

Minutes
West Tisbury Space Needs Committee
November 13, 2006

Present: Joe Eldredge, Kent Healy, Chuck Hodgkinson, Sue Hruby, Kathy Logue, Bob Schwartz, Les Cutler, Hermine Hull

Chuck opened the meeting at 8:00 AM at the Howes House.

Minutes

The minutes of November 6 were approved as amended.

a. Professional Cost Estimator Brief.

2. Discuss Executive Summary--attached. Final due 11/13.

3. Review draft comments for town meeting floor—attached.

Fin Com

Chuck reported that the FinCom voted unanimously to support the warrant article. The article will need to be amended on the floor to insert the dollar figure and to add language to allow money to be used for any report and public hearing expenses as well as getting the cost estimates. Kathy will ask Bruce Stone to help with the exact language.

Brief for Estimator

The bidders for professional services will be given as much information as possible and will have an information meeting and will be taken on a site tour. We need to solicit at least three quotes. We will ask for bids to be broken out as to site work and building costs, with as much specificity as possible.

Kathy will pull together the relevant town data and the former proposal with the structural assessment. Les and Hermine will do the library information, Chuck the police station options, and Joe and Bob the town hall consulting with Kent. Hermine has animal pound plans, is visiting Edgartown's pound, and will get use needs from the animal control officer.

The packet will include assessors maps, other site information, floor areas, "mid level" finish goals. There was discussion as to when to ask for options in energy and finishes. It was decided that these preliminary estimates are be for the comparison basis and for scheduling with the debt service. When it comes to actual building design, we will recommend an intermediate step to allow the town to discuss design options such as "green construction" and parking lot treatment with maintenance and financial implications.

We will have a report deadline of Friday, January 26, 2007, and hold a public hearing the week of February 5th in preparation for the annual warrant deadline of February 20th.

Kathy will write the ad, ready for November 29. She will find out from Jenn Rand the time frame required after advertising before bids can be opened and awarded.

Town Meeting Presentation

The presentation will be a three-minute summary of what we have done and the request, followed by a focus on the future. Chuck will prepare for a rehearsal next week. It is important to reassure the town that this is not their last opportunity for choice but this is phase two of the committee's job. This step will help balance the functional priorities with the town's debt schedule as well as help select among options.

Joe suggested we each pick three possible questions for next week, in order to be ready for town meeting floor discussion.

Town Hall Reuse

Kathy reported that she had a conversation with the Historical Society. The building is not useful to them, as they want a new museum with climate control and proper display possibility. Les commented that this is similar to the Preservation Trust view.

The meeting adjourned at 9:04

Old Courthouse Road

Hermine reported that there is a question about a deed restriction, requiring municipal use for this site. Kathy said no one has been able to produce this restriction. The committee members believe such private deed restrictions may have expired. This will need clarification if the town decides to use the site for housing.

Meeting

We scheduled an additional meeting for November 29, 8:00 AM.

Respectfully submitted,

Beatrice Phear

As approved November 13, 2006