

TOWN OF WEST TISBURY
COMMUNITY PRESERVATION COMMITTEE MEETING
Wednesday, May 30, 2018, 5:30 pm
Approved at meeting of June 27, 2018

Present, Bea Phear, Dale Julier, Lesley Eaton, Cheryl Lowe, John Brannen, Ted Jochsberger and John Rau and Pam Thors, Admin.

Absent, Chuck Hodgkinson and Nancy Dole

The minutes of the meeting of April 25th were reviewed and approved with three abstentions, (John Rau, Bea Phear and Ted Jochsberger).

The following invoices were approved unanimously;

Island Housing Trust for Scotts Grove-\$336,865.48

Pam was asked to email Scott to ask if the file is now complete as far as the lien waivers are concerned.

Dukes County Regional Housing Authority Rental Assistance-June-\$6,335 and \$2,200 for admin. costs.

Dale reported that she had looked into CPA signs for completed projects, such as the Town Hall, and for ongoing projects like Scott's Grove. She said she had spoken with Melissa from "About Signs" and gotten quotes for both types of signs. The various options were discussed and it was agreed that PVC signs would be best because of their durability and because the material can be printed on. Procurement laws were discussed and it was noted that Dale's efforts to find the best and most affordable options may have fulfilled the applicable requirements. It was suggested that permission for the signs be included in the grant proposals for new projects going forward. Bea stated that she didn't think that the plaque should be a condition. It was agreed that the temporary signs should always be allowed as part of any grant proposal. All expressed their appreciation for Dale's efforts.

T. Jochsberger moved to approve the purchase of 10 plaques and 2 temporary signs. L. Eaton seconded the motion. The vote on the motion was unanimous in favor.

Bea stated that the hiring committee had met with three applicants for the Administrative Assistant position. She said that they recommended that the committee hire Heidi Dietterich whose skills were obvious and who had received glowing recommendations.

J. Brannen moved to approve the hiring of Heidi Dietterich as the Administrative Assistant. C. Lowe seconded the motion. The vote on the motion was unanimous in favor.

B. Phear moved to ask the Board of Selectmen to appoint John Rau as the new "Member At Large". C. Lowe seconded the motion. The vote on the motion was unanimous in favor.

Pam was asked to put the Deed Restrictions for 2018 projects on the agenda for the June 27th meeting.

Bea mentioned that she would like to discuss the concept of signing bills outside of posted meetings.

The meeting adjourned at 6pm. Respectfully Submitted, Pam Thors, Administrative Assistant