

**Approved 12/13/17**  
**TOWN OF WEST TISBURY**  
**SELECTMENS MEETING**  
**Wednesday, November 29, 2017 4:30 p.m. – 5:20 pm**

**Present:** Selectmen Skipper Manter, Cindy Mitchell (by phone), Kent Healy, Jennifer Rand  
**Also Present:** Tony Cordray, Patty Grant, Margaret & Gerry Gallagher, Cheryl Larsen, Janet Bank, Leah Smith, Michael Colaneri, Phyllis Meras

**Minutes:** *C. Mitchell motioned to approve the minutes of 11/8/17 with a correction. K. Healy seconded the motion. The vote on the motion was unanimous in favor.*

**Tree Removal at Library:** Leah said she wanted to let the Board know the Library is about to remove some of the Norway Maples that were approved for removal about 5 years ago. She said the Library Foundation is paying for the work and Polly Hill Arboretum is assisting with the replacements. The Board thanked her for the update.

**Treasurer Revised Work Hours:** Kathy said she would like to reduce her hours to a 4 day work week. She said she was planning to leave her budget intact in case she found that the workload could not be handled in 4 days. She asked if the Board had a preference for whether she took Monday or Friday off, they did not. Jen said her preference was Monday due to low staffing levels on many Fridays. The Board agreed by consensus to allow the change.

**ACO- Larsen Dog Concerns:** Tony said that the Larsen's dogs had been loose again since the fence was erected and chased a neighbor that had recently had surgery down the road. Cindy asked if he had any recommendations for how to address the issue. Tony said he would recommend adding a gate at the door the dog escaped out of most recently. Cindy asked if the dog had ever bitten anyone. Tony said yes, once he bit a person on a bicycle, but did not break the skin. Margaret said the dog has chased her, her husband, her neighbor on a horse, and others in the neighborhood. Janet Bank noted that it is not just one dog but many. Tony said there are actually 5 dogs but not all are a problem. Skipper asked what the next step was. Tony said he wasn't sure, he would need to ask Counsel. Skipper asked him to move forward as quickly as possible and if need be the Board would schedule a meeting to make any needed decisions.

*K. Healy motioned to authorize the Animal Control Officer to access Counsel. C. Mitchell seconded the motion. The vote on the motion was unanimous in favor.*

**Charter School Zone:** The Board discussed the school zone proposed on State Rd for the Charter School. Skipper said he did not wish to lose one of the crosswalks, the Town had worked hard for permission to have all the current crosswalks. Jen said the current transition from sidewalk to crosswalk was found not to be ADA compliant and noted that the fix would be a town responsibility.

*K. Healy motioned to approve the plan provided there is no drop in the total number of crosswalks in the business area. C. Mitchell seconded the motion. The vote on the motion was unanimous in favor.*

**Scott's Grove Affordability Agreements – Community Preservation Committee (CPC):** Jen said that the CPC had created two documents to preserve the affordability of the Scott's Grove

apartments, and to assure the funding granted to Island Housing Trust would revert to the Town if the organization were to no longer exist.

*C. Mitchell motioned to sign the two CPC agreements. K. Healy seconded the motion. The vote on the motion was unanimous in favor.*

**Old Courthouse Rd Building:** Jen said that she was in the process of getting title insurance on the building, which would prove clear title. She said that in research for title insurance it was found that the building is on a State list of historic buildings. It does not mean that it cannot be torn down, however due to Town Zoning laws and MV Commission (MVC) regulations, she would need to apply for permission to demolish the building from the Building Inspector and he would have to refer it to the MVC. Once those permissions are granted she will have to go to the Zoning Board to discuss the demolition with them. It does not require a special permit, but renovation of State listed buildings does require a special permit so in an abundance of caution she said she wants their blessing as well. She said once all those pieces are in place she would move forward on the environmental assessment. The Board asked her to move forward with that regardless, as the Town should take care of any environmental issues if they are proven to exist.

*C. Mitchell motioned to authorize Jen to apply for a demolition permit. K. Healy seconded the motion. The vote on the motion was unanimous in favor.*

*C. Mitchell motioned to approve the minutes of 11/8/17 with a correction. K. Healy seconded the motion. The vote on the motion was unanimous in favor.*

**Field Gallery Roof Bid:** Jen said that the low bidder was Plan B Construction at \$48,800. She noted that the estimates have been low in general for work she has bid out, so that should be taken into account for the next projects.

*K. Healy motioned to award the Field Gallery Roof project to Plan B Construction. C. Mitchell seconded the motion. The vote on the motion was unanimous in favor.*

**Sandhurst LLC – Beach Parking:** The Board read with thanks the letter from Mr. Wiltsie regarding permission to park on their property adjacent the beach lot. Jen was asked to reach out to them to see if they would be interested in deeding that small piece to the town.