

Town of West Tisbury  
Community Preservation Committee (CPC)  
Meeting Minutes – March 27, 2019, 5:30 pm  
Howes House

The meeting was called to order by Chairman Bea Phear, at 5:30 pm.

Present: Bea Phear, Ted Jochsberger, Cheryl Lowe, Leslie Eaton, Doug Ruskin

Others: Heidi Dietterich, Administrative Assistant

Chairman Phear again reminded the members to be sure to complete their Ethics Test and submit it to the Town Clerk, Tara Whiting.

Invoices for Approval:

The Committee reviewed the Island Housing Trust's invoice for reimbursement of the \$100,000.00 appropriated for the Greenwood Avenue project. The deed restriction had been recorded with the Register of Deeds, and a copy received by the CPC. On a motion made by Ted Jochsberger, seconded by Cheryl Lowe, the Committee unanimously approved payment of \$100,000.00 toward this invoice, with Doug Ruskin abstaining.

Old Business:

The minutes from the February 27, 2019 meeting were reviewed. On a motion made by Cheryl Lowe, seconded by Doug Ruskin, the minutes were approved, with Leslie Eaton abstaining.

Doug Ruskin reported on his research regarding the Municipal Housing Trust Bylaws. He noted that the Municipal Housing Trusts have a lot of independence and power and need to have excellent record keeping; also, the changes to the Massachusetts General Law surrounding Housing Trusts were updated in 2016, making sure that the Trusts act in accordance of chapter 44B (which is the CPA Legislation). Ruskin also noted that the Executive Director of the State's Community Preservation Coalition, Stuart Saginor's comments, basically reflected the existing law; and finally Ruskin said that this Grant Agreement between the West Tisbury CPC, the West Tisbury Municipal Housing Trust, and the Board of Selectmen, is effectively "belt and suspenders", for overseeing the monies from CPC to the Housing Trust.

After discussion, Bea Phear asked that a letter be sent to the Board of Selectmen indicating that the Community Preservation Committee discussed and understood the BOS's questions, and also that this agreement is a 'belt and suspenders' situation. The signed agreement will be kept in the file of the West Tisbury Municipal Housing Trust's 2018 appropriation application for \$300,000.00.

New Business:

The Committee reviewed the Project Advocates/CPC Liaison List for the 2019 Town Meeting. Chairman Phear asked that the Liaisons be prepared to address questions if they come from Town Floor. The list was approved and would be sent on to Dan Waters, the Town Meeting Moderator.

Dietterich distributed the handout developed for the CPC 2019 warrant articles. She had been asked by Tara Whiting, Town Clerk, to have a volunteer distribute the handout, as well as pick up the handout after the meeting was concluded. Ted Jochsberger volunteered to distribute the handouts.

Dietterich asked the Committee to consider returning the balance remaining on the completed 2014 'Old Mill Repairs' project, of \$3,230.00, to the Undesignated Reserve Fund. This balance needed a vote from the Committee to approve its return to the original funding source. On a motion made by Cheryl Lowe, seconded by Doug Ruskin, the Committee unanimously approved returning the remaining balance of \$3,230.00, from the original \$30,000.00 appropriation, for the 2014 'Old Mill Repairs' project to the CPC Undesignated Fund.

With no further business, the Committee agreed unanimously to adjourn at 5:53 pm.

Respectfully submitted,

Heidi J. Dietterich  
Administrative Assistant