

Minutes
Capital Improvement Committee
November 27, 2017

Attending: Kathy Logue, Cindy Mitchell, Greg Orcutt, Leah Smith, Bruce Stone, Joe Tierney; also Manny Estrella III for the first part of the meeting

Absent: Richard Knabel, Michael Colaneri

The meeting opened at 4:30 pm.

The minutes of October 16, 2017 were approved unanimously, with Cindy Mitchell abstaining.

Manny Estrella summarized the upcoming capital needs of the fire department. The Town's remaining portion of the new 20,000 gallon fire hydrant tank (the first \$50,000 have been funded by CPC funds at the 2017 annual town meeting) needs to be funded so that the work can be completed at the very beginning of the 2019 fiscal year. He will also be requesting \$70,000 for repaving at Station 1; the paving work will be done after the hydrant work is complete. Both of these items have been on the capital improvements list for several years. The entirely new request is for \$50,000 for a new town-owned truck for the Fire Chief; any amount beyond that (approximately \$10,000) would be funded by the Firefighters' Civic Association. Manny explained that he is now on his fifth vehicle as chief that has been paid for by him personally, with the Town just paying for all of his fuel costs; he noted that the wear and tear on the vehicle is substantial, doing inspections and fire calls. He feels that this would be in line with the recent leasing of vehicles for the other inspecting staff. The vehicle would be a Chevy Tahoe, and would also be set up in the cab for MCI (Mass Casualty Incident) Incident Command. Manny then left the meeting.

This led to a brief discussion of the three leased Nissan Leafs, which Joe Tierney noted, despite a plan to rotate them between departments, are likely to be over their mileage allowance. The leases will be up in the spring of 2020, and the grant funding will run out about halfway through FY2019, so the Town should plan to budget both for the balance of lease payments, and for buying them or leasing new vehicles at the leases' expiration.

It was noted that it was still the plan to centralize ongoing painting and regular maintenance costs, and to resume funding the Building Stabilization Fund for larger maintenance/upgrade projects once the immediate three or so years of deferred maintenance had been taken care of. Committee members noted that it was important that the recent progress made on facilities management not be allowed to backslide.

In a discussion of items that are on the horizon, but not yet quantifiable, there were three items that should appear as paragraphs in the committee report text, even though they cannot yet be in the chart. They are: full renovation of the Howes House in the 5-10 year future; the possibility of a new headquarters/barn for TriTown Ambulance; and a major renovation and repair project at the regional high school.

Greg and Bruce noted that it is likely there will be at least one warrant article from the Up Island Region, beyond the budget. It is likely these will include alarm work at the West Tisbury School and windows and HVAC work in Chilmark, but the specifics were still being developed.

The next meeting will likely be held on Monday January 8th.

The meeting was adjourned closed at 5:25 pm.

Respectfully Submitted,
Kathy Logue

Approved January 22, 2018