

Board of Assessors, December 20, 2016
Present: Michael Colaneri; Richard Cohen; Maria McFarland
Also present: Dawn Barnes

Meeting convened at 4:30 P.M.

- 1.) The Board approved the minutes of December 6, 2016.
Michael Colaneri-yes; Richard Cohen-yes
- 2.) The Board approved the abutter list request. (M8 L26-1) Unanimous.
Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes
- 3.) Executive session was not necessary.
- 4.) Old/New business:

The Board voted to approve the 2016 motor vehicle excise abatements in the amount of \$626.70. Unanimous.

Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

The Board voted to approve the commitments for the following:

2017 Actual Real Estate Taxes	\$7,721,063.90
2017 Actual CPA Surcharges	\$210,573.44
2017 Actual Personal Property Taxes	\$240,757.09

Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

The Board approved vacation time for the Principal Assessor, December 27th through 30th. Unanimous.

Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

The Board reviewed the fiscal year 2018 proposed budget. Noted changes are as follows:

- a.) Data Collector/Assistant Assessor hours have lowered from 37.5 to 35 hours weekly.
- b.) Account 5240 software yearly maintenance has decreased with Patriot Properties.
- c.) Account 5380 CA yearly mapping maintenance fee has increased from \$1,800 to \$2400.
- d.) Account 5730 membership fees have increase slightly from \$500 to \$600 annually.
- e.) Account 5780 a stipend for personal vehicle use has been added in the amount of \$3,000.

Maria McFarland questioned if the building inspector and health agent receive a stipends. She suggested following up with the accountant and other departments to see if they receive any reimbursement above the federal mileage reimbursement.

Michael Colaneri encouraged the line item suggesting it would the Finance Committee and others to engage in an ongoing open conversation of the request for an inspection car for the office.

The overall budget increase as presented to the Board will be 0.2% increase for fiscal year 2018. The Board unanimously voted to approve the proposed budget for submission contingent upon the Principal Assessors gathering the information Mrs. McFarland has requested.

Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

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The Board reviewed the balances of warrant article accounts, \$86,810.62. The prior three years of services including two interim year adjustments and the revaluation year were discussed. The revaluation year of service amounted to \$55,788.95. Together with the two interim year services \$74,101.45 has been spent from the warrant articles for consulting services.

The Board voted to NOT request a warrant article for fiscal year 2018. The Board will review all information and recalculate a new figure to cover services going forward in fiscal year 2019.

Michael Colaneri-yes; Richard Cohen-yes; Maria McFarland-yes

The next Board meeting will be held Thursday, January 5, 2017 at 4:30 P.M.

Respectfully submitted,
Dawn Barnes

Approved:


1-5-2017