

PUBLIC NOTICE POSTING REQUEST

COMMUNITY PRESERVATION COMMITTEE

TOWN OF WEST TISBURY, MASSACHUSETTS

DATE: **March 10, 2021**

Time: 5:30 pm

LOCATION: Virtual Meeting via ZOOM – Please see Page Two of Agenda to join

PURPOSE: Regular Meeting

REQUESTED BY: Heidi Dietterich

All meeting notices must be filed and time stamped in the Town Clerk's Office and posted on the Municipal Bulletin Board 48 hours prior to the meeting. (In accordance with Chapter 303 Acts of 1975.)

AGENDA

Call to Order

Old Business:

1. Review Minutes of February 24, 2021 Meeting, p. 3
2. 2021-22 Committee Liaison for CPC Recommended Projects, p. 5
3. Mayhew Chapel Letter Sent, p. 6

New Business:

1. Vote to Recommend to Board of Selectmen Marysage Napolitan as appointee to CPC as At-Large Member

Adjourn

Time will be reserved for topics the chair did not reasonably anticipate.
Next Meeting Scheduled for April 28, 2021 – 5:30 pm

West Tisbury is inviting you to a scheduled Zoom meeting.

Topic: Community Preservation Committee

Time: Mar 10, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/94611014544?pwd=aE92K1NwQ3p1S1ZjLysrU1F6bStDdz09>

Meeting ID: 946 1101 4544

Passcode: 939244

One tap mobile

+13017158592,,94611014544#,,,,*939244# US (Washington DC)

+13126266799,,94611014544#,,,,*939244# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 946 1101 4544

Passcode: 939244

Find your local number: <https://zoom.us/j/94611014544?pwd=aE92K1NwQ3p1S1ZjLysrU1F6bStDdz09>

Town of West Tisbury
Community Preservation Committee (CPC)
Meeting Minutes – February 24, 2021, 5:30 pm
Virtual Meeting via Zoom

The meeting was called to order by Chairman Cheryl Lowe, at 5:30 pm.

Present: Bea Phear, John Rau, John Brannen, Ted Jochsberger, Doug Ruskin, Cheryl Lowe, Jeffrey DuBard, Nancy Dole

Others: Marysage Napolitan, Heidi Dietterich, Administrative Assistant, Dawn McKenna, Ashley McKenna

Cheryl Lowe shared with the Committee that Lesley Eaton had resigned. Lowe introduced Marysage Napolitan who was interested in becoming an At-Large member of the Committee.

Old Business:

The Committee reviewed the minutes from the January 27, 2021 meeting. Cheryl Lowe asked if the Committee had any changes or corrections to the minutes. With a correction made by John Brannen, on a motion made by Doug Ruskin, seconded by Ted Jochsberger, the Committee approved the minutes unanimously, as amended.

New Business:

The Committee reviewed the warrant articles to be presented at Town meeting and assigned CPC members as liaisons to the projects as follows:

Dukes County Regional Housing Authority – Ted Jochsberger
Island Autism Center and Neighborhood Housing – Jeffrey DuBard
Harbor Homes of Martha's Vineyard – Beatrice Phear
Scott's Grove Affordable Housing Reserve Fund – Kathy Logue
Martha's Vineyard Campground Meeting Assn. Tabernacle Roof – Cheryl Lowe
Mill Brook Watershed Management Plan – John Brannen
Martha's Vineyard Shellfish Group, Seawater Lines – Doug Ruskin
Lambert's Cove Beach, Rope Rail and Dune Barrier – John Rau
Reserve Funds and Administration – Bruce Stone

Cheryl Lowe reminded the Committee that the 'Conflict of Interest' online training program certificate of completion was due in to the Town Clerk by April 9, 2021.

Chairman Lowe read a letter that she would send to Lesley Eaton thanking her for her contributions to the CPC over the years. Eaton had been one of the original CPC members for the Town of West Tisbury.

The Committee was pleased to have Marysage Napolitan attend the CPC meeting and were made aware that the open At-Large position was being advertised for two weeks by the Town Administrator, prior to going before the Select Board for appointment to the Committee. The CPC asked that when the Town received the final list of interested community members, that a CPC meeting be called to interview and meet the interested parties.

Bea Phear asked the Committee for guidance on how to handle the Mayhew Chapel project. The project had been completed several years ago and they had not requested payment from the CPC monies approved for the project. The Committee asked Dietterich to send a letter to Bettina Washington using certified mail, return receipt requested, to be sure that the project representative was aware that these funds (\$10,000.00) would be returned to the Community Preservation Unreserved Fund balance, if they were not used this year. The five years to complete the project were ending at the end of this fiscal year.

Nancy Dole asked about the amount of monies that were available for historic resource projects. It was noted that there would be a balance of \$85,000.00 if the Tabernacle project is approved at Town meeting, and there would be an additional amount contributed to this reserve fund in FY 2022 of \$55,000.00, from the Town's collection of the CPA surcharge. There was no "hold" on these monies. The Committee was expecting a second application for funds from the MVCMA Tabernacle project.

Cheryl Lowe asked if there was any other business and said there would not be a regular March meeting. The next scheduled regular meeting would be on April 28, 2021. Dietterich asked the Committee to think about next year's 'Annual Plan' as well as project ideas for FY 2022-23. She would present a draft meeting schedule for FY 2022-23 at that time.

With no further business, on a motion made by John Brannen, seconded by Doug Ruskin, the Committee voted unanimously to adjourn at 5:36 pm.

Respectfully submitted,

Heidi Dietterich
Administrative Assistant

Warrant Articles 2021-22

CPC Member Liaison

Dukes County Regional Housing Authority - \$60,000 – Ted Jochsberger

Island Autism Center and Neighborhood Housing Project - \$100,000 – Jeffrey DuBard

Harbor Homes of Martha's Vineyard (Women's Housing) - \$75,150 – Beatrice Phear

Scott's Grove Affordable Housing Reserve Fund - \$58,500 - Kathy Logue

Martha's Vineyard Campground Meeting Assn. Tabernacle Roof - \$110,000 – Cheryl Lowe

Mill Brook Watershed Management Plan - \$40,000 – John Brannen

Martha's Vineyard Shellfish Group – Hughes Hatchery Seawater Lines - \$10,000 – Doug Ruskin

Lambert's Cove Beach, Rope Rail and Dune Barrier - \$30,000 - John Rau

Bruce Stone -

Open Space Reserve - \$55,000

Historic Reserve - \$55,000

Community Housing Reserve - \$55,000

Undesignated Reserve - \$357,500

Administration - \$27,500



TOWN OF WEST TISBURY
Community Preservation Committee
P.O. Box 278
West Tisbury, MA 02575

Nancy Dole
Lesley Eaton
Ted Jochsberger
Cheryl Lowe
Jefrey DuBard

Beatrice Phear
Doug Ruskin
John Rau
John Brannen

March 2, 2021

Ms. Bettina Washington
20 Black Brook Road
Aquinnah, MA 02535

Certified Mail/Return Receipt Requested

Dear Ms. Washington:

The West Tisbury Community Preservation Committee is writing to alert you to the status of Community Preservation Act funding for the Mayhew Chapel roof project. The Committee is aware that Beatrice Phear has been unsuccessful in receiving a response from you regarding this project and its status.

The project was approved for \$10,000.00 at the April, 2016 West Tisbury Town Meeting. We understand from a past email you had written, that the roof was 'on' back in August of 2018, however, the West Tisbury CPC has never received requests for payment for this project. If there are any invoices for this project that are outstanding, please fill out a 'Request for Funds' form found on the Town Website, under the Community Preservation Committee section, and in the 'Forms' subsection on that page. Submit any original invoices with the signed Request form to me and email them to cpa@westtisbury-ma.gov. I am working from home, and the email format is the best way for me to receive any request.

Please be advised that at the end of this fiscal year, the five years to complete a project will expire and these funds will no longer be available for this project.

Thank you for your prompt attention to this matter. If you have any questions, please call me at 508-687-9286. We look forward to hearing from you.

Best regards,

Heidi Dietterich, Administrative Assistant
West Tisbury Community Preservation Committee
cpa@westtisbury-ma.gov