

Community Preservation Committee-minutes of meeting on June 28, 2017

Present: Bea Phear, Glenn Hearn, Cheryl Lowe, Dale Julier, Gary Montrowl, Lesley Eaton, Pam Thors Admin.

Absent: Nancy Dole, Scott Stearns and Tara Whiting

A quorum being present, Bea opened the meeting at 5:30pm

The minutes of the meeting of April 26, 2017 were reviewed and approved with three abstentions; Gary Montrowl, Lesley Eaton and Bea Phear

The following invoices were approved;

Dukes County Regional Housing Authority Rental Assistance-July-\$4,173.00

Vineyard Baseball, Inc. -\$12,571.66

Administrative Assistant Payroll-\$1,179.85

Pam asked if the Committee would consider holding meetings on the third Wednesday of each month rather than the 4th Wednesday of the month. She explained that signing the Dukes County Regional Housing Authority Invoices at the end of the month creates a time crunch for DC to get rent checks to the landlords by the 1st of the month.

D. Julier moved to change the monthly meeting date to the 3rd rather than the 4th Wednesday of each month. C. Lowe seconded the motion. The vote on the motion was unanimous in favor.

Bea Phear was nominated unanimously to serve another year as Chair of the CPC. The Vote was unanimous in favor of Bea holding the position for another one year term until July 1st 2018.

Gary explained that he would be resigning from his position as Fincom liaison to the CPC as he will now be serving as Chair of that committee. He stated that with the new responsibilities inherent in that position and some added responsibilities at Polly Hill, he needs to step down. He cited the many strengths that Chuck Hodgkinson, his replacement would bring to the position. All agreed that Chuck will be a great addition to the CPC but that Gary would be missed. All present wished him well.

The documents that will be recorded for the Scott's Grove Affordable Housing Project were discussed. Pam stated that in order to represent the CPA funding of the project and the restrictions imposed by CPA Law, that the Draft Affordable Housing Project Appropriation Agreement may serve the purpose, (see attached). Dale suggested looking at the Eliakim's Way and the Sepiessa project files to see if there were similar documents filed. Pam said that she would search the files and the Registry of Deeds website to see what may have been recorded for these two projects. In the meantime, It was agreed that the draft agreement Pam presented covered all the bases regarding the distribution and protection of the CPA funding. Pam agreed to add to the legal description of the Scott's Grove lot on the final draft.

The Committee reviewed the Scott's Grove update, site plan and Memorandum of Agreement between IHT and the town which had been emailed from IHT.

A quick discussion of how the Annual Town Meeting went as far as project representation was concerned. Bea suggested that next year, the applicants receive some guidance from them regarding the topics that may come up at the Town Meeting.

Bea said that she would do Pam's review as soon as she got the paperwork.

The meeting adjourned at 6:15pm.

Respectfully Submitted,
Pam Thors, Admin. Assistant

