

**Town of West Tisbury  
Community Preservation Committee (CPC)  
Meeting Minutes - August 22, 2018, 5:30 pm  
Howes House**

The meeting was called to order by Chairman Bea Phear, at 5:35 pm.

Present: Bea Phear, Cheryl Lowe, Ted Jochsberger, John Rau, Chuck Hodgkinson,  
Leslie Eaton, John Brannen  
Others: Susan Feller, Heidi Dietterich, Administrative Assistant

**Old Business:**

The minutes from the June 27, 2018 meeting were reviewed, and with corrections, were approved on a motion made by John Rau, seconded by Cheryl Lowe, with John Brannen, Leslie Eaton and Chuck Hodgkinson abstaining.

The Grant Agreement for the West Tisbury Affordable Housing Trust was reviewed. Bea Phear reported that she, Ted Jochsberger, John Rau and Heidi Dietterich had met and reviewed the agreement. They addressed the Affordable Housing Committee's concerns as well as received input from the Community Preservation Coalition. On a motion made by Cheryl Lowe, seconded by John Brannen, the Committee approved the Agreement unanimously.

The Committee received a memo from Dietterich on the new payment procedure policy for the CPC, adopted at the June meeting. An addition was made by John Brannen, and the Committee agreed to the addition.

A list of potential locations for the new CPA signs was reviewed. The Committee prioritized which locations might get the most exposure. They asked Dietterich to email the locations selected, to see if they would be willing to put up the sign. The locations selected were: West Tisbury Town Hall; MV Agricultural Society; The Field Gallery; Penn Field; MV Museum (Peddler's Wagon); OB Tabernacle; West Tisbury School Playground; Gay Head Lighthouse; Dukes County Courthouse; DCRHA/IHT office; Manter Field would be an alternate for a permanent sign. One temporary sign is up at Scott's Grove Housing project, and the other temporary sign was on display during the Fair at the MV Agricultural Society.

**New Business:**

A report of all the projects approved and funded with CPA monies for West Tisbury was reviewed. Several projects had balances that were in question. The Island Housing Trust project from the 2012 Town Meeting had a balance of \$52,700. The project is over five years old. Dietterich was asked to contact Philippe Jordi of IHT to see if there was anything happening with the project, and then was asked to have Bruce Stone unencumber those funds back to the appropriate Housing or Unreserved Fund Balance of CPC. The second project discussed was the Mayhew Chapel project. Bea Phear had contacted the Tribe about this project and had not had a response. The Committee asked Dietterich to write to the Tribe to determine the status of this project. The final project discussed was the MV Baseball project, the project was close to completion and Dietterich would be meeting with one of their representatives the next week to determine the project's status.

On the Duke's County Regional Housing Authority line item in the budget, it was decided to let the balances remain in place. If the DCRHA ran out of funds, they could go back to prior year's remaining balances and utilize those funds if necessary. Since West Tisbury has a policy to complete projects within a five year time frame, those balances would remain in place for five years, then be unencumbered back to the Housing Reserve Fund.

Phear asked if the Committee had had a chance to look at the new West Tisbury Town website. The Committee was encouraged to do so. If the Committee had any further suggestions for the CPC section of the website, they were asked to let Dietterich know.

The Committee received a report on monies available for the 2019 fiscal year. These were approximate numbers, however, it looked like there would be approximately \$725,000.00 available for next year's eligible projects.

Finally, a 'New Member Orientation' was given for those members who were new, and those that were interested.

With no further business, the meeting was adjourned at 6:15 pm.

Respectfully submitted,

Heidi Dietterich  
Administrative Assistant