

Town Hall Renovation Committee
Meeting Minutes March 5, 2010 @ 8:30 AM Town Hall

Present for the Committee and attending the meeting were: Bea Phear, Kent Healy and Chuck Hodgkinson. Also attending was Kathy Logue. Ginny Jones and Jim Osmundsen were absent. Bea opened the meeting at 8:30 AM.

LANDSCAPING: Bea confirmed Tea Lane has been paid in full for landscaping. Tea Lane Nursery's proposal to maintain the landscaping for the balance of calendar year 2010 was reviewed. It includes a spring, summer and fall pruning and clean up at a cost of \$1,750. This maintenance will be included in the Town Hall annual maintenance budgets after this year. A motion was made to award the 2010 maintenance to Tea Lane Nursery. The motion was seconded and unanimously approved.

AS BUILT SITE PLAN: Jen Rand confirmed that we will receive a paper copy and CAD disc of the as built site plan from Scanlan. It was noted that the Town's below-ground civil engineering work was not included because this was done before Scanlan was awarded the job. The Committee agreed to hold payment of the remaining \$5,000 due Scanlan until the final as built site plan is completed. Kent will work with Schofield, Barbini & Hoehn to add the engineering work to the plan.

WATER NEUTRALIZER: Bea reviewed Scanlan's \$4,255 cost estimate to install a water neutralizer (PCO 44). The Committee agreed to have this installed locally at a significantly lower price.

WHITE BROTHERS PAYMENT: The Committee has not yet received Scanlan's response to the Committee's letter regarding this outstanding payment.

OUTSIDE MEETING NOTICES: The Committee agreed to hold off on installing an outside display case for meeting notices until the execution of this legislation is sorted out by the state.

COMMITTEE SIZE: Bea informed the Committee that Bruce MacNelly has resigned from the Committee due to other commitments and the Selectmen reduced the Committee size to five members. The group thanked Bruce for his contributions. The five remaining members are Bea, Kent, Chuck, Ginny and Jim.

MINUTES: The February 19, 2010 meeting minutes were unanimously approved.

NEXT MEETING: The next meeting will be Friday, March 19 @ 8:30 AM – if necessary. With no further business to discuss the meeting adjourned at 9:15 AM.

Respectfully submitted by Chuck Hodgkinson.

As Approved 3/19/10