

**Approved 6/14/17**  
**TOWN OF WEST TISBURY**  
**SELECTMENS MEETING**  
**Wednesday, May 24, 2017 4:30 p.m. – 5:07 p.m.**

**Present:** Selectmen Skipper Manter, Cynthia Mitchell, Kent Healy, Jennifer Rand

**Also Present:** Michael Colaneri, Richard Saltzberg

**Minutes:** *C. Mitchell motioned to approve the minutes of 5/10/17 with an addition. K. Healy seconded the motion. The vote on the motion was unanimous in favor.*

**Animal Control Officer Review:** Skipper said he wasn't clear what the concern was. He said that he was not comfortable having one department singled out for a different process. Cindy said as she understood it the format wouldn't change, the question was how to review a department who operates largely unseen by the Board. Kent asked if that were different than the Police Chief. Cindy noted the Chief was a contract employee so not subject to the Personnel Bylaw. She added that she didn't see most employees doing their work and wanted to rely on past practice of using feedback from those that interact with the employees and the work produced. She said if there was a problem the Board will deal with it. Kent said that he thought if the employee worked for the Selectmen it was the Board's job to supervise them. Cindy suggested that Jen, as Town Administrator, filled that role. Skipper then explained how the Board actually conducted reviews, he said that each Board member filled out an evaluation form, and then the Chair used those to inform the official one that was submitted. The other two Board reviews were always attached to the official review.

**Special Municipal Employee – George Sansoucy:** Jen explained that Mr. Sansoucy works for the Assessing Department appraising unique properties at the airport. She said he also works for the Department of Revenue so state law requires this appointment to eliminate the conflict issue.

*K. Healy motioned to designate George Sansoucy a Special Municipal Employee. C. Mitchell seconded the motion. The vote on the motion was unanimous in favor.*

**Cameras in Town Hall:** Jen explained that she had been asked if the information was public record and after multiple calls to the Public Records office she still didn't have an answer. She said Skipper had asked the question when the Vineyard Transit Authority (VTA) proposed to install the camera and indicated they would also have access to the data. Cindy noted they were a fellow governmental agency so she didn't see a problem with that. Skipper said the initial conversation about cameras indicated that only the WT Police Department would have access to the information and he was not sure why the VTA should or would want access. Kent said it should be public information, we are a public agency. Skipper said he was beginning to change his mind and he thought the Town should go forward in a partnership with the VTA. He suggested a simple memo outlining the agreement be drafted.

*C. Mitchell motioned to work with the VTA to install cameras at town hall. K. Healy seconded the motion. The vote on the motion was unanimous in favor.*

**Landscaping:** Jen said she had no funds for landscape maintenance available until the beginning of the new fiscal year. She asked the Board if they wanted her to either ask for a reserve fund transfer or do a line item transfer from another budget. She explained that unforeseen expenses had eaten away at the town expense line. The Board thought the landscaping was fine until the new fiscal year.

**Vehicle Usage Policy:** The Board reviewed the second draft of the policy and suggested a few small changes.

*C. Mitchell motioned to approve the vehicle usage policy as amended. K. Healy seconded the motion. The vote on the motion was unanimous in favor.*