP-ISLAND REGIONAL SCHOOL DISTRICT |
| FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET | FY24 GENERAL FUND BUDGET |
| Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 | Version # 5 12-21-2022 |
| DESCRIPTION | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC/(DEC) | % INC/(DEC) | FY24 FTE | FY23 FTE |
| WT SUBS-KINDERGARTEN | 110.00 | 0.00 | 350.00 | 0.00 | 180.00 | 0.00 | 0.00 | 0.00 | | | |
| WT KIND TCHR LONGEVITY | 4,250.00 | 4,250.00 | 5,525.00 | 1,500.00 | | 1,500.00 | 1,500.00 | 0.00 | | | |
| WT KIND ASST LONGEVITY | 2,450.00 | 2,450.00 | 4,900.00 | 2,450.00 | | 2,450.00 | 2,450.00 | 0.00 | | | |
| KINDERGARTEN TEACHERS | 238,145.87 | 261,842.00 | 263,706.14 | 242,177.07 | 210,819.23 | 232,483.92 | 267,809.44 | 35,325.52 | | | |
| WT TEACHER SALARIES | 1,522,332.05 | 1,731,621.00 | 1,434,798.37 | 1,756,234.34 | 1,446,066.53 | 1,791,675.50 | 1,937,458.49 | 145,782.99 | | 18.5 | 18.5 |
| WT TEACHER SALARY SCHOOL CHOICE OFFSET | 0.00 | (287,298.00) | | (287,298.00) | | (374,297.89) | (374,297.89) | 0.00 | | | |
| WT TEACHER SALARY INCREMENTS | 0.00 | 0.00 | | 0.00 | | 109,000.00 | 0.00 | (109,000.00) | | | |
| WT TEACHER LONGEVITY | 35,750.00 | 24,500.00 | 26,700.00 | 17,500.00 | 22,500.00 | 19,750.00 | 19,750.00 | 0.00 | | | |
| TEACHERS SALARIES | 1,558,082.05 | 1,468,823.00 | 1,461,498.37 | 1,468,436.34 | 1,468,566.53 | 1,546,127.61 | 1,582,910.60 | 36,782.99 | | | |
| WT SPEC TEACHER SALARIES | 1,094,977.53 | 1,220,477.00 | 1,264,452.99 | 1,282,890.12 | 1,277,897.63 | 1,279,266.80 | 1,379,402.64 | 100,135.84 | | 13.6 | 13.6 |
| WT SPEC TEACHER LONGEVITY | 19,150.00 | 15,750.00 | 18,250.00 | 21,000.00 | 12,250.00 | 16,750.00 | 16,750.00 | 0.00 | | | |
| SPECIAL TEACHERS SALARY | 1,114,127.53 | 1,236,227.00 | 1,282,702.99 | 1,303,890.12 | 1,290,147.63 | 1,296,016.80 | 1,396,152.64 | 100,135.84 | | | |
| WT ADVISOR IV 8TH GRADE TRIP | 1,000.00 | 1,050.00 | | 1,050.00 | | 1,050.00 | 1,050.00 | 0.00 | | | |
| WT ADVISOR III PUBLISHING | 1,130.00 | 3,000.00 | 6,980.00 | 3,000.00 | 2,420.00 | 3,000.00 | 2,600.00 | (400.00) | | | |
| WT HOMEWORK CLUB | 2,245.00 | 1,800.00 | | 1,800.00 | 1,575.00 | 1,800.00 | 1,800.00 | 0.00 | | | |
| WT ADVISOR I YEARBOOK | 0.00 | 800.00 | | 800.00 | 480.00 | 800.00 | 800.00 | 0.00 | | | |
| WT SPORTS COACHING SALARIES | 5,258.70 | 5,700.00 | 1,900.00 | 5,700.00 | 3,756.25 | 5,700.00 | 6,700.00 | 1,000.00 | | | |
| WT ADVISOR II MUSICAL/Drama | 1,630.00 | 1,200.00 | | 1,200.00 | 2,980.00 | 1,200.00 | 1,200.00 | 0.00 | | | |
| WT ADVISOR V STUDENT COUNCIL | 800.00 | 1,050.00 | | 1,050.00 | 950.00 | 1,050.00 | 1,050.00 | 0.00 | | | |
| WT STUDENT ACTIVITY STIPENDS | | | | | | 1,280.00 | 1,280.00 | 0.00 | | | |
| SUPERVISOR SALARIES | 12,063.70 | 14,600.00 | 8,880.00 | 14,600.00 | 12,161.25 | 15,880.00 | 16,480.00 | 600.00 | | | |
| WT RECESS COORDINATORS | 0.00 | 500.00 | 0.00 | 500.00 | | 500.00 | 0.00 | (500.00) | | | |
| WT SUBS-REG DAY TEACHERS | 57,735.00 | 42,000.00 | 50,825.00 | 42,000.00 | 65,881.12 | 67,597.25 | 67,597.25 | 0.00 | | | |
| WT STIPEND (NON-CONTR) SAL | 0.00 | 0.00 | 0.00 | 0.00 | 800.00 | 0.00 | 860.00 | 860.00 | | | |
| WT SUBS-REG DAY ASSIST | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| MISCELLANEOUS SALARIES | 57,735.00 | 42,500.00 | 50,825.00 | 42,500.00 | 66,681.12 | 68,097.25 | 68,457.25 | 360.00 | | | |
| WT FINE ARTS PROG. & ASSEMBLIES | | | 2,650.00 | | 1,325.00 | | | 0.00 | | | |
| WT ELL TRANSLATIONS | 4,510.55 | 3,500.00 | 3,802.76 | 3,500.00 | 1,659.06 | 3,500.00 | 3,500.00 | 0.00 | | | |
| WT REFEREE EXPENSES | 1,950.00 | 2,000.00 | | 2,000.00 | 2,550.00 | 2,000.00 | 2,000.00 | 0.00 | | | |
| WT NON SPED SUMMER SCHOOL | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| WT ISLAND GROWN SCHOOLS | 12,752.00 | 12,752.00 | 12,752.00 | 12,752.00 | 12,752.00 | 12,752.00 | 12,752.00 | 0.00 | | | |
| WT AFTERSCHOOL PROGRAMS | 6,750.00 | 10,000.00 | | 10,000.00 | 10,012.37 | 10,000.00 | 10,000.00 | 0.00 | | | |
| WT ENRICHMENT PROGRAMS | 2,860.00 | 8,500.00 | 9,026.90 | 8,500.00 | 12,084.06 | 8,500.00 | 8,500.00 | 0.00 | | | |
| WT SPORTS EXPENSES | 2,437.21 | 2,460.00 | 4,341.36 | 2,460.00 | 1,890.55 | 2,460.00 | 2,460.00 | 0.00 | | | |
| WT ARTS PROGRAM EXPENSES | 3,675.81 | 4,500.00 | 5,339.42 | 4,500.00 | 2,647.11 | 4,500.00 | 4,500.00 | 0.00 | | | |
| OTHER MISCELLANEOUS EXPENSES | 34,935.57 | 43,712.00 | 37,912.44 | 43,712.00 | 44,920.15 | 43,712.00 | 43,712.00 | 0.00 | | | |
| WT UNDISTRIBUTED SUPPLIES | 44,733.74 | 52,000.00 | 52,043.42 | 52,000.00 | 51,536.28 | 52,000.00 | 52,000.00 | 0.00 | | | |
| WT UNDIST. TEXTBOOKS/RESOURCES | 26,346.57 | 32,000.00 | 31,997.65 | 32,000.00 | 32,100.32 | 32,000.00 | 32,000.00 | 0.00 | | | |
| WT UNDISTRI. FIELD TRIP EXPENSE | 70.00 | 2,000.00 | 2,893.61 | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 | | | |
| WT OFF-ISLAND FIELD TRIPS | 3,600.00 | 10,000.00 | | 10,000.00 | 8,317.72 | 10,000.00 | 11,500.00 | 1,500.00 | | | |
| WT NATURE'S CLASSROOM EXPENSES | 1,494.03 | 140.00 | | 140.00 | 1,000.00 | 140.00 | 0.00 | (140.00) | | | |
| FIELD TRIPS | 5,164.03 | 12,140.00 | 2,893.61 | 12,140.00 | 9,317.72 | 12,140.00 | 13,500.00 | 1,360.00 | | | |

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311 – Up-Island Regional School District

| | B | J | K | L | M | N | O | P | Q | S | T | U |
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| | UP-ISLAND REGIONAL SCHOOL DISTRICT | | | | | | | | | | | |
| | FY24 GENERAL FUND BUDGET | | | | | | | | | | | |
| | Version # 5 12-21-2022 | | | | | | | | | | | |
| | DESCRIPTION | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC(DEC) | % INC(DEC) | FY24 FTE | FY23 FTE |
| 407 | EMPLOYEE SEPARATION EXPENSES | 0.00 | 0.00 | 4,706.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 408 | | | | | | | | | | | | |
| 409 | | | | | | | | | | | | |
| 410 | WT HEALTH INSURANCE | 1,065,264.22 | 1,083,129.00 | 1,069,539.53 | 1,074,352.26 | 1,047,590.63 | 1,164,393.55 | 1,222,923.07 | 58,529.52 | | | |
| 411 | WT DENTAL INSURANCE | 27,000.92 | 23,940.00 | 26,939.48 | 25,558.50 | 25,927.85 | 26,325.26 | 27,115.01 | 789.76 | | | |
| 412 | WT LIFE INSURANCE | 132.26 | 151.20 | 9.95 | 142.56 | 104.28 | 142.56 | 142.56 | 0.00 | | | |
| 413 | | | | | | | | | | | | |
| 414 | EMPLOYEE INSURANCE | 1,092,397.40 | 1,087,220.20 | 1,096,488.96 | 1,100,053.32 | 1,073,622.76 | 1,190,861.36 | 1,250,180.64 | 59,319.27 | | | |
| 415 | | | | | | | | | | | | |
| 416 | WT RESERVE/CONTINGENCY | | | | | | | | 0.00 | | | |
| 417 | WT STUDENT INSURANCE | 11,083.23 | 9,150.00 | 10,798.19 | 11,150.00 | 23,171.32 | 22,550.00 | 22,550.00 | 0.00 | | | |
| 418 | WT BUILDING INSURANCE | 113,495.00 | 113,790.00 | 117,800.00 | 118,790.00 | 117,728.00 | 118,790.00 | 118,790.00 | 0.00 | | | |
| 419 | | | | | | | | | | | | |
| 420 | INSURANCE | 124,578.23 | 122,940.00 | 128,598.19 | 129,940.00 | 140,899.32 | 141,340.00 | 141,340.00 | 0.00 | | | |
| 421 | | | | | | | | | | | | |
| 422 | WT CROSSING GUARDS | 5,340.00 | 5,000.00 | 5,910.00 | 5,000.00 | 5,340.00 | 5,000.00 | 5,000.00 | 0.00 | | | |
| 423 | | | | | | | | | | | | |
| 424 | TOTAL WEST TISBURY SCHOOL | 6,724,182.90 | 7,168,410.48 | 6,841,633.71 | 7,403,076.49 | 7,384,107.36 | 7,718,012.31 | 8,213,484.63 | 495,472.32 | 6.42% | 72.2 | 73.2 |
| 425 | | | | | | | | | | | | |
| 426 | CH ADMIN SALARIES | 105,826.02 | 104,326.00 | 104,326.02 | 109,021.00 | 109,021.00 | 112,662.43 | 117,021.00 | 4,358.57 | | 1.0 | 1.0 |
| 427 | CH ADMIN LONGEVITY | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 0.00 | | | |
| 428 | CH SECY'S SAL'S | 52,980.00 | 54,308.00 | 55,908.20 | 55,665.73 | 56,887.33 | 55,664.33 | 61,261.69 | 5,597.35 | | 0.9 | 0.9 |
| 429 | CH SECY'S LONGEVITY | 0.00 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 | 0.00 | | | |
| 430 | CH SUBS-SECRETARIAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 431 | CH ADVERTISING | 401.52 | 250.00 | 415.57 | 250.00 | 229.87 | 250.00 | 250.00 | 0.00 | | | |
| 432 | CH PRINCIPAL'S PROFESSIONAL DEVELOP | 750.00 | 750.00 | 509.34 | 750.00 | 750.00 | 750.00 | 750.00 | 0.00 | | | |
| 433 | CH PROFESSIONAL INCREMENTS | 0.00 | 3,365.00 | 3,365.00 | 673.00 | 1,193.17 | 0.00 | 7,737.80 | 7,737.80 | | | |
| 434 | CH STUDENT DATA MANAGEMENT | 1,209.63 | 2,000.00 | 1,248.91 | 2,000.00 | 1,193.17 | 2,000.00 | 1,500.00 | (500.00) | | | |
| 435 | CH POSTAGE | 1,251.12 | 500.00 | 1,243.86 | 500.00 | 838.22 | 500.00 | 400.00 | (100.00) | | | |
| 436 | CH POSTAGE LEASE | | | | | | | 500.00 | 500.00 | | | |
| 437 | CH PRINCIPAL'S OFFICE EXPENSE | 990.17 | 1,000.00 | 399.62 | 1,000.00 | 303.07 | 1,000.00 | 700.00 | (300.00) | | | |
| 438 | CH PRINCIPAL'S RESEARCH & DEVELOPMENT | 4,087.40 | 5,000.00 | | 5,000.00 | | 5,000.00 | 2,500.00 | (2,500.00) | | | |
| 439 | CH EQUIPMENT & MAINTENANCE | 85.94 | 100.00 | | 100.00 | | 100.00 | 100.00 | 0.00 | | | |
| 440 | | | | | | | | | | | | |
| 441 | PRINCIPALS OFFICE | 167,581.80 | 174,699.00 | 165,551.52 | 179,421.73 | 169,972.66 | 181,026.76 | 195,820.49 | 14,793.72 | | | |
| 442 | | | | | | | | | | | | |
| 443 | CH KIND TEACHER SALARY | 79,148.00 | 84,229.00 | 84,229.00 | 89,165.07 | 109,060.17 | 92,540.00 | 100,456.93 | 7,916.93 | | 1.0 | 1.0 |
| 444 | CH KIND ASSISTANT SALARY | 23,011.00 | 24,829.00 | 24,829.00 | 56,294.79 | 41,368.82 | 76,185.20 | 0.00 | (76,185.20) | | 0.0 | 2.0 |
| 445 | CH SUBS-KINDERGARTEN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 446 | CH KIND TCHR LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 447 | CH KIND ASST LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 448 | | | | | | | | | | | | |
| 449 | KINDERGARTEN TEACHERS/ESPs | 102,159.00 | 109,058.00 | 109,058.00 | 145,459.86 | 150,428.99 | 168,725.20 | 100,456.93 | (68,268.27) | | | |
| 450 | | | | | | | | | | | | |
| 451 | CH TEACHER SALARIES | 153,628.88 | 193,348.00 | 137,831.99 | 191,244.31 | 176,690.37 | 293,325.00 | 387,750.44 | 94,425.44 | | 4.0 | 3.0 |
| 452 | CH TEACHER SALARIES SCHOOL CHOICE OFFSET | 0.00 | (42,930.00) | (42,930.00) | (42,930.00) | (42,930.00) | (55,930.11) | (55,930.11) | 0.00 | | | |
| 453 | CH TEACHER SALARY INCREMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 22,000.00 | 0.00 | (22,000.00) | | | |
| 454 | CH TEACHER LONGEVITY | 7,250.00 | 2,250.00 | 2,250.00 | 2,250.00 | | 2,250.00 | 2,250.00 | 0.00 | | | |
| 455 | | | | | | | | | | | | |
| 456 | TEACHERS SALARY | 160,878.88 | 152,668.00 | 140,081.99 | 150,564.31 | 176,690.37 | 261,644.89 | 334,070.33 | 72,425.44 | | | |
| 457 | | | | | | | | | | | | |
| 458 | CH SPEC TEACHER SALARIES | 149,690.22 | 189,657.00 | 163,145.80 | 179,525.07 | 165,151.81 | 244,338.00 | 287,055.45 | 42,717.45 | | 2.8 | 2.6 |
| 459 | CH SPEC TEACHER LONGEVITY | 1,000.00 | 1,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 | | | |
| 460 | | | | | | | | | | | | |
| 461 | SPECIAL TEACHERS SALARY | 150,690.22 | 190,657.00 | 165,145.80 | 179,525.07 | 165,151.81 | 246,338.00 | 289,055.45 | 42,717.45 | | | |
| 462 | | | | | | | | | | | | |
| 463 | CH ASSISTANT SALARIES | 51,185.64 | 61,690.00 | 48,835.49 | 62,120.39 | 92,353.46 | 91,304.39 | 111,470.29 | 20,165.90 | | 3.0 | 3.0 |

311 – Up-Island Regional School District

| B | J | K | L | M | N | O | P | Q | S | T | U |
|---|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|-------------|----------|----------|
| UP-ISLAND REGIONAL SCHOOL DISTRICT | | | | | | | | | | | |
| FY24 GENERAL FUND BUDGET | | | | | | | | | | | |
| Version # 5 12-21-2022 | | | | | | | | | | | |
| | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC/(DEC) | % INC/(DEC) | FY23 FTE | FY24 FTE |
| 350 WT AUDIO VISUAL MAINTENANCE | 0.00 | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | 150.00 | (150.00) | | | |
| 351 WT AUDIO VISUAL EQUIPMENT | 0.00 | 600.00 | 300.00 | 600.00 | 500.00 | 600.00 | 500.00 | (100.00) | | | |
| 352 | | | | | | | | | | | |
| 353 AUDIO VISUAL | 0.00 | 900.00 | 600.00 | 900.00 | 500.00 | 900.00 | 650.00 | (250.00) | | | |
| 354 | | | | | | | | | | | |
| 355 WT GUIDANCE TEACHER SALARIES | 208,041.88 | 212,723.00 | 212,723.00 | 220,458.18 | 220,459.00 | 220,458.67 | 236,246.33 | 15,787.66 | | 2.1 | 2.1 |
| 356 WT GUIDANCE TEACHER LONGEVITY | 5,000.00 | 5,000.00 | 5,000.00 | 5,750.00 | 5,750.00 | 5,750.00 | 5,750.00 | 0.00 | | | |
| 357 WT FAMILY OUTREACH | 1,546.13 | 4,000.00 | 3,936.46 | 4,000.00 | 5,606.24 | 4,000.00 | 4,000.00 | 0.00 | | | |
| 358 WT GUIDANCE SUPP & MAT | 401.80 | 2,000.00 | 809.58 | 2,000.00 | 900.00 | 2,000.00 | 2,000.00 | 0.00 | | | |
| 359 | | | | | | | | | | | |
| 360 GUIDANCE DEPARTMENT | 214,989.81 | 223,723.00 | 222,469.04 | 232,208.18 | 232,715.24 | 232,208.67 | 247,996.33 | 15,787.66 | | | |
| 361 | | | | | | | | | | | |
| 362 WT SUBS-NURSE | 4,050.00 | 0.00 | 10,350.00 | 0.00 | 2,160.00 | 0.00 | 0.00 | 0.00 | | | |
| 363 WT SCHOOL NURSE SALARY | 100,387.00 | 106,186.00 | 106,186.00 | 111,821.47 | 111,235.55 | 114,996.11 | 119,829.13 | 4,833.02 | | 1.0 | 1.0 |
| 364 WT HEALTH SUPPLIES | 896.10 | 3,000.00 | 1,143.56 | 3,000.00 | 4,405.01 | 3,000.00 | 3,000.00 | 0.00 | | | |
| 365 | | | | | | | | | | | |
| 366 HEALTH AND HUMAN SERVICES | 105,333.10 | 109,186.00 | 117,679.56 | 114,821.47 | 117,800.56 | 117,996.11 | 122,829.13 | 4,833.02 | | | |
| 367 | | | | | | | | | | | |
| 368 WT OTHER FOOD EXPENSES | 1,941.63 | 1,850.00 | 1,752.65 | 1,850.00 | 2,105.17 | 1,850.00 | 1,850.00 | 0.00 | | | |
| 369 | | | | | | | | | | | |
| 370 WT SECURITY CONTRACTUAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 371 WT SECURITY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 128.00 | 0.00 | 0.00 | 0.00 | | | |
| 372 WT SECURITY CAPITAL EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 373 | | | | | | | | | | | |
| 374 SCHOOL SECURITY | 0.00 | 0.00 | 0.00 | 0.00 | 128.00 | 0.00 | 0.00 | 0.00 | | | |
| 375 | | | | | | | | | | | |
| 376 WT CUSTODIAN SALARIES | 236,518.49 | 250,891.00 | 253,169.16 | 268,706.65 | 263,202.64 | 274,318.92 | 311,417.55 | 37,098.63 | | 4.0 | 4.0 |
| 377 WT CUSTODIAL OVERTIME | 21,909.39 | 7,300.00 | 19,346.57 | 7,300.00 | 17,991.07 | 7,300.00 | 10,000.00 | 0.00 | | | |
| 378 WT EXTRA SERVICES CUSTODIAL | 6,734.00 | 10,000.00 | 26,134.69 | 10,000.00 | 8,815.00 | 10,000.00 | 0.00 | 0.00 | | | |
| 379 WT CUSTODIAN LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 380 | | | | | | | | | | | |
| 381 CUSTODIAL SERVICES | 265,161.88 | 268,191.00 | 298,650.42 | 286,006.65 | 290,008.71 | 291,618.92 | 328,717.55 | 37,098.63 | | | |
| 382 | | | | | | | | | | | |
| 383 WT FUEL | 34,253.67 | 52,000.00 | 36,366.46 | 52,000.00 | 51,293.20 | 52,000.00 | 65,000.00 | 13,000.00 | | | |
| 384 | | | | | | | | | | | |
| 385 WT POWER & LIGHT | 28,844.37 | 33,000.00 | 31,546.08 | 33,000.00 | 33,064.49 | 33,000.00 | 39,600.00 | 6,600.00 | | | |
| 386 WT TELEPHONE | 7,885.62 | 7,600.00 | 9,022.76 | 7,600.00 | 12,456.62 | 9,022.76 | 9,022.76 | 0.00 | | | |
| 387 WT TELEPHONE ALARM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| 388 | | | | | | | | | | | |
| 389 UTILITIES | 36,729.99 | 40,600.00 | 40,568.84 | 40,600.00 | 45,521.11 | 42,022.76 | 48,622.76 | 6,600.00 | | | |
| 390 | | | | | | | | | | | |
| 391 WT WATER SYSTEM TESTING/IMN | 170.00 | 3,500.00 | 150.00 | 3,500.00 | 300.00 | 3,500.00 | 2,000.00 | (1,500.00) | | | |
| 392 WT ALARM MAINTENANCE | 9,074.00 | 2,000.00 | 3,544.00 | 2,000.00 | 10,066.00 | 3,544.00 | 6,044.00 | 2,500.00 | | | |
| 393 WT FLASHING LIGHTS | 187.31 | 500.00 | 164.40 | 500.00 | 190.94 | 500.00 | 500.00 | 0.00 | | | |
| 394 WT LONG TERM MAINTENANCE | 33,359.55 | 74,880.00 | 41,115.64 | 74,880.00 | 105,249.95 | 74,880.00 | 74,880.00 | 0.00 | | | |
| 395 WT PAINTING | 1,356.64 | 5,000.00 | 952.69 | 5,000.00 | 10,306.50 | 5,000.00 | 5,000.00 | 0.00 | | | |
| 396 WT LANDFILL CHARGE | 14,754.59 | 10,000.00 | 17,783.90 | 10,000.00 | 21,552.33 | 15,000.00 | 18,000.00 | 3,000.00 | | | |
| 397 WT CUSTODIAL SUPPLIES | 23,959.53 | 20,000.00 | 36,666.17 | 20,000.00 | 18,968.23 | 20,000.00 | 20,000.00 | 0.00 | | | |
| 398 WT GENERAL MAINT EXPENSES | 77,111.35 | 24,900.00 | 41,700.17 | 24,900.00 | 112,061.67 | 24,900.00 | 37,350.00 | 12,450.00 | | | |
| 399 WT GROUND MAINTENANCE | 11,130.06 | 18,500.00 | 14,373.59 | 18,500.00 | 18,068.34 | 18,500.00 | 18,500.00 | 0.00 | | | |
| 400 WT SNOW REMOVAL | 5,037.45 | 3,000.00 | 8,485.15 | 3,000.00 | 7,612.30 | 3,000.00 | 8,000.00 | 5,000.00 | | | |
| 401 WT CAPITAL IMPROVEMENTS | 0.00 | 16,000.00 | 17,291.00 | 16,000.00 | 16,000.00 | 16,000.00 | 16,000.00 | 0.00 | | | |
| 402 | | | | | | | | | | | |
| 403 GENERAL MAINTENANCE | 176,140.48 | 178,280.00 | 182,226.71 | 178,280.00 | 304,376.26 | 184,824.00 | 206,274.00 | 21,450.00 | | | |
| 404 | | | | | | | | | | | |
| 405 WT SEPARATION COSTS OTHER SALARIES | | | 1,490.00 | | | | | 0.00 | | | |
| 406 WT SEPARATION COSTS PROFESSIONAL SALARIES | | | 3,216.00 | | | | | 0.00 | | | |

311 – Up-Island Regional School District

| UP-ISLAND REGIONAL SCHOOL DISTRICT FY24 GENERAL FUND BUDGET Version # 5 12-21-2022 | | | | | | | | | | | | |
|--|----------------|--------------|----------------|--------------|----------------|--------------|----------------|--------------|-------------|----------|----------|--|
| | J | K | L | M | N | O | P | Q | S | T | U | |
| | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC/(DEC) | % INC/(DEC) | FY24 FTE | FY23 FTE | |
| 1 | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | |
| CH ASSISTANT LONGEVITY | 0.00 | 0.00 | | | | | | | | | | |
| CH EXTRA ASSISTANT TIME | 0.00 | 650.00 | | 650.00 | | 650.00 | 650.00 | 0.00 | 0.00 | | | |
| ASSISTANT TEACHERS SALARIES | 51,185.64 | 62,340.00 | 48,835.49 | 62,770.39 | 92,353.46 | 91,954.39 | 112,120.29 | 20,165.90 | | | | |
| CH SUBS-REG DAY TEACHERS | 5,175.00 | 8,700.00 | 17,015.00 | 8,700.00 | 16,566.41 | 11,571.00 | 11,571.00 | 0.00 | 0.00 | | | |
| CH STIPEND (NON-CONTR) SAL | 6,300.00 | 7,000.00 | 6,000.00 | 7,000.00 | 7,210.00 | 7,000.00 | 7,000.00 | 0.00 | 0.00 | | | |
| CH BUS DUTY COVERAGE | 851.25 | 2,000.00 | 2,000.00 | 2,000.00 | 1,128.75 | 2,000.00 | 2,000.00 | 0.00 | 0.00 | | | |
| CH SUBS-REG DAY ASSIST | 0.00 | 0.00 | | | | | | | 0.00 | | | |
| CH SUBS-REG DAY ASSIST | | | | | | | | | | | | |
| CH SUBS-REG DAY ASSIST | | | | | | | | | | | | |
| MISCELLANEOUS SALARIES | 12,326.25 | 17,700.00 | 23,015.00 | 17,700.00 | 24,905.16 | 20,571.00 | 20,571.00 | 0.00 | 0.00 | | | |
| ELL TRANSLATIONS | 0.00 | 100.00 | | 100.00 | | 100.00 | 100.00 | 0.00 | 0.00 | | | |
| CH ELL TRANSLATIONS | | | | | | | | | | | | |
| CH ARTIST IN RESIDENCE | 13,165.00 | 14,850.00 | 10,770.00 | 14,850.00 | 15,642.00 | 14,850.00 | 4,000.00 | (10,850.00) | 0.00 | | | |
| CH MILEAGE REIMBURSEMENT | 137.15 | 400.00 | | 400.00 | | 400.00 | 400.00 | 0.00 | 0.00 | | | |
| CH ASSEMBLIES | 0.00 | 500.00 | | 500.00 | | 500.00 | 500.00 | 0.00 | 0.00 | | | |
| CH ASSEMBLIES | | | | | | | | | | | | |
| CH ASSEMBLIES | | | | | | | | | | | | |
| OTHER MISCELLANEOUS EXPENSES | 13,302.15 | 15,850.00 | 10,770.00 | 15,850.00 | 15,642.00 | 15,850.00 | 5,000.00 | (10,850.00) | 0.00 | | | |
| CH OUTING PROGRAM | 3,500.00 | 3,500.00 | 450.99 | 3,500.00 | | 3,500.00 | 3,500.00 | 0.00 | 0.00 | | | |
| CH ENRICHMENT PROGRAM | 631.80 | 750.00 | 7,952.00 | 750.00 | 7,952.00 | 750.00 | 7,952.00 | 0.00 | 0.00 | | | |
| CH ISLAND GROWN SCHOOLS | 7,952.00 | 7,952.00 | | 7,952.00 | | 7,952.00 | 7,952.00 | 0.00 | 0.00 | | | |
| CH ISLAND GROWN SCHOOLS | | | | | | | | | | | | |
| CH ISLAND GROWN SCHOOLS | | | | | | | | | | | | |
| ENRICHMENT | 12,083.80 | 12,202.00 | 8,402.99 | 12,202.00 | 7,952.00 | 12,202.00 | 12,202.00 | 0.00 | 0.00 | | | |
| CH COPY PAPER | 976.20 | 1,300.00 | 1,233.09 | 1,300.00 | 1,416.80 | 1,300.00 | 1,300.00 | 0.00 | 0.00 | | | |
| CH UNDISTRIBUTED SUPPLIES | 6,496.35 | 6,500.00 | 6,849.68 | 6,500.00 | 3,714.43 | 10,000.00 | 10,000.00 | 0.00 | 0.00 | | | |
| CH CURRICULUM ALIGN. SUPPL | 2,163.28 | 2,200.00 | 3,727.02 | 2,200.00 | 2,355.24 | 2,200.00 | 2,200.00 | 0.00 | 0.00 | | | |
| SUPPLIES AND MATERIALS | 9,635.83 | 10,000.00 | 11,809.79 | 10,000.00 | 7,486.47 | 13,500.00 | 13,500.00 | 0.00 | 0.00 | | | |
| CH UNDIST. TEXTBOOKS/RESOURCES | 3,654.61 | 3,000.00 | 898.03 | 3,000.00 | 3,282.73 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | | | |
| CH REFERENCE MATERIALS | 1,292.76 | 500.00 | 141.00 | 500.00 | 403.39 | 500.00 | 500.00 | 0.00 | 0.00 | | | |
| TEXTBOOKS | 4,947.37 | 3,500.00 | 1,039.03 | 3,500.00 | 3,686.12 | 3,500.00 | 3,500.00 | 0.00 | 0.00 | | | |
| FIELD TRIPS | 600.00 | 2,400.00 | 0.00 | 2,400.00 | 0.00 | 2,400.00 | 2,900.00 | 500.00 | 500.00 | | | |
| CH STAFF CURRICULUM SALARIES | 0.00 | 0.00 | | | | | | | | | | |
| CH SUBS-PROFESSIONAL DEVELOPMENT | 0.00 | 1,000.00 | 363.64 | 1,000.00 | 40.00 | 1,330.00 | 1,330.00 | 0.00 | 0.00 | | | |
| CH UNDISTRIBUTED CONF. & WRKSPS | 2,244.00 | 7,200.00 | | 7,200.00 | 35.00 | 7,200.00 | 5,000.00 | (2,200.00) | (2,200.00) | | | |
| CONFERENCES AND WORKSHOPS | 2,244.00 | 8,200.00 | 363.64 | 8,200.00 | 75.00 | 8,530.00 | 6,330.00 | (2,200.00) | (2,200.00) | | | |
| CH KIND SUPPLIES | 2,136.16 | 1,800.00 | 3,390.60 | 1,800.00 | 1,392.33 | 1,800.00 | 1,500.00 | (300.00) | (300.00) | | | |
| CH KIND FURN & EQUIP | 500.00 | 500.00 | | 500.00 | | 500.00 | 500.00 | 0.00 | 0.00 | | | |
| KINDERGARTEN PROGRAM EXPENSES | 2,636.16 | 2,300.00 | 3,390.60 | 2,300.00 | 1,392.33 | 2,300.00 | 2,000.00 | (300.00) | (300.00) | | | |
| CH TECHNICIAN SALARY | 30,274.00 | 30,274.00 | 30,274.00 | 31,636.00 | 31,636.00 | 36,636.00 | 37,735.00 | 1,099.00 | 1,099.00 | 0.5 | 0.5 | |
| CH TECHNICIAN LONGEVITY | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,750.00 | 250.00 | 250.00 | | | |
| CH COMPUTER TELEPHONE | 4,948.75 | 2,800.00 | 1,223.56 | 2,800.00 | 2,908.77 | 2,800.00 | 2,800.00 | 0.00 | 0.00 | | | |
| CH COMPUTER MNT & INSTALL | 500.00 | 2,500.00 | 54.99 | 2,500.00 | | 16,769.00 | 16,769.00 | 0.00 | 0.00 | | | |
| CH NETWORK SECURITY | 2,900.00 | 1,200.00 | 145.88 | 1,200.00 | 1,276.73 | 1,200.00 | 1,200.00 | 0.00 | 0.00 | | | |
| CH COMPUTER EXPENSES | 6,215.60 | 6,765.00 | 5,656.69 | 6,765.00 | 6,323.06 | 6,765.00 | 6,765.00 | 0.00 | 0.00 | | | |
| CH COMPUTER SOFTWARE | 593.40 | 545.00 | 369.56 | 545.00 | 187.10 | 545.00 | 545.00 | 0.00 | 0.00 | | | |
| CH COMPUTER SUPPLIES & EXP | | | | | | | | | | | | |

311 - Up-Island Regional School District

| B | J | K | L | M | N | O | P | Q | S | T | U |
|------------------------------------|----------------|--------------|----------------|--------------|----------------|--------------|----------------|-------------|------------|----------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| UP-ISLAND REGIONAL SCHOOL DISTRICT | | | | | | | | | | | |
| FY24 GENERAL FUND BUDGET | | | | | | | | | | | |
| Version # 5 12-21-2022 | | | | | | | | | | | |
| DESCRIPTION | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC(DEC) | % INC(DEC) | FY24 FTE | FY23 FTE |
| CH NEW COMPUTER EQUIPMENT | 20,600.00 | 22,300.00 | 20,655.40 | 22,300.00 | 18,710.00 | 22,300.00 | 22,300.00 | 0.00 | | | |
| INSTRUCTIONAL COMPUTERS | 66,031.75 | 67,884.00 | 59,290.08 | 67,884.00 | 62,541.66 | 91,015.00 | 91,864.00 | 849.00 | | | |
| COPIER LEASE EXPENSE | | | | | | | 8,198.52 | 8,198.52 | | | |
| COPIER SUPPLIES/SERVICE | | | | | | | 0.00 | 0.00 | | | |
| TOTAL COPIERS | 7,619.66 | 7,800.00 | 6,719.22 | 7,800.00 | 10,696.11 | 7,800.00 | 8,198.52 | 398.52 | | | |
| CH FURNITURE | 474.63 | 300.00 | 5,629.86 | 300.00 | 72.99 | 300.00 | 5,000.00 | 4,700.00 | | | |
| CH SPED TEACHER SALARY | 88,513.00 | 93,515.00 | 77,992.50 | 99,103.77 | 99,104.00 | 104,672.00 | 114,837.07 | 10,165.07 | | 1.0 | 1.0 |
| CH SUBS-SPED TCHR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| CH SPED TEACHER LONGEVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| CH SPED ESP | 280.00 | 300.00 | | 300.00 | | 300.00 | 33,845.41 | 33,845.41 | | 1.0 | 0.0 |
| CH SPED TUTORING/HOME INSTR | 0.00 | 2,500.00 | 3,045.00 | 2,500.00 | 2,760.00 | 2,500.00 | 2,500.00 | 0.00 | | | |
| CH SUMMER+EXTRA SALARIES | 1,156.91 | 1,500.00 | 753.54 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 | 0.00 | | | |
| CH SPEC ED (766) EXPENSES | 1,350.52 | 1,500.00 | 591.04 | 1,500.00 | 1,134.07 | 1,500.00 | 1,500.00 | 0.00 | | | |
| SPECIAL EDUCATION DEPARTMENT | 91,300.43 | 99,315.00 | 82,382.08 | 104,903.77 | 102,998.07 | 110,472.00 | 154,482.48 | 44,010.48 | | | |
| CH LIBRARY SALARY/TIPEND | 0.00 | 0.00 | 53.43 | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| CH LIBRARY SUPPLIES & EXPENSES | 1,997.59 | 2,000.00 | | 2,000.00 | | 2,000.00 | 2,000.00 | 0.00 | | | |
| LIBRARY SERVICES | 1,997.59 | 2,000.00 | 53.43 | 2,000.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 | | | |
| CH GUIDANCE TEACHER SAL | 42,265.20 | 43,216.00 | 43,216.00 | 44,188.36 | 44,188.00 | 44,188.00 | 47,352.64 | 3,164.64 | | 0.4 | 0.4 |
| GUIDANCE DEPARTMENT | 42,265.20 | 43,216.00 | 43,216.00 | 44,188.36 | 44,188.00 | 44,188.00 | 47,352.64 | 3,164.64 | | | |
| CH SCHOOL NURSE SALARY | 7,755.55 | 25,856.00 | 56,950.00 | 60,195.60 | 84,734.00 | 90,123.76 | 97,222.73 | 7,098.97 | | 1.0 | 1.0 |
| CH HEALTH CONTRACTUAL SERVICES | | | 1,043.83 | | | | | | | | |
| CH HEALTH SUPPLIES | 41.27 | 200.00 | 1,022.41 | 200.00 | 490.30 | 200.00 | 200.00 | 0.00 | | | |
| HEALTH AND HUMAN SERVICES | 7,796.82 | 26,056.00 | 59,016.24 | 60,395.60 | 85,224.30 | 90,323.76 | 97,422.73 | 7,098.97 | | | |
| CH OTHER FOOD EXPENSES | 1,134.62 | 2,500.00 | 1,714.28 | 2,500.00 | 1,704.28 | 2,500.00 | 2,000.00 | (500.00) | | | |
| CH SCHOOL RESOURCE OFFICER | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| CH SECURITY CONTRACTUAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| CH SECURITY SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| CH SECURITY CAPITAL EXPENSES | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | | |
| SCHOOL SECURITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | |
| CH CUSTODIAN SALARY | 73,905.00 | 85,374.00 | 88,691.52 | 81,236.57 | 77,736.00 | 81,236.00 | 87,897.85 | 6,661.85 | | 1.0 | 1.0 |
| CH CUSTODIAN OVERTIME | 311.13 | 100.00 | | 100.00 | 530.53 | 100.00 | 100.00 | 0.00 | | | |
| CH EXTRA SERVICES CUSTODIAL | 12,930.38 | 6,000.00 | 3,875.70 | 6,000.00 | 2,497.20 | 6,000.00 | 5,000.00 | (1,000.00) | | | |
| CH CUSTODIAN LONGEVITY | 2,580.00 | 2,580.00 | 3,655.00 | 2,580.00 | 1,500.00 | 2,580.00 | 1,750.00 | (830.00) | | | |
| CUSTODIAL SERVICES | 89,726.51 | 94,054.00 | 96,222.22 | 89,916.57 | 82,263.73 | 89,916.00 | 94,747.85 | 4,831.85 | | | |
| CH FUEL | 11,036.56 | 15,500.00 | 12,075.47 | 15,500.00 | 20,023.01 | 15,500.00 | 22,986.78 | 7,486.78 | | | |
| CH POWER & LIGHT | 7,465.82 | 8,000.00 | 8,898.68 | 8,000.00 | 8,496.34 | 8,898.68 | 10,678.42 | 1,779.74 | | | |
| CH TELEPHONE | 5,781.49 | 5,500.00 | 6,063.19 | 5,500.00 | 5,691.82 | 6,063.19 | 6,063.19 | 0.00 | | | |

311 – Up-Island Regional School District

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311 – Up-Island Regional School District

| B | J | K | L | M | N | O | P | Q | S | T | U |
|------------------------------------|---|---------------|----------------|---------------|----------------|---------------|----------------|--------------|-------------|----------|----------|
| UP-ISLAND REGIONAL SCHOOL DISTRICT | | | | | | | | | | | |
| FY24 GENERAL FUND BUDGET | | | | | | | | | | | |
| Version # 5 12-21-2022 | | | | | | | | | | | |
| | 19-20 EXPENDED | 20-21 BUDGET | 20-21 EXPENDED | 21-22 BUDGET | 21-22 EXPENDED | 22-23 BUDGET | 23-24 PROPOSED | \$ INC/(DEC) | % INC/(DEC) | FY23 FTE | FY24 FTE |
| 535 | LIABILITY BUILDING INSURANCE | 23,609.72 | 22,070.00 | 23,482.80 | 23,609.72 | 24,848.80 | 23,609.72 | 0.00 | 0.00 | | |
| 636 | CONTRIBUTION TO DUKES COUNTY OPEB TRUST | 537,386.00 | 558,286.00 | 558,286.00 | 608,286.00 | 637,386.00 | 658,286.00 | 0.00 | 0.00 | | |
| 637 | CONTRIBUTION TO OPEB BY TOWNS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 638 | CONTRIBUTION TO OPEB FOR NEW POSITIONS | 0.00 | 29,100.00 | 29,100.00 | 29,100.00 | 9.90 | 29,100.00 | 0.00 | 0.00 | | |
| 639 | DISTRICT EMPLOYEE LIFE INSURANCE | 10.35 | 10.80 | 11.70 | 7.92 | 11.70 | 11.70 | 0.00 | 0.00 | | |
| 640 | RETIREE LIFE INSURANCE | 160.20 | 140.40 | 174.70 | 140.40 | 172.56 | 174.70 | 0.00 | 0.00 | | |
| 641 | | | | | | | | | | | |
| 642 | SCHOOL COMMITTEE | 1,720,603.14 | 1,898,730.12 | 1,864,957.06 | 1,941,438.55 | 1,930,365.44 | 2,030,438.05 | 11,478.69 | | | |
| 643 | PRINCIPAL CH BUILDING | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 644 | PRINCIPAL CH HVAC | | | | | 95,000.00 | 95,000.00 | 0.00 | 0.00 | | |
| 646 | PRINCIPAL WT EXTERIOR RENOVATIONS | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | | |
| 647 | PRINCIPAL STATE HOUSE NOTE | | | | | | | | | | |
| 648 | PRINCIPAL SHORT-TERM BORROWING | 99,500.00 | 99,500.00 | 99,500.00 | 99,500.00 | 99,500.00 | 99,500.00 | 0.00 | 0.00 | | |
| 649 | INTEREST CH BUILDING | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 | | |
| 650 | INTEREST CH HVAC | | | | | 26,125.00 | 47,500.00 | 21,375.00 | | | |
| 651 | INTEREST WT EXTERIOR RENOVATIONS | 9,375.00 | 5,812.50 | 5,812.50 | 1,968.75 | 1,968.75 | | 0.00 | 0.00 | | |
| 652 | INTEREST SHORT-TERM BORROWING | 15,099.35 | 16,000.00 | 8,930.13 | 18,656.25 | | 0.00 | 0.00 | 0.00 | | |
| 653 | INTEREST STATE HOUSE NOTE | | | | | 9,900.25 | 9,900.25 | 0.00 | 0.00 | | |
| 654 | CHILMARK CAPITAL PROJECTS | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 655 | WEST TISBURY CAPITAL PROJECTS | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 656 | | | | | | | | | | | |
| 657 | DEBT | 273,974.35 | 271,312.50 | 264,242.63 | 270,125.00 | 261,369.00 | 251,900.25 | 21,375.00 | | | |
| 658 | | | | | | | | | | | |
| 659 | BUS OPERATIONS CONTRACT | 166,889.45 | 264,997.50 | 264,997.50 | 270,535.95 | 270,535.94 | 308,327.70 | 7,520.19 | | | |
| 660 | CARVAN MAINTENANCE | 111.65 | 1,000.00 | | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | | |
| 661 | CARVAN INSURANCE | 1,589.00 | 1,600.00 | 1,589.00 | 1,600.00 | 1,589.00 | 1,600.00 | 0.00 | 0.00 | | |
| 662 | | | | | | | | | | | |
| 663 | TRANSPORTATION | 168,590.10 | 267,597.50 | 266,586.50 | 273,135.95 | 272,124.94 | 310,927.70 | 7,520.19 | | | |
| 664 | | | | | | | | | | | |
| 665 | RESIDENTIAL TUITIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 666 | RESIDENTIAL TUITIONS CB OFFSET | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 667 | | | | | | | | | | | |
| 668 | RESIDENTIAL TUITIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| 669 | | | | | | | | | | | |
| 670 | RESERVE DISTRICT | 0.00 | 98,779.00 | 0.00 | 98,779.00 | 98,779.00 | 311,779.00 | 213,000.00 | | | |
| 671 | TRANSFERS TO CAPITAL FUNDS | 0.00 | 0.00 | | 0.00 | 0.00 | | 0.00 | | | |
| 672 | TRANSFERS TO REVOLVING SCHOOL LUNCH | 9,698.52 | | | | | | | | | |
| 673 | | | | | | | | | | | |
| 674 | TOTAL SCHOOL COMMITTEE | 2,172,866.11 | 2,536,419.12 | 2,395,786.19 | 2,583,478.50 | 2,463,859.38 | 2,916,523.69 | 253,373.87 | 9.51% | 5.3 | 5.3 |
| 675 | | | | | | | | | | | |
| 676 | TOTAL ALL LOCATIONS | 11,979,777.88 | 12,612,212.90 | 11,976,090.09 | 13,074,430.66 | 12,893,290.81 | 14,921,475.20 | 1,018,735.26 | 7.33% | 95.1 | 95.9 |

313 – MV Regional High School District

FY24 Draft Budget Highlights 12.14.2022

FY23 OPERATING BUDGET(BEFORE REVENUE) \$ 24,580,975.72

ADDITIONS:

| | |
|--|------------------------|
| Salary, Non Contract | \$ 48,000.00 |
| Contractual Salary (Teachers, ASP, ESP, Cusotodial, Food, Including shift differentials if applicable) | \$ 823,338.05 |
| Longevity (Various Lines) | \$ 11,775.00 |
| New Positions.6 English& .4 Social Studies Lines 127 & 137) | \$ 114,882.00 |
| School Committee Secretary (Line 30) | \$ 9,595.00 |
| Audit (Line 34) | \$ 20,857.49 |
| Driver's Education (Line 126) | \$ 15,230.00 |
| Residential Care (Line 389) | \$ 65,712.00 |
| Other Post Employee Benefits (366) | \$ 18,000.00 |
| Retired Municipal Employees (Line 365) | \$ 228,451.96 |
| Health Insurance (line 372) | \$ 5,521.34 |
| Dental Insurance (Line 373) | \$ 2,447.97 |
| Insurance- Student & Athletics (Line 375) | \$ 4,733.08 |
| Insurance- Property (Line 377) | \$ 27,205.00 |
| Insurance-Other (Line 379) | \$ 371.00 |
| Heating Building (Line 310) | \$ 48,782.16 |
| Utilities--Gas (Line 312) | \$ 16,292.38 |
| Utilities--Telephone (Line313) | \$ 396.47 |
| Utilities- Electricity (Line 311) | \$ 41,981.91 |
| Athletic Stipends (Line 283) | \$ 19,663.00 |
| Access Tutoring (Line 208A) | \$ 14,000.00 |
| Sal, Access Program (Line 208) | \$ 36,816.00 |
| Shared Services | \$ 14,680.59 |
| Transportation | \$ 57,363.91 |
| | \$ 1,646,096.31 |

REDUCTIONS:

| | |
|---|-----------------|
| Salary SAVINGS (LINE 205) | \$ (100,000.00) |
| LEGAL SERVICES (LINE 39) | \$ (6,336.10) |
| CAREER AND PATHWAYS (LINE 211A) | \$ (41,000.00) |
| ATHLETIC FIELDS CAPITAL EXPENSE (LINE 323) | \$ (42,000.00) |
| BUILDING CORRECTIVE MAINTENANCE (LINE 327) | \$ (20,000.00) |
| BUILDING EQUIPMENT CORRECTIVE MAINTENANCE (LINE 336) | \$ (10,000.00) |
| BUILDING EQUIPMENT CAPITAL PROJECTS (LINE 337) | \$ (60,000.00) |
| ATHLETIC SUPPLIES (LINE 286) | \$ (5,000.00) |
| SAL. SUBSTITUES (LINE 161) | \$ (40,000.00) |
| SUBSTITUTES SPED (LINE 163) | \$ (5,000.00) |
| SUBSTITUTES VOCATIONAL (LINE 184) | \$ (3,192.00) |
| **UNDISTRIBUTED PROFESSIONAL DEVELOPMENT (LINE 176) | \$ (10,000.00) |
| ***STAFF DEVELOPMENT (LINE 178) | \$ (4,000.00) |
| **ADMINISTRATIVE PROFESSIONAL DEVELOPMENT (LINE 96) | \$ (6,000.00) |
| **PRINCIPAL'S R&D (LINE 102) | \$ - |
| UNDISTRIBUTED TEXTBOOKS (LINE 181) | \$ (15,900.00) |
| VISTING ARTIST (LINE 288) | \$ (1,600.00) |
| SALARY INCREMENTS (Line 110) | \$ (195,000.00) |
| CONTINGENCY/RESERVE (LINE 390) | \$ (225,000.00) |
| CONSULTANT, ELECTRIFICATION (LINE 384) | \$ (25,000.00) |
| INSURANCE--WORKMAN'S COMP (LINE 369) | \$ (91,609.00) |

313 – MV Regional High School District

| | |
|--|-------------------|
| ***TR/SC Supplies and Materials (FO) (Line 38) | \$ (2,500.00) |
| WASTEWATER BETTERMENT FEES (LINE 292) | \$ (961.00) |
| ROOF PROJECT INTEREST (LINE 388) | \$ (5,400.00) |
| IT COMPUTER & EQUIPMENT REPAIRS (LINE 194) | \$ (2,000.00) |
| BUILDING CAPITAL PROJECTS (LINE 328) | \$ (101,780.00) |
| CAFETERIA (LINE 217) | \$ (90,242.45) |
| BUS/VEHICLE PURCHASE (LINE 383) | \$ (71,451.00) |
| | \$ (1,180,971.55) |

| | |
|---|-------------------------|
| FY24 Proposed Budget (Before Revenues) | \$ 25,099,293.22 |
| FY24 Revenue Budget | \$ 3,504,690.97 |
| FY24 Assessed Expenses | \$ 21,594,602.25 |
| Total Operating Expense | 2.11% |
| Total Assessed Expense | 3.46% |

| | |
|--------------------------|--------------|
| Title 1 Grant .6 Science | \$ 70,015.00 |
|--------------------------|--------------|

Bus/Vehicle Capital Purchase (Line 383)--SEE
REDUCTION

**PRINCIPAL'S R&D (LINE 98) Restored

*** Administrative/Professional Development
Reductions

313 – MV Regional High School District

Martha's Vineyard Regional High School District
FY24 Budget Draft
Version 8
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| | EXPENDED 19-20 | BUDGET 20-21 | EXPENDED 20-21 | BUDGET 21-22 | EXPENDED 21-22 | BUDGET 22-23 | BUDGET 23-24 | Variance |
|--|----------------|--------------|----------------|--------------|----------------|--------------|--------------|---------------|
| ADMINISTRATION: SUPT/SHARED SERVICES | | | | | | | | |
| 1 UNION SECRETARY | 395.00 | 500.00 | 1,244.70 | 900.00 | 1,368.00 | 900.00 | 900.00 | \$ - |
| 2 SALARY SUPERINTENDENT | 35,255.09 | 36,000.00 | 35,030.86 | 37,000.00 | 40,092.01 | 39,000.00 | 39,000.00 | \$ - |
| 3 SALARY ADMINISTRATIVE ASSISTANT | 16,073.09 | 16,400.00 | 15,958.53 | 16,400.00 | 16,702.60 | 17,138.00 | 17,138.00 | \$ - |
| 4 SALARY ACCOUNTING MANAGER | | | | | 16,349.58 | 18,840.00 | 18,840.00 | \$ - |
| 5 SALARY, ACCT. MANAGER LOGEVITY | | | | | 370.00 | | | \$ - |
| 6 CRIMINAL HISTORY CHECKS | | | | | | | | \$ - |
| 7 FINGERPRINTING | 267.70 | 400.00 | | 400.00 | | | | \$ - |
| 8 RESEARCH AND DEVELOPMENT | 4,312.52 | 1,000.00 | 211.00 | 2,000.00 | 279.94 | 4,100.00 | 4,100.00 | \$ - |
| 9 SUPERINTENDENT SEARCH | | | | | | | | \$ - |
| 10 SUPT CONTRACTUAL TRAVEL | 550.00 | 840.00 | 450.00 | 840.00 | 600.00 | 840.00 | 840.00 | \$ - |
| 11 SUPT CONTRACTUAL CELLPHONE | 240.00 | | 80.00 | | | | | \$ - |
| 12 ADVERTISING | 154.01 | 200.00 | 102.22 | 200.00 | 500.41 | 200.00 | 200.00 | \$ - |
| 13 POSTAGE | 401.06 | 200.00 | 201.34 | 200.00 | 219.16 | 200.00 | 200.00 | \$ - |
| 14 OFFICE SUPPLIES | 1,050.48 | 2,000.00 | 1,721.78 | 2,000.00 | 2,081.82 | 2,000.00 | 2,000.00 | \$ - |
| 15 COPIER SUPPLIES | 889.83 | 260.00 | 332.22 | 260.00 | 1,404.76 | 260.00 | 260.00 | \$ - |
| 16 COPIER LEASE | 983.19 | 845.00 | 944.04 | 845.00 | 944.04 | 944.04 | 944.04 | \$ - |
| 17 DUES AND SUBSCRIPTIONS | 4,525.00 | 2,400.00 | 3,558.60 | 2,400.00 | 2,719.80 | 3,558.60 | 3,558.60 | \$ - |
| 18 SALARY, SECRETARIES | 43,443.68 | 45,881.27 | 44,196.14 | 47,654.45 | 40,219.43 | 43,683.42 | 43,683.42 | \$ - |
| 19 SALARY, FINANCIAL ADMIN ASSISTANTS | 39,082.98 | 32,166.40 | 32,527.48 | 32,166.40 | 35,728.74 | 33,500.00 | 33,500.00 | \$ - |
| 20 SALARY, SECRETARY LONGEVITY | 2,890.00 | 2,300.00 | 2,240.00 | 2,300.00 | 2,340.00 | 3,600.00 | 3,600.00 | \$ - |
| 21 SO INCREMENTS HS & ELEM SHARED | | 0.00 | | 10,228.40 | | 7,742.55 | 7,742.55 | \$ - |
| 22 SECRETARIAL WORKSHOPS | 199.80 | 300.00 | 60.00 | 600.00 | 29.80 | 600.00 | 600.00 | \$ - |
| 23 SO SECRETARIAL TRAVEL | 114.42 | 400.00 | 0.00 | 400.00 | | 100.00 | 100.00 | \$ - |
| 24 SBA SALARY | 27,627.49 | 25,000.00 | 24,327.01 | 25,000.00 | 25,461.26 | 26,125.00 | 26,125.00 | \$ - |
| 25 SBA LONGEVITY | 750.00 | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | \$ - |
| 26 SBA WORKSHOPS | 120.00 | 400.00 | 278.80 | 800.00 | 791.72 | 800.00 | 800.00 | \$ - |
| 27 SBA CONTRACTUAL TRAVEL | 227.58 | 360.00 | 270.00 | 360.00 | 360.00 | 360.00 | 360.00 | \$ - |
| 28 GRANT COORDINATOR'S SALARY | 10,184.80 | 10,400.00 | 9,274.39 | 13,848.40 | 12,952.05 | 14,400.00 | 14,400.00 | \$ - |
| 29 GRANT COORDINATOR'S LONGEVITY | | | | | | | | \$ - |
| 30 NETWORK ENHANCEMENT | 377.99 | 200.00 | 1,364.01 | 200.00 | 7,175.34 | 377.99 | 377.99 | \$ - |
| 31 EQUIPMENT PURCHASE | 1,295.02 | 1,300.00 | 598.89 | 1,300.00 | 1,405.57 | 1,300.00 | 15,980.59 | \$ 14,680.59 |
| SUB-TOTAL FOR SUPT/SHARED SERVICES | | | | | | | | |
| | 191,410.73 | 180,952.67 | 175,272.01 | 215,802.45 | 210,306.04 | 220,889.60 | 235,550.19 | 6.55% |
| ADMINISTRATION: HIGH SCHOOL PROGRAMS | | | | | | | | |
| 32 SCHOOL COMMITTEE SECRETARY | 4,831.25 | 5,900.00 | 12,465.80 | 5,900.00 | 22,060.00 | 12,465.80 | 22,060.00 | \$ 9,594.20 |
| 33 SAL. TREASURER | 36,839.00 | 36,839.00 | 36,839.00 | 38,497.00 | 38,497.00 | 38,497.00 | 38,497.00 | \$ - |
| 34 FINANCE MANAGER HS | 78,719.40 | 105,300.00 | 72,027.68 | 80,000.00 | 80,000.00 | 80,000.00 | 80,000.00 | \$ - |
| 35 PAYROLL PROCESSING | 16,980.46 | 18,557.28 | 19,379.06 | 18,557.28 | 21,937.06 | 19,370.06 | 19,370.06 | \$ - |
| 36 ADMINISTRATOR LONGEVITY | | | | | 1,500.00 | | | \$ - |
| 37 AUDIT | 53,057.48 | 49,441.50 | 59,077.91 | 49,441.50 | 79,934.30 | 59,077.91 | 79,934.40 | \$ 20,856.49 |
| 38 FINANCE PROFESSIONAL DEVELOPMENT | | 600.00 | 595.00 | 600.00 | 700.00 | 600.00 | 600.00 | \$ - |
| 39 MANAGEMENT ASSISTANCE | 4,690.27 | 12,200.00 | 450.00 | 12,200.00 | 5,613.02 | 12,200.00 | 12,200.00 | \$ - |
| 40 TR/SC SUPPLIES AND MATERIALS | 555.24 | 5,000.00 | 2,500.00 | 5,000.00 | 3,457.28 | 5,000.00 | 5,000.00 | \$ (2,500.00) |
| 41 LEGAL SERVICES | 39,464.68 | 40,000.00 | 44,314.44 | 40,000.00 | 90,162.64 | 46,336.10 | 40,000.00 | \$ (6,336.10) |
| SUB-TOTAL FOR HIGH SCHOOL PROGRAMS | | | | | | | | |
| | 235,137.78 | 273,437.78 | 247,648.89 | 250,195.78 | 343,861.30 | 273,546.87 | 285,161.46 | 7.90% |
| TOTAL ADMINISTRATION | | | | | | | | |
| | 426,548.51 | 453,890.45 | 422,920.90 | 465,798.43 | 554,167.34 | 494,416.47 | 530,711.65 | |
| INSTRUCTION: SUPT/SHARED SERVICES | | | | | | | | |
| 40 ASCI SALARY | | 30,382.40 | 29,564.44 | 30,382.40 | 30,942.98 | 31,749.60 | 31,749.60 | \$ - |
| 41 ASCI LONGEVITY | 450.00 | 450.00 | 450.00 | 450.00 | 450.00 | 700.00 | 700.00 | \$ - |
| 42 ASCI CONTRACTUAL TRAVEL | 330.00 | 360.00 | 270.00 | 360.00 | 360.00 | 360.00 | 360.00 | \$ - |
| 43 ASCI WORKSHOPS | 157.98 | 300.00 | 0.00 | 300.00 | | 300.00 | 300.00 | \$ - |
| 44 ASCI SUPPLIES | | | | | | | | \$ - |
| 45 HEALTH EDUCATION COORDINATOR (ALL ISLAND) | 6,582.01 | 12,844.40 | 13,253.57 | 11,047.10 | 9,986.83 | 11,047.10 | 11,047.10 | \$ - |
| 46 HEALTH EDUCATION CONTRACTUAL (ALL ISLAND) | | 10,080.29 | | 10,080.29 | 6,553.50 | | | \$ - |
| 47 ELL DIRECTOR SALARY | 23,999.99 | 24,000.00 | 23,999.98 | 24,000.00 | 25,080.03 | 25,080.00 | 25,080.00 | \$ - |
| 48 ELL ASP SALARY | | | | 6,372.80 | 3,531.22 | 6,419.70 | 6,419.70 | \$ - |
| 49 ELL CONTRACTUAL TRAVEL | | 360.00 | 240.00 | 360.00 | 360.00 | 360.00 | 360.00 | \$ - |
| 50 ELL DIRECTOR LONGEVITY | | | | 300.00 | | | | \$ - |

313 – MV Regional High School District

Martha's Vineyard Regional High School District
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| | EXPENDED 19-20 | BUDGET 20-21 | EXPENDED 20-21 | BUDGET 21-22 | EXPENDED 21-22 | BUDGET 22-23 | BUDGET 23-24 | Variance |
|-----|---|--------------|----------------|--------------|----------------|--------------|--------------|---------------|
| 51 | ELL CONTRACTUAL SERVICES (Translations) | 292.71 | 200.00 | 196.92 | 200.00 | 349.47 | 200.00 | \$ - |
| 52 | ELL SUPPLIES | 57.22 | 200.00 | 524.87 | 200.00 | 400.52 | 200.00 | \$ - |
| 53 | ELL WORKSHOPS | 321.00 | 600.00 | 202.00 | 600.00 | 312.00 | 600.00 | \$ - |
| 54 | SPEED ADMIN SALARY | 27,364.61 | 27,364.60 | 28,575.02 | 27,364.60 | 26,680.37 | 26,680.40 | \$ - |
| 55 | SPEED ADMIN LONGEVITY | | | | | 870.00 | | \$ - |
| 56 | SPEED SEC SALARY | 13,216.21 | 13,322.20 | 13,322.15 | 13,654.83 | 13,654.79 | 13,654.83 | \$ - |
| 57 | SPEED SECRETARY LONGEVITY | 420.00 | 420.00 | 420.00 | 420.00 | - | 420.00 | \$ - |
| 58 | SPEED ADMIN WORKSHOPS | 154.99 | 200.00 | 60.00 | 200.00 | 200.00 | 200.00 | \$ - |
| 59 | SPEED POSTAGE EXPENSE | 200.00 | 200.00 | 200.00 | 200.00 | 62.90 | 200.00 | \$ - |
| 60 | SPEED ADMIN SUPPLIES | 255.43 | 400.00 | 199.92 | 400.00 | 397.02 | 400.00 | \$ - |
| 61 | SPEED TRAVEL | - | 580.00 | 0.00 | 580.00 | - | 580.00 | \$ - |
| 62 | SPEED COMPUTER LICENSE & SUPPORT | 1,144.45 | 1,500.00 | 1,183.71 | 1,500.00 | 1,231.05 | 1,500.00 | \$ - |
| 63 | SPEED STAFF MILEAGE REIMB | 910.24 | 2,200.00 | 221.79 | 2,200.00 | 823.42 | 2,200.00 | \$ - |
| 64 | SPEED CONTRACTUAL TRAVEL | 330.00 | | 339.31 | | 524.02 | 580.00 | \$ - |
| 65 | SPEED ADMIN CONTR CELLPHONE | | | | | | | \$ - |
| 66 | SHARED SERVICES COORD. SALARY | 21,600.00 | | | 450.00 | | | \$ - |
| 67 | SHARED SERVICES COORD. - CONTRACTUAL | | | | | | | \$ - |
| 68 | SHARED SERVICES COORD. LONGEVITY | | | | | | | \$ - |
| 69 | SHARED SERVICES COORD TRAVEL | | | | | | | \$ - |
| 70 | BCBA (SHARED PROGRAMS) SALARIES | 89,463.60 | 21,600.00 | 21,600.01 | 21,600.00 | 22,572.00 | 22,572.00 | \$ - |
| 71 | SPEECH TEACHER SALARY | 83,988.20 | 83,988.20 | 86,803.55 | 90,184.88 | 90,009.16 | 92,123.88 | \$ - |
| 72 | SPEECH TEACHER LONGEVITY | | | | | | | \$ - |
| 73 | SPEECH SUMMER PROGRAM | | 2,000.00 | 999.88 | 2,000.00 | - | 2,000.00 | \$ - |
| 74 | SPEECH CONTRACTUAL | | | | | | | \$ - |
| 75 | SPEECH SUPPLIES & EXPENSES | 308.33 | 200.00 | 180.88 | 200.00 | 137.60 | 200.00 | \$ - |
| 76 | ASQ SITE-BASED COORDINATORS | | | | | | | \$ - |
| 77 | PROFESSIONAL ENHANCEMENT | 20,000.00 | 21,000.00 | 15,159.52 | 22,000.00 | 18,848.42 | 22,000.00 | \$ - |
| 78 | ISLAND-WIDE LRPC | 2,434.78 | 4,000.00 | 4,013.23 | 6,000.00 | - | 6,000.00 | \$ - |
| 79 | ISLAND-WIDE LRPC MENTORS | | | | | 839.00 | | \$ - |
| 80 | ISLAND-WIDE LRPC VENDORS | | | | | 1,789.54 | | \$ - |
| 81 | FLEX NECK PROGRAM | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 | \$ - |
| 82 | ISLAND-WIDE PHYSICIAN | 1,700.00 | 1,700.00 | 1,700.00 | 1,700.00 | 1,700.00 | 1,700.00 | \$ - |
| 83 | SHARED MILEAGE REIMBURSEMENT | 86.73 | 700.00 | 0.00 | 700.00 | 527.82 | 700.00 | \$ - |
| 84 | PSYCHOLOGISTS SALARIES - SPED | 55,467.21 | 57,938.60 | 57,938.61 | 60,794.00 | 60,794.03 | 80,626.40 | \$ - |
| 85 | PSYCHOLOGISTS LONGEVITY - SPED | 850.00 | 850.00 | 850.00 | 850.00 | 1,000.00 | 850.00 | \$ - |
| 86 | PSYCHOLOGISTS CONTRACTUAL - SPED | | | | | | | \$ - |
| 87 | PSYCHOLOGISTS SUPPLIES - SPED | - | 100.00 | 20.00 | 100.00 | 62.51 | 100.00 | \$ - |
| 88 | INVALEP ADMIN SALARY | 999.98 | 1,000.00 | 0.00 | - | - | - | \$ - |
| 89 | INVALEP OTHER COSTS | (140.00) | 300.00 | 0.00 | 300.00 | - | 300.00 | \$ - |
| 90 | SUMMER PSYCHOLOGISTS SALARIES - SPED | | | | | | | \$ - |
| | SUB-TOTAL SUPT/SHARED SERVICES | 302,986.28 | 323,640.69 | 304,889.36 | 340,450.90 | 323,750.20 | 355,003.91 | 0.00% |
| | INSTRUCTION: HIGH SCHOOL PROGRAMS | | | | | | | |
| 91 | SECRETARIES, PRIN. | 273,015.50 | 277,185.93 | 277,192.50 | 289,487.78 | 336,617.51 | 363,508.01 | \$ 17,842.51 |
| 92 | PRINCIPAL'S SALARY | 157,913.00 | 157,913.00 | 157,913.00 | 165,019.00 | 165,019.00 | 165,019.00 | \$ - |
| 93 | ADMIN ASST/PRINCIPAL | 67,792.00 | 67,792.00 | 67,792.00 | 70,843.00 | 70,843.00 | 70,843.00 | \$ - |
| 94 | HS SCHEDULER | 79,545.00 | 79,545.00 | 14,629.00 | - | - | - | \$ - |
| 95 | SECRETARIES LONGEVITY | 6,600.00 | 5,800.00 | 6,600.00 | 5,800.00 | 4,500.00 | 3,275.00 | \$ (1,425.00) |
| 96 | HS SCHEDULER LONGEVITY | 3,100.00 | 3,100.00 | 0.00 | - | - | - | \$ - |
| 97 | ADMINISTRATORS LONGEVITY | 3,000.00 | 9,850.00 | 1,500.00 | 6,000.00 | 1,500.00 | 9,850.00 | \$ - |
| 98 | OFFICE EQUIPMENT & REPAIR | 6,589.14 | 7,500.00 | 7,474.65 | 7,500.00 | 7,500.49 | 7,500.00 | \$ - |
| 99 | ADVERTISING | 3,536.11 | 7,000.00 | 8,138.68 | 7,000.00 | 10,231.08 | 10,231.08 | \$ - |
| 100 | ADMINISTRATIVE PROFESSIONAL DEVELOPMENT | 32,949.79 | 0.00 | 695.00 | 16,000.00 | 1,579.20 | - | \$ (6,000.00) |
| 101 | POSTAGE - PRINCIPAL'S OFFICE | 9,649.82 | 11,000.00 | 7,820.54 | 11,000.00 | 11,195.37 | 8,000.00 | \$ - |
| 102 | PRINCIPAL'S R&D | 12,300.00 | 9,000.00 | 7,900.00 | 16,000.00 | 31,000.00 | 16,000.00 | \$ - |
| 103 | STUDENT WORK/LEADERSHIP PROGRAM | 4,814.03 | 7,000.00 | 6,992.27 | 7,000.00 | 6,338.20 | 7,000.00 | \$ - |
| 104 | STUDENT ACTIVITIES (GENERAL FUND) | | 8,000.00 | 8,070.14 | 8,000.00 | 9,565.75 | 8,000.00 | \$ - |
| 105 | NEASC EVALUATION | 4,000.00 | 4,000.00 | 3,925.00 | 4,000.00 | 4,005.00 | 4,000.00 | \$ - |
| 106 | PRINCIPAL'S OFFICE SUPPLIES | 7,019.02 | 12,300.00 | 12,095.04 | 12,300.00 | 9,185.23 | 12,300.00 | \$ - |
| 107 | OFFICE COMPUTER SUPPLIES | 1,879.00 | 1,500.00 | 1,500.00 | 1,500.00 | 892.69 | 1,500.00 | \$ - |
| 108 | TRAVEL PRINCIPAL'S OFFICE | | 0.00 | | - | - | - | \$ - |
| 109 | PRINCIPAL'S OTHER EXPENSE | 11,993.16 | 12,500.00 | 13,162.00 | 12,500.00 | 11,646.51 | 12,500.00 | \$ - |
| 110 | OFFICE COMPUTER HS PRINC. | 2,523.00 | 5,000.00 | 5,000.00 | 5,000.00 | 2,738.10 | 5,000.00 | \$ - |

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| | EXPENDED 19-20 | BUDGET 20-21 | EXPENDED 20-21 | BUDGET 21-22 | EXPENDED 21-22 | BUDGET 22-23 | BUDGET 23-24 | Variance |
|---|----------------|--------------|----------------|--------------|----------------|--------------|--------------|-----------------|
| 111 ASST PRINCIPAL'S SALARY | 100,000.00 | 110,000.00 | 108,000.00 | 110,000.00 | 126,000.00 | 126,000.00 | 112,912.00 | \$ (13,088.00) |
| 112 SAL DIR OF STUDENT AFFAIRS | 88,000.00 | 98,000.00 | 96,000.00 | 98,000.00 | 113,000.00 | 113,000.00 | 126,000.00 | \$ 13,000.00 |
| 109 NON CONTRACT STIPENDS | 43,147.00 | 33,900.00 | 38,481.29 | 33,900.00 | 53,186.00 | 33,900.00 | 33,900.00 | \$ - |
| 110 SALARY INCREMENTS SC | - | 0.00 | - | - | - | - | - | \$ (195,000.00) |
| 111 SALARY INCREMENTS NON-CONTRACT | - | 0.00 | - | - | - | - | - | \$ 48,000.00 |
| 112 SAL SPED THERAPEUTIC PROGRAM COUNSELOR | 56,277.00 | 57,543.23 | 57,543.23 | 58,838.00 | 58,837.50 | 58,835.43 | 63,051.32 | \$ 4,215.89 |
| 113 HS SPED SECRETARY | 62,329.00 | 63,887.28 | 63,887.28 | 65,483.30 | 65,487.00 | 65,487.00 | 72,084.00 | \$ 6,597.00 |
| 114 SAL SPED DIRECTOR | 118,491.00 | 118,491.00 | 118,491.00 | 105,000.00 | 105,306.00 | 115,000.00 | 115,000.00 | \$ - |
| 115 SPED DIRECTOR LONGEVITY | 2,150.00 | 2,250.00 | 2,250.00 | - | - | - | - | \$ - |
| 116 SPED DIRECTOR CONTRACT TRAVEL | 2,300.00 | 2,300.00 | 1,850.00 | 2,300.00 | - | 2,300.00 | 2,300.00 | \$ - |
| 117 CTE COORDINATOR SALARY/PATHWAYS/DEVELOPMENT | 126,680.00 | 126,680.00 | 126,680.00 | 126,680.00 | 146,476.00 | 113,000.00 | 113,000.00 | \$ - |
| 118 HS TECHNOLOGY DIRECTOR | 71,247.60 | 64,233.00 | 90,270.00 | 92,050.00 | 92,025.00 | 92,025.00 | 92,025.00 | \$ - |
| 119 SAL TECHNOLOGY COORDINATOR | 67,320.00 | 67,320.00 | 0.00 | - | - | - | - | \$ - |
| 120 SAL ART TEACHERS | 376,292.00 | 391,177.67 | 391,178.00 | 406,439.12 | 406,442.00 | 409,033.64 | 430,290.74 | \$ 21,257.10 |
| 121 ART TEACHERS LONGEVITY | 3,500.00 | 3,500.00 | 3,500.00 | 6,250.00 | 5,000.00 | 5,000.00 | 6,250.00 | \$ 1,250.00 |
| 122 SAL BUSINESS EDUCATION | 100,116.00 | 102,369.61 | 61,421.00 | 64,358.99 | 59,848.00 | 64,360.00 | 65,981.80 | \$ 1,621.80 |
| 123 BUSINESS ED LONGEVITY | - | 0.00 | 0.00 | - | - | - | - | \$ - |
| 124 SAL COMPUTER SCIENCE | 97,686.00 | 102,368.61 | 61,421.00 | 64,357.99 | 68,036.60 | 64,359.00 | 68,966.40 | \$ 4,607.40 |
| 125 SAL DRAMA TEACHER (PART TIME) | 44,601.00 | 45,604.52 | 45,604.50 | 46,630.60 | 46,379.80 | 46,630.50 | 44,459.00 | \$ (2,171.50) |
| 126 DRIVERS EDUCATION PROGRAM | 28,138.20 | 27,318.60 | 28,982.34 | 27,318.60 | 29,851.76 | 30,747.31 | 45,977.32 | \$ 15,230.01 |
| 127 SAL ENGLISH | 665,497.32 | 665,926.75 | 633,686.82 | 713,561.84 | 683,615.00 | 718,585.00 | 814,171.92 | \$ 95,586.92 |
| 128 ENGLISH LONGEVITY | 9,500.00 | 3,750.00 | 2,250.00 | 6,250.00 | 5,000.00 | 3,750.00 | 6,250.00 | \$ 2,500.00 |
| 129 SAL FOREIGN LANGUAGES | 668,337.00 | 692,146.54 | 671,707.00 | 700,403.44 | 638,459.92 | 668,342.00 | 736,147.94 | \$ 67,805.94 |
| 129A Foreign Language Contract | - | - | - | - | - | 40,000.00 | - | \$ (40,000.00) |
| 130 SAL FOREIGN LANG LONGEVITY | 4,500.00 | 4,500.00 | 4,500.00 | 4,250.00 | 5,250.00 | 4,500.00 | 4,250.00 | \$ (250.00) |
| 131 SAL MATH | 951,392.88 | 981,756.62 | 983,849.54 | 1,009,493.79 | 1,023,606.23 | 1,009,471.00 | 1,103,354.00 | \$ 93,883.00 |
| 132 MATH LONGEVITY | 5,250.00 | 6,750.00 | 6,750.00 | 5,122.00 | 9,000.00 | 6,750.00 | 6,750.00 | \$ - |
| 133 SAL PHYS ED/HEALTH | 414,863.80 | 432,201.67 | 399,416.00 | 410,994.63 | 354,194.36 | 400,139.00 | 430,719.00 | \$ 30,580.00 |
| 133A SAL PHYS ED/HEALTH | - | - | - | - | - | 60,196.00 | 107,263.00 | \$ 47,067.00 |
| 134 PHYS ED/HEALTH LONGEVITY | 5,750.00 | 5,750.00 | 5,750.00 | 3,750.00 | 2,250.00 | 2,250.00 | 3,750.00 | \$ 1,500.00 |
| 135 SAL SCIENCE | 705,358.00 | 827,690.17 | 707,163.00 | 728,506.85 | 726,486.40 | 729,402.00 | 781,694.74 | \$ 52,292.74 |
| 136 SCIENCE LONGEVITY | 9,500.00 | 14,500.00 | 12,000.00 | 12,000.00 | 12,000.00 | 14,500.00 | 14,500.00 | \$ - |
| 137 SAL SOCIAL STUDIES | 727,672.64 | 758,482.00 | 758,482.00 | 786,174.69 | 774,752.06 | 796,058.00 | 905,373.30 | \$ 109,315.30 |
| 138 SOCIAL STUDIES LONGEVITY | 5,250.00 | 6,750.00 | 6,750.00 | 8,750.00 | 8,750.00 | 6,750.00 | 8,750.00 | \$ 2,000.00 |
| 139 SAL MUSIC | 227,363.00 | 236,925.37 | 248,343.50 | 254,479.77 | 241,409.80 | 243,673.30 | 257,226.12 | \$ 13,550.82 |
| 140 MUSIC LONGEVITY | 4,250.00 | 5,750.00 | 5,750.00 | 7,681.00 | 1,500.00 | 1,500.00 | 1,750.00 | \$ 250.00 |
| 141 SAL ELL TEACHER | 287,517.00 | 293,474.82 | 273,567.19 | 306,493.50 | 340,559.12 | 300,077.00 | 323,372.74 | \$ 23,295.74 |
| 141A ELL TEACHER | - | - | - | - | - | 92,540.00 | 103,065.00 | \$ 10,525.00 |
| 142 SAL ELL TEACHER LONGEVITY | 1,500.00 | 1,500.00 | 1,500.00 | 2,500.00 | 1,500.00 | 1,500.00 | 2,500.00 | \$ 1,000.00 |
| 143 ELL BILINGUAL SUPPORT | 33,188.19 | - | 38,824.00 | - | - | 32,150.00 | 37,272.00 | \$ 5,122.00 |
| 146 SAL SPED TEACHERS | 1,001,544.06 | 1,052,795.16 | 1,033,203.05 | 1,096,213.05 | 986,938.59 | 1,050,456.00 | 1,121,586.94 | \$ 71,130.94 |
| 147 SPED TEACHERS LONGEVITY | 15,000.00 | 18,000.00 | 18,750.00 | 11,000.00 | 15,250.00 | 12,750.00 | 11,000.00 | \$ (1,750.00) |
| 148 SAL PROJECT VINE TEACHERS | 302,859.44 | 298,010.54 | 298,011.00 | 304,715.71 | 304,717.00 | 304,717.00 | 326,538.22 | \$ 21,821.22 |
| 149 SAL PROJECT VINE LONGEVITY | 1,500.00 | 3,000.00 | 1,500.00 | 4,250.00 | 2,250.00 | 3,000.00 | 4,250.00 | \$ 1,250.00 |
| 150 SAL PROJECT VINE COUNSELOR | 56,277.00 | 57,543.23 | 57,543.50 | 58,838.00 | 58,837.50 | 58,835.43 | 63,051.32 | \$ 4,215.89 |
| 151 SAL CTE AUTO/MARINE | 77,593.00 | 82,239.68 | 82,240.00 | 87,096.55 | 87,096.00 | 90,543.00 | 97,980.00 | \$ 7,437.00 |
| 152 SAL CTE BUILDING TRADES | 100,116.00 | 104,903.39 | 104,903.00 | 107,263.23 | 106,686.32 | 107,263.00 | 114,944.00 | \$ 7,681.00 |
| 153 CTE BUILDING TRADES LONGEVITY | 1,500.00 | 1,500.00 | 1,500.00 | 1,00 | 2,250.00 | 1,500.00 | 1,500.00 | \$ - |
| 154 SAL CTE CULINARY ARTS | 150,559.00 | 162,872.77 | 153,398.50 | 166,536.61 | 163,192.50 | 171,725.20 | 184,811.89 | \$ 13,086.69 |
| 155 SAL CTE CULINARY LONGEVITY | 1,500.00 | 1,500.00 | 2,250.00 | 2,500.00 | 2,250.00 | 3,750.00 | 6,750.00 | \$ 3,000.00 |
| 156 SAL CTE HORTICULTURE | 75,224.00 | 79,857.25 | 79,858.00 | 84,635.39 | 84,635.00 | 87,648.00 | 100,457.00 | \$ 12,809.00 |
| 157 CTE HORTICULTURE LONGEVITY | - | 0.00 | 0.00 | - | - | - | - | \$ - |
| 158 SAL CTE HEALTH (NURSING) ASSISTANT | 106,163.00 | 108,040.42 | 92,971.00 | 98,100.70 | 93,799.58 | 101,621.00 | 109,390.00 | \$ 7,769.00 |
| 159 EARLY CHILDHOOD PROGRAM | - | - | 0.00 | 12,000.00 | 20,019.00 | 81,220.00 | 88,345.00 | \$ 7,125.00 |
| 160 CTE MARITIME STUDIES | 49,857.60 | 49,857.60 | 20,000.00 | 49,857.60 | 25,000.00 | 49,857.60 | 49,857.60 | \$ - |
| 161 SAL SUBSTITUTES | 82,487.86 | 91,272.33 | 151,793.94 | 91,272.33 | 74,375.00 | 121,392.20 | 81,392.20 | \$ (40,000.00) |
| 162 SAL LONG TERM SUBSTITUTES | - | 0.00 | 0.00 | - | 128,740.79 | - | - | \$ - |
| 163 SUBSTITUTES SPED | 20,085.00 | 14,106.67 | 7,080.00 | 14,106.67 | 9,140.00 | 18,761.87 | 13,761.87 | \$ (5,000.00) |
| 164 SUBSTITUTES VOCATIONAL | 2,970.00 | 2,400.00 | 0.00 | 2,400.00 | - | 3,192.00 | - | \$ (3,192.00) |
| 165 SAL REGULAR ASSISTANTS | 51,472.32 | 95,097.77 | 38,638.90 | 109,260.94 | 60,447.88 | 66,814.90 | 84,447.25 | \$ 17,632.35 |
| 166 SAL NURSING SUPPORT | 19,715.26 | 18,833.52 | 24,169.15 | 18,833.52 | 21,424.04 | 18,833.52 | 18,833.52 | \$ - |
| 167 SAL TECH ASSISTANT | - | 0.00 | 0.00 | - | - | - | - | \$ - |

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|------|---|---------------|----------------|---------------|------------------|------------------|------------------|-----------------|
| 168 | SAL. SPED ASSISTANTS | 334,831.91 | 412,369.14 | 368,108.00 | \$ 408,919.27 | \$ 405,756.38 | \$ 463,502.34 | \$ 51,835.72 |
| 169 | SPED ASST LONGEVITY | 1,850.00 | 3,900.00 | 1,850.00 | \$ 4,100.00 | \$ 2,050.00 | \$ 4,100.00 | \$ 200.00 |
| 170 | TUTORING (SPED) | 13,942.39 | 18,000.00 | 10,110.00 | \$ 18,000.00 | \$ 18,118.49 | \$ 18,000.00 | \$ - |
| 171 | TUTORING (SPED) | - | 500.00 | 0.00 | \$ 500.00 | \$ - | \$ 500.00 | \$ - |
| 172 | SAL. LIBRARIAN | 97,636.00 | 99,832.81 | 99,833.81 | \$ 109,390.00 | \$ 102,080.00 | \$ 109,390.00 | \$ 7,310.00 |
| 173 | TITLE I PARTIAL GRANT POSITIONS | 35,171.00 | 35,796.70 | 63,479.15 | \$ 66,234.64 | \$ 73,643.32 | \$ 84,509.00 | \$ 10,865.67 |
| 174 | SUBSTITUTES PROF DEVELOPMENT | 1,665.00 | 5,000.00 | 0.00 | \$ 5,000.00 | \$ - | \$ 5,000.00 | \$ - |
| 175 | SAL. OTHER CONTRACTED STIPEND | 112,852.00 | 122,600.00 | 118,532.00 | \$ 122,600.00 | \$ 139,406.94 | \$ 122,600.00 | \$ (10,000.00) |
| 176 | UNDISTRIBUTED PROFESSIONAL DEVELOPMENT | 11,858.26 | 9,525.00 | 6,726.64 | \$ 20,000.00 | \$ 15,406.94 | \$ 24,000.00 | \$ - |
| 177 | INSERVICE TRAINING | 1,000.00 | 1,500.00 | 3,000.00 | \$ 1,500.00 | \$ - | \$ 1,500.00 | \$ - |
| 178 | STAFF DEVELOPMENT | 12,000.00 | 16,000.00 | 3,910.00 | \$ 16,000.00 | \$ 1,273.64 | \$ 12,000.00 | \$ (4,000.00) |
| 179 | COPIER LEASES | 26,685.28 | 36,957.36 | 26,685.28 | \$ 36,957.36 | \$ 32,142.97 | \$ 36,957.36 | \$ - |
| 180 | GUID./PROF. DEVELOPMENT & WORKSHOPS | 838.82 | 1,000.00 | 1,000.00 | \$ 2,000.00 | \$ 4,065.05 | \$ 2,000.00 | \$ - |
| 181 | UNDISTRIBUTED TEXTBOOKS | 14,351.20 | 34,007.61 | 34,007.61 | \$ 34,007.61 | \$ 34,712.89 | \$ 24,859.00 | \$ (15,900.00) |
| 182 | UNDISTRIBUTED SUPPLIES | 160,888.47 | 189,952.50 | 159,582.51 | \$ 189,952.50 | \$ 184,606.75 | \$ 218,445.38 | \$ - |
| 183 | PHYS ED EQUIPMENT | 3,999.54 | 4,000.00 | 3,935.41 | \$ 4,000.00 | \$ 9,274.03 | \$ 4,000.00 | \$ - |
| 184 | MUSIC SUPPLIES | 6,586.42 | 8,000.00 | 7,831.80 | \$ 8,000.00 | \$ 7,655.73 | \$ 8,000.00 | \$ - |
| 185 | PROJECT VINE SUPPLIES | 1,462.50 | 2,600.00 | 3,787.28 | \$ 2,600.00 | \$ 2,466.80 | \$ 2,600.00 | \$ - |
| 186 | BOOKS & SUPPLIES (Library) | 8,840.31 | 11,920.00 | 11,617.34 | \$ 11,920.00 | \$ 11,423.31 | \$ 11,920.00 | \$ - |
| 187 | AUDIO/VISUAL (Library) | 2,442.39 | 1,500.00 | 4,073.82 | \$ 1,500.00 | \$ 663.00 | \$ 1,500.00 | \$ - |
| 188 | CTE MACHINERY | 11,967.17 | 20,100.00 | 20,839.37 | \$ 20,100.00 | \$ 17,382.63 | \$ 20,100.00 | \$ - |
| 189 | LIBRARY FURNITURE | 1,767.88 | 800.00 | 2,829.46 | \$ 800.00 | \$ 339.85 | \$ 800.00 | \$ - |
| 190 | ELL TRANSLATIONS | 612.50 | 1,500.00 | 1,424.93 | \$ 1,500.07 | \$ 658.00 | \$ 1,500.00 | \$ - |
| 191 | ELL CONTRACTUAL SERVICES | - | 0.00 | 0.00 | \$ - | \$ - | \$ - | \$ - |
| 192 | IEP REQUIRED EXPENSES | 51,392.74 | 58,051.15 | 51,884.87 | \$ 58,051.15 | \$ 40,443.37 | \$ 58,051.15 | \$ - |
| 193 | IT MAINTENANCE & CONTRACTUAL EXPENSES | 44,016.69 | 46,700.00 | 182,147.31 | \$ 176,660.00 | \$ 169,947.91 | \$ 176,660.00 | \$ - |
| 194 | IT COMPUTER EQUIP. & REPAIR (Supplies) | 9,416.90 | 36,000.00 | 32,246.06 | \$ 36,000.00 | \$ 35,998.24 | \$ 34,000.00 | \$ (2,000.00) |
| 195 | INSTRUCTIONAL SOFTWARE | 3,137.50 | 11,800.00 | 2,248.51 | \$ 11,800.00 | \$ 7,298.35 | \$ 11,800.00 | \$ - |
| 196 | COMPUTER CAPITAL EQUIP PURCHASE/LEASE | 38,952.02 | 58,813.00 | 58,813.00 | \$ 58,813.00 | \$ 58,788.74 | \$ 78,813.00 | \$ - |
| 197 | SAL. GUIDANCE DIRECTOR - REG | 0.00 | 0.00 | 0.00 | \$ - | \$ - | \$ - | \$ - |
| 198 | SAL. GUID. COUNSELORS - REG | 429,587.00 | 453,278.37 | 442,974.00 | \$ 464,781.60 | \$ 412,866.00 | \$ 469,225.12 | \$ 51,991.02 |
| 199 | SAL. GUIDANCE SECRETARIES - REG | 107,188.40 | 113,706.89 | 112,764.00 | \$ 118,055.04 | \$ 118,047.00 | \$ 121,221.00 | \$ 12,211.00 |
| 200 | SAL. ADJUSTMENT COUNSELOR - REG | 116,473.00 | 117,948.44 | 121,958.00 | \$ 124,701.43 | \$ 160,974.00 | \$ 124,699.35 | \$ 133,630.99 |
| 201 | SAL. INTERVENTION COORDINATOR | - | 0.00 | 0.00 | \$ - | \$ - | \$ - | \$ - |
| 202 | GUIDANCE LONGEVITY - REG | 5,000.00 | 8,500.00 | 6,500.00 | \$ 6,250.00 | \$ 8,000.00 | \$ 8,500.00 | \$ - |
| 203 | GUIDANCE SECRETARY LONGEVITY | - | 0.00 | 0.00 | \$ - | \$ - | \$ - | \$ - |
| 204 | GUID./SUPPLIES & EXPENSE - REG | 4,940.76 | 8,000.00 | 6,941.74 | \$ 8,000.00 | \$ 8,089.61 | \$ 8,000.00 | \$ - |
| 205 | Salary Savings | - | -222,005.00 | - | \$ - | \$ - | \$ - | \$ - |
| 206 | MCAS REMEDIATION | - | 5,000.00 | 5,000.00 | \$ 5,000.00 | \$ 331.23 | \$ (69,388.13) | \$ (100,000.00) |
| 207 | TUTORING - (NON-SPED) | 1,901.18 | 21,360.58 | 0.00 | \$ 21,360.58 | \$ 5,259.59 | \$ 5,000.00 | \$ - |
| 208 | SAL. ACCESS PROGRAM COORDINATOR | 66,749.00 | 66,749.00 | 66,749.00 | \$ 66,749.00 | \$ 76,184.00 | \$ 113,000.00 | \$ 36,816.00 |
| 208A | ACCESS TUTORING | - | - | - | \$ - | \$ - | \$ - | \$ - |
| 209 | AP TESTING | 27,960.00 | 25,725.50 | 29,387.50 | \$ 25,725.50 | \$ 26,281.00 | \$ 26,281.00 | \$ 555.50 |
| | SUB-TOTAL HIGH SCHOOL PROGRAMS | 10,895,490.97 | 11,129,600.87 | 10,915,281.12 | \$ 11,534,633.33 | \$ 11,337,043.70 | \$ 12,716,113.07 | \$ 735,658.83 |
| | TOTAL INSTRUCTION | 10,998,387.25 | 11,453,733.95 | 11,220,170.48 | \$ 11,875,084.23 | \$ 11,660,793.90 | \$ 13,071,116.98 | \$ - |
| | OTHER SCHOOL & COMMUNITY SERVICES: HIGH SCHOOL PROGRAMS | | | | | | | |
| 210 | SAL. NURSE | 110,874.00 | 113,368.67 | 113,369.00 | \$ 115,919.64 | \$ 99,777.00 | \$ 106,387.72 | \$ 7,111.39 |
| 211 | NURSE'S OFFICE LONGEVITY | 1,500.00 | 1,500.00 | 1,500.00 | \$ - | \$ - | \$ - | \$ - |
| 212 | NURSE'S OFFICE SUPPLIES & EXP. | 6,807.77 | 5,500.00 | 7,569.56 | \$ 5,500.00 | \$ 6,939.33 | \$ 5,500.00 | \$ - |
| 213 | COVID CONTRACT SERVICES | - | - | 12,734.75 | \$ - | \$ - | \$ - | \$ - |
| 214 | SCHOOL BASED HEALTH SALARIES | - | - | - | \$ 25,000.00 | \$ 24,216.75 | \$ - | \$ - |
| 215 | SCHOOL RESOURCE OFFICER | 100,000.00 | 100,000.00 | 100,000.00 | \$ 100,000.00 | \$ 100,000.00 | \$ 105,000.00 | \$ 5,000.00 |
| 216 | SECURITY SUPPLIES | - | 0.00 | 783.49 | \$ - | \$ 5,897.12 | \$ - | \$ - |
| 217 | CAFETERIA | 111,827.20 | 87,877.20 | 87,827.20 | \$ 87,827.20 | \$ 87,827.20 | \$ 90,242.45 | \$ (90,242.45) |
| 218 | CAFETERIA - FOOD DELIVERY SALARIES | - | - | - | \$ - | \$ - | \$ - | \$ - |
| 219 | ISLAND GROWN INITIATIVE | - | 4,800.00 | 3,600.00 | \$ 4,800.00 | \$ 3,600.00 | \$ 5,900.00 | \$ - |
| 220 | CAREER PATHWAYS PROGRAM EXPENSES | - | - | - | \$ 41,000.00 | \$ - | \$ - | \$ (41,000.00) |
| 221 | BUS ADMINISTRATOR | 86,700.00 | 174,787.50 | 86,700.00 | \$ 90,602.00 | \$ 90,602.00 | \$ 93,320.06 | \$ 2,718.06 |
| 222 | BUS ASST ADMINISTRATOR | 61,313.00 | 47,943.00 | 47,943.00 | \$ 128,000.00 | \$ 60,360.00 | \$ 128,150.54 | \$ 3,732.54 |
| 223 | BUS ADMINISTRATOR LONGEVITY | - | - | - | \$ - | \$ - | \$ 1,500.00 | \$ 300.00 |
| 224 | SAL. SPED BUS DRIVERS | - | - | - | \$ - | \$ - | \$ - | \$ - |

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|--|----------------|----------------|----------------|-------------------|-------------------|-------------------|-------------------|----------------|
| 225 SAL REGULAR DAY BUS DRIVERS | 391,901.04 | 415,779.00 | 467,624.75 | \$ 424,393.00 | \$ 418,239.39 | \$ 478,536.46 | \$ 519,383.71 | \$ 40,847.25 |
| 226 DRIVER LONGEVITY | | 7,600.00 | 7,800.00 | \$ 7,600.00 | \$ 9,000.00 | \$ 9,750.00 | \$ 9,750.00 | \$ - |
| 227 DRIVER SICK DAYS | | 18,000.00 | | \$ 18,000.00 | \$ 11,373.79 | \$ 18,000.00 | \$ 16,000.00 | \$ (2,000.00) |
| 228 DRIVER TRAINING PAY | | 10,000.00 | | \$ 10,000.00 | \$ - | \$ 19,200.00 | \$ 12,800.00 | \$ (6,400.00) |
| 229 INSTRUCTOR SALARIES | | 2,500.00 | | \$ 2,500.00 | \$ - | \$ 10,000.00 | \$ 7,500.00 | \$ (2,500.00) |
| 225 SAL ACTIVITY BUS DRIVERS | | | | | | | | \$ - |
| 226 BUS MAINTENANCE | | | | | | | | \$ - |
| 227 SPED TRANSPORTATION | | | | | | | | \$ - |
| 228 ELEMENTARY TRANSPORTATION REIMBURSEMENT | (818,233.79) | (1,277,002.50) | -1,172,113.83 | \$ (1,296,176.28) | \$ (1,217,731.27) | \$ (1,353,129.96) | \$ (1,385,326.71) | \$ (32,196.75) |
| 229 BOAT TRANSPORTATION | 33,000.00 | 33,000.00 | 33,000.00 | \$ 33,000.00 | \$ 19,800.00 | \$ 33,000.00 | \$ 38,000.00 | \$ 5,000.00 |
| 230 BOAT TRANSPORTATION PENALTIES/OTHER | 512.00 | 500.00 | 0.00 | \$ 500.00 | \$ - | \$ - | \$ - | \$ - |
| 231 AIR TRANSPORTATION | | | | | | | | \$ - |
| 232 ALTERNATE BOAT TRANSPORTATION | 1,890.00 | 4,500.00 | 2,625.00 | \$ 4,500.00 | \$ 3,444.00 | \$ 4,500.00 | \$ 4,000.00 | \$ (500.00) |
| 233 SURFACE TRANSPORTATION | 3,744.65 | 5,500.00 | 3,117.50 | \$ 5,500.00 | \$ - | \$ 5,500.00 | \$ 4,500.00 | \$ (1,000.00) |
| 234A TRANSPORTATION HIRING & RETENTION EXPENSES | | | | \$ 48,464.38 | \$ 36,000.00 | \$ 46,000.00 | \$ - | \$ (46,000.00) |
| 234 Transportation Contingency | | | | | | | | \$ - |
| 235 VEHICLE CLEANING SUPPLIES | | | 8,516.46 | \$ - | \$ 2,282.43 | | | \$ - |
| 236 VEHICLE CLEANING CONTRACTUAL | | | 95,928.61 | | | | | \$ - |
| 237 BUS, COMPUTER EXPENSES | | | 4,295.16 | \$ 7,500.00 | \$ - | \$ 7,500.00 | \$ 8,190.00 | \$ 690.00 |
| 238 BUS, ADVERTISING | 69.49 | 1,000.00 | 794.58 | \$ 1,000.00 | \$ 975.49 | \$ 1,000.00 | \$ 1,500.00 | \$ 500.00 |
| 239 BUS, PROFESSIONAL DEVELOPMENT | 8,211.50 | 4,000.00 | 1,527.41 | \$ 4,000.00 | \$ 1,537.00 | \$ 4,000.00 | \$ 2,000.00 | \$ (2,000.00) |
| 240 BUS, IN SERVICE TRAINING | | | 3,640.00 | | | | | \$ - |
| 241 BUS, CELLPHONES | | | 812.59 | | \$ 1,237.32 | \$ 1,400.00 | \$ 1,400.00 | \$ - |
| 242 BUS, SECURITY CAMERAS | | 19,425.00 | 40,962.00 | \$ 25,425.00 | \$ 23,334.00 | \$ 15,019.40 | \$ 15,556.00 | \$ 536.60 |
| 243 BUS, RADIO MAINTENANCE | 2,465.00 | 9,000.00 | 10,156.00 | \$ 9,000.00 | \$ 653.00 | \$ 10,156.00 | \$ 10,156.00 | \$ - |
| 244 BUS, DRUG & ALCOHOL TESTING | 1,279.00 | 2,600.00 | 2,117.00 | \$ 2,600.00 | \$ 653.00 | \$ 2,600.00 | \$ 2,600.00 | \$ - |
| 245 BUS, PHYSICAL EXAMS | 3,735.00 | 5,600.00 | 3,660.00 | \$ 5,600.00 | \$ 3,350.00 | \$ 5,600.00 | \$ 5,600.00 | \$ - |
| 246 BUS, LICENSE RENEWALS | 180.00 | 2,000.00 | | \$ 2,000.00 | \$ - | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 247 BUS, UNIFORMS | | 1,000.00 | 1,571.04 | \$ 1,000.00 | \$ - | \$ 1,571.04 | \$ 1,571.04 | \$ - |
| 248 BUS, FUEL ON ISLAND | 44,611.27 | 60,000.00 | 52,989.70 | \$ 70,000.00 | \$ 99,534.64 | \$ 77,000.00 | \$ 104,511.37 | \$ 27,511.37 |
| 249 BUS, SNOW REMOVAL | | 500.00 | 0.00 | \$ 500.00 | \$ - | \$ 500.00 | \$ 500.00 | \$ - |
| 250 BUS, OFFICE SUPPLIES | 2,339.88 | 2,000.00 | 6,691.08 | \$ 2,000.00 | \$ 2,069.91 | \$ 2,000.00 | \$ 3,000.00 | \$ 1,000.00 |
| 251 BUS, CONTRACTUAL TRAVEL | | 40.00 | 0.00 | \$ 40.00 | \$ - | \$ 40.00 | \$ 500.00 | \$ 460.00 |
| 252 BUS, DUES & MEMBERSHIPS | | | | | | | | \$ - |
| 253 BUS, MAINTENANCE AGREEMENT | 137,448.29 | 140,000.00 | 119,999.88 | \$ 140,000.00 | \$ 119,999.88 | \$ 130,000.00 | \$ 130,000.00 | \$ - |
| 254 BUS, NON-CONTRACTUAL BUS MAINTENANCE | 70.00 | 8,000.00 | 0.00 | \$ 8,000.00 | \$ 13,417.38 | \$ 8,000.00 | \$ 14,000.00 | \$ 6,000.00 |
| 255 BUS INSPECTIONS & REGISTRATIONS | 4,335.00 | 8,500.00 | 5,903.00 | \$ 8,500.00 | \$ 7,329.00 | \$ 8,500.00 | \$ 7,500.00 | \$ (1,000.00) |
| 256 BUS TOWING | 7,356.71 | 4,000.00 | 3,460.80 | \$ 4,000.00 | \$ 5,036.82 | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 257 BUS PARKING AREA MAINTENANCE | 2,406.17 | 10,000.00 | 6,433.53 | \$ 10,000.00 | \$ 13,297.91 | \$ 10,000.00 | \$ 10,000.00 | \$ - |
| 258 BUS PARKING AREA ELECTRICITY | 4,000.00 | 4,000.00 | 2,586.35 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 7,000.00 | \$ 3,000.00 |
| 259 BUS PARTS & SUPPLIES | 84,385.11 | 80,000.00 | 42,925.52 | \$ 80,000.00 | \$ 72,062.26 | \$ 70,000.00 | \$ 73,000.00 | \$ 3,000.00 |
| 260 EDGARTOWN CHAPPEY FERRY FEES | | | | | | | | \$ - |
| 261 SAL CHAPPEY BUS DRIVER | 38,082.25 | | 33,341.00 | | | \$ 26,424.00 | \$ 27,745.20 | \$ 1,321.20 |
| 262 SAL SPED DRIVERS SALARIED ADMIN/BUS | 40,691.00 | 40,691.00 | | \$ 40,691.00 | \$ 32,209.11 | \$ 64,418.00 | \$ 66,350.54 | \$ 1,932.54 |
| 263 SAL SPED DRIVERS | | | 25,827.60 | | | | | \$ - |
| 264 SAL SPED HOURLY DRIVERS | 175,766.51 | 235,155.00 | 172,218.50 | \$ 221,950.63 | \$ 175,870.53 | \$ 239,796.05 | \$ 288,406.66 | \$ 48,610.61 |
| 265 SPED DRIVER/MONITOR SAFETY TRAINING | | 3,200.00 | 0.00 | \$ 3,200.00 | \$ - | \$ 1,600.00 | \$ 1,600.00 | \$ - |
| 266 SAL SPED BUS MONITORS | 149,110.00 | 196,605.00 | 193,377.00 | \$ 186,620.64 | \$ 177,285.54 | \$ 193,377.00 | \$ 186,149.82 | \$ (7,227.18) |
| 267 SAL SPED FIELD TRIPS | | 7,200.00 | 0.00 | \$ 7,200.00 | \$ - | \$ 7,200.00 | \$ 5,000.00 | \$ (2,200.00) |
| 268 SPED BUS MAINTENANCE | 25,297.10 | 20,000.00 | 33,039.88 | \$ 20,000.00 | \$ 23,239.63 | \$ 33,039.86 | \$ 27,887.56 | \$ (5,152.30) |
| 269 SPED CONTRACTED SERVICES | | 5,000.00 | 18,147.03 | \$ 5,000.00 | \$ 11,424.00 | \$ 5,000.00 | \$ 11,000.00 | \$ 6,000.00 |
| 270 SPED TRANSPORTATION OTHER | 4,529.29 | 1,000.00 | 425.00 | \$ 1,000.00 | \$ 20,303.65 | \$ 56,445.00 | \$ 37,630.00 | \$ (18,815.00) |
| 271 SPED BUS FUEL | 15,085.08 | 30,000.00 | 14,189.64 | \$ 35,000.00 | \$ 28,667.68 | \$ 38,500.00 | \$ 31,534.45 | \$ (6,965.55) |
| 272 SAL ON ISLAND BUS ACTIVITIES | 94,819.50 | 132,400.00 | 86,707.00 | \$ 133,595.00 | \$ 121,081.75 | \$ 137,602.85 | \$ 140,714.60 | \$ 3,111.75 |
| 273 SAL OFF ISLAND ST ACT SALARIED ADMIN/BUS | | 40,691.00 | 0.00 | \$ 40,691.00 | \$ - | \$ 40,691.00 | \$ 41,911.73 | \$ 1,220.73 |
| 274 SAL OFF ISLAND BUS ACTIVITIES BUS DRIVERS | | | | | | | | \$ - |
| 275 BUS OFF ISLAND BUS ACTIVITIES HOURLY DRIVERS | 147,673.50 | 164,000.00 | 57,585.53 | \$ 171,463.03 | \$ 179,304.28 | \$ 212,119.22 | \$ 212,119.22 | \$ - |
| 276 BUS OFF ISLAND ACTIVITIES MAINTENANCE | 33,177.17 | 20,000.00 | 2,000.00 | \$ 25,000.00 | \$ 23,844.41 | \$ 25,550.66 | \$ 25,550.66 | \$ - |
| 277 BUS OFF ISLAND ACTIVITIES FUEL | 9,680.72 | 20,000.00 | 3,009.89 | \$ 20,000.00 | \$ 17,839.67 | \$ 26,750.00 | \$ 29,425.00 | \$ 2,675.00 |
| 278 BUS OFF ISLAND ACTIVITIES TOOLS | 110.40 | 450.00 | 0.00 | \$ 450.00 | \$ 822.63 | \$ 450.00 | \$ 850.00 | \$ 400.00 |
| 279 BUS OFF ISLAND ACTIVITIES RENTALS | 36,424.33 | 10,000.00 | 5,805.35 | \$ 10,000.00 | \$ 15,838.88 | \$ 25,000.00 | \$ 25,000.00 | \$ - |
| 280 THEATER/MUSICAL PRODUCTION | 1,553.87 | 6,000.00 | 3,395.69 | \$ 6,000.00 | \$ 6,229.00 | \$ 6,000.00 | \$ 12,000.00 | \$ 6,000.00 |
| SAL ATHLETIC DIRECTOR | 96,281.00 | 96,281.00 | 96,281.00 | \$ 100,614.00 | \$ 100,614.00 | \$ 100,614.00 | \$ 100,614.00 | \$ - |

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Martha's Vineyard Regional High School District
FY24 Budget Draft
Version 8
December 14, 2022

| | EXPENDED 19-20 | BUDGET 20-21 | EXPENDED 20-21 | BUDGET 21-22 | EXPENDED 21-22 | BUDGET 22-23 | BUDGET 23-24 | Variance |
|--|----------------|--------------|----------------|--------------|----------------|--------------|--------------|-----------------|
| 281 SAL ATHLETIC TRAINER | 57,804.00 | 57,804.00 | 57,804.00 | 60,405.00 | 60,405.00 | 60,405.00 | 60,405.00 | \$ - |
| 282 ATHLETICS ICE TIME | 40,820.66 | 49,566.64 | 27,540.06 | 49,566.64 | 38,120.63 | 50,000.00 | 50,000.00 | \$ - |
| 283 ATHLETICS STIPENDS | 168,708.50 | 203,928.00 | 204,651.00 | 203,928.00 | 205,928.00 | 203,928.00 | 223,591.00 | \$ 19,663.00 |
| 284 ATHLETICS PLAYOFFS EXPENSE | | 4,534.45 | 0.00 | 4,534.45 | - | 4,534.45 | 4,534.45 | \$ - |
| 285 ATHLETICS OFFICIALS | 39,784.00 | 54,740.33 | 22,357.00 | 54,740.33 | 46,722.00 | 56,600.00 | 56,600.00 | \$ - |
| 286 ATHLETICS SUPPLIES | 63,931.52 | 64,430.22 | 93,260.55 | 64,430.22 | 76,498.70 | 79,905.00 | 74,905.00 | \$ (5,000.00) |
| 287 GRADUATION EXPENSE | 5,708.61 | 8,000.00 | 8,018.90 | 8,000.00 | 5,905.26 | 8,000.00 | 8,000.00 | \$ - |
| 288 VISITING ARTISTS | 326.64 | 1,600.00 | 0.00 | 1,600.00 | 1,500.00 | 1,600.00 | 1,600.00 | \$ - |
| TOTAL OTHER SERVICES | 1,660,035.44 | 1,556,801.51 | 1,396,506.04 | 1,718,974.88 | 1,499,244.70 | 1,900,931.81 | 1,827,474.62 | \$ (73,457.19) |
| TOTAL OTHER SERVICES | 1,660,035.44 | 1,556,801.51 | 1,396,506.04 | 1,718,974.88 | 1,499,244.70 | 1,900,931.81 | 1,827,474.62 | \$ - |
| OPERATION AND MAINTENANCE OF PLANT: SUPT/SHARED SERVICES | | | | | | | | |
| 289 HEAT | | 0.00 | | | | | | \$ - |
| 289A COVID RELATED HEALTH SALARIES | | | | | 1,817.67 | | | \$ - |
| 290 ELECTRICITY | 1,559.37 | 1,460.00 | 1,397.55 | 2,190.00 | 1,444.25 | 2,190.00 | 2,190.00 | \$ - |
| 291 TELEPHONE | 748.45 | 800.00 | 1,166.35 | 800.00 | 856.73 | 800.00 | 800.00 | \$ - |
| 292 RECYCLING PROGRAM | 290.29 | 320.00 | 314.53 | 320.00 | 420.73 | 320.00 | 320.00 | \$ - |
| 293 MAINTENANCE SUPPLIES | (3.10) | 150.00 | 5.96 | 150.00 | 115.17 | 150.00 | 150.00 | \$ - |
| 294 SUPT COMPUTER TECH SALARY | 1,109.64 | | | | | | | \$ - |
| 295 COVID RELATED EXPENSES | | 3,600.00 | 2,871.55 | 5,000.00 | 284.79 | 3,600.00 | 3,600.00 | \$ - |
| 269 BUILDING & GROUNDS MAINTENANCE | 4,276.71 | | | | 3,221.74 | | | \$ - |
| 270 ASBESTOS WORKSHOPS & EXPENSES | | 0.00 | | | | | | \$ - |
| 271 COPIER MAINTENANCE | 28.72 | 400.00 | 260.97 | 400.00 | 257.12 | 400.00 | 400.00 | \$ - |
| 272 TELEPHONE MAINTENANCE | 151.86 | 200.00 | 181.82 | 200.00 | 166.52 | 200.00 | 200.00 | \$ - |
| 273 INTERNET EXPENSES | 1,994.77 | 160.00 | 182.84 | 160.00 | 200.97 | 160.00 | 160.00 | \$ - |
| 274 EDUCATIONAL NETWORK SUPPORT | 1,231.18 | 2,780.00 | 800.00 | 2,780.00 | 1,000.00 | 2,780.00 | 2,780.00 | \$ - |
| 275 TECHNICAL NETWORK SUPPORT | 14,149.79 | 13,010.00 | 11,555.81 | 14,410.00 | 12,385.43 | 14,410.00 | 14,410.00 | \$ - |
| 276 ADMINISTRATIVE NETWORK SUPPORT | 1,797.75 | 3,840.00 | 2,855.18 | 4,800.00 | 952.54 | 4,800.00 | 4,800.00 | \$ - |
| 277 MAINTENANCE OF TECH EQUIPMENT | | | | 8,040.00 | - | 6,640.00 | 6,640.00 | \$ - |
| 278 TECHNOLOGY SUPPORT - SUPT OFFICE | | | 21,592.46 | 42,850.00 | 23,123.66 | 36,450.00 | 36,450.00 | \$ 8,00% |
| SUB-TOTAL SUPT/SHARED SERVICES | 27,335.43 | 26,720.00 | | | | | | \$ - |
| OPERATION AND MAINTENANCE OF PLANT: HIGH SCHOOL PROGRAMS | | | | | | | | |
| 279 SAL CUSTODIANS | 376,820.71 | 274,735.03 | 290,744.51 | 397,907.59 | 306,050.13 | 388,678.21 | 478,604.00 | \$ 39,925.79 |
| 280 SAL GROUNDS | | | | | | | 88,648.00 | \$ 15,648.00 |
| 281 SAL CUSTODIAL OT & SUBS | 48,439.81 | 31,250.00 | 13,348.41 | 31,250.00 | 25,122.80 | 31,250.00 | 31,250.00 | \$ - |
| 282 CUSTODIAN LONGEVITY | 1,500.00 | 1,500.00 | | - | - | 1,500.00 | 1,500.00 | \$ - |
| 283 BUILDING & GROUNDS COORDINATOR | 101,786.00 | 101,786.00 | 101,786.00 | 106,366.00 | 106,366.00 | 106,366.00 | 106,366.00 | \$ - |
| 283A CONTRACTUAL CUSTODIAL SERVICES | 5,092.20 | 58,555.00 | 58,555.00 | 50,000.00 | 52,560.00 | 50,000.00 | 50,000.00 | \$ - |
| 284 CUSTODIAL SUPPLIES | 51,897.17 | 50,000.00 | 47,604.07 | 50,000.00 | 47,872.03 | 50,000.00 | 50,000.00 | \$ - |
| 285 CUSTODIAL EQUIPMENT | 5,403.88 | 0.00 | | | | | | \$ - |
| 286 HEATING BUILDING | 160,019.96 | 134,139.82 | 104,282.85 | 160,019.20 | 194,004.26 | 184,022.95 | 232,805.11 | \$ 48,782.16 |
| 287 UTILITIES - ELECTRICITY | 193,253.16 | 209,909.56 | 182,371.30 | 209,909.56 | 195,624.85 | 209,909.56 | 251,891.47 | \$ 41,981.91 |
| 288 UTILITIES - GAS | 20,886.88 | 22,417.56 | 29,862.53 | 22,417.56 | 38,710.54 | 22,417.56 | 38,710.54 | \$ 16,292.98 |
| 289 UTILITIES - TELEPHONE | 31,806.98 | 30,718.64 | 29,453.80 | 30,718.64 | 31,115.11 | 30,718.64 | 31,115.11 | \$ 396.47 |
| 290 UTILITIES - WATER | 8,420.73 | 10,310.20 | 4,670.80 | 10,310.20 | 7,076.60 | 10,310.20 | 10,310.20 | \$ - |
| 291 UTILITIES - WASTE WATER | 25,135.84 | 32,392.16 | 19,635.26 | 32,392.16 | 19,415.88 | 32,392.16 | 32,392.16 | \$ - |
| 292 UTILITIES - WASTE WATER BETTERMENT FEE | 37,248.24 | 36,284.00 | 36,283.57 | 35,324.00 | 35,322.91 | 34,363.00 | 35,402.00 | \$ (961.00) |
| 293 UTILITIES - DISPOSAL OF RUBBISH | 25,121.66 | 28,912.85 | 22,230.42 | 28,912.85 | 41,392.55 | 28,912.85 | 28,912.85 | \$ - |
| 294 GROUNDS PREVENTIVE MAINTENANCE | 8,454.80 | 42,350.00 | 30,199.80 | 42,350.00 | 42,647.60 | 42,350.00 | 42,350.00 | \$ - |
| 295 GROUNDS CORRECTIVE MAINTENANCE | 20,055.00 | 7,000.00 | 31,307.56 | 7,000.00 | 4,047.71 | 7,000.00 | 7,000.00 | \$ - |
| 296 GROUNDS CAPITAL PROJECTS | 9,200.00 | 40,000.00 | 39,973.99 | 36,000.00 | 39,249.60 | 36,000.00 | 106,000.00 | \$ - |
| 297 ATHLETICS FIELDS PREVENTIVE MAINTENANCE | 40,778.96 | 106,000.00 | 104,445.60 | 106,000.00 | 70,742.70 | 106,000.00 | 106,000.00 | \$ - |
| 298 ATHLETICS FIELDS CORRECTIVE MAINTENANCE | 886.00 | 5,000.00 | | 5,000.00 | 4,282.30 | 5,000.00 | 5,000.00 | \$ - |
| 299 ATHLETICS FIELDS CAPITAL PROJECTS | 10,000.00 | 75,000.00 | 75,000.00 | - | 32,107.01 | 42,000.00 | 42,000.00 | \$ (42,000.00) |
| 300 SAL PAC DIRECTOR | 93,211.00 | 77,676.00 | 93,211.00 | 77,676.00 | 97,405.00 | 77,676.00 | 77,924.00 | \$ - |
| 301 SAL PAC TECHNICAL ASSISTANT | 4,539.00 | 13,108.40 | 555.00 | 13,108.40 | 3,796.20 | 13,108.40 | 13,108.40 | \$ - |
| 302 BUILDING PREVENTIVE MAINTENANCE | 53,512.20 | 50,350.00 | 45,285.87 | 50,350.00 | 49,790.69 | 50,350.00 | 50,350.00 | \$ - |
| 303 BUILDING CORRECTIVE MAINTENANCE | 54,399.20 | 37,533.57 | 24,090.60 | 47,533.57 | 20,044.25 | 47,533.57 | 27,533.57 | \$ (20,000.00) |
| 304 BUILDING CAPITAL PROJECTS | 128,960.00 | 105,550.00 | 89,271.00 | 50,000.00 | 46,246.00 | 190,780.00 | 89,000.00 | \$ (101,780.00) |
| 305 EXTRAORDINARY MAINT (INCLUDING TECH EXPERTISE) | | 0.00 | | | | | | \$ - |
| 306 PAC MAINTENANCE | 704.69 | 1,000.00 | 554.18 | 1,000.00 | 988.30 | 1,000.00 | 1,000.00 | \$ - |
| 307 PAC SUPPLIES | 426.69 | 666.00 | | 666.00 | 362.64 | 666.00 | 666.00 | \$ - |

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|---|----------------|--------------|----------------|--------------|-----------------|-----------------|-----------------|----------------|
| 308 BUILDING SUPPLIES & EXPENSE | | | 405.40 | | | | | |
| 309 BLDG. FURNITURE & FIXTURES | 5,795.23 | 25,500.00 | 73,273.89 | 25,500.00 | \$ 51,502.90 | \$ 25,500.00 | \$ 25,500.00 | \$ - |
| 310 BLDG. EQUIP. & MAINTENANCE | | | | | | | | \$ - |
| 311 BUILDING EQUIPMENT PREVENTIVE MAINT | 57,721.15 | 92,350.00 | 32,963.92 | 107,350.00 | \$ 83,474.23 | \$ 107,350.00 | \$ 107,350.00 | \$ - |
| 312 BUILDING EQUIPMENT CORRECTIVE MAINT | 96,690.08 | 77,099.00 | 31,206.53 | 88,099.00 | \$ 131,200.55 | \$ 88,099.00 | \$ 78,099.00 | \$ (10,000.00) |
| 313 BUILDING EQUIPMENT CAPITAL PROJECTS | 50,548.75 | 103,000.00 | 93,546.21 | 110,000.00 | \$ 47,111.50 | \$ 60,000.00 | \$ - | \$ (60,000.00) |
| SUB-TOTAL HIGH SCHOOL PROGRAMS | 1,728,711.97 | 1,860,086.61 | 1,707,619.97 | 1,883,408.72 | \$ 1,835,642.84 | \$ 2,069,502.10 | \$ 1,997,788.41 | \$ -3,47% |
| TOTAL OPERATION/MAINTENANCE OF PLANT | 1,756,047.40 | 1,886,816.61 | 1,729,212.43 | 1,926,258.72 | \$ 1,848,766.50 | \$ 2,105,952.10 | \$ 2,034,238.41 | \$ 5.61% |
| FIXED COSTS: SUPT/SHARED SERVICES | | | | | | | | |
| 314 SO PAYROLL OBLIGATIONS | 19,687.94 | 19,243.98 | 17,450.89 | 17,820.28 | \$ 19,825.24 | \$ 17,749.46 | \$ 17,749.46 | \$ - |
| 315 ASO PAYROLL OBLIGATIONS | 844.80 | 749.23 | 702.97 | 707.91 | \$ 718.06 | \$ 739.77 | \$ 739.77 | \$ - |
| 316 ASO BENEFITS | 0.85 | | | | | | | \$ - |
| 317 HEALTH EDUCATION COORD PAYROLL OBS | 1,209.12 | 1,101.96 | 980.61 | 257.40 | \$ 1,720.72 | \$ 257.40 | \$ 257.40 | \$ - |
| 318 SO BENEFITS | 7,926.46 | | | | | | | \$ - |
| 319 SO RETIREE BENEFITS | 4,671.07 | | | | | | | \$ - |
| 320 HEALTH ED COORD BENEFITS | - | 0.00 | | | \$ 3,282.64 | \$ 4,125.53 | \$ 4,125.53 | \$ - |
| 321 SBA PAYROLL OBLIGATIONS | 5,353.86 | 4,622.89 | 4,371.84 | 4,207.50 | \$ 4,553.02 | \$ 4,396.84 | \$ 4,396.84 | \$ - |
| 322 SBA BENEFITS | 793.24 | | | | | | | \$ - |
| 323 ELL DEPT PAYROLL OBLIGATIONS | 1,134.18 | 583.20 | 547.20 | 1,631.74 | \$ 652.58 | \$ 1,664.80 | \$ 1,664.80 | \$ - |
| 324 ELL DEPT BENEFITS | 49.44 | | | | | | | \$ - |
| 325 GRANT COORD PAYROLL OBLIGATIONS | 1,910.48 | 1,812.72 | 1,650.99 | 2,330.69 | \$ 1,559.02 | \$ 2,423.52 | \$ 2,423.52 | \$ - |
| 326 SPED ADMIN PAYROLL OBLIGATIONS | 3,214.34 | 3,060.23 | 2,998.56 | 2,991.70 | \$ 3,030.10 | \$ 2,919.76 | \$ 2,919.76 | \$ - |
| 327 SPED ADMIN BENEFITS | 2,517.48 | | | | | | | \$ - |
| 328 PSYCHOLOGISTS PAYROLL OBLIGATIONS | 1,543.10 | 1,428.56 | 1,343.29 | 1,454.57 | \$ 1,378.00 | \$ 1,893.39 | \$ 1,893.39 | \$ - |
| 329 PSYCHOLOGISTS BENEFITS | 4,605.96 | | | | | | | \$ - |
| 330 PHYSICAL THERAPIST SALARY | 20,518.99 | 0.00 | 1,535.89 | | | | | \$ - |
| 331 OCCUPATIONAL THERAPIST | 19,527.19 | 19,956.60 | 18,430.70 | 20,416.00 | \$ 20,415.99 | \$ 20,416.00 | \$ 20,416.00 | \$ - |
| 332 OT/PT SUPPLIES & EXPENSES | 9.30 | 100.00 | 115.59 | 100.00 | \$ 111.71 | \$ 100.00 | \$ 100.00 | \$ - |
| 333 PT PAYROLL OBLIGATIONS | | | | | | | | \$ - |
| 334 OT/PT PAYROLL OBLIGATIONS | 1,898.54 | 1,732.39 | 1,625.46 | 1,180.76 | \$ 1,625.20 | \$ 1,180.76 | \$ 1,180.76 | \$ - |
| 352 OT/PT BENEFITS | 4,143.24 | | | | | | | \$ - |
| 353 SHARED SVCS COORD PAYROLL OBLIGATIONS | 591.84 | | 502.51 | | | | | \$ - |
| 354 SHARED SVCS COORD BENEFITS | 1,726.85 | | | | | | | \$ - |
| 355 BCBA PAYROLL OBLIGATIONS | 524.88 | | | | \$ 503.28 | \$ 525.93 | \$ 525.93 | \$ - |
| 356 SPEECH PAYROLL OBLIGATIONS | 3,022.06 | 2,980.78 | 2,516.37 | 2,640.36 | \$ 2,691.06 | \$ 2,653.93 | \$ 2,653.93 | \$ - |
| 357 SPEECH TEACHER BENEFITS | 8,980.47 | | | | | | | \$ - |
| 358 SPEECH CONTRACTUAL | | | | | | | | \$ - |
| 359 MVALP DIRECTOR PAYROLL OBLIGATIONS | 1,820.29 | 3,554.81 | 2,973.61 | 3,036.35 | \$ 3,225.49 | \$ 3,036.35 | \$ 3,036.35 | \$ - |
| 360 MVALP DIRECTOR BENEFITS | 2,071.20 | | | | | | | \$ - |
| 361 SO LIABILITY INSURANCE | 2,785.40 | 2,352.00 | 2,865.00 | 2,352.00 | \$ 2,987.40 | \$ 2,865.00 | \$ 2,865.00 | \$ - |
| 362 INDIRECT COSTS FROM GRANTS | | -3,600.00 | | (3,600.00) | \$ - | (3,600.00) | (3,600.00) | \$ - |
| 363 POSTAGE METER LEASE | 419.08 | 400.00 | 419.74 | 400.00 | \$ 442.40 | \$ 400.00 | \$ 400.00 | \$ - |
| SUB-TOTAL SUPT/SHARED SERVICES | 122,978.77 | 80,614.23 | 61,031.02 | 81,713.18 | \$ 69,548.20 | \$ 63,748.44 | \$ 63,748.44 | \$ 0.00% |
| FIXED COSTS: HIGH SCHOOL PROGRAMS | | | | | | | | |
| 364 EMPLOYEE COUNTY RETIREMENT | 366,844.00 | 376,095.57 | 399,170.74 | 376,095.57 | \$ 395,568.25 | \$ 396,780.83 | \$ - | \$ - |
| 365 RETIRED MUNICIPAL TEACHERS | 644,895.73 | 603,638.41 | 745,177.59 | 603,638.41 | \$ 832,090.37 | \$ 832,090.37 | \$ 832,090.37 | \$ 228,451.96 |
| 366 OTHER POST EMPLOYMENT BENEFITS | 1,091,314.00 | 958,314.00 | 958,314.00 | 958,314.00 | \$ 958,314.00 | \$ 994,314.00 | \$ 1,012,314.00 | \$ 18,000.00 |
| 367 EMPLOYEE SEPARATION COSTS | 62,040.90 | 10,430.00 | 43,059.00 | 10,430.00 | \$ 7,845.00 | \$ 10,430.00 | \$ 10,430.00 | \$ - |
| 368 ADMINISTRATOR'S INSURANCE | | 0.00 | | | | | | \$ - |
| 369 INSURANCE - WORKERS' COMP | 189,707.27 | 201,969.56 | 115,087.22 | 201,969.56 | \$ 90,220.16 | \$ 187,323.00 | \$ 95,714.00 | \$ (91,609.00) |
| 370 INSURANCE - UNEMPLOYMENT | 660.14 | 30,884.29 | 18,768.15 | 30,884.29 | \$ 24,203.42 | \$ 30,884.29 | \$ 30,884.29 | \$ - |
| 371 INSURANCE - MEDICARE | 170,368.90 | 175,418.57 | 169,076.80 | 175,418.57 | \$ 188,167.33 | \$ 175,418.57 | \$ 175,418.57 | \$ - |
| 372 INSURANCE - MEDICAL BENEFITS | 2,100,008.90 | 2,232,231.96 | 2,105,869.29 | 2,095,384.80 | \$ 1,946,773.85 | \$ 2,296,538.66 | \$ 2,302,060.00 | \$ 5,521.34 |
| 373 INSURANCE - DENTAL | 58,207.57 | 61,421.27 | 56,108.00 | 56,928.94 | \$ 49,349.70 | \$ 61,198.61 | \$ 61,198.61 | \$ - |
| 374 INSURANCE - LIFE | 471.54 | 608.14 | 361.35 | 608.14 | \$ 421.53 | \$ 608.14 | \$ 608.14 | \$ - |
| 375 INSURANCE - STUDENT & ATHLETICS | 63,143.38 | 53,466.90 | 58,191.28 | 53,466.90 | \$ 97,754.81 | \$ 94,661.50 | \$ 99,394.58 | \$ 4,733.08 |
| 376 INSURANCE - GEN. LIABILITY | 18,062.00 | 21,253.74 | 12,925.00 | 21,253.74 | \$ 15,727.25 | \$ 21,253.74 | \$ 21,253.74 | \$ - |
| 377 INSURANCE - PROPERTY | 206,505.00 | 204,972.06 | 244,412.00 | 243,972.06 | \$ 243,972.06 | \$ 260,685.00 | \$ 287,890.00 | \$ 27,205.00 |
| 378 INSURANCE - VEHICLES | 55,534.00 | 54,528.00 | 42,843.00 | 54,528.00 | \$ 44,661.00 | \$ 54,528.00 | \$ 54,528.00 | \$ - |

313 – MV Regional High School District

Martha's Vineyard Regional High School District
FY24 Budget Draft
Version 8
December 14, 2022

| | EXPENDED 19-20 | BUDGET 20-21 | EXPENDED 20-21 | BUDGET 21-22 | EXPENDED 21-22 | BUDGET 22-23 | BUDGET 23-24 | Variance |
|---|----------------|---------------|----------------|---------------|----------------|---------------|---------------|--------------|
| 379 INSURANCE - OTHER | 5,366.00 | 5,916.00 | 5,558.00 | 5,916.00 | 5,710.00 | 5,916.00 | 6,287.00 | 371.00 |
| 380 MISCELLANEOUS FIXED CHARGES | 2,000.00 | 2,500.00 | 2,000.00 | 2,500.00 | - | 2,500.00 | 2,500.00 | - |
| 381 BUS/VEHICLE DEBT PRINCIPAL | 0.00 | 0.00 | 0.00 | - | - | - | - | - |
| 382 BUS/VEHICLE DEBT INTEREST | 0.00 | 0.00 | 0.00 | - | - | - | - | - |
| 383 BUS/VEHICLE CAPITAL PURCHASE | 313,910.08 | 308,505.00 | 258,121.88 | 301,375.00 | 296,447.99 | 349,505.00 | 278,054.00 | (71,451.00) |
| 384 CONSULTANT, ELECTRIFICATION OF FLEET | | | | | | 25,000.00 | - | (25,000.00) |
| 385 CONSTRUCTION PROJECT PRINCIPAL | | | 0.00 | - | - | - | - | - |
| 386 CONSTRUCTION PROJECT INTEREST | | | 0.00 | - | - | - | - | - |
| 387 ROOF PROJECT PRINCIPAL | 180,000.00 | 180,000.00 | 180,000.00 | 180,000.00 | 180,000.00 | 180,000.00 | 180,000.00 | - |
| 388 ROOF PROJECT INTEREST | 24,300.00 | 18,900.00 | 18,900.00 | 13,500.00 | 13,500.00 | 8,100.00 | 2,700.00 | (5,400.00) |
| 389 RESIDENTIAL CARE TUITIONS | 1,110,865.51 | 1,223,766.59 | 1,096,909.65 | 1,223,766.58 | 1,222,668.98 | 1,281,185.00 | 1,346,887.00 | 65,712.00 |
| 390 CONTINGENCY/RESERVE | | | 0.00 | 600,000.00 | - | 600,000.00 | 375,000.00 | (225,000.00) |
| 391 CONTINGENCY/COVID 19 | | | 0.00 | - | - | - | - | - |
| SUB-TOTAL HIGH SCHOOL PROGRAMS | 6,664,204.82 | 7,324,820.05 | 6,530,853 | 7,209,950.57 | 6,630,108.64 | 7,640,468.75 | 7,572,003.12 | (68,465.63) |
| TOTAL FIXED COSTS | 6,787,181.59 | 7,385,434.28 | 6,591,883.97 | 7,271,663.75 | 6,699,656.84 | 7,704,217.19 | 7,635,751.56 | - |
| TOTAL OPERATING EXPENSES | 21,628,200.19 | 22,736,676.80 | 21,360,683.82 | 23,257,780.01 | 22,262,629.28 | 24,580,975.72 | 25,099,293.22 | 2,11% |
| REVENUES/REIMBURSEMENTS | | | | | | | | |
| 1 CHAPTER 70 SCHOOL AID | 2,877,458.00 | 2,835,120.00 | 2,875,680.00 | 2,875,680.00 | 2,897,750.00 | 2,897,750.00 | 2,968,090.00 | 70,340.00 |
| 2 CHAPTER 71 REGIONAL TRANSPORTATION AID | 436,469.00 | 224,057.00 | 625,472.00 | 355,990.55 | 675,536.00 | 355,990.55 | 436,469.00 | 80,478.45 |
| 3 SCHOOL BUILDING CONSTRUCTION ASSISTANCE | - | - | - | - | - | - | - | - |
| 4 CHARTER TUITION ASSESSMENT REIMBURSEMENT | 38,747.00 | 127,033.00 | 161,768.00 | 38,747.00 | 129,378.00 | 38,747.00 | 129,378.00 | - |
| 5 CHARTER TUITION ASSESSMENT | (743,509.00) | (772,611.00) | (878,640.00) | (743,509.00) | (912,601.00) | (743,509.00) | (912,601.00) | - |
| 6 SCHOOL CHOICE TUITION (EXPENSE) | (21,980.00) | (6,218.00) | (46,466.00) | (21,980.00) | (26,589.00) | (21,980.00) | (26,589.00) | - |
| 7 MEDICAID REIMBURSEMENTS | 22,455.61 | 41,360.07 | - | 41,360.07 | 80,947.75 | 41,360.07 | 80,947.75 | 38,587.68 |
| 8 ELECTRICITY NET METERING CREDITS | 58,722.67 | 69,497.36 | 37,174.57 | 58,497.36 | 70,225.43 | 58,497.36 | 70,225.43 | 11,732.07 |
| 9 E&D OFFSET | - | 625,000.00 | 625,000.00 | 600,000.00 | 600,000.00 | 963,780.00 | 669,390.00 | (234,390.00) |
| 10 ATHLETIC RECEIPTS | 20,412.25 | 20,000.00 | - | 20,000.00 | 8,301.25 | 20,000.00 | 20,000.00 | - |
| 11 INTEREST INCOME | 59,316.14 | 28,897.57 | 18,573.17 | 58,897.57 | 10,050.26 | 58,897.57 | 10,050.26 | (48,847.31) |
| 12 MISC REFUNDS AND OTHER RECEIPTS | 22,430.16 | 13,600.00 | 38,575.72 | 13,600.00 | 28,047.93 | 13,600.00 | 33,891.33 | 20,291.33 |
| 13 AP TESTING | 27,800.00 | 25,725.50 | 32,718.10 | 25,725.50 | 25,439.20 | 25,725.50 | 25,439.20 | - |
| TOTAL REVENUE/REIMBURSEMENTS | 2,798,321.83 | 3,231,461.50 | 3,489,855.56 | 3,323,009.05 | 3,586,525.82 | 3,708,899.05 | 3,504,690.97 | (183,198.08) |
| TOTAL ASSESSED EXPENSES | 18,829,878.36 | 19,505,215.30 | 17,870,838.26 | 19,934,770.96 | 18,676,103.46 | 20,872,076.67 | 21,594,602.25 | 3.46% |
| NOTE #1: SPED CIRCUIT BREAKER revenue will be accounted for in a separate Circuit Breaker Fund in accordance with MGL Chpt 71B §5A(e). Expenditures from the Circuit Breaker Fund will be used for Residential Care Tuitions. The expenditure budget for RESIDENTIAL CARE TUITIONS (Line 371) in the General Fund has been reduced to reflect this change. | | | | | | | | |
| NOTE #2: BUILDING USE (generally associated with Line 293) revenue will be accounted for in a separate Building Use Fund in accordance with MGL Chpt 71B §71E. Expenditures from the Building Use Fund will be used for building maintenance, or returned to the General Fund as per financial policy. | | | | | | | | |
| NOTE #3: BUS AND CONSTRUCTION DEBT PRINCIPAL & INTEREST: Lines #301-307. Payments for Bus Principal and Interest concluded as of the end of FY13. FY14 began the budgeting for bus and school vehicle purchases directly from the operating budget (Expense Budget Line #314), as opposed to using borrowed funds. FY20 Budget also includes funds to lease one bus, cost of which will be offset via increased reimbursement from M.V. Charter School. FY21 included a lease for six additional school buses, and FY22 has the purchase of 2 electric buses on Warrant Articles. | | | | | | | | |
| NOTE #4: Does NOT include \$ for Design & Engineering or Construction for new ATHLETIC TRACK. | | | | | | | | |
| NOTE #5: Beginning in FY21, the PAC Director position salary will be pro-rated: September-June (10 months) funded in the General Fund, July-August (2 months) to be funded from the PAC Revolving Account. | | | | | | | | |

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Superintendent of Streets/Highway Department/Snow & Ice Budgets 421/422/423

Name of Person Submitting Richard T. Olsen

Date Approved by Department/Committee Submitted 12/20/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants), that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)

The Highway Department is allotted funds through the State Chapter 90 program. Most recent annual allotments have been around \$80,000. The town's practice has been to accumulate a balance from prior year allotments and then apply them to a substantial road project. The department annually reviews future projects for inclusion in the town's capital plan. There is currently a Chapter 90 project being done in FY23 for part of Indian Hill Rd and another planned on Panhandle in the spring of 2023 after the Eversource work is concluded.

This is the sixth year of a request of the Board of Selectmen to increase the Superintendent stipend (budget 421) by \$7,500/year to raise it to a level more commensurate with the actual responsibilities of the position with an eye to an eventual employee hire. There is also a \$5,000 increase in the Snow & Ice budget (423) to \$85,000 as we continue to raise this to a level that in the future will not require emergency authorizations so exceed the appropriation (FY2022 actual was \$117,989).

For the main Highway budget (422), personnel costs increase only by the amount of step increases and the annual wages scale adjustment. The Foreman will be reaching the top step of his grade in FY24.

The expense budget total is an increase of \$5,560 or 6.9%. The largest line item for Repair & Maintenance covers annual scheduled items like catch basin cleaning, road sweeping, and vehicle maintenance as well as as-needed equipment and vehicle repair, tree cutting and road/culvert/drainage maintenance. This line is level funded. Expense increase are \$4,800 in 5480 for fuel. Diesel fuel rate is still around \$5.50/Gal and regular gas is about \$3.50 causing the increase. The highway garage internet service had to be upgraded and the associated monthly charge increased that line (5344) by \$700.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Highway Superintendent - 421

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|----------------------------------|---------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Highway Superintendent | Stipend | | | | | | 49,500 | 57,000 | 64,500 | 72,000.00 |
| Assistant Highway Superintendent | Stipend | | | | | | 2,500 | 2,500 | 2,500 | 2,500.00 |
| | | | | | | | | | | |
| | | | | | | | | | | |
| Total Personal Services | | | | | | | 49,500 | 59,500 | 67,000 | 74,500.00 |
| Percent Change | | | | | | | | | | 11.2% |

| | | | | |
|-----------------------------------|--------|--------|--------|-----------|
| Total Department/Committee | 49,500 | 59,500 | 67,000 | 74,500.00 |
| Percent Change | | | | 11.2% |

Submitted by: _____ Date Completed: _____

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Highway Department - 422

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|-----------------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| Chapter 90 Funds | Special Revenue | 81,357 | 80,325 | 83,847 | 83,000.00 |
| Total Revenue Generated | | 81,357 | 80,325 | 83,847 | 83,000.00 |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|---------------------------------|------------------------|----------------------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Foreman | Wages | 6 | 7 | 40 | 4.2 | 45.07 | 75,906 | 83,441 | 85,623 | 7,571.76 |
| | | 6 | 8 | 40 | 48.0 | 47.32 | | | | 90,854.40 |
| | Longevity (2%) | | | | | | 1,567 | 1,675 | 1,720 | 1,882.12 |
| | OT | 20 hours during year | | | | 70.98 | 3,002 | | 1,235 | 1,419.60 |
| Total Foreman | | | | | | | 80,476 | 85,116 | 88,578 | 101,727.88 |
| Highway Worker #1 | Wages | 3 | 6 | 40 | 8.0 | 32.24 | 55,815 | 57,927 | 64,856 | 10,316.80 |
| | Step Increase 8/28/23 | 3 | 7 | 40 | 44.2 | 33.85 | | | | 59,846.80 |
| | OT | 20 hours during year | | | | 50.78 | | | | 1,015.60 |
| | | | | | | | | | | 71,179.20 |
| Highway Worker #2 -- added 2021 | Wages | 3 | 1 | 40 | 19.2 | 25.26 | 1,484 | 40,502 | 52,106 | 19,399.68 |
| | Step Increase 11/15/23 | 3 | 2 | 40 | 33.0 | 26.52 | | | | 35,006.40 |
| | | | | | | | | | | 54,406.08 |
| Total Personal Services | | | | | | | 137,775 | 183,545 | 205,541 | 227,313.16 |
| Percent Change | | | | | | | | | | 10.6% |

* 4.4% Scale Adjustment

Expenses

| | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|--|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | heat | 2,761 | 2,616 | 3,500 | 3,200.00 |
| Repairs & Maintenance Services | 5240 | catch basins,sweeping, roadwork,vehicles | 52,456 | 58,443 | 51,000 | 51,000.00 |
| Rentals & Leases | 5270 | | | | | |
| Other Property Services (includes custodial) | 5290 | Office Cleaning | 200 | 519 | | |
| Professional & Technical (services) | 5300 | Police Details | 960 | 2,155 | 1,920 | 1,920.00 |
| Professional & Technical (training/seminars) | 5302 | | | | | |
| Communication-Postage/Shipping | 5342 | | | | | |
| Communication-Telephone/Internet | 5344 | data plans for mobile/comcast & phone | 4,082 | 5,146 | 4,800 | 5,500.00 |
| Communication-Notices/Ads | 5346 | | 209 | | | |
| Communication-Publications/TV | 5348 | | | | | |
| Other Purchased Services | 5380 | | | | | |
| Office Supplies | 5420 | | 956 | 746 | 500 | 800.00 |
| Building Supplies & Equipment | 5430 | Chainsaws, blowers/mowers/tools/gear | 7,438 | 10,933 | 10,500 | 10,500.00 |
| Custodial & Housekeeping Supplies | 5450 | | 254 | 625 | 440 | 500.00 |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | 4,365 | 7,092 | 6,000 | 10,800.00 |
| Food & Food Service Supplies | 5490 | | | | | |
| Educational Supplies | 5510 | | | | | |
| Other Department Supplies | 5580 | Moved to 5430 | | | | |
| Travel | 5710 | | 128 | 138 | | |
| Dues & Memberships | 5730 | | | | | |
| Insurance Premiums | 5740 | | 2,176 | 2,360 | 2,400 | 2,400.00 |
| Other Unclassified Items | 5780 | | | | | |
| Expenses | | | 75,985 | 90,771 | 81,060 | 86,620.00 |
| Percent Change | | | | | | 6.9% |

Legal Services

| | | | | | |
|-----------------------------------|------|--|---------|---------|---------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | | 213,760 | 274,316 | 286,601 |
| Percent Change | | | | | 9.5% |

Submitted by:

Richard T. Olsen

Date Completed:

12/20/2022

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Snow & Ice - 423

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | 0 | 0 | 0 | 0.00 |
| Total Revenue Generated | | | | | |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | 105,966 | 117,989 | 80,000 | 85,000.00 |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 105,966 | 117,989 | 80,000 | 85,000.00 |
| Percent Change | | | | | 6.3% |

Legal Services

| | | | | | |
|-----------------------------------|------|---------|---------|--------|-----------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 105,966 | 117,989 | 80,000 | 85,000.00 |
| Percent Change | | | | | 6.3% |

Submitted by:

Richard T. Olsen

Date Completed: 12/20/2022

Town of West Tisbury
FY 2023 Budget Request Worksheet

Due by December 17, 2021

Street Lights - 424

Revenue

| Source/Description of Revenue | Fund | FY 2020 Actual | FY 2021 Actual | FY 2022 Estimate | FY 2023 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Expenses

| | | FY 2020 Actual | FY 2021 Actual | FY 2022 Budget | FY 2023 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | Removed | Removed | Removed | Removed |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | 746 | 800 | 2,500 | 3,200.00 |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 746 | 800 | 2,500 | 3,200.00 |
| Percent Change | | | | | 28.0% |

| | | | | |
|-----------------------------------|-----|-----|-------|----------|
| Total Department/Committee | 746 | 800 | 2,500 | 3,200.00 |
| Percent Change | | | | 28.0% |

Submitted by: Jennifer Rand

Date Completed: 12/2/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
(Feel free to do as separate attachment)

Budget 122 – Select Board: The major increase this year is the cost of the new leases for the two Nissan Leafs. The cost has gone up quite a bit. I also have a town issued cell phone now. I have always used my personal cell for town business and during the migrant event I had a FOI request for my texts. I do not wish to mix business and personal use on my phone any more.

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: The town has gotten increasingly complex and has had a number of issues that required legal advice. With increasing pressure on development and with the constant changes in state law the budget simply needs to go up. Last year I needed a reserve fund transfer and this year I have already spent more than I had budgeted to get to the sixth month mark and the second half of the year is always more expensive due to town meeting.

Budget 192 – Town Buildings: I've increased the maintenance line and the custodial line. I distinguish between maintenance with a capital M and maintenance with a small m. Maintenance with a small m does not come out of the warrant articles, but rather the 192 budget. The buildings are getting older and the cost of everything is sky high so I think its important to plan for repairs and budget accordingly. I also am going to increase the number of weeks I will have the downstairs bathrooms cleaned daily. I do not have that done during the winter but I am going to extend it past Indigenous People's Day as the use is still very high into the fall.

Budget 193 – Property Insurance: Budgeting for an increased based on information from the insurance company

Budget 195 –Town Report: Budgeting for a very small increase

Budget 196 – Town Clock: No Change

Budget 424 –Street Lights: We have a new vendor and prices have gone up

Budget 491 – Cemeteries: Need to budget more for Alan Gowell's work, he is still carrying the bulk of the load

Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Local Drop Off (Refuse) - 433

Revenue

| Source/Description of Revenue | Fund | FY 2021 | FY 2022 | FY 2023 | FY 2024 |
|---|-----------|---------|---------|----------|----------|
| | | | Actual | Estimate | Estimate |
| Miscellaneous Department Receipts | General | | | | |
| Collected by MVRRRD to offset Intergovernmental Expense | Revolving | 27,442 | 0 | 0 | 0.00 |
| | | | | | |
| | | 27,442 | 0 | 0 | 0.00 |

Personal Services

| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 | FY 2022 | FY 2023 | FY 2024 |
|--------------------------------|-------|------|----------------|----------------|-----------------|---------|---------|---------|---------|
| | | | | | | Actual | Actual | Budget | Request |
| Miscellaneous | | | | | | | | 50 | 50.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Personal Services | | | | | | 0 | 0 | 50 | 50.00 |
| Percent Change | | | | | | | | | 0.0% |

Expenses

| | | | FY 2021 | FY 2022 | FY 2023 | FY 2024 |
|--|------|--------------------------|---------|---------|---------|----------|
| | | | Actual | Actual | Budget | Request |
| Energy Services-Electricity | 5212 | see Town Electric (194) | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | |
| Repairs & Maintenance Services | 5240 | Landfill/LDO Maintenance | | | 3,000 | 3,000.00 |
| Rentals & Leases | 5270 | | | | | |
| Other Property Services (includes custodial) | 5290 | Portable toilet @ LDO | | | 1,800 | 1,800.00 |
| Professional & Technical (services) | 5300 | | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | | |
| Communication-Postage/Shipping | 5342 | | | | | |
| Communication-Telephone/Internet | 5344 | Landline @ LDO | | 657 | 720 | 720.00 |
| Communication-Notices/Ads | 5346 | | | | | |
| Communication-Publications/TV | 5348 | | | | | |
| Other Purchased Services | 5380 | | | | | |
| Office Supplies | 5420 | | | | | |
| Building & Equipment Supplies | 5430 | | | | 400 | 400.00 |
| Custodial & Housekeeping Supplies | 5450 | | | | | |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | |
| Food & Food Service Supplies | 5490 | | | | | |
| Educational Supplies | 5510 | | | | | |
| Other Department Supplies | 5580 | | | | | |
| Travel | 5710 | | | | | |
| Dues & Memberships | 5730 | | | | | |
| Insurance Premiums | 5740 | | | | | |
| Other Unclassified Items | 5780 | | | | | |
| Expenses | | | 0 | 657 | 5,920 | 5,920.00 |
| Percent Change | | | | | | 0.0% |

Intergovernmental

| | | | | | |
|--------------------------------|------|-------|-------|-------|----------|
| Intergovernmental (Net) | 5600 | 6,502 | 8,303 | 8,000 | 8,000.00 |
|--------------------------------|------|-------|-------|-------|----------|

| | | | | | |
|-----------------------------------|--|-------|-------|--------|-----------|
| Total Department/Committee | | 6,502 | 8,960 | 13,970 | 13,970.00 |
| Percent Change | | | | | 0.0% |

Submitted by:

Omar Johnson, Health Agent

Date Completed: 12/23/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): Board of Health

Name of Person Submitting Omar Johnson

Date Approved by Department/Committee 12/22/2022

Narrative:

Upon review the Board of Health members agreed that the budget should be largely level funded for FY 2024. The Board anticipates that revenues will be much same and that there will be no increase in expenditures that the current budget would not cover sufficiently. Travel and hotel expenditures for the new hire should decrease to some extent as a result of more trainings being often remotely. In addition, membership fees and some training fees may be covered by new State grants being made available through the efforts of the Massachusetts Association of Health Boards (MAHB).

—

Summary Budget

439 – Martha's Vineyard Refuse District

FY 24

Assessments:

| | | |
|--------------|-------|----------------------|
| Aquinnah | 3.0% | \$ 24,292.64 |
| Chilmark | 12.0% | \$ 97,170.58 |
| Edgartown | 69.5% | \$ 562,779.60 |
| West Tisbury | 15.5% | \$ 125,512.00 |
| | | <u>\$ 809,754.82</u> |

LDO Contracts:

| | |
|--------------|----------------------|
| Aquinnah | \$ - |
| Chilmark | \$ 36,571.52 |
| Edgartown | \$ 79,045.58 |
| West Tisbury | <u>\$ 115,617.09</u> |

| Assessment | | FY 23 | Difference |
|---------------|----|------------|------------|
| FY 24 | | | |
| \$ 24,292.64 | \$ | 24,049.93 | \$242.71 |
| \$ 97,170.58 | \$ | 96,199.74 | \$970.84 |
| \$ 562,779.60 | \$ | 557,156.82 | \$5,622.78 |
| \$ 125,512.00 | \$ | 124,258.00 | \$1,254.00 |
| \$ 809,754.82 | | 801,664.49 | \$8,090.33 |

1.00%
1.00%
1.00%
1.00%
1.00%

Total LDO Contract Fee plus Transportation fee

| Fy 24 | FY 23 | Diff. |
|--------------|--------------|----------|
| \$ 36,571.52 | \$36,507.44 | \$64.08 |
| \$ 79,045.58 | \$78,257.57 | \$788.01 |
| \$115,617.09 | \$114,765.01 | \$852.08 |

0.18%
1.00%
0.74%

NOTES TO FY24 BUDGET

- * Payroll increase 5% plus step if not at 7 already
- * Health Insurance Increase Estimate of 6%
- * Workers comp. Estimate of 3%
- * SSA Increase Estimated 3%
- * Debt Note interest rate up from .38% FY22 to 3.65% FY23, Up \$43,900
- * Construction scale rate increase from \$190 to \$230 per ton due to out of State disposal transportation
- * Hazardous House Waste program up 13% due to weekend overnight stay for truck/driver and SSA
- * Transportation contracts (Carroll's & Bruno's) renewal @ 3% increase as per contract
- * Tonnage:
11500 to Semass @ \$74.00 per ton
200 Brush to J Keene @\$60 per ton
- * Recycle Disposal
1000 tons @ \$90 per ton
- Compost transportation \$25,000 up \$6,000 from prior yr

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Cemeteries - 491

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|--------------------------------------|--------------------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| Sale of Cemetery Lots | Special/Restricted | 7,700 | 7,800 | 6,000 | |
| Perpetual Care (Interest-Expendable) | Trust | 1,015 | 277 | 600 | |
| Mayhew (Interest-Expendable) | Trust | 15 | 9 | 10 | |
| Rotch (Interest-Expendable) | Trust | 60 | 37 | 40 | |
| Total Revenue Generated | | 8,791 | 8,123 | 6,650 | 0.00 |

Personal Services

| | Grade | Step | Hours/ Year | Hourly Rate | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-------------------------------------|-------|------|----------------|----------------|-------------------|-------------------|-------------------|--------------------|
| Cemetery Superintendent | | | | | 510 | 0 | 0 | 0.00 |
| Cemetery Weekend OT for Hwy Foreman | | | 40.0 | 64.74 | | | 2,471 | 2,589.60 |
| Total Personal Services | | | | | 510 | 0 | 2,471 | 2,589.60 |
| Percent Change | | | | | | | | |

Expenses

| | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|---------------------------------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | | |
| Energy Services-Heating Oil | 5214 | | | | | |
| Energy Services-Propane Gas | 5216 | | | | | |
| Repairs & Maintenance Services | 5240 | Contracted Mainenance/Tree Work | 1,990 | 1,881 | 5,000 | 3,000.00 |
| Rentals & Leases | 5270 | | | | | |
| Other Property Services (includes mowing) | 5290 | Mowing | 10,689 | 13,278 | 14,000 | 14,000.00 |
| Professional & Technical (services) | 5300 | | 4,150 | 5,610 | 2,000 | 7,000.00 |
| Professional & Technical (training/seminars) | 5302 | | | | | |
| Communication-Postage/Shipping | 5342 | | | | | |
| Communication-Telephone/Internet | 5344 | | | | | |
| Communication-Notices/Ads | 5346 | | | | | |
| Communication-Publications/TV | 5348 | | | | | |
| Other Purchased Services | 5380 | | | | | |
| Office Supplies | 5420 | | | | | |
| Equipment & Supplies | 5430 | | 3,888 | 104 | 2,500 | 2,500.00 |
| Custodial & Housekeeping Supplies | 5450 | | | | | |
| Groundskeeping Supplies | 5460 | | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | | |
| Food & Food Service Supplies | 5490 | | | | | |
| Educational Supplies | 5510 | | 104 | | | |
| Other Department Supplies | 5580 | | | | | |
| Travel | 5710 | | | | | |
| Dues & Memberships | 5730 | | | | | |
| Insurance Premiums | 5740 | | | | | |
| Other Unclassified Items | 5780 | | | | | |
| Expenses | | | 20,820 | 20,873 | 23,500 | 26,500.00 |
| Percent Change | | | | | | 12.8% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|--------|--------|--------|-----------|
| Total Department/Committee | | 21,330 | 20,873 | 25,971 | 29,089.60 |
| Percent Change | | | | | 12.0% |

Completed By

Jennifer Rand

Date Completed: 12/5/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board

Name of Person Submitting Jennifer Rand

Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
(Feel free to do as separate attachment)

Budget 122 – Select Board: The major increase this year is the cost of the new leases for the two Nissan Leafs. The cost has gone up quite a bit. I also have a town issued cell phone now. I have always used my personal cell for town business and during the migrant event I had a FOI request for my texts. I do not wish to mix business and personal use on my phone any more.

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: The town has gotten increasingly complex and has had a number of issues that required legal advice. With increasing pressure on development and with the constant changes in state law the budget simply needs to go up. Last year I needed a reserve fund transfer and this year I have already spent more than I had budgeted to get to the sixth month mark and the second half of the year is always more expensive due to town meeting.

Budget 192 – Town Buildings: I've increased the maintenance line and the custodial line. I distinguish between maintenance with a capital M and maintenance with a small m. Maintenance with a small m does not come out of the warrant articles, but rather the 192 budget. The buildings are getting older and the cost of everything is sky high so I think its important to plan for repairs and budget accordingly. I also am going to increase the number of weeks I will have the downstairs bathrooms cleaned daily. I do not have that done during the winter but I am going to extend it past Indigenous People's Day as the use is still very high into the fall.

Budget 193 – Property Insurance: Budgeting for an increased based on information from the insurance company

Budget 195 –Town Report: Budgeting for a very small increase

Budget 196 – Town Clock: No Change

Budget 424 –Street Lights: We have a new vendor and prices have gone up

Budget 491 – Cemeteries: Need to budget more for Alan Gowell's work, he is still carrying the bulk of the load

Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses

Town of West Tisbury
FY 2024 Budget Request Worksheet

Board of Health - 510

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|--|----------------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | (50) | | |
| Semi-Public Swimming Pool Permits | General | | | 300 | 300.00 |
| Bathing Beaches | General | 1,050 | 1,225 | 1,225 | 1,225.00 |
| Bed & Breakfast | General | 450 | 850 | 300 | 300.00 |
| Well Permits | General | 1,900 | 2,100 | 2,300 | 2,300.00 |
| Lawn Fertilizer Permits | General | | | 3,300 | 3,300.00 |
| Food Establishment Permits | General | 5,850 | 8,703 | 7,650 | 7,650.00 |
| Temporary Food Establishment | General | | | 7,200 | 7,200.00 |
| Motel Permit (Hostel) | General | 200 | 200 | 400 | 400.00 |
| Tent Permit | General | | 150 | 300 | 300.00 |
| Camp | General | | 150 | 100 | 100.00 |
| Studio/Dry | General | 100 | | | |
| Septic System Permits | General | 10,550 | 17,325 | 10,350 | 10,350.00 |
| Septic Pumping Permit | General | 4,175 | 6,400 | 3,150 | 3,150.00 |
| Septic Hauler Permit | General | 3,450 | 800 | 1,800 | 1,800.00 |
| Septic Installer Permits | General | 4,400 | 4,400 | 4,500 | 4,500.00 |
| Septic Tie-in | General | | | 400 | 400.00 |
| Septic Renewals | General | | | 800 | 800.00 |
| Septic Revisions | General | | | 1,200 | 1,200.00 |
| Septic Inspections | General | | | 2,150 | 2,150.00 |
| Tobacco Vendors License | General | | | 500 | 500.00 |
| Pool Permits | General | 1,400 | 1,200 | 400 | 400.00 |
| Trailer | General | 200 | 100 | 100 | 100.00 |
| Change of Use | General | | | 300 | 300.00 |
| Barn Permits | General | 400 | | 100 | 100.00 |
| Fines | General | | 825 | | |
| Title V Septic Loans (No active loans thru FY22) | Revolving Loan | | | | |
| Total Revenue Generated | | 34,125 | 44,378 | 48,825 | 48,825.00 |

Salaries, Elected Officials

| | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------------------|-------------------|-------------------|--------------------|
| Board member 1 | | | 1,000 | 1,000.00 |
| Board member 2 | | | 1,000 | 1,000.00 |
| Board member 3 | | | 1,000 | 1,000.00 |
| Total Salaries, Elected Officials | 3,000 | 3,000 | 3,000 | 3,000.00 |
| Percent Change | | | | 0.0% |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|--------------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Health Agent | Wages | 8 | 6 | 35 | 6.6 | 51.93 | 79,382 | 92,325 | 10,942 | 11,995.83 |
| | 8/15/2023 | 8 | 7 | 35 | 45.6 | 54.53 | | | 79,385 | 87,029.88 |
| | OT at Regular Rate | | | 100 | /year | 51.93 | | | 4,974 | 5,193.00 |
| | | | | | | | | | 95,302 | 104,218.71 |
| Asst Health Agent | Wages | 6 | 2 | 36 | 40.0 | 35.31 | ** | 62,601 | 73,552 | 50,846.40 |
| | 4/6/2024 | 6 | 3 | 36 | 12.2 | 37.08 | | | | 16,285.54 |
| | | | | | | | | | | 67,131.94 |
| PY COVID Adj | | | | | | | | (98) | | |
| Total Personal Services | | | | | | | 79,382 | 154,828 | 168,853 | 171,350.65 |
| Percent Change | | | | | | | | | | 1.5% |

* 4.4% Scale Adjustment

** Paid from CARES Act funds in FY2021

Board of Health - 510

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|---------------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | 90 | | | |
| Professional & Technical (services) | 5300 | Testing/Tick/Mosquito/ITC | 5,673 | 9,001 | 10,000 |
| Professional & Technical (training/seminars) | 5302 | 272 | 254 | 725 | 725.00 |
| Communication-Postage/Shipping | 5342 | | 152 | 200 | 200.00 |
| Communication-Telephone/Internet | 5344 | 830 | 966 | 1,300 | 1,300.00 |
| Communication-Notices/Ads | 5346 | 495 | 444 | 600 | 600.00 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | 117 | | |
| Emergency Management Supplies | 5385 | | | | |
| Office Supplies | 5420 | 369 | 888 | 400 | 400.00 |
| Building & Equipment Supplies | 5430 | 13 | 13 | 1,000 | 1,000.00 |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | 100 | 100.00 |
| Educational Supplies | 5510 | 43 | | 200 | 200.00 |
| Other Department Supplies | 5580 | 568 | 435 | 300 | 300.00 |
| Travel | 5710 | 703 | 74 | 1,000 | 1,000.00 |
| Dues & Memberships | 5730 | 385 | 205 | 400 | 400.00 |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 9,443 | 12,549 | 16,225 | 16,225.00 |
| Percent Change | | | | | 0.0% |

Legal Services

| | | | | | |
|-----------------------------------|------|--------|---------|---------|------------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | | | | |
| | | 91,825 | 170,377 | 188,078 | 190,575.65 |
| Percent Change | | | | | 1.3% |

Submitted by:

Omar Johnson, Health Agent

Date Completed: 12/23/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): Board of Health

Name of Person Submitting Omar Johnson

Date Approved by Department/Committee 12/22/2022

Narrative:

Upon review the Board of Health members agreed that the budget should be largely level funded for FY 2024. The Board anticipates that revenues will be much same and that there will be no increase in expenditures that the current budget would not cover sufficiently. Travel and hotel expenditures for the new hire should decrease to some extent as a result of more trainings being often remotely. In addition, membership fees and some training fees may be covered by new State grants being made available through the efforts of the Massachusetts Association of Health Boards (MAHB).

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Health Services - 522

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | 7,339 | 16,015 | 26,000 | 26,000.00 |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Emergency Management Supplies | 5385 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | 462 | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 7,339 | 16,477 | 26,000 | 26,000.00 |
| Percent Change | | | | | 0.0% |

| | | | | |
|-----------------------------------|-------|--------|--------|-----------|
| Total Department/Committee | 7,339 | 16,477 | 26,000 | 26,000.00 |
| Percent Change | | | | 0.0% |

Submitted by:

Omar Johnson, Health Agent

Date Completed: 12/23/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): Board of Health

Name of Person Submitting Omar Johnson

Date Approved by Department/Committee 12/22/2022

Narrative:

Upon review the Board of Health members agreed that the budget should be largely level funded for FY 2024. The Board anticipates that revenues will be much same and that there will be no increase in expenditures that the current budget would not cover sufficiently. Travel and hotel expenditures for the new hire should decrease to some extent as a result of more trainings being often remotely. In addition, membership fees and some training fees may be covered by new State grants being made available through the efforts of the Massachusetts Association of Health Boards (MAHB).

FY2024 County Request for funding

[illegible]

| FY 2024 County Assessment | | | | Weighted | | | |
|---------------------------|-----------------|----------|---------|-----------|------------|-----------|---------------------|
| Towns | Equalized Value | Tax Rate | Vote | Total | 10/15/2023 | 5/1/2024 | Supplemental Income |
| Aquinnah | 810,687,000 | 0.57 | 3.28% | \$18,249 | \$9,124 | \$9,124 | \$1,377.60 |
| Chilmark | 3,657,005,200 | 2.58 | 14.85% | \$82,619 | \$41,310 | \$41,310 | \$6,237.00 |
| Edgartown | 10,127,877,000 | 7.13 | 41.02% | \$228,218 | \$114,109 | \$114,109 | \$17,228.40 |
| Gosnold | 229,578,500 | 0.16 | 0.92% | \$5,118 | \$2,559 | \$2,559 | \$386.40 |
| Oak Bluffs | 3,630,614,100 | 2.56 | 14.73% | \$81,951 | \$40,976 | \$40,976 | \$6,186.60 |
| Tisbury | 3,224,394,300 | 2.27 | 13.06% | \$72,660 | \$36,330 | \$36,330 | \$5,485.20 |
| West Tisbury | 3,002,267,300 | 2.11 | 12.14% | \$67,542 | \$33,771 | \$33,771 | \$5,098.80 |
| TOTAL | 24,682,423,400 | 17.38 | 100.00% | \$556,357 | \$278,179 | \$278,179 | \$42,000.00 |

| FY2024 | Bond payment | | Principal | Interest | Total due |
|--------------|--------------|--------|-----------|-------------|-----------|
| | FY2016 | 50/50 | | | |
| Town | | | \$160,000 | \$12,000.00 | \$172,000 |
| Aquinnah | | 3.25% | 5,200.00 | 390.00 | 5,590.00 |
| Chilmark | | 11.09% | 17,744.00 | 1,330.80 | 19,074.80 |
| Edgartown | | 30.82% | 49,312.00 | 3,698.40 | 53,010.40 |
| Oak Bluffs | | 20.96% | 33,536.00 | 2,515.20 | 36,051.20 |
| Tisbury | | 18.85% | 30,160.00 | 2,262.00 | 32,422.00 |
| West Tisbury | | 15.03% | 24,048.00 | 1,803.60 | 25,851.60 |

| | | | | | | |
|---------|------------|-----------|------------|----------|------------|------------|
| 100.00% | 160,000.00 | 12,000.00 | 172,000.00 | 6,000.00 | 166,000.00 | 172,000.00 |
|---------|------------|-----------|------------|----------|------------|------------|

525 – Dukes County Health Care Access (Formerly – Vineyard Health Care Access)

Dukes County Health Care Access

FY2024 Budget Proposal

| Fund 550 | | Totals per cat. | Amendment | | CAB 3-8-2022 | | Dept. 000 | Dept. 266 | Dept. 268 | Dept. 269 |
|----------------|--|-----------------|--------------|--------------|--------------|--------------|----------------------|-------------|-------------|-------------|
| Account | Description | | FY22 Budget | FY2022 | Amendment | Proposed | | | | |
| | | | | | FY23 Budget | FY24 Budget | Towns | MVH | IHC | Navigator |
| 550.51001.0000 | VHCAP Director - Sarah Kuh | \$112,465.60 | \$107,737.84 | \$107,689.52 | \$110,183.76 | \$112,465.60 | \$112,465.60 | \$0.00 | \$0.00 | \$0.00 |
| 550.51019.0000 | VANILEZE CORTEZ | \$75,917.04 | \$12,608.26 | \$12,608.26 | \$17,509.76 | \$22,341.04 | \$22,341.04 | \$0.00 | \$0.00 | \$0.00 |
| 550.51019.0268 | VANILEZE CORTEZ | | \$15,000.00 | \$15,213.31 | \$15,000.00 | \$14,776.00 | \$0.00 | \$0.00 | \$14,776.00 | \$0.00 |
| 550.51019.0269 | VANILEZE CORTEZ | | \$41,300.74 | \$40,080.88 | \$40,000.00 | \$38,800.00 | \$0.00 | \$0.00 | \$0.00 | \$38,800.00 |
| 550.51021.0266 | HAS - SHINE Shawn Scherer | | \$8,257.35 | \$7,034.88 | | | | | | |
| 550.51777.0266 | HAS - SHINE Specialist Mary 8 hrs | \$11,687.04 | \$0.00 | \$0.00 | \$8,809.20 | \$11,687.04 | \$0.00 | \$11,687.04 | \$0.00 | \$0.00 |
| 550.51777.0000 | HAS - SHINE Specialist 10 hours (new) | \$16,669.60 | \$0.00 | \$0.00 | \$0.00 | \$16,699.00 | \$16,699.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.51022.0000 | Admin. Asst. Rooy (12 hrs) | \$0.00 | \$17,292.52 | \$19,570.32 | | | | | | |
| 550.51089.0000 | HAS Rooy Turner (40 hrs/w) | \$72,951.52 | \$34,381.00 | \$41,373.60 | \$68,091.60 | \$72,951.52 | \$72,951.52 | \$0.00 | \$0.00 | \$0.00 |
| 550.51090.0000 | Admin. Asst. (18hrs/w) - Nikki | \$25,246.08 | \$23,449.48 | \$23,206.10 | \$25,258.54 | \$25,246.08 | \$25,246.08 | \$0.00 | \$0.00 | \$0.00 |
| 550.51099.0000 | MARIA MOUZINHO | \$84,406.40 | | | \$0.00 | \$2,406.40 | \$2,406.40 | \$0.00 | \$0.00 | \$0.00 |
| 550.51099.0266 | MARIA MOUZINHO | | | | \$42,706.00 | \$42,000.00 | \$0.00 | \$42,000.00 | \$0.00 | \$0.00 |
| 550.51099.0268 | MARIA MOUZINHO | | | | \$40,000.00 | \$40,000.00 | \$0.00 | \$0.00 | \$40,000.00 | \$0.00 |
| 550.51006.0000 | Admin Asst. (16 hrs/w) Annie G | \$23,249.97 | \$0.00 | \$0.00 | \$22,785.41 | \$23,249.97 | \$23,249.97 | \$0.00 | \$0.00 | \$0.00 |
| 550.51301.0000 | MEDICARE | \$5,790.48 | \$3,623.11 | \$3,237.13 | \$5,441.00 | \$4,449.48 | \$4,449.48 | \$0.00 | \$0.00 | \$0.00 |
| 550.51301.0266 | MEDICARE | | \$120.00 | \$102.06 | \$127.73 | \$778.00 | \$0.00 | \$778.00 | \$0.00 | \$0.00 |
| 550.51301.0268 | MEDICARE | | \$50.00 | \$57.41 | | | | | | |
| 550.51301.0269 | MEDICARE | | \$100.00 | \$162.12 | \$0.00 | \$563.00 | \$0.00 | \$0.00 | \$0.00 | \$563.00 |
| 550.51302.0000 | RETIREMENT | \$68,261.74 | \$73,652.16 | \$73,652.16 | \$86,226.80 | \$68,261.74 | \$68,261.74 | \$0.00 | \$0.00 | \$0.00 |
| 550.51302.0266 | RETIREMENT | | | | \$2,547.50 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.51303.0000 | HEALTH INSURANCE | | \$35,261.00 | \$31,860.00 | \$59,051.00 | \$62,001.00 | \$62,001.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.51304.0000 | COUNTY LIFE INSURANCE | \$850.00 | \$597.60 | \$398.40 | \$1,195.20 | \$850.00 | \$850.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.51305.0000 | WORKERS COMPENSATION | \$239.61 | \$185.85 | \$183.62 | \$247.26 | \$184.12 | \$184.12 | \$0.00 | \$0.00 | \$0.00 |
| 550.51305.0266 | WORKERS COMPENSATION | | | | \$5.79 | \$32.21 | \$0.00 | \$32.21 | \$0.00 | \$0.00 |
| 550.51305.0269 | WORKERS COMPENSATION | | | | \$0.00 | \$23.28 | \$0.00 | \$0.00 | \$0.00 | \$23.28 |
| 550.51306.0000 | UNEMPLOYMENT TAXES | \$3,594.09 | \$2,323.14 | \$696.83 | \$3,378.00 | \$3,375.06 | \$3,375.06 | \$0.00 | \$0.00 | \$0.00 |
| 550.51306.0266 | UNEMPLOYMENT TAXES | | | | \$79.28 | \$79.28 | \$0.00 | \$79.28 | \$0.00 | \$0.00 |
| 550.51306.0269 | UNEMPLOYMENT TAXES | | | | \$0.00 | \$349.00 | \$0.00 | \$0.00 | \$0.00 | \$349.00 |
| 550.51307.0000 | LONGEVITY | \$5,064.38 | \$0.00 | | \$3,305.51 | \$5,064.38 | \$5,064.38 | \$0.00 | \$0.00 | \$0.00 |
| 550.52130.0000 | TELEPHONE | | \$2,173.66 | \$3,226.34 | \$2,700.00 | \$2,700.00 | \$2,700.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52130.0269 | TELEPHONE | \$3,200.00 | \$500.00 | \$500.00 | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| 550.52390.0269 | Misc. Professional and Tech Services | | | | \$1,500.00 | \$800.00 | \$0.00 | \$0.00 | \$0.00 | \$800.00 |
| 550.52410.0266 | Education of employees | | | | \$200.00 | \$150.00 | \$0.00 | \$150.00 | \$0.00 | \$0.00 |
| 550.52750.0000 | REPAIR & SERVICE OF OFFICE EQUIPMENT | | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52750.0266 | REPAIR & SERVICE OF OFFICE EQUIPMENT-Copier | | \$1,500.00 | \$1,459.07 | \$1,750.00 | \$1,861.00 | \$0.00 | \$1,861.00 | \$0.00 | \$0.00 |
| 550.52750.0268 | REPAIR & SERVICE OF OFFICE EQUIPMENT | | \$0.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52770.0269 | REPAIR & SERVICE OF COMPUTER SOFTWARE | | \$249.09 | \$2,750.91 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52820.0269 | TRAVEL INSIDE STATE | | \$800.00 | \$713.05 | \$1,000.00 | \$1,000.00 | \$500.00 | \$0.00 | \$0.00 | \$500.00 |
| 550.52900.0000 | MVH CONTRACT EMPLOYEES | | \$58,255.00 | \$56,128.46 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52900.0266 | MVH CONTRACT EMPLOYEES - Maria | | \$45,100.00 | \$40,330.70 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52900.0268 | MVH CONTRACT EMPLOYEES - Maria | \$115,684.00 | \$39,300.00 | \$35,926.94 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52910.0269 | ADVERTISING | | \$6,250.91 | \$5,591.51 | \$5,000.00 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 |
| 550.52950.0000 | PRINTING & BINDERY SERVICES | | \$500.00 | \$0.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52950.0269 | PRINTING & BINDERY SERVICES | \$1,000.00 | \$625.00 | \$255.47 | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| 550.52990.0000 | MISCELLANEOUS CONTRACTUAL SERVICES | | \$2,526.34 | \$198.80 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.52990.0269 | MISCELLANEOUS CONTRACTUAL SERVICES | \$2,500.00 | \$375.00 | \$625.00 | \$500.00 | \$1,000.00 | \$500.00 | \$0.00 | \$0.00 | \$500.00 |
| 550.53600.0000 | OFFICE SUPPLIES & MATERIALS | | \$2,500.00 | \$2,367.28 | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.53600.0266 | OFFICE SUPPLIES & MATERIALS - drinking water | | \$222.65 | \$0.00 | \$150.00 | \$200.00 | \$0.00 | \$200.00 | \$0.00 | \$0.00 |
| 550.53600.0269 | OFFICE SUPPLIES & MATERIALS | \$3,250.00 | \$500.00 | \$372.17 | \$500.00 | \$500.00 | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| 550.53610.0000 | POSTAGE | | \$1,291.91 | \$446.95 | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.53620.0000 | STATIONERY | | \$134.35 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.53625.0000 | Department - Computer Software | | \$0.00 | \$0.00 | \$0.00 | \$2,000.00 | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.53625.0269 | Department - Computer Software | | \$0.00 | \$0.00 | \$0.00 | \$1,964.00 | \$0.00 | \$0.00 | \$0.00 | \$1,964.00 |
| 550.53630.0266 | COMPUTER SUPPLIES | | \$351.66 | \$351.66 | \$200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.53910.0266 | Educational & Recreational Supplies | | \$48.34 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.54330.0000 | GENERAL LIABILITY INSURANCE | | \$763.09 | \$1,032.91 | \$990.00 | \$990.00 | \$990.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.54625.0000 | OFFICE RENTAL | | \$12,266.00 | \$11,716.46 | \$13,034.02 | \$15,499.32 | \$15,499.32 | \$0.00 | \$0.00 | \$0.00 |
| 550.54625.0266 | OFFICE RENTAL | \$15,499.32 | \$600.00 | \$600.00 | \$600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.54640.0000 | RENTAL OF POST OFFICE BOX | | \$78.00 | \$122.00 | \$186.00 | \$200.00 | \$200.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.55420.0000 | CHAIRS & DESKS | | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.55420.0266 | CHAIRS & DESKS | | \$75.00 | \$75.00 | \$400.00 | \$1,047.00 | \$0.00 | \$1,047.00 | \$0.00 | \$0.00 |
| 550.55440.0000 | COPYING EQUIPMENT | | \$865.00 | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.55440.0266 | COPYING EQUIPMENT | \$1,165.00 | \$2,075.00 | \$1,833.82 | \$1,250.00 | \$1,165.00 | \$0.00 | \$1,165.00 | \$0.00 | \$0.00 |
| 550.55470.0266 | OTHER OFFICE FURNITURE & EQUIPMENT | | \$800.00 | \$110.49 | \$175.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.55510.0266 | COMPUTERS | | \$1,000.00 | | \$1,000.00 | \$1,000.00 | \$0.00 | \$1,000.00 | \$0.00 | \$0.00 |
| 550.55510.0269 | COMPUTERS | | \$0.00 | | \$0.00 | \$0.00 | 0 | \$0.00 | \$0.00 | \$0.00 |
| 550.58100.0000 | UNPAID BILLS OF PRIOR YEARS | | \$200.00 | \$12.10 | \$200.00 | \$200.00 | \$200.00 | \$0.00 | \$0.00 | \$0.00 |
| 550.58100.0269 | UNPAID BILLS OF PRIOR YEARS | | \$0.00 | \$81.90 | | | | | | |
| 550.59010.0000 | Admin Fee/ Allocation of Overhead | | | | \$4,000.00 | \$4,000.00 | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 |
| | | | \$557,816.05 | \$538,955.59 | \$594,783.95 | \$616,409.51 | \$451,634.70 | \$59,999.53 | \$54,776.00 | \$49,999.28 |
| Grants | | \$166,250.00 | | | change | \$21,625.56 | | MVH | IHC | Navigator |
| | | | | | \$165,000.00 | \$164,774.81 | | \$60,000.00 | \$54,776.00 | \$50,000.00 |
| Town Funding | | \$392,066.05 | | | \$430,895.00 | \$451,634.70 | \$20,739.70 Increase | | | |
| | | | | | | | 4.81% | | | |

525 – Dukes County Health Care Access
(Formerly – Vineyard Health Care Access)

COUNTY OF DUKES COUNTY
VINEYARD HEALTH CARE ACCESS PROGRAM
ANNUAL REPORT, FY 2022: July 1, 2021 – June 30, 2022

Client Services: The Access Program's core service is connecting Island residents with Massachusetts' affordable health insurance programs and helping them to retain this coverage. We provide health care program and insurance application, enrollment, and retention services; information, referral and advocacy; referrals to medical providers; make doctor's appointments and help clients address medical debt; and we facilitate access to services like dental care, vision care and prescription medication assistance. The Senior Assistance Program provides application assistance, benefits counseling and program navigation for Island seniors and their families.

In FY2022 we moved to a hybrid model of service delivery due to the COVID-19 pandemic. We see clients in person when needed and provide services by telephone or videoconference. We also saw an increase in the number of people we assisted, due to the population increase of the Island.

In FY2022, the Access Program provided application and enrollment assistance for 3,737 individuals of all ages for MassHealth and Health Connector affordable insurance programs; 483 seniors were assisted with Medicare, Medicare Part D and Prescription Advantage; MassHealth Long Term Care and Frail Elder Waiver programs; and Disability. We provided health insurance, medical, dental, prescription and related referral assistance 7,461 times.

The Access Program is a grantee of the Massachusetts Health Connector's **Navigator Program**. The Navigator program is an outreach, education and enrollment program for health insurance required by the Affordable Care Act. The Access Program's enrollment staff participates in extensive training and passes an annual exam to maintain certified Navigator status.

The **David Kurth Memorial Fund** provides emergency financial assistance to Islanders with medical-related expenses that they cannot afford, primarily prescription medication and medical supplies. *In FY2022, we assisted 64 uninsured or underinsured Islanders to get prescription medications and related assistance by providing \$4,305 in financial assistance. In conjunction with Dukes County Social Services, we distributed over \$10,000 in emergency financial assistance for basic needs in the form of grocery store gift cards, annual bus passes and other emergency assistance.* Contributions to the fund came from the Martha's Vineyard Community Foundation; the Elizabeth and Peter Tower Foundation; the United Methodist Church; individual donors, and local businesses.

The **Vineyard Smiles** school-based mobile dental services for children in grades K-12 provided comprehensive dental care to children in grades 5-12 in the public schools. Thanks to a collaboration with the Polished Teeth Dental Hygiene program and many local supporters, including the Boards of Health and the Martha's Vineyard Community Foundation, we were able to provide dental hygiene visits to **over 201 low-income adult patients** in April 2022. This included services for 30 seniors at Island Elderly Housing. Some of these adult patients had not seen a dental professional in over 10 years.

**525 – Dukes County Health Care Access
(Formerly – Vineyard Health Care Access)**

County of Dukes County: Vineyard Health Care Access Program Annual Report FY2022 Page 2

Local and Regional Initiatives: Access Program employees have been involved in a number of additional health care initiatives including:

- The Dukes County Health Council
- Regional Advisory Board for the Massachusetts Department of Transitional Assistance
- The DCHC's Oral Health Work Group
- Healthy Aging Martha's Vineyard
- Elder Care Providers Work Group

Funding: The County maintains a Memorandum of Understanding (MOU) with each of the six Island Towns for the ongoing funding of the Access Program. This MOU describes the Access Program's governance structure; the County's role and services provided; Town obligations; Municipal Membership Assessments; and Indemnification and Insurance. Our total FY22 budget was \$557,171.

By having agreements in place with each town, the Access Program's funding is secured and not subject to service cuts if grant funding is reduced. When the program succeeds in obtaining grants, these will offset the Town funding in the following year. Town funding for FY22 was \$390,921.

Other FY22 funding sources totaling \$164,776 included Island Health Care via the US Health Services Resources Administration, the Massachusetts Health Connector Authority and Martha's Vineyard Hospital. Local funders including the Peter and Elizabeth C. Tower Foundation, the Martha's Vineyard Community Foundation and local businesses and individual donors added over \$30,000 in support.

Program and Staff Information:

Telephone: (508) 696-0020 Fax: (508) 696-7352
E-Mail: info@mvhealthccareaccess.org
Website: www.mvhealthcareaccess.org
Office location: 114 New York Avenue, Oak Bluffs

Staff:

| | | |
|---------------------------|---|--|
| Director | Sarah Kuh | skuh@mvhealthcareaccess.org |
| Assistant Director | Vani Cortez | vcortez@mvhealthcareaccess.org |
| Health Access Specialists | Maria Mouzinho, Rocy Turner, Mary Leddy | |
| Administrative Assistant | Nikole Rolston | admin@mvhealthcareaccess.org |

Advisory & Oversight Board: Beth Donnelly, Karen Gear, Alan Hirshberg, Rex Jarrell, Herb Kiehn

526 – Dukess County Public Benefits Access (Formerly – Dukess County Social Services)

Dukess County Public Benefits Access FY2024 Budget Fund 555

| | | | rev 8-20-2021 | PROPOSED | | | | Dept. 500 | Dept. 501 | Dept. 502 | Dept. 555 |
|----------------|---------------------------------------|----------|---------------|-------------|-------------|-------------|-------------|-------------|-----------|-----------------|-----------|
| | | | Amendment | FY22 Budget | FY22 Final | FY23 Budget | FY24 Budget | CACCI | Umass | South Shore CAC | Towns |
| Account | Description | | | | | | | Social Work | SNAP | Fuel Assist | |
| 555.43370.0500 | CACCI GRANT (Cape and Island) | | | 27,636 | \$41,382.82 | 20,000 | 20,000 | 20,000 | | | |
| 555.43380.0501 | UMASS SNAP GRANT | | | 9500 | \$8,128.25 | 7500 | 7500 | | 7,500.00 | | |
| 555.43370.0502 | South Shore CAC Grant | | | 2000 | \$2,000.00 | 2000 | 2000 | | | 2,000 | 46,325.01 |
| 555.46000.0555 | TOWN PAYMENTS - uploaded | 51366 | | 44423 | \$44,861.00 | 46325.00613 | 46,325.01 | | | | 46,325.01 |
| | | | | 83,559.00 | 96,372.07 | 75,825.01 | 75,825.01 | 20,000.00 | 7,500.00 | 2,000.00 | |
| 555.51091.0500 | Case Worker DM (30 hrs/w) | | | 26,500 | \$28,549.43 | 15,226 | 15,897 | 15,897.00 | x | x | x |
| 555.51091.0501 | Case Worker DM (30 hrs/w) | | | 7,170 | \$7,763.47 | 6,300 | 6,359 | x | 6,358.80 | x | x |
| 555.51091.0502 | Case Worker DM (30 hrs/w) | 47,698 | | 2,000.00 | \$1,370.05 | 2,000.00 | 2,000.00 | x | x | 2,000.00 | 23,441.95 |
| 555.51091.0555 | Case Worker DM (30 hrs/w) | 47,698 | | 13,462 | \$11,725.75 | 23,740 | 23,442 | x | x | x | x |
| 555.51301.0500 | Medicare | | | 384 | \$133.51 | 221 | 231 | 230.51 | x | x | x |
| 555.51301.0501 | Medicare | | | 103.97 | \$106.14 | 91.35 | 92.20 | x | 92.20 | x | x |
| 555.51301.0502 | Medicare | | | | \$5.86 | 0.00 | 0.00 | x | x | 0 | x |
| 555.51301.0555 | Medicare | 691.62 | | 665.00 | \$431.37 | 373.22 | 368.91 | x | x | x | 9,259.10 |
| 555.51302.0555 | Retirement | 9,259.10 | | 16,393.51 | \$16,393.52 | 13,350.94 | 9,259.10 | x | x | x | x |
| 555.51303.0500 | Health Insurance | | | | \$980.15 | 0.00 | 0.00 | x | 0.00 | x | x |
| 555.51303.0501 | Health Insurance | | | | \$172.96 | 0.00 | 0.00 | x | x | 0 | x |
| 555.51303.0502 | Health Insurance | 9,289.00 | | 8,625.38 | \$6,750.00 | 6,191.00 | 6,223.63 | x | x | x | 6,223.63 |
| 555.51303.0555 | Health Insurance | | | 200.00 | \$0.00 | 0.00 | 0.00 | x | 0.00 | x | x |
| 555.51304.0500 | COUNTY LIFE INSURANCE | | | | \$22.46 | 0.00 | 0.00 | x | x | 0 | x |
| 555.51304.0501 | COUNTY LIFE INSURANCE | | | | \$3.93 | 0.00 | 0.00 | x | x | x | 215.00 |
| 555.51304.0502 | COUNTY LIFE INSURANCE | | | | \$172.81 | 200.00 | 215.00 | x | x | x | x |
| 555.51304.0555 | COUNTY LIFE INSURANCE | 215 | | 31.80 | \$39.00 | 15.23 | 15.90 | 15.90 | x | x | x |
| 555.51305.0500 | Workers Compensation | | | 8.60 | \$15.00 | 6.30 | 6.36 | x | 6.36 | x | 25.44 |
| 555.51305.0501 | Workers Compensation | | | 52.00 | \$28.91 | 28.74 | 25.44 | x | x | x | x |
| 555.51305.0555 | Workers Compensation | 47.70 | | 238.50 | \$0.00 | 137.03 | 143.07 | 143.07 | x | x | 228.98 |
| 555.51306.0500 | Unemployment Taxes | | | 64.53 | \$0.00 | 56.70 | 57.23 | x | x | x | x |
| 555.51306.0501 | Unemployment Taxes | | | 143.00 | \$0.00 | 231.66 | 228.98 | x | x | x | x |
| 555.51306.0555 | Unemployment Taxes | 429.28 | | 480.00 | \$480.00 | 480.00 | 478.00 | 478 | x | x | 182.00 |
| 555.52130.0500 | Telephone & Internet | | | 300.00 | \$222.60 | 295.00 | 295.00 | x | 295 | x | 200.00 |
| 555.52130.0501 | Telephone & Internet | | | 182.00 | \$0.00 | 182.00 | 182.00 | x | x | x | 200.00 |
| 555.52130.0555 | Telephone & Internet | 957.00 | | 0.00 | \$0.00 | 200.00 | 200.00 | x | x | x | 200.00 |
| 555.52410.0555 | Education of Employees | | | 200.00 | \$24.95 | 200.00 | 200.00 | x | x | x | 200.00 |
| 555.52750.0555 | Repairs & Service of Office Equipment | | | 200.00 | -\$514.00 | 200.00 | 200.00 | x | x | x | x |
| 555.52760.0555 | Repair & Service of Computers | | | 200.00 | \$37.29 | 200.00 | 0.00 | 0 | x | x | x |
| 555.52820.0500 | Travel Inside State | | | 250.00 | \$0.00 | 250.00 | 250.00 | x | 250 | x | 450.00 |
| 555.52820.0501 | Travel Inside State | | | 450.00 | \$0.00 | 450.00 | 450.00 | x | x | x | 0.00 |
| 555.52820.0555 | Travel Inside State | 700.00 | | | \$32.63 | 0.00 | 0.00 | x | x | x | x |
| 555.52900.0555 | Misc Contractual Services | | | 500.00 | \$500.00 | 120.00 | 170.00 | 170 | x | x | 1,880.00 |
| 555.52910.0500 | Advertising | | | 1,500.00 | \$1,938.91 | 1,880.00 | 1,880.00 | x | x | x | x |
| 555.52910.0555 | Advertising | 2,050.00 | | 200.00 | \$0.00 | 0.00 | 0.00 | 0 | x | x | x |
| 555.52950.0500 | Printing & Bindery Services | | | 300.00 | \$0.00 | 500.00 | 300.00 | x | 300 | x | 200.00 |
| 555.52950.0501 | Printing & Bindery Services | 300.00 | | | \$0.00 | 200.00 | 200.00 | x | x | x | 1,000.00 |
| 555.52950.0555 | Printing & Bindery Services | | | 1,500.00 | \$378.00 | 1,500.00 | 1,000.00 | x | x | x | x |
| 555.52990.0555 | Misc Contractual Services | | | 250.00 | \$0.00 | 0.00 | 0.00 | 0 | x | x | x |
| 555.53600.0500 | Office Supplies & Materials | | | 250.00 | \$0.00 | 100.00 | 100.00 | x | 100 | x | 250.00 |
| 555.53600.0501 | Office Supplies & Materials | | | | \$0.00 | 350.00 | 250.00 | x | x | x | x |
| 555.53600.0555 | Office Supplies & Materials | 350.00 | | 150.00 | \$0.00 | 0.00 | 0.00 | 0 | x | x | x |
| 555.53610.0500 | Postage | | | 100.00 | \$0.00 | 100.00 | 40.00 | x | 40 | x | 150.00 |
| 555.53610.0501 | Postage | | | 50.00 | \$0.00 | 150.00 | 150.00 | x | x | x | 350.00 |
| 555.53610.0555 | Postage | 190.00 | | | \$300.81 | 0.00 | 350.00 | x | x | x | x |
| 555.53625.0555 | Department - Computer Software | | | 100.00 | \$0.00 | 0.00 | 0.00 | 0 | x | x | 300.00 |
| 555.53630.0500 | Computer Supplies | | | 600.00 | \$116.07 | 600.00 | 300.00 | x | x | x | 200.00 |
| 555.53630.0555 | Computer Supplies | 600.00 | | 200.00 | \$210.04 | 200.00 | 200.00 | x | x | x | 1,000.00 |
| 555.54330.0555 | General Liability | | | | \$0.00 | 1,000.00 | 1,000.00 | x | x | x | 0.00 |
| 555.59010.0555 | Transfer to OPEB | | | 0.00 | \$0.00 | 0.00 | 0.00 | x | x | x | 46,325.01 |
| | County Admin. Fee | | | 84,004.84 | \$78,391.62 | 79,679.17 | 75,824.44 | 19,999.85 | 7,499.59 | 2,000.00 | |
| | TOTALS | | | 44,423.19 | | 51,127.00 | 46,325.01 | | | | |
| | Town share | | | | | 28,552.17 | 29,499.44 | | | | |
| | Grants | | | | | | | 1,000 | 356.25 | | |
| | County - admin fee | | | | | | | 20,999.84 | 7,855.84 | | |
| | Total Grant | | | \$54,970 | | \$55,825 | | | | | |
| | Return to towns | | | | | \$17,980.45 | | | | | |

**526 – Dukes County Public Benefits Access
(Formerly – Dukes County Social Services)**



Dukes County Social Services Annual Report FY22

Supervisor: Sarah Kuh, MPH skuh@mvhealthcareaccess.org
Social Services Caseworker: Delilah Meegan socialservices@dukescounty.org
Phone: (508) 696-3844
Physical Address: 9 Airport Road, Edgartown MA
Mailing Address: P.O. Box 190, Edgartown MA 02539

Background

In 2015 Dukes County created its Social Services Department (DCSS) in response to the community's need for assistance with safety net programs, public benefits, and resources for low-income Islanders under age 60. DCSS connects needy Islanders with a variety of programs and services that support economic self-sufficiency. The population that the department serves ranges in age, socio-economic status, and education levels. We provide services in English, Portuguese, and Spanish.

DCSS Funding

The department is funded by the six towns of Martha's Vineyard and grants from the Community Action Committee for the Cape and Islands (CACCI), the USDA via DTA's SNAP Outreach Grant from UMass Medical School, and the South Shore Community Action Committee Fuel Assistance Program. We are staffed by a full-time Social Service Caseworker.

DCSS Services

The Social Services department's primary functions include, but are not limited to, application assistance for the following programs:

- SNAP (Supplemental Nutrition Assistance Program/Food Stamps)
- WIC (Women, infants, and children)
- Department of Transitional Assistance cash assistance for families with children and disabled adults
- Fuel Assistance
- Utility Assistance
- Unemployment benefits
- Emergency and non-emergency food programs
- Social Security Disability Income and Supplemental Security Income
- CARES Act application for Utility, Car Repairs, Rental Assistance

**526 – Dukes County Public Benefits Access
(Formerly – Dukes County Social Services)**

The Department provides information and referrals to local and regional agencies that can offer services and resources to complete addressing the needs of every client and household that we serve. DCSS facilitates applications and referrals for childcare subsidy programs including Bailey Boyd and voucher programs, emergency housing and rental assistance, Cape Cod Times Needy Fund, and unemployment insurance.

Clients receive application assistance for outside agencies that address housing and homelessness and are advised of their options as to what is available to them in terms of rental assistance, housing search assistance and support, homeless shelters, and programs available as well as resources that can support presently homeless individuals. DCSS works closely with the County's Homelessness Prevention Program, Harbor Homes, and the Warming Shelter.

Information and referrals are made to agencies like the Housing Assistance Corporation, Massachusetts Rehabilitation Commission, the Cape Cod Organization for the Rights of the Disabled (CORD), and Community Action Committee for the Cape and Islands (CACCI). Locally, the department collaborates with organizations ranging from Elder Services, Councils on Aging, Martha's Vineyard Hospital, Martha's Vineyard Community Services, The Resource Institute, Salvation Army, The Clergy Fund, Vineyard Housing Office, the Vineyard Committee on Hunger, Vineyard Health Care Access Program, and many additional agencies on the island.

Local and regional agencies refer their clients to the Social Services Department as a valuable and helpful resource. The outcome of this collaboration is that clients receive complete wrap around services in a multitude of areas.

In collaboration with CACCI, the Department sponsors the Volunteer Income Tax Assistance Program, which is an island wide, free tax preparation program, geared towards households under the age of 65 from January through April.

526 – Dukes County Public Benefits Access (Formerly – Dukes County Social Services)

APPLICATIONS

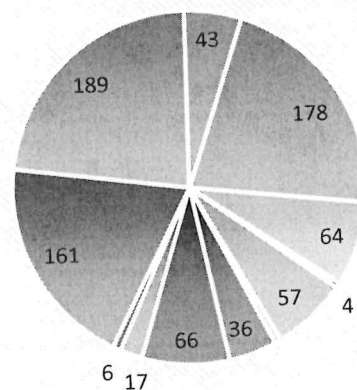
Applications submitted in FY22 for state and federal assistance on behalf of individuals and families who are Island residents.

In FY21 DCSS submitted:

- 27 CARES Act Applications on behalf of **50** individuals for utility assistance, car repair and rental assistance
- 87 SNAP applications on behalf of **110** individuals
- 4 SNAP Recertification Applications on behalf of **4** individuals
- 16 Fuel Assistance applications on behalf of **25** individuals
- 1 Fuel Assistance Recertification Application on behalf of **3** individuals
- 2 Social Security Disability Applications
- 4 Housing Application's on behalf of **4** individuals
- 11 Emergency Cash Assistance applications for **11** individuals
- 32 Utility Assistance Applications on behalf of **48** individuals
- 5 Unemployment applications were made
- 3 Transitional Aid to Families with Dependent Children Applications on behalf of **6** individuals

DCSS is a SNAP Outreach Partner via our contract with the Commonwealth Medicine SNAP Unit at the University of Massachusetts Medical School. We participate in trainings and receive regular updates to stay current on changes to SNAP and related programs. The County also hosts an annual site review to ensure we are meeting our program goals and objectives. Sarah Kuh is an Island representative to the Department of Transitional Assistance Cape and Islands Advisory Board.

Assistance Cases



Total Cases: 826

ASSISTANCE

Assistance includes information, referral, follow-up, and advocacy for social services related to client self-sufficiency.

County Warrant Articles – MV Center for Living

Approved by
C4L board 10-
5-21

| MV Center for Living | FY24 | | | | | | | |
|---------------------------|--|----------------|-------------|--------------|-------------------------|--------------|--------------|---------------|
| Account | Description | #Hrs | FY24 Rates | FY22 Budget | FY22 Budget Adjusted | FY22 Actuals | FY23 Budget | FY24 Proposed |
| | MVCL Personnel: | | | | | | | |
| MVCL Employees: | | | | | | | | |
| | Executive Director | 40 | 50.97 | \$98,607.89 | \$96,674.40 | | \$100,829.52 | \$106,425.36 |
| | Supportive Day Prog Supervisor | 40 | 38.25 | \$70,177.68 | \$70,177.68 | | \$75,690.00 | \$79,866.00 |
| | Administrative Asst (ED) (was 25 hrs/w) | 30 | 26.47/27.27 | \$33,616.32 | \$23,123.00 | | \$33,474.20 | \$42,368.82 |
| | Programs Assistant (was 30 hrs/w) | 35 | 27.27/28.08 | \$40,231.62 | \$40,231.62 | | \$41,463.36 | \$51,047.01 |
| | SDP Meal Coordinator | 35 | 34.78/35.82 | \$59,735.76 | \$59,735.76 | | \$61,661.88 | \$65,079.14 |
| | SDP Special Assistant | 26 | 26.47/27.27 | \$33,034.25 | \$33,034.25 | | \$35,030.52 | \$36,969.24 |
| | SDP Special Assistant | 26 | 27.27/28.08 | \$34,847.90 | \$34,847.90 | | \$35,914.89 | \$37,899.58 |
| | SDP Special Assistant | 26 | 25.70/26.47 | \$0.00 | \$24,047.92 | | \$34,813.17 | \$35,885.04 |
| | SDP Special Assistant | 20 | 26.47/27.27 | \$27,520.80 | \$18,498.40 | | \$26,779.36 | \$28,245.88 |
| | SDP Special Assistant NEW | 20 | 25.70 | | | | | \$26,830.00 |
| | Meal Program Assistant | 15 | 24.07/24.79 | | \$12,534.30 | | \$18,265.95 | \$19,324.17 |
| | Total Personnel: | | | \$397,772.22 | \$412,905.23 | | \$463,922.85 | \$529,940.24 |
| | MVCL Payroll Related Expenses: | | | | | | | |
| | Longevity (2% of salary) ED | | | | \$1,933.49 | | \$0.00 | \$0.00 |
| | Retirement | | | \$0.00 | \$0.00 | | \$0.00 | \$0.00 |
| | Workers Compensation | | | \$5,800.00 | \$5,800.00 | | \$5,200.00 | \$5,500.00 |
| | Federal Tax | | | \$32,000.00 | \$33,000.00 | | \$34,000.00 | \$36,000.00 |
| | Unemployment Tax | | | \$5,350.00 | \$5,350.00 | | \$5,500.00 | \$5,600.00 |
| | Health Insurance | | | \$38,500.00 | \$39,500.00 | | \$41,000.00 | \$39,000.00 |
| FY20 (1 family, 2 single) | Dental Insurance | | | \$1,200.00 | \$1,200.00 | | \$1,200.00 | \$1,000.00 |
| FY21 (1 family, 3 single) | Admin Payroll Support (Paychex) | | | \$15,000.00 | \$2,000.00 | | \$2,000.00 | \$2,000.00 |
| | SDP Substitute Staff | | | \$6,000.00 | \$6,000.00 | | \$7,000.00 | \$8,000.00 |
| | Total Payroll related exp | | | \$104,850.00 | \$94,783.49 | | \$95,900.00 | \$97,100.00 |
| 540.52900.0000 | Total MVCL Personnel: | | | \$502,622.22 | \$507,688.72 | \$503,267.03 | \$559,822.85 | \$627,040.24 |
| | MVCL Operating Expenses: | | | | | | | |
| 540.52130. | Telephone & Internet | | | \$4,500.00 | \$5,125.00 | \$5,531.33 | \$5,400.00 | \$6,100.00 |
| 540.52410. | Education/Conference | | | \$2,500.00 | \$2,500.00 | \$560.00 | \$2,500.00 | \$2,000.00 |
| 540.52750. | Repair & Service of Office Equip | | | \$1,000.00 | \$1,000.00 | \$290.00 | \$1,000.00 | \$1,500.00 |
| 540.52300. | IT Technical Support | | | \$0.00 | \$6,500.00 | \$8,097.25 | \$6,900.00 | \$7,000.00 |
| 540.52820. | Travel Inside State | | | \$1,000.00 | \$1,000.00 | \$0.00 | \$1,000.00 | \$1,000.00 |
| 540.52910. | Advertising | | | \$500.00 | \$500.00 | \$533.43 | \$500.00 | \$600.00 |
| 540.52930. | Janitorial Services | | | \$11,000.00 | \$12,800.00 | \$12,576.00 | \$12,800.00 | \$13,000.00 |
| 540.52935. | Trash Pick up (Bruno's) | | | \$2,800.00 | \$1,000.00 | \$1,802.00 | \$1,000.00 | \$1,800.00 |
| 540.52950. | Printing (Newsletter 55Plus) | | | \$8,000.00 | \$8,000.00 | \$8,000.00 | \$8,000.00 | \$8,000.00 |
| 540.52990. | Misc Contractual (SDP-Therapy) | | | \$1,000.00 | \$1,000.00 | \$1,109.99 | \$2,000.00 | \$2,000.00 |
| 540.53150. | Food & Food Service Supplies | | | \$15,000.00 | \$15,000.00 | \$15,886.41 | \$18,000.00 | \$18,500.00 |
| 540.52985. | VTA / SDP Transportation costs | | | \$0.00 | \$0.00 | \$1,500.00 | \$5,000.00 | \$6,000.00 |
| 540.53600. | Office Supplies & Materials | | | \$3,000.00 | \$3,000.00 | \$4,031.41 | \$3,000.00 | \$3,000.00 |
| 540.53610. | Postage | | | \$400.00 | \$400.00 | \$96.84 | \$500.00 | \$400.00 |
| 540.53690. | Misc Supplies (Paper Goods) | | | \$1,500.00 | \$1,500.00 | \$49.64 | \$1,800.00 | \$1,800.00 |
| 540.53910. | Recreational Supplies (Crafts) | | | \$1,000.00 | \$1,000.00 | \$1,159.41 | \$1,200.00 | \$1,500.00 |
| 540.54330. | Insurance MVCL General Liability | | | \$5,500.00 | \$5,500.00 | \$4,287.41 | \$5,500.00 | \$5,500.00 |
| | Tax preparation | | | | | | | \$10,000.00 |
| | Total MVCL Operating: | | | \$58,700.00 | \$65,825.00 | \$65,511.12 | \$76,100.00 | \$89,700.00 |
| | Total MVCL Pers & Operating Exp | | | \$561,322.22 | \$573,513.72 | \$568,768.15 | \$635,922.85 | \$716,740.24 |
| | MVCL Income: | | | | | | | |
| 540.45410. | Private Pay | 7/day/4 days @ | | \$70,000.00 | \$80,000.00 | \$57,199.00 | \$114,000.00 | \$120,000.00 |
| 540.45420. | Elder Services Reimbursement | | | \$70,000.00 | \$80,000.00 | \$65,761.55 | \$114,000.00 | \$120,000.00 |
| | Transportation (VTA) | | | \$0.00 | -\$2,400.00 | | | |
| | Investment Income | | | | | \$11.24 | | |
| | TOTAL Income | | | \$140,000.00 | \$157,600.00 | \$122,971.79 | \$228,000.00 | \$240,000.00 |
| | Total MVCL Expense minus income | | | 421322.22 | 415913.72 | \$445,796.36 | \$407,922.85 | \$476,740.24 |
| Dept 630 | County Building Expenses: | | | | | | | |
| 010.52210.0630 | Electric | | | \$16,000.00 | \$16,000.00 | \$13,551.53 | \$16,000.00 | \$20,000.00 |
| 010.52220.0630 | Propane | | | \$8,000.00 | \$8,000.00 | \$5,183.24 | \$5,000.00 | \$8,100.00 |
| 010.52240.0630 | Water | | | \$1,330.00 | \$1,330.00 | \$1,918.00 | \$2,500.00 | \$2,500.00 |
| 010.52250.0630 | Sewer | | | \$2,600.00 | \$2,600.00 | \$14,294.54 | \$8,000.00 | \$13,500.00 |
| 010.52350.0630 | Legal | | | \$1,000.00 | \$1,000.00 | \$612.50 | \$500.00 | \$500.00 |
| 010.52600.0630 | Repair & Maintenance of building | | | \$8,000.00 | \$8,000.00 | \$2,911.03 | \$6,000.00 | \$6,000.00 |
| 010.52900.0630 | Misc Contractual | | | \$2,500.00 | \$2,500.00 | \$4,306.45 | \$3,000.00 | \$3,000.00 |
| 010.52930.0630 | Janitorial | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 010.53990.0630 | Misc supplies and materials | | | | | \$0.00 | \$100.00 | \$100.00 |
| 010.54310.0630 | Comprehensive Bldg Insurance | | | \$22,000.00 | \$22,000.00 | \$15,864.20 | \$17,182.00 | \$17,000.00 |
| 010.54320.0630 | Boiler & Machinery Insurance | | | | | | | \$450.00 |
| 010.54330.0630 | General Liability | | | \$4,000.00 | \$1,694.00 | \$616.50 | \$1,694.00 | \$1,890.00 |
| 010.58100.0630 | Unpaid bills of prior years | | | | | | | |
| | Total County Building Expenses: | | | \$65,430.00 | \$63,124.00 | \$59,257.99 | \$59,976.00 | \$73,040.00 |
| | IHC Rental Income | | | -\$15,482.50 | -\$15,482.50 | \$17,998.55 | \$14,994.00 | \$18,260.00 |
| | | | | \$49,947.50 | \$47,641.50 | \$41,259.44 | \$44,982.00 | \$54,780.00 |
| | Other Pass Through Expenses: | | | | | | | |
| 540.52991. | Elder Services/OAA Nutrition Program | | | \$36,750.00 | \$36,750.00 | \$36,750.00 | \$36,750.00 | \$36,750.00 |
| 540.51303. | City Retiree Life & Health Insurance | | | \$20,515.20 | \$20,515.20 | \$6,124.05 | \$20,515.20 | \$8,316.60 |
| | City Administration Fee | | | | | \$76.85 | \$0.00 | \$800.00 |
| | Total Other: | | | \$57,265.20 | \$57,265.20 | \$42,950.90 | \$57,265.20 | \$45,866.60 |
| | Total MVCL & County | | | \$528,534.92 | \$523,126.42 | \$485,563.21 | \$510,170.05 | \$577,386.84 |
| Assessment: FY23 | Town | 50-50 | | \$528,534.92 | \$518,135.00 | \$518,134.00 | \$510,170.05 | \$577,386.84 |
| | Aquinnah | 3.03% | | \$15,803.20 | | | \$14,819.00 | \$17,494.82 |
| | Chilmark | 10.61% | | \$56,976.07 | | | \$52,602.00 | \$61,260.74 |
| | Edgartown | 33.13% | | \$172,778.06 | | | \$170,841.00 | \$191,288.26 |
| | Oak Bluffs | 21.44% | | \$114,322.10 | | | \$109,776.00 | \$123,791.74 |
| | Tisbury | 17.67% | | \$93,392.12 | | | \$90,033.00 | \$102,024.25 |
| | West Tisbury | 14.12% | | \$75,263.37 | | | \$72,098.00 | \$81,527.02 |
| | | | | | | | \$1.00 | |
| | | 100.00% | | \$528,534.92 | \$0.00 | | \$510,170.00 | \$577,386.84 |

Workers comp on vendors

County Warrant Articles – MV Center for Living

FY2024 Funding Request – MV Center for Living

Additional Programs & Funding Resources:

Dementia Family Support Services: Annual cost approx. \$15,000

MV Center for Living has developed this program over the past several years, with some initial grant funding from United Way. On-going funding comes from MVCL annual fundraising efforts. These services include the weekly support group, habilitation therapy (dementia coach), and individual family/caregivers counseling. These are primarily provided by an independent contractor (licensed social worker or nurse practitioner). We continue to focus most of our fundraising efforts in this area to continue to offer these support services.

Van Driver: \$12,820 + \$25,000

Transportation for the Supportive Day Program was introduced in FY22. MVCL now operates a VTA Lift van with a paid driver to provide approx. 2/3 of the transportation for clients to attend the SDP. Funding for insurance and fuel (FY23 \$5000) is in the MVCL budget. Funding for driver pay came in part from MV Community Foundation (\$12,820) and the rest (\$25,000) from an MVCL investment fund. We charge a \$10/day fee for those clients who opt to use our transportation service. We anticipate continuing to fund transportation with fees and the MVCL investment fund.

Shopping Shuttle: \$12,000

This program is intended to make optimum use of the VTA van on loan to MVCL. SDP transportation requires use of the van from 8-9:30am, and again from 2-3:30 pm. We have partnered with Healthy Aging MV to develop a pilot shopping shuttle program that will make use of the vehicle from 10am-1:30pm, for older adults in the community who do not or cannot drive to do their errands and grocery shopping. MV Community Foundation has provided initial funding for this pilot. I anticipate additional funding from MVCF for the next couple of years and working with Healthy Aging to find other funding sources.

Emergency Food Program: \$10,000

This is a longstanding program overseen by MVCL. It includes the Edgartown, Tisbury, Up-Island Senior Centers, and the Baptist Church in VH. The Vineyard Committee on Hunger provides funding for the transport of food from the Greater Boston Food Bank to the island via Island Food Products once a month, as well as for the purchase of any food that is not available for free. VCOH support varies from year to year and has always generously supported this program with whatever is needed.

Utility Assistance: \$80,000

During COVID and beyond, MV Community Foundation had funded both utility and rental assistance programs for islanders struggling because of loss of income due to COVID. MVCL

County Warrant Articles – MV Center for Living

volunteered to administer the utility portion for MVCF and will continue to do so as long as this funding is made available.

Rental Assistance – Emergency Food & Shelter Program (FEMA) \$5,285

Annual funding that comes to Dukes County through United Way of Cape Cod & the Islands. It is available to any non-profit in the County willing to administer the funds, track and do the paperwork. MVCL is sometimes the only non-profit that steps up to do this. The amount of funding varies from year to year.

SDP Support grants: \$13,260

The grants and amounts listed reflect grants that were received in FY22. Depending on the grant cycles and requirements of the grantors, these are funds we apply for on a regular basis from local foundations to enhance our Supportive Day Program activities and programs.

County Warrant Articles – MV Center for Living

| Additional Programs & Funding Resources | 2021-2022 Cost | 2023-2024 Anticipated | Source |
|--|-------------------|--------------------------|---------------------------------|
| Dementia Family Support | \$ 15,000.00 | \$ 15,000.00 | MVCL Fundraising |
| SDP Van Driver | \$ 12,820.00 | \$ 12,820.00 | MV Community Found. |
| | \$ 25,000.00 | \$ 25,000.00 | Yates Investment |
| Shopping Shuttle | \$ 12,000.00 | \$ 12,000.00 | MV Community Found |
| Emergency Food Prog | \$ 10,000.00 | | ?? Vineyard Committee on Hunger |
| Utility Assistance | \$ 80,000.00 | | ?? MV Community Foundation |
| Rental Assistance | \$ 5,285.00 | | ?? FEMA/Emerg Food & Shelter |
| SDP Support Grants: | | | |
| SDP Music Grant | \$ 5,000.00 | TBD | MV Bank Foundation |
| SDP Functional Fitness Grant | \$ 4,160.00 | Application submitted | Farm Neck Foundation |
| SDP Art Programs | \$ 2,500.00 | TBD | MV Cultural Council |
| Memory Café | \$ 1,600.00 | TBD | Private Donation |
| Total | \$ 173,365.00 | | |

County Warrant Articles – Healthy Aging MV

Submitted: 11.15.22

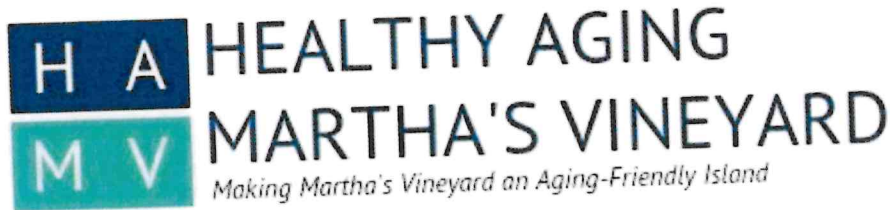
FY24 Healthy Aging MV Budget Request with Reference and Reporting Information



| Line Item | FY22 Billed to the County | FTE | Current FY23 HAMV County Budget | FTE | FY24 County Budget Request | FTE | FY23/FY24 Increase / (Decrease) in County Funding Request | Note on FY23/FY24 Change in County Funding Request |
|------------------------------------|---------------------------|-------|---------------------------------|-------|----------------------------|------|---|---|
| Salary Expense | 1,000 \$ 76,125.00 | 1,000 | \$ 77,267.00 | 1,000 | \$ 82,400.00 | 1.00 | \$ 5,133.00 | Includes a salary increase to bring the Director position parallel to other component directors at the agency. Includes a COLA of 1.5% on 1.1.2024. |
| Payroll Tax and Fringe Benefits | \$ 13,939.59 | | \$ 14,248.00 | | \$ 13,570.00 | | \$ (678.00) | The anticipated cost of the health insurance plan for FY24 is based on current staff's participation in our current plan and associated payroll taxes. Cost reduced as actual cost for FY23 was not as high as anticipated at the time the budget was prepared. |
| Total Salaried Personnel Expense | \$ 90,064.59 | | \$ 91,515.00 | | \$ 95,970.00 | | \$ 4,455.00 | |
| Other Direct Costs | | | | | | | \$ - | |
| Staff Mileage/Travel | \$ - | | \$ 1,000.00 | | \$ 1,000.00 | | \$ - | No change in funding request. Local mileage reimbursed to staff at the prevailing IRS rate. Also includes the cost for travel and lodging to participate in off-island professional development opportunities. |
| Program/Computer Supplies | \$ 1,668.95 | | \$ 6,500.00 | | \$ 5,000.00 | | \$ (1,500.00) | Reduced based on FY22 expenditures. Cost for customary program and office supplies, pens, paper, etc. used in program activities. |
| Program Support | \$ 1,104.73 | | \$ 2,800.00 | | \$ 2,800.00 | | \$ - | No change in funding request. Includes cost of mailings and technology costs for targeted email marketing of HAMV. |
| Occupancy | \$ - | | \$ 2,160.00 | | \$ 2,160.00 | | \$ - | No change in funding request. Cost of HAMV office and program space on the main campus of MVCs. Includes maintenance, cleaning, and utilities. |
| Total Other Direct Program Expense | \$ 2,773.68 | | \$ 12,460.00 | | \$ 10,960.00 | | \$ (1,500.00) | |
| Total Direct Expense | \$ 92,838.27 | | \$ 103,975.00 | | \$ 106,930.00 | | \$ 2,955.00 | |
| Allocation of Administration @ 12% | \$ 11,137.73 | | \$ 12,477.00 | | \$ 12,832.00 | | \$ 355.00 | |
| Total Program Expense | \$ 103,976.00 | | \$ 116,452.00 | | \$ 119,762.00 | | \$ 3,310.00 | |
| MV Commission Support | \$ - | | \$ 10,000.00 | | \$ - | | \$ 10,000.00 | MV Commission will not have the resources to support HAMV in FY24 |
| County Amount | \$ 103,976.00 | | \$ 106,452.00 | | \$ 119,762.00 | | \$ 13,310.00 | Amount of Funding Increase Requested |

Prepared: 11.15.22 - CF

Note: The request for funding from towns represents approximately 30% of the total HAMV FY23 budget (approximately \$375,000.00) down from 40% support in FY22. Targeted programming initiatives will be funded from grants including Martha's Vineyard Community Foundation, Martha's Vineyard Hospital, Farm Neck Foundation, Elder Services, and Martha's Vineyard Savings Bank Charitable Foundation as well as donations and other grant sources.

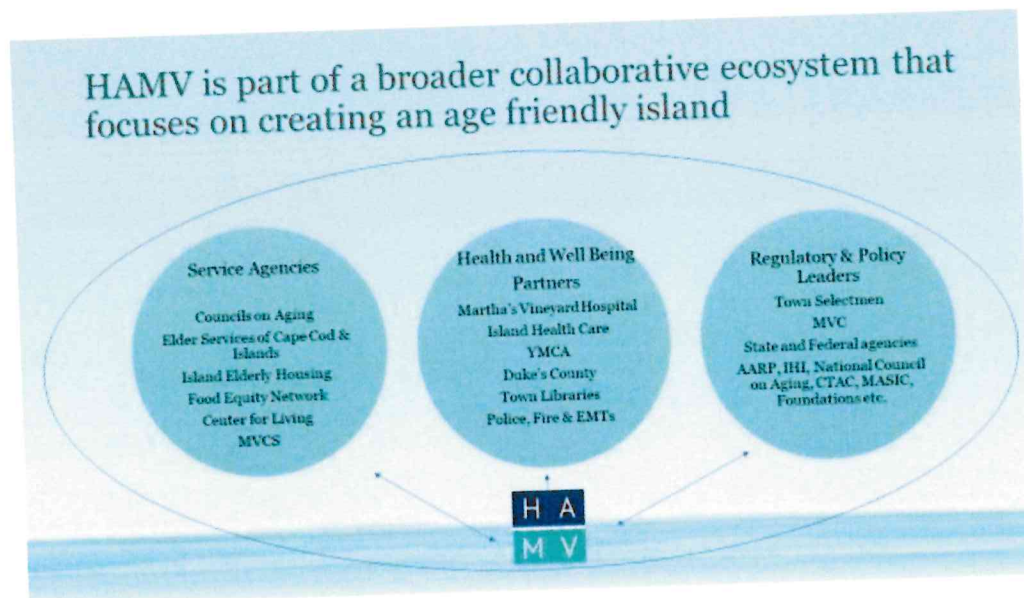


HEALTHY AGING MV

HAMV is a planning, advocacy and community building organization. Our mission is to ensure that the infrastructure and services are in place to serve our Aging Adults and those who care for them. Our fiscal agent is MVCS. It is funded in part by the six towns of Martha's Vineyard through a contract between the County of Dukes County and MVCS. Other funding sources, which made up over 50% of our budget in FY2023 are grants from local, national and private organizations and foundations, and donations from churches, organizations and individuals. We continue to maintain a lean operation, depending on an active volunteer executive board led by Cindy Doyle (Chair) and one full-time employee, Cindy Trish, Executive Director.

HAMV conducts research and educates the community about Aging Adult needs and their contributions to the island, plans and advocates for new or improved services to meet those needs, and builds community-wide support through engaging stakeholders of all ages to bring these goals into reality. Once service and infrastructure gaps are identified, HAMV and coalition partners create pilot programs to address these needs and identifies funding sources for the pilot phases.

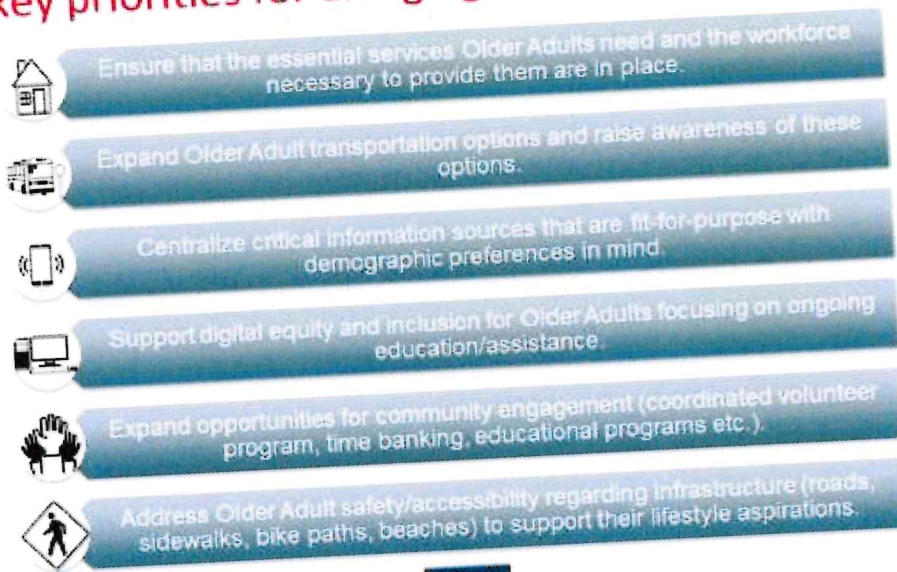
The following graphic illustrates the interconnectedness of HAMV with other on- and off-island organizations serving Aging Adults. As a planning and advocacy organization, we act as catalyst to create collaboration to identify and address the needs of Aging Adults. More information on HAMV can be found at our website <https://www.hamv.org/>



HAMV's appropriation request from the towns for FY24 is increased to \$119,762. Funding will allow us to maintain our full-time Executive Director role and will cover a portion of the costs associated with running the organization (allocation paid to MVCS, other operating costs and program supplies) as we continue to expand our impact and reach. In FY24 we will;

- Continue to convene and lead island-wide coalitions to make progress on the Community action plans associated with these six key initiatives:

HAMV key priorities for an aging friendly Island



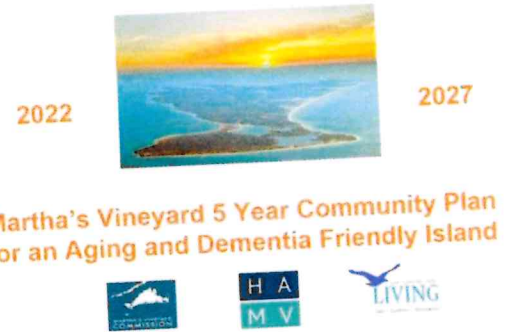
(Dec 2020 HAMV survey)



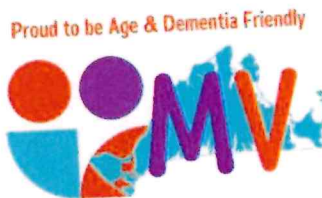
- Deepen our collaboration with on- and off-island Aging Adult service agencies and regulatory organizations so that we work more productively and efficiently island-wide to achieve an outcome of creating greater impact in addressing Aging Adult needs and touching more lives
- Continue and expand our pilot programs (Home Safety Modification, transportation pilots including GoGoGrandparent, Home Sharing, and Matter of Balance) and add 1-2 new pilot programs as needed.
- Opportunistically address Aging Adult needs as identified.
- Advocate for efforts made by other island organizations to strengthen our Aging Adult services and infrastructure (such as supporting the Green House initiative and the Housing Bank)

FY2023, HAMV's accomplishments have included:

- The completion of a 5 year Community Plan to address the six key priorities with specific action steps, collaborating with community partners, and a timeline for action. Worked with MVC4L to include a dementia inclusive "lens" to our collective actions.



May, 2022



- Submission of the plan to the World Health Organization/AARP. We received a 5 year age-friendly designation again for all six towns as part of the MA Healthy Aging Collaborative. For the first time, we also obtained dementia-friendly designation as well. In addition to highlighting statewide Martha's Vineyard commitment to Aging Adults, this designation creates opportunities for partnerships with regional and national organizations as well as access to additional funding sources.

- Completed the 2nd full year of a pilot program for an island-wide Home Safety Modification Program for 65+ homeowners (or those with disabilities), working with Martha's Vineyard Builders Association and local contractors. The pilot program is referral based (from COAs, MVH, MVC4L, Elder Services etc.) and includes conducting a home assessment for minor home safety renovations (i.e. grab bars, stair railings, improved lighting, pull-out shelves etc.), matching the participant with a willing contractor to conduct the renovations, and providing a post-renovation assessment of the project. Obtained grant funding in excess of \$50,000 from MVH and MVSBCF and private donations to fund this program, which now exceeds 50 participants. Over 80% of participants qualified to have 100% of the costs covered.



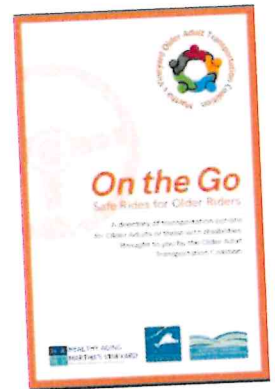


- Continued the 2nd year of the Aging Adult Transportation Coalition and led monthly meeting with the Aging Adult Transportation Coalition, consisting of over 15 service agencies including the VTA and Steamship Authority, to address the needs for alternative transportation options for Aging Adults, both on- and off-island. The coalition implemented 4 pilot programs for alternative transportation options for Aging Adults including:

- GoGoGrandparents on-demand rides (on-island)
- MVC4L adult supportive day program (on-island)
- COA Shopping Shuttle transportation (on-island)
- Shuttle (including escorts) for islanders who are having cataract surgery (off-island)

In FY2022, over 2,600 rides were provided serving over 200 individuals through the various programs including the IEH Taxi program. Over \$40,000 in grants and donations were raised to support these programs in addition to utilizing existing island assets (e.g. VTA vans).

- Conducted the first in-person Aging Adult Transportation Summit in Sept, 2022 at the Martha's Vineyard Film Center with over 100 attendees. The purpose of the summit was to raise awareness of Aging Adult transportation challenges, provide education on the new pilot transportation options and introduce the first curated printed directory which include all on- and off-island transportation options, cost and a contact phone number – the “go-to” information source for Aging Adults and their families. Over 1,000 of these directories have been distributed to Aging Adults so far.



- Hosted bi-monthly meetings with the Falls Prevention Coalition and oversaw island-wide efforts for Falls Prevention Month (Sept), developing a host of print and media assets on awareness, education, and empowerment available to all island service agencies. Sept activities included in-person educational sessions across the island on “Medication and Risks”, “Safety Tips for using a Cane or Walker”, “Everything you wanted (or didn’t want) to know about Fall Risks and Falls Prevention” and “Pain-Free Movement and Balance Screening” as well as dissemination of printed materials.

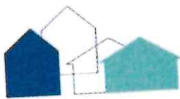
- Introduced a new evidence based pilot program, Matter of Balance, in collaboration with MVH and the COAs. Secured over \$5,000 in funding to identify and train coaches (COA and MVH staff as well as volunteers) and launched the first 8 week session at the Edgartown Council on Aging. This program is specifically designed to reduce the fear of falling and improve activity levels among Aging Adults and addresses an existing service gap in supporting those who have fallen or fearful of doing so and are restricting their activities as a result.



Introducing the Older Adult Home Sharing Pilot Program

Every day, we are reminded of the housing shortage our workforce faces here on the island. There are multiple efforts underway to address this affordable housing shortage, but many of them will take years to make an impact.

We will utilize home sharing models that have been successfully deployed in other communities to offer our island's Older Adults the opportunity to share their home with a well-suited single employee (qualified in need of housing).



- Designed and introduced a “proof-of-concept” Home Sharing program to pair Aging Adults who live alone (the host) with an employed Islander (the guest) who needs housing. Modelled after nationwide programs, we are in the early stages of getting this program off the ground. Partnering with MV Mediation to provide housing facilitation expertise to insure a quality “match” between participants.

- Partnered with the Howes House Building Committee, conducted 6 focus groups with Aging Adults and service agencies to ensure that Aging Adult perspectives are included in renovation considerations as well as surfacing other opportunities to broaden service utilization.



Focus Group Committee Members
Suzanne Lyon, Chair
Cindy Tost, HAMV
Susan Loh
Anne Smith
Bonnie French
Beth Kramer

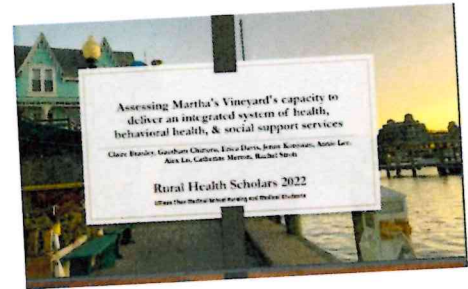


- Continued to educate and provide educational seminars for Advance Care Planning, strengthening our partnership with MVH and other health care providers, raising the percentage of Aging Adults with PCPs at MVH who have completed Health Care Proxies to 34%. 75% of those who attended educational seminars led by HAMV went on to complete a Health Care proxy.

County Warrant Articles – Healthy Aging MV

Town Funding Request
FY2024

- Hosted the Rural Scholars (U Mass Chan medical and nursing students) to conduct research on the island and to socialize these findings across the island, informing prioritization and service development around the topic of in-home services.



- Advocated on behalf of other island agencies to raise awareness of Aging Adult needs and to obtain funding and demonstrate legislative support for key initiatives.
- Participated in “Project Happiness 3.0” in partnership with IGI to bring gardening projects to isolated Aging Adults via the COAs.
- Contributing member of numerous regional, statewide and national organizations/committees representing the Vineyard’s perspective on Aging Adult issues (e.g. Dukes County Health Council (DCHC), AARP Rural Labs, MARCH, MA Healthy Aging Collaborative, co-chair of Patient Family Advisory Council at MVH).
- Supported the development of the Green House model nursing home, working with MVH and Navigator Homes to bring this 10+ year journey to completion, resulting in a 60+ bed skilled nursing home facility on-island that is available to residents at all income levels.

We appreciate the financial support that each town has provided to HAMV in past years. Thank you. We look forward to what we can accomplish together in FY24.

County Warrant Articles – Homeless Prevention Program

EXHIBIT B

FY 2024 Budget

| | | | |
|---------------------------|----------------|--------------|-----------------|
| Caseworker | 40 hours/week | \$27/hr | \$56,160 |
| | | | |
| Office Supplies/Equipment | | | \$600 |
| | | | |
| Administration | 5% of \$56,160 | | \$2,808 |
| | | TOTAL | \$59,568 |

County Warrant Articles – Homeless Prevention Program



Harbor Homes
Martha's Vineyard

HOMELESS PREVENTION CASE MANAGER ~ ANNUAL REPORT

Supervisor: Susan Diverio, PhD
sdiverio@harborhomesmv.com
774-563-9828

Homeless Prevention Case Manager: Maura Morrison
homelesspreventionmv@gmail.com
774-563-3687

Physical Address: 111 New York Avenue; Oak Bluffs, MA 02557
Mailing Address: Po Box 4795; Vineyard Haven, MA 02568

Background:

The Homeless Prevention Case Manager works in collaboration with Harbor Homes which was created in response to the need for shelter and care for the homeless population on the island. The county-wide position was established to assist homeless individuals or those facing homelessness with services to ensure safe and stable housing. The Homeless Prevention Case Manager works closely with other agencies to provide resources such as rental assistance, housing options and opportunities, and programs that sustain everyday living.

Homeless Prevention Case Manager Funding:

The position is funded through Dukes County and the six towns of Martha's Vineyard.

Homeless Prevention Case Manager Services:

The primary function of the Homeless Prevention Case Manager is to assist individuals and families who are homeless or facing homelessness with housing and/or housing options. Other services provided include:

- * Client Interactions and referrals
 - ~ meet individually with clients
 - ~ provide applications for different housing opportunities
 - ~ assist with application completion
 - ~ follow through with housing authorities on MV and the Cape
- * Hotel Respite
 - ~ screen individuals and families for respite beds

County Warrant Articles – Homeless Prevention Program

- * Shelter Referrals
 - ~ inform individuals of shelter program
 - ~ educate individuals about off-island shelters (i.e. St. Joseph's in Hyannis) and the admissions procedures
- * Warming Shelter
 - ~ coordinated volunteers
 - ~ organized meal deliveries
- * V-SPADAT
 - ~ attended training
 - ~ noticed resistance from participants as it is for off-island housing and people don't want to leave island
- * Collaboration
 - ~ increased in-person meetings since the decline in COVID
 - ~ worked closely with the MV high school and MV Community Services on various youth cases
 - ~ met with Director of Connect to End DV as a result in an increase in homeless DV victims seeking housing

County Warrant Articles – Homeless Prevention Program

HOMELESS PREVENTION CASE MANAGER ~ 2021 – 2022 STATISTICS

Individuals served – 136

- * Male = 63 (46%)
- * Female = 57 (42%)
- * Unknown = 16 (12%)

* Note – The above numbers include 17 families that were provided with services.

Race – 136

- | | |
|-------------------------------|--------------------------|
| * Caucasian = 46 (34%) | Hispanic = 18 (13%) |
| * African American = 21 (15%) | Native American = 2 (1%) |
| * Portuguese = 5 (4%) | Unknown = 44 (33%) |

Veteran – 136

- * Yes – 2 (1%)
- * No – 112 (83%)
- * Unknown – 22 (16%)

Disability – 136

- * Yes = 6 (4%)
- * No = 90 (66%)
- * Unknown = 39 (29%)
- * Temporary = 1 (1%)

Chronically Homeless – 136

- * Yes = 58 (43%)
- * No = 69 (51%)
- * Unknown = 9 (6%)

Couch Surfing

- * Yes = 22 (16%)
- * No = 78 (58%)
- * Unknown = 36 (26%)

Age – 136

- | | | |
|----------------------|--------------------|---------------------|
| * 70 – 79 = 6 (4%) | 40 – 49 = 10 (7%) | 10 – 20 = 18 (13%) |
| * 60 – 69 = 12 (9%) | 30 – 39 = 21 (15%) | Under 10 = 14 (10%) |
| * 50 – 59 = 14 (11%) | 20 – 29 = 11 (8%) | Unknown = 30 (23%) |

Income – 136

- * Employed = 36 (26%)
- * Unemployed = 47 (35%)
- * SSI/SSDI = 22 (16%)
- * Unknown = 31 (23%)

Family – 136

- * Yes = 55 (40%)
- * No = 72 (53%)
- * Unknown = 9 (7%)

County Warrant Articles – Homeless Prevention Program

Forms of Assistance

- * Accepted at Harbor Homes (stable housing)
- * Referred to DCHA for rental assistance
- * Helped find house off-island
- * Found off-season housing on MV
- * Given hotel vouchers
- * Placed in home share situation
- * Reunite with family
- * Moved to Rhode Island
- * Moved to New York to be with family
- * Attended Warming Center
- * Winter shelter guest
- * Secured job housing
- * Assisted with sober house placement

County Warrant Articles – CORE (MVCS)

Submitted: 11.15.22



FY24 CORE Budget Request with Reference and Reporting Information

| Line Item | FTE | FY22 Billed to the County | FTE | Current FY23 County CORE Budget | FTE | FY24 CORE County Budget Request | FY23/FY24 Increase/(Decrease) | Note |
|--|-----|---------------------------|-------|---------------------------------|-------|---------------------------------|-------------------------------|---|
| Salary Expense | | \$ 68,625.63 | 1.350 | \$ 72,851.00 | 1.350 | \$ 76,982.00 | \$ 4,131.00 | Increase supports a 1.5% COLA for CORE staff. Anticipates the current staffing pattern retained for FY24. Also includes a salary adjustment to bring staff parallel to similar positions at the agency. |
| Payroll Tax and Fringe Benefits | | \$ 14,043.92 | | \$ 16,788.00 | | \$ 11,693.00 | \$ (5,095.00) | Decreased as we are anticipating the same staffing to be in place for FY24. Expense is based on the cost for current staff. |
| Total Salaried Personnel Expense | | \$ 82,669.55 | | \$ 89,639.00 | | \$ 88,675.00 | \$ (964.00) | |
| Other Direct Costs | | | | | | | | |
| Temporary Help | | | | \$ - | | \$ - | \$ - | Non-direct service costs continue to be supported by MVH and fundraising in FY24 to simplify billing to the County and invoice review for payment resulting in more efficient processing. |
| Staff Training | | \$ - | | \$ - | | \$ - | \$ - | Requested support for mileage reimbursement paid to staff for travel to/from service delivery sites including elders homes and other community settings. |
| Staff Mileage/Travel Reimbursed at the prevailing IRS rate | | \$ 1,376.19 | | \$ 1,200.00 | | \$ 2,164.00 | \$ 964.00 | Non-direct service costs continue to be supported by MVH and fundraising in FY24 to simplify billing to the County and invoice review for payment resulting in more efficient processing. |
| Program/Computer Supplies | | \$ - | | \$ - | | \$ - | \$ - | |
| Fees/Dues/Subscriptions | | \$ - | | \$ - | | \$ - | \$ - | |
| Program Support | | \$ - | | \$ - | | \$ - | \$ - | |
| Technology Expense | | \$ - | | \$ - | | \$ - | \$ - | |
| Insurance - Professional and General Liability | | \$ - | | \$ - | | \$ - | \$ - | |
| Occupancy | | \$ - | | \$ - | | \$ - | \$ - | |
| Total Other Direct Costs | | \$ 1,376.19 | | \$ 1,200.00 | | \$ 2,164.00 | \$ 964.00 | |
| Total Direct Expense | | \$ 84,045.74 | | \$ 90,839.00 | | \$ 90,839.00 | \$ - | Federally approved indirect rate for FY24 charged at 12% |
| Allocation of Administration at 12% | | \$ 10,083.26 | | \$ 10,902.00 | | \$ 10,902.00 | \$ - | |
| Total Program Expense | | \$ 94,129.00 | | \$ 101,741.00 | | \$ 101,741.00 | \$ - | Level Funding Requested |

We anticipate this support to continue into FY24. In FY23, the CORE program is also supported by grants from the Martha's Vineyard Hospital and Elder Services of Cape Cod and the Islands and through MVCS fundraising.



Submitted: 11.15.22

County Warrant Articles – Substance Use Disorder Coalition (MVCS)

FY24 SUD Coalition County Request

| Line Item | FTE | FY23 County Budget | FTE | FY24 County Budget | FY23/FY24 Increase/(Decrease) | Note |
|--|-------------|---------------------|-------------|---------------------|-------------------------------|--|
| Personnel Expense | | | | | | |
| Salary Expense | 0.50 | \$ 34,500.00 | 0.50 | \$ 34,500.00 | \$ - | |
| Payroll Tax and Fringe Benefits | | \$ 2,639.00 | | \$ 6,452.00 | \$ 3,813.00 | Increased to include the cost of health insurance in FY24. |
| Total Salaried Personnel Expense | 0.50 | \$ 37,139.00 | 0.50 | \$ 40,952.00 | \$ 3,813.00 | |
| Other Direct Costs | | | | | | |
| Equipment | | \$ 3,500.00 | | \$ - | \$ (3,500.00) | Equipment anticipated to be purchased in FY23 |
| Staff Mileage/Travel | | \$ 1,392.00 | | \$ 1,392.00 | \$ - | |
| Program/Office Supplies | | \$ 500.00 | | \$ 500.00 | \$ - | |
| Recruitment | | \$ 1,500.00 | | \$ - | \$ (1,500.00) | Position anticipated to be filled in FY23 |
| Telephone | | \$ 540.00 | | \$ 540.00 | \$ - | |
| Total Other Direct Costs | | \$ 7,432.00 | | \$ 2,432.00 | \$ (5,000.00) | |
| Total Direct Expense | | \$ 44,571.00 | | \$ 43,384.00 | \$ (1,187.00) | |
| Allocation of Administration at 12% | | \$ 5,349.00 | | \$ 5,206.00 | \$ (143.00) | |
| Total Program Expense | | \$ 49,920.00 | | \$ 48,590.00 | \$ (1,330.00) | Funding Level Decrease |

11.15.22 - CF

Town of West Tisbury
FY 2024 Budget Request Worksheet

Up-Island Council on Aging - 541
Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|----------------------------|-------------------|-------------------|---------------------|---------------------|
| Town of Chilmark | General | 132,586 | 138,419 | 150,306 | |
| Town of Aquinnah | General | 51,298 | 48,758 | 54,369 | |
| Gifts for Utilities & Food | Special Revenue/Restricted | 11,000 | 14,000 | 10,000 | 10,000.00 |
| State Grant-Annua Formula Grant | Special Revenue Grant | 8,028 | 8,028 | 8,028 | 8,028.00 |
| State Formaul Grants to Aquinnah & Chilmark | Special Revenue Grant | 12,000 | 12,000 | 12,000 | 12,000.00 |
| Total Revenue Generated | | 214,911 | 221,205 | 234,703 | 30,028.00 |

Personal Services

| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|----------------|-------|------|----------------|----------------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Director | Wages | 8 | 8 | 40 | 52.2 | 57.26 | 98,724 | 110,111 | 114,506 | 119,558.88 |
| | Longevity @ 6% | | | | | | 6,174 | 6,512 | 6,870 | 7,173.53 |
| | | | | | | | | | | 126,732.41 |
| Assistant Director | Wages | 6 | 3 | 35 | 22.4 | 37.08 | 59,916 | 40,938 | 64,859 | 29,070.72 |
| | Step 12/6/23 | 6 | 4 | 35 | 29.8 | 38.93 | | | | 40,603.99 |
| | | | | | | | | | | 69,674.71 |
| Outreach Worker | Wages | 4 | 2 | 35 | 34.6 | 29.18 | 53,860 | 52,225 | 53,604 | 35,336.98 |
| | Step 2/28/24 | 4 | 3 | 35 | 17.6 | 30.64 | | | | 18,874.24 |
| | | | | | | | | | | 54,211.22 |
| Administrative Assistant | | 3 | 3 | 35 | 16.0 | 27.85 | 43,970 | 49,786 | 50,542 | 15,596.00 |
| | Step 10/21/23 | 3 | 4 | 35 | 36.2 | 29.24 | | | | 37,047.08 |
| | | | | | | | | | | 52,643.08 |
| Custodian | | 1 | 8 | 9 | 52.2 | 30.89 | 13,287 | 12,485 | 13,901 | 14,512.12 |
| Senior Dining Manager | | 1 | 8 | 3 | 52.2 | 30.89 | 4,259 | 4,335 | 4,634 | 4,837.37 |
| Total Personal Services | | | | | | | 280,188 | 276,392 | 308,916 | 322,610.91 |
| Percent Change | | | | | | | | | | 4.4% |

*4.4% Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | 700 | 500.00 |
| Repairs & Maintenance Services | 5240 | 6,827 | 11,151 | 10,000 | 12,000.00 |
| Rentals & Leases | 5270 | | | | |
| Other Property Services | 5290 | 171 | 510 | 400 | 450.00 |
| Professional & Technical (services) | 5300 | | 1,188 | 1,300 | 1,300.00 |
| Professional & Technical (training/seminars) | 5302 | | | 200 | 200.00 |
| Communication-Postage/Shipping | 5342 | 125 | 95 | 400 | 300.00 |
| Communication-Telephone/Internet | 5344 | | | 200 | 200.00 |
| Communication-Notices/Ads | 5346 | | 1,288 | 300 | 300.00 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | 1,075 | 926 | 1,300 | 1,300.00 |
| Building & Equipment Supplies | 5430 | | | 300 | 300.00 |
| Custodial & Housekeeping Supplies | 5450 | 594 | 1,105 | 800 | 1,000.00 |
| Groundskeeping Supplies | 5460 | 103 | | 800 | 700.00 |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | 324 | 434 | 600 | 600.00 |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | 142 | 100 | 150.00 |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | 103 | 120 | 200 | 200.00 |
| Insurance Premiums | 5740 | 541 | 541 | 600 | 600.00 |
| Other Unclassified Items | 5780 | | 317 | 1,000 | 800.00 |
| Expenses | | 9,864 | 17,816 | 19,200 | 20,900.00 |
| Percent Change | | | | | 8.9% |

Legal Services

| | | | | | |
|-----------------------------------|------|---------|---------|---------|-------------|
| Legal Services | 5305 | | | | 0.00 |
| Total Department/Committee | | | | | |
| | | 290,052 | 294,208 | 328,116 | 343,510.91 |
| Percent Change | | | | | 4.7% |

To: Finance Committee
From: Joyce Albertine, Council on Aging (COA) Director
Re: FY 2024 Budget
December 8th, 2022

Dear Board Members,

The budget narrative is similar to last year. The staff continues to be challenged with returning to in-person programs, while maintaining some programs remotely. The FY 24 budget as presented (Staff & Expenses) was unanimously approved at a regular COA Board meeting on December 2nd, 2022.

Staff

Staff wages are based on existing staff, and their current number of hours. There is no change in the number of staff or work hours from FY 2023.

Expenses

Expense budget increased by 8.9% (\$1,700).

The Director has secured funding (\$20,000.00) from the MA Executive Office of Elder Affairs to provide for the following:

- Defray utility costs
- Defray transportation costs (clients & staff)
- Purchase Office supplies & equipment
- Professional development
- Program development

I'll be away from the office until January 3rd, 2023. Please contact Assistant Director Bethany Hammond at 508-693-2896 if you have any questions you may have about the proposed budget.

Respectfully,
Joyce Albertine, Director

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Veterans' Benefits - 543

| Revenue | | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---------------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Source/Description of Revenue | Fund | | | | |
| Miscellaneous Department Receipts | General | 14,224 | 14,792 | 16,250 | |
| State Veterans Benefits Reimbursement | General | | 1,422 | | |
| State COLA Adj | | 14,224 | 16,214 | 16,250 | 0.00 |
| Total Revenue Generated | | | | | |

| Expenses | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | 19,353 | 17,837 | 21,000 | 22,000.00 |
| Veterans Benefits | 5770 | | | | |
| Other Unclassified Items | 5780 | 19,353 | 17,837 | 21,000 | 22,000.00 |
| Expenses | | | | | 4.8% |
| Percent Change | | | | | |
| Total Department/Committee | | 19,353 | 17,837 | 21,000 | 22,000.00 |
| Percent Change | | | | | 4.8% |

Submitted by:

Randy Dull, Veterans Agent/ Bruce Stone

Date Completed: 12/27/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

543—Veterans Benefits

Submitted by (Department/Committee): Veterans' Benefits
Name of Person Submitting Randy Dull, Veterans' Agent
Date Approved by Department/Committee 12/27/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

Per M.G.L. Chapter 115 Section 6, the Town is reimbursed an amount equal to 75% of benefits paid but not until November of the year following the benefits being provided.

Under MGL 115 we are currently paying benefits to two veterans. We anticipate the current rate of payments for FY2024 with a slight increase due to a Cost of Living factor that will be applied to benefits in each calendar year.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Parks & Recreation Committee - 620

| Revenue | | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Source/Description of Revenue | Fund | | | | |
| Miscellaneous Department Receipts | General | | | | |
| | | 0 | 0 | 0 | 0.00 |
| Total Revenue Generated | | | | | |

| Salaries, Elected Officials | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|--|--|--|--|--|-------------------|-------------------|-------------------|--------------------|
| Board member 1 | | | | | | 166 | 166 | 166 | 166 |
| Board member 2 | | | | | | 166 | 166 | 166 | 166 |
| Board member 3 | | | | | | 166 | 166 | 166 | 166 |
| Board member 4 | | | | | | 166 | 0 | 166 | 166 |
| Board member 5 | | | | | | 0 | 0 | 166 | 166 |
| Total Salaries, Elected Officials | | | | | | 664 | 498 | 830 | 830.00 |
| Percent Change | | | | | | | | | 0.0% |

| Personal Services | | | | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------|-------|-------|------|----------------|----------------|-----------------|--|--|--|-------------------|-------------------|-------------------|--------------------|
| | | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | | | | | | | |
| Board Administrator | Wages | 7 | 8 | 15 | 52.2 | 52.05 | | | | 27,792 | 31,672 | 33,815 | 40,755.15 |
| Total Personal Services | | | | | | | | | | 27,792 | 31,672 | 33,815 | 40,755.15 |
| Percent Change | | | | | | | | | | | | | 20.5% |

* 4.4% Scale Adjustment

| Expenses | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | 250 | 250.00 |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | 200 | 200.00 |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 1,184 | 1,132 | 1,450 | 1,950.00 |
| Percent Change | | | | | 34.5% |

| Legal Services | | | | | | | | |
|-----------------------------------|--|------|--------|--------|--------|-----------|--|--|
| Legal Services | | 5305 | | | | | | |
| Total Department/Committee | | | 29,640 | 33,302 | 36,095 | 43,535.15 | | |
| Percent Change | | | | | | 20.6% | | |

Submitted by:

Peggy Stone

Date Completed: 12/22/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Parks and Recreation _____

Name of Person Submitting Peggy Stone _____

Date Approved by Department/Committee December 6, 2022 _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Parks and Recreation Committee is always conscientious of our budget. Aside from the basic COLA and step increases we have level funded with a few exceptions.

Section 640-Beaches line 5344, we have requested an additional \$500 to allow for the wireless hotspot that we need at the shed where beach stickers are sold.

Since the beginning of the Covid Pandemic, the Parks and Recreation Department has seen a decline in returning staff and a lack of new employees. We lost our longtime Summer Supervisor last summer and have struggled to secure additional summer staff. With all new employees, it has fallen more on the Board Administrator to hire, train, and supervise more than in past years.

Section 620 P&R Committee Board Administrator, we are adding 2 hours per week to Personal Services.

Section 620- line 5580, Travel expense, we are adding \$500 to accommodate the Administrator supervision of new staff.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Beaches - 632

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|--------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Event Fees | General | 100 | 100 | | |
| Beach Passes | General | 81,350 | 84,540 | 80,000 | 80,000.00 |
| Total Revenue Generated | | 81,450 | 84,640 | 80,000 | 80,000.00 |

Personal Services

| | Grade | Step | Hours/ Day | Days | Hourly Rate* | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|---|-------|------|---------------|------|-----------------|-------------------|-------------------|-------------------|--------------------|
| Jul 1 - Sep 4, 2023 | | | | | | | | | |
| Parking Lot Attendant | S2 | 4 | 7 | 68.0 | 18.68 | 23,274 | 28,508 | 7,997 | 8,891.68 |
| Beach Sticker Seller | S3 | 4 | 6 | 68.0 | 19.71 | 11,064 | 4,755 | 7,707 | 8,041.68 |
| Lifeguards | S5 | 4 | 21 | 68.0 | 25.13 | 21,953 | 13,271 | 34,372 | 35,885.64 |
| Lifeguards--1 additional on Sat/Sun & July 4 | S5 | 4 | 7 | 21.0 | 25.13 | | | 3,538 | 3,694.11 |
| Acting Summer Director | S6 | 4 | 7 | 16.0 | 31.03 | 2,655 | 6,014 | 3,329 | 3,475.36 |
| Summer Program Director | S7 | 4 | 7 | 52.0 | 32.80 | 14,207 | 12,272 | 11,441 | 11,939.20 |
| Parking Lot Attendant (Dogs 7/1-Labor Day) | S2 | 4 | 4 | 68.0 | 18.68 | | | 4,570 | 5,080.96 |
| Parking Lot Attendant (Dogs Labor Day-9/15) | S2 | 4 | 11 | 8.0 | 18.68 | | | 1,478 | 1,643.84 |
| Jun 15- Jun 30, 2024 | | | | | | | | | |
| Parking Lot Attendant | S2 | 4 | 7 | 14.0 | 18.68 | 3,055 | 3,300 | 1,646 | 1,830.64 |
| Beach Sticker Seller | S3 | 4 | 4 | 21.0 | 19.71 | 1,907 | 820 | 1,587 | 1,655.64 |
| Lifeguards | S5 | 4 | 21 | 14.0 | 25.13 | 2,551 | 4,730 | 7,077 | 7,388.22 |
| Lifeguards--1 additional on Sat/Sun | S5 | 4 | 7 | 4.0 | 25.13 | | | 674 | 703.64 |
| Lifeguards - drill/training | S5 | 4 | 8 | 5.0 | 25.13 | | | 963 | 1,005.20 |
| Acting Summer Director | S6 | 4 | 7 | 4.0 | 31.03 | 1,448 | 877 | 832 | 868.84 |
| Summer Program Director | S7 | 4 | 7 | 11.0 | 32.80 | 2,652 | 3,517 | 2,420 | 2,525.60 |
| Parking Lot Attendant (Dogs 6/15 No Gaurds) | S2 | 4 | 11 | 3.0 | 18.68 | | | 554 | 616.44 |
| Parking Lot Attendant (Dogs Guarded) | S2 | 4 | 4 | 13.0 | 18.68 | | | 874 | 971.36 |
| Summer Program Director-Add'l planning | S7 | 4 | 3 | 8.0 | 32.80 | | | 754 | 787.20 |
| Parking Lot/Stickers allocated to COVID Grant | | | | | | (17,080) | | | |
| Total Personal Services | | | | | | 71,828 | 78,065 | 91,812 | 97,005.25 |
| Percent Change | | | | | | | | | 5.7% |

* 4.4 % Scale Adjustment

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|---|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | potties,install and remove snow fencing | 979 | 283 | 1,000 |
| Rentals & Leases | 5270 | | 2,790 | 2,994 | 3,000 |
| Other Property Services (includes custodial) | 5290 | | 612 | 1,215 | 3,750 |
| Professional & Technical (services) | 5300 | boardwalk install/maintenace/removal | | 675 | 675 |
| Professional & Technical (training/seminars) | 5302 | recert Guards | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | 544 | 256 | 1,000 |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | 201 | 200 |
| Office Supplies | 5420 | lanyards, laminating | 194 | | 200 |
| Building & Equipment Supplies | 5430 | chairs,markers,whiteboard | | | 100 |
| Custodial & Housekeeping Supplies | 5450 | disinfectant,trash bags,gloves | | | 2,000 |
| Groundskeeping Supplies | 5460 | rakes, tools, posion ivy | 1,310 | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | suits,radios,appps,stickers,passes,flyers | 1,430 | 4,177 | 3,000 |
| Travel | 5710 | | 1,479 | 1,676 | 1,000 |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | 3,000 |
| Other Unclassified Items | 5780 | buoys,fences,posts,signs, t-shirts | 3,163 | 701 | |
| Expenses | | 12,502 | 11,503 | 15,925 | 18,925.00 |
| Percent Change | | | | | 18.8% |

Legal Services

| | | | | | |
|-----------------------------------|-------------|---------------|---------------|----------------|-------------------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 84,330 | 89,567 | 107,737 | 115,930.25 |
| Percent Change | | | | | 7.6% |

Submitted by:

Peggy Stone

12/6/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Parks and Recreation _____
Name of Person Submitting Peggy Stone _____
Date Approved by Department/Committee December 6, 2022 _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Parks and Recreation Committee is always conscientious of our budget. Aside from the basic COLA and step increases we have level funded with a few exceptions.

Section 632 added back \$3000 for line item 5780 for miscellaneous equipment accidentally dropped off of FY23 budget. Otherwise, unchanged.

Section 640-Beaches line 5344, we have requested an additional \$500 to allow for the wireless hotspot that we need at the shed where beach stickers are sold.

Since the beginning of the Covid Pandemic, the Parks and Recreation Department has seen a decline in returning staff and a lack of new employees. We lost our longtime Summer Supervisor last summer and have struggled to secure additional summer staff. With all new employees, it has fallen more on the Board Administrator to hire, train, and supervise more than in past years.

Section 620 P&R Committee Board Administrator, we are adding 2 hours per week to Personal Services. Section 620- line 5580, Travel expense, we are adding \$500 to accommodate the Administrator supervision of new staff.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Recreation Programs - 640

| Revenue | | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|--------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Source/Description of Revenue | Fund | | | | |
| Winter Rec/Spring Show | General | 0 | 0 | 600 | |
| Yoga Fees | General | 0 | 0 | 800 | |
| Basketball /Soccer | General | 0 | 1,075 | | |
| Tennis Fees | General | 0 | 3,340 | | |
| | | | | | |
| | | 0 | 4,415 | 1,400 | 0.00 |
| Total Revenue Generated | | | | | |

| Personal Services | | | | | | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|-------|------|----------------|----------------|-----------------|--|-------------------|-------------------|-------------------|--------------------|
| | Grade | Step | Hours/ Week | Weeks/ Year | Hourly Rate* | | | | | |
| Winter Recreation Instructor | S5 | 4 | 4 | 8.0 | 25.13 | | | | 770 | 804.16 |
| Winter Art Instructor | S5 | 4 | 2 | 8.0 | 25.13 | | | | 385 | 402.08 |
| Winter Theater Instructor | S5 | 4 | 2 | 8.0 | 25.13 | | | | 385 | 402.08 |
| Winter Chess Instructor | S5 | 4 | 4 | 8.0 | 25.13 | | | | 770 | 804.16 |
| Assistant Chess Instructor | S3 | 4 | 2 | 8.0 | 19.71 | | | | 302 | 315.36 |
| Summer Basketball Instructors (2 @ 20 hrs) | S5 | 4 | 40 | 6.0 | 25.13 | | 4,689 | | 5,777 | 6,031.20 |
| Summer Soccer Instructors (2 @ 20 hrs) | S5 | 4 | 40 | 6.0 | 25.13 | | | | 5,777 | 6,031.20 |
| Swim Instructors | S5 | 4 | 9 | 8.0 | 25.13 | | | | 1,733 | 1,809.36 |
| Assistant Swim Instructors | S4 | 4 | 9 | 8.0 | 22.14 | | | | 1,454 | 1,594.08 |
| | | | | | | | | | | |
| | | | | | | | 0 | 4,689 | 17,354 | 18,193.68 |
| Total Personal Services | | | | | | | | | | 4.8% |
| Percent Change | | | | | | | | | | |

* 4.4% Scale Adjustment

| Expenses | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|---|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | paint shed/sweep court, Seth's pond | 247 | 500 | 500 |
| Rentals & Leases | 5270 | Ag Hall, Church, Ice Arena, porta-potty | 1,325 | 1,400 | 1,400 |
| Other Property Services (includes custodial) | 5290 | | | 2,500 | 2,500 |
| Professional & Technical (services) | 5300 | includes Yoga Instructor | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | 864 | 619 | 500 |
| Communication-Telephone/Internet | 5344 | | | 353 | 500 |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | 310 | 300 | 300 |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | Art, sports, chess, basketball, keys, cards | 1,711 | 1,707 | 2,700 |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | 900 | 1,606 | 2,000 |
| Other Unclassified Items | 5780 | Halloween, new decorations | 3,475 | 6,167 | 10,400 |
| Expenses | | | | | |
| Percent Change | | | | | 4.8% |

| Legal Services | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-----------------------------------|------|-------------------|-------------------|-------------------|--------------------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 3,475 | 10,856 | 27,754 | 29,093.68 |
| Percent Change | | | | | 4.8% |

Submitted by:

Peggy Stone

Date Completed:

12/22/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Parks and Recreation _____
Name of Person Submitting Peggy Stone _____
Date Approved by Department/Committee December 6, 2022 _____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants), that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Parks and Recreation Committee is always conscientious of our budget. Aside from the basic COLA and step increases we have level funded with a few exceptions.

Section 632 added back \$3000 for line item 5780 for miscellaneous equipment accidentally dropped off of FY23 budget. Otherwise, unchanged,

Section 640-line 5344, we have requested an additional \$500 to allow for the wireless hotspot that we need at the shed where beach stickers are sold.

Since the beginning of the Covid Pandemic, the Parks and Recreation Department has seen a decline in returning staff and a lack of new employees. We lost our longtime Summer Supervisor last summer and have struggled to secure additional summer staff. With all new employees, it has fallen more on the Board Administrator to hire, train, and supervise more than in past years.

Section 620 P&R Committee Board Administrator, we are adding 2 hours per week to Personal Services. Section 620- line 5580, Travel expense, we are adding \$500 to accommodate the Administrator supervision of new staff.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Town Grounds - 650

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|---|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts (Ballfields, weddings) | General | 125 | | 500 | 500.00 |
| Total Revenue Generated | | 125 | 0 | 500 | 500.00 |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | 5,030 | 5,000 | 5,000 | 5,000.00 |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes mowing) | 5290 | 4,600 | 3,900 | 5,500 | 5,000.00 |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | 250 | 250.00 |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 9,630 | 8,900 | 10,750 | 10,250.00 |
| Percent Change | | | | | -4.7% |

Legal Services

| | | | | | |
|-----------------------------------|------|-------|-------|--------|-----------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 9,630 | 8,900 | 10,750 | 10,250.00 |
| Percent Change | | | | | -4.7% |

Submitted by:

Peggy Stone

Date Completed: 12/22/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Parks and Recreation_____

Name of Person Submitting Peggy Stone_____

Date Approved by Department/Committee December 6, 2022_____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Parks and Recreation Committee is always conscientious of our budget. Aside from the basic COLA and step increases we have level funded with a few exceptions.

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Section 640-line 5344, we have requested an additional \$500 to allow for the wireless hotspot that we need at the shed where beach stickers are sold.

Since the beginning of the Covid Pandemic, the Parks and Recreation Department has seen a decline in returning staff and a lack of new employees. We lost our longtime Summer Supervisor last summer and have struggled to secure additional summer staff. With all new employees, it has fallen more on the Board Administrator to hire, train, and supervise more than in past years.

Section 620 P&R Committee Board Administrator, we are adding 2 hours per week to Personal Services. Section 620- line 5580, Travel expense, we are adding \$500 to accommodate the Administrator supervision of new staff.

Section 650 decreased \$500.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Historic District Commission - 690

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | 340 | 441 | 600 | 600.00 |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 340 | 441 | 600 | 600.00 |
| Percent Change | | | | | 0.0% |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|-----|-----|-----|--------|
| Total Department/Committee | | 340 | 441 | 600 | 600.00 |
| Percent Change | | | | | 0.0% |

Submitted by:

Nancy Dole/Sean Conley, HDC

Date Completed: 12/27/22

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): 690-Historic District Commission

Name of Person Submitting Sean Conley and Nancy Dole, HDC

Date Approved by Department/Committee Submitted 12/27/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The HDC expenses are totally dependent on whether there are applications from residents related to the Historic District. If there are applications, there must be a public hearing that must be advertised in local papers. This is the only type of expense incurred by the HDC in the past. No change for FY 2024.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Local Historical Commission - 691

| Revenue | | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Source/Description of Revenue | Fund | | | | |
| Miscellaneous Department Receipts | General | | | | |
| | | 0 | 0 | 0 | 0.00 |
| Total Revenue Generated | | | | | |

| Expenses | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | 200 | 200.00 |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | 25 | 25.00 |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | 125 | 125.00 |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | | | | |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 0 | 0 | 350 | 350.00 |
| Percent Change | | | | | 0.0% |

| Legal Services | | | | | |
|-----------------------------------|------|------|------|--------|--------|
| Legal Services | 5305 | | | | |
| Total Department/Committee | | 0.00 | 0.00 | 350.00 | 350.00 |
| Percent Change | | | | | 0.0% |

Submitted by:

Anne Fisher, LHC

Date Completed: 12/27/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): 691 – Local Historical Commission
Name of Person Submitting Anne Fischer, LHC
Date Approved by Department/Committee Submitted 12/27/22

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. . (Feel free to do as separate attachment)**

The Local Historical Commission requests a level funded amount of \$350 to cover a few office supplies and the ability for a member to participate in trainings or on-lie sessions.

692 – Martha's Vineyard Cultural Council

Town Accountant

From: Rizwan Malik <rizahmadmalik@gmail.com>
Sent: Tuesday, January 3, 2023 4:08 PM
To: Town Accountant
Cc: Irene Tewksbury
Subject: Martha's Vineyard Cultural Council FY24 Request

Hello Bruce,

Irene informed me that the town is asking for our funding request for FY24. I usually send a combo annual report/request later in January, but I'm happy to submit a request now with the information I have.

For FY23, West Tisbury generously gave the council \$3500 to help fulfill its mission of promoting excellence, access, education, and diversity in the arts, humanities, and interpretive sciences to improve the quality of life for all Island residents. We use the funds given to us by the 6 Island towns as well as state-allocated funds from the Massachusetts Cultural Council to award grants to applicants who submit projects that fall in line with the MVCC's mission. We are currently evaluating this year's project applications, a number of which are based in West Tisbury, and several that residents of all 6 Island towns have historically benefited from.

For FY24, our request will remain level with the last 3 years, \$3500. Thank you very much for your consideration, and let me know if you need anything else from me.

Best,

Rizwan Malik
Chair, Martha's Vineyard Cultural Council

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Debt Items

Debt Service - 710/751/752

Debt - Principal (710)

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|----------------------------|------|-------------------|-------------------|-------------------|--------------------|
| Long Term Debt - Principal | 5910 | 805,083 | 774,750 | 774,750 | 790,000.00 |
| Expenses | | 805,083 | 774,750 | 774,750 | 790,000.00 2.0% |

Long Term Debt - Interest (751)

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|---------------------------|------|-------------------|-------------------|-------------------|----------------------|
| Long Term Debt - Interest | 5915 | 169,639 | 153,739 | 137,692 | 121,032.50 |
| Expenses | | 169,639 | 153,739 | 137,692 | 121,032.50 -12.1% |

Short Term Debt - Interest (752)

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|----------------------------|------|-------------------|-------------------|-------------------|--------------------|
| Short Term Debt - Interest | 5925 | 10,730 | 2,301 | 11,580 | 13,006.75 |
| Expenses | | 10,730 | 2,301 | 11,580 | 13,006.75 12.3% |

| | | | | | |
|-------------------|--|---------|---------|---------|--------------------|
| Total Debt | | 985,452 | 930,790 | 924,022 | 924,039.25 0.0% |
|-------------------|--|---------|---------|---------|--------------------|

Submitted by: Katherine Logue

Date Completed: 12/13/2022

**Town of West Tisbury
FY 2024 Budget Request Submission**

Submitted by (Department/Committee): **Debt Service 710/751/752**_____

Name of Person Submitting **Kathy Logue**_____

Date Approved by Department/Committee **12/13/2022**_____

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

I will be level funding the debt service lines (in aggregate) and in the process, accelerating the paydown of the Highway building debt, in anticipation of higher debt service in future years related to the Up Island Council on Aging and/or the energy-related upgrades to town buildings.

FY2024 - Debt Service Budget

| | FY2023 Budget | FY2024 Budget | Purpose |
|--|------------------|------------------|--|
| Retirement of L/T Debt | | | |
| Fidelity Capital Markets | 235,000.00 | 235,000.00 | Town Hall Renovation (2009 bonding) |
| Baird | 125,000.00 | 120,000.00 | Public Safety Building (2014 bonding) |
| Norwood Bank | 80,000.00 | 0.00 | Fire Truck purchase (paid off in FY23) |
| Norwood Bank (in FY2022) | 79,750.00 | 180,000.00 | Highway building, highway truck & HH roof/trim |
| Raymond James & Assoc. | 155,000.00 | 155,000.00 | Road resurfacing (2013 bonding) |
| Raymond James & Assoc. | 100,000.00 | 100,000.00 | Library Construction - town share (2013 bonding) |
| | | 790,000.00 | Subtotal, LT Debt reduction |
| Interest, L/T Debt | | | |
| Fidelity Capital Markets | 52,134.37 | 44,643.75 | Town Hall Renovation (2009 bonding) |
| Baird | 46,350.00 | 42,600.00 | Public Safety Building (2014 bonding) |
| Raymond James & Assoc. | 21,932.50 | 18,638.75 | Road resurfacing (2013 bonding) |
| Raymond James & Assoc. | 17,275.00 | 15,150.00 | Library Construction - town share (2013 bonding) |
| | | 121,032.50 | Subtotal, LT interest |
| Interest, S/T Debt | | | (assume 5%) |
| TBD | 9,968.75 | 11,756.75 | Highway building, highway truck & HH roof/trim |
| Norwood Bank | 359.00 | 0.00 | Fire Truck purchase (paid off in FY23) |
| Various | 1,250.00 | 1,250.00 | Interest on abatement refunds, if needed |
| Payment of Debt Principal, BAN reduction | | 13,006.75 | |
| | 924,019.62 | 924,039.25 | Total needed for actual debt service expenses |
| Change: | | 19.63 | 0.00% |
| Subtotals of principal & interest by project: | | | |
| Town Hall Renovation (2009 bonding) | | paid by town | |
| Public Safety Building (2014 bonding) | | 279,643.75 | |
| Fire Truck purchase | | 162,600.00 | |
| Road resurfacing (2013 bonding) | | 0.00 | paid off in FY 2023 |
| Library Construction - town share (2013 bonding) | | 173,638.75 | |
| Highway building, highway truck & HH roof/trim | | 115,150.00 | |
| Misc. short term | | 191,756.75 | |
| | | 1,250.00 | |
| | | 924,039.25 | <excl. CPA portions shown below |

CPC Debt

| | | | |
|-------------------------------------|------------|---------|---|
| Scott's Grove principal owed in FY: | 200,000.00 | 100.00% | <u>CPC share</u> |
| Int. due Dec. 2023 | | | 200,000.00 if CPC agrees, pay down fully in FY 2024 |

Issuance costs and legal fees to come from CPC admin budget; principal and (est'd) interest payment to come from an ATM warrant article for that purpose

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Employee Benefits

County Retirement - 911

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-------------------|------|-------------------|-------------------|-------------------|---------------------|
| Employee Benefits | 5170 | 549,853 | 560,965 | 593,338 | 660,009.00 |
| Expenses | | 549,853 | 560,965 | 593,338 | 660,009.00 11.2% |

Worker's Compensation - 912

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-------------------|------|-------------------|-------------------|-------------------|--------------------|
| Employee Benefits | 5170 | 15,110 | 15,929 | 17,500 | 19,000.00 |
| Expenses | | 15,110 | 15,929 | 17,500 | 19,000.00 8.6% |

Unemployment Insurance - 913

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-------------------|------|-------------------|-------------------|-------------------|--------------------|
| Employee Benefits | 5170 | 1,500 | 0 | 3,000 | 0.00 |
| Expenses | | 1,500 | 0 | 3,000 | 0.00 -100.0% |

Health Insurance - 914

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--------------------------------------|------|-------------------|-------------------|-------------------|----------------------|
| Employee Benefits | | | | | |
| Health Insurance - Current Employees | 5170 | 447,698 | 445,080 | 625,200 | 649,700.00 |
| Health Savings - Employer Share | 5174 | 20,000 | 20,000 | 20,430 | 18,430.00 |
| OPEB - Premiums Current Retirees | 5172 | 140,082 | 135,863 | 160,185 | 155,550.00 |
| OPEB - Transfer to Trust | 5176 | 101,750 | 201,782 | 202,250 | 237,250.00 |
| Total Expense (Line Item) | 5170 | 709,530 | 802,725 | 1,008,065 | 1,060,930.00 5.2% |

Life Insurance - 915

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-------------------|------|-------------------|-------------------|-------------------|--------------------|
| Employee Benefits | 5170 | 4,513 | 4,318 | 4,700 | 5,200.00 |
| Expenses | | 4,513 | 4,318 | 4,700 | 5,200.00 10.6% |

Medicare Tax - 916

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|-------------------|------|-------------------|-------------------|-------------------|--------------------|
| Employee Benefits | 5170 | 51,279 | 56,685 | 63,000 | 69,000.00 |
| Expenses | | 51,279 | 56,685 | 63,000 | 69,000.00 9.5% |

Submitted by: Katherine Logue Date Completed: 12/15/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Employee Benefits 911-916)

Name of Person Submitting Kathy Logue

Date Approved by Department/Committee 12/15/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants) that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing. **Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. (Feel free to do as separate attachment)**

911 – County Retirement: This is the actual assessment for FY 2024, including a \$11,163 discount for paying the full assessment in July, rather than in two installments.

912 – Workers Comp Insurance: Our premiums are based on payroll as well as recent injury experience/claims. Our claims experience is excellent, but our payroll will, as always, increase, so this line is increasing as well.

913 – Unemployment Insurance: I am proposing to switch our mode of operation for unemployment to setting up and funding an Unemployment Compensation Fund, rather than budgeting for this line in the future. The warrant article will propose to a) establish such a fund, b) divert any unspent funds at the end of FY 2023 into that fund (assuming that is allowed), and b) request \$3,000 in new funding (the same amount that would have been in the annual budget). After a few years, unless there is a very unusual year, the funding for this line should diminish or perhaps no longer be needed most years.

914 – Health Insurance: As is true every year, this budget is based on the current census of active employees and retirees, any known likely changes to that census, as well as a contingency for unknown changes. It is **VERY PRELIMINARY**, and will be revised when I receive the actual FY2024 rates and as/when I hear of any more likely census changes.

915 – Life Insurance: This slight increase is due to possible retirements and/or increases in full-time staff.

916 – Employer's Share of Medicare: This increase is based on likely increases in the gross payroll on which Medicare is charged, as well as a decrease in the employees who are exempt from Medicare due to having been hired before April 1986.

Town of West Tisbury
FY 2024 Budget Request Worksheet

Due by December 21, 2022

Public Officials Liability Insurance - 945

Revenue

| Source/Description of Revenue | Fund | FY 2021 Actual | FY 2022 Actual | FY 2023 Estimate | FY 2024 Estimate |
|-----------------------------------|---------|-------------------|-------------------|---------------------|---------------------|
| Miscellaneous Department Receipts | General | | | | |
| | | | | | |
| Total Revenue Generated | | 0 | 0 | 0 | 0.00 |

Expenses

| | | FY 2021 Actual | FY 2022 Actual | FY 2023 Budget | FY 2024 Request |
|--|------|-------------------|-------------------|-------------------|--------------------|
| Energy Services-Electricity | 5212 | | | | |
| Energy Services-Heating Oil | 5214 | | | | |
| Energy Services-Propane Gas | 5216 | | | | |
| Repairs & Maintenance Services | 5240 | | | | |
| Rentals & Leases | 5270 | | | | |
| Other Property Services (includes custodial) | 5290 | | | | |
| Professional & Technical (services) | 5300 | | | | |
| Professional & Technical (training/seminars) | 5302 | | | | |
| Communication-Postage/Shipping | 5342 | | | | |
| Communication-Telephone/Internet | 5344 | | | | |
| Communication-Notices/Ads | 5346 | | | | |
| Communication-Publications/TV | 5348 | | | | |
| Other Purchased Services | 5380 | | | | |
| Office Supplies | 5420 | | | | |
| Building & Equipment Supplies | 5430 | | | | |
| Custodial & Housekeeping Supplies | 5450 | | | | |
| Groundskeeping Supplies | 5460 | | | | |
| Vehicular Supplies (includes gasoline) | 5480 | | | | |
| Food & Food Service Supplies | 5490 | | | | |
| Educational Supplies | 5510 | | | | |
| Other Department Supplies | 5580 | | | | |
| Travel | 5710 | | | | |
| Dues & Memberships | 5730 | | | | |
| Insurance Premiums | 5740 | 8,724 | 11,555 | 20,029 | 13,350.00 |
| Other Unclassified Items | 5780 | | | | |
| Expenses | | 8,724 | 11,555 | 20,029 | 13,350.00 |
| Percent Change | | | | | (0.33) |

Legal Services

| | | | | | |
|-----------------------|------|--|--|--|--|
| Legal Services | 5305 | | | | |
|-----------------------|------|--|--|--|--|

| | | | | | |
|-----------------------------------|--|-------|--------|--------|------------------|
| Total Department/Committee | | 8,724 | 11,555 | 20,029 | 13,350.00 |
| Percent Change | | | | | -33.3% |

Submitted by: Jennifer Rand

Date Completed: 12/2/2022

Town of West Tisbury FY 2024 Budget Request Submission

Submitted by (Department/Committee): Select Board
Name of Person Submitting Jennifer Rand
Date Approved by Department/Committee 12/14/2022

Narrative:

Please give a brief narrative explaining any significant changes to your department/committee expected to occur in FY 2024 and the budgetary impact of them. This should include any changes to revenues (fees and grants).that will offset the net cost to the town. Especially note any proposed changes to your department or committee staffing . Also describe any major accomplishments or information on the activities of your department/committee that would be helpful to the Selectmen and Finance Committee. .
(Feel free to do as separate attachment)

Budget 122 – Select Board: The major increase this year is the cost of the new leases for the two Nissan Leafs. The cost has gone up quite a bit. I also have a town issued cell phone now. I have always used my personal cell for town business and during the migrant event I had a FOI request for my texts. I do not wish to mix business and personal use on my phone any more.

Budget 124 – Municipal Hearing Officer: no change, payment mandated by law

Budget 151 – Legal: The town has gotten increasingly complex and has had a number of issues that required legal advice. With increasing pressure on development and with the constant changes in state law the budget simply needs to go up. Last year I needed a reserve fund transfer and this year I have already spent more than I had budgeted to get to the sixth month mark and the second half of the year is always more expensive due to town meeting.

Budget 192 – Town Buildings: I've increased the maintenance line and the custodial line. I distinguish between maintenance with a capital M and maintenance with a small m. Maintenance with a small m does not come out of the warrant articles, but rather the 192 budget. The buildings are getting older and the cost of everything is sky high so I think its important to plan for repairs and budget accordingly. I also am going to increase the number of weeks I will have the downstairs bathrooms cleaned daily. I do not have that done during the winter but I am going to extend it past Indigenous People's Day as the use is still very high into the fall.

Budget 193 – Property Insurance: Budgeting for an increased based on information from the insurance company

Budget 195 –Town Report: Budgeting for a very small increase

Budget 196 – Town Clock: No Change

Budget 424 –Street Lights: We have a new vendor and prices have gone up

Budget 491 – Cemeteries: Need to budget more for Alan Gowell's work, he is still carrying the bulk of the load

Budget 945 – Public Official Liability Insurance: Decrease to reflect actual expenses