

West Tisbury Town Hall Renovation Committee

Minutes

Tuesday, May 26, 2009

Howes House

PRESENT: Bea Phear, Jim Osmundsen, Kent Healy, Chuck Hodgkinson, Ginny Jones, Bruce MacNelly, Mike Josefek

ABSENT: N/A

STAFF LIAISON: Kathy Logue

GUESTS: Annie Parr, Island Interiors

OPENED MEETING: 17:15

1. Interior Finish Design choices – Annie Parr, guest
 - Reviewed material selections; a revision to third floor wall colors was proposed, changing to Crewel Tan for walls, including sloped walls of Mansard roof. Ceiling to be a lighter version of this same color. This change was moved, seconded, and unanimously approved.
 - Switch plate colors to be same color as trim.
 - Discussion of window treatments: Annie Parr will make recommendations. It was agreed to make final decision after furniture has been set up; temporary pleated shades can be used until final order is made and delivered. Window treatments to be included in furniture budget.
2. Dormer trim PCO \$23,257
 - Proposed Change Order for replacement of existing dormer trim with PVC to match other new exterior trim material. Moved, seconded, unanimously approved.
3. Zelcova tree
 - Actual location of tree is in middle of parking area, not as indicated on site plan. Several landscape contractors were consulted. To move tree to another location could cost as much as \$10,000, with perhaps a 50% chance of the tree surviving. The cost for removing the tree would be about \$1000. A replacement tree, 8” diameter, 28’ high, could cost \$8 – 10,000.
 - Motion to remove tree; square off parking lot corner adjacent to accessible parking area; and consider replacing tree at a later date, as part of full landscape planting plan. Seconded; unanimously approved.

4. Electric power to bus stop
 - Motion to deny VTA request seconded, and unanimously approved.
5. Revised playground quote \$59,575 (materials, no installation)
 - \$65,500 budgeted for materials and installation. Installation estimated at \$10,000; contractor's OHP estimated at approximately \$8,000. This leaves about \$45,000 for materials. Proposed increase in materials results in total estimated installed costs of approximately \$80,000. Mike Josefek to meet with Scanlon to get further input on installation costs.
 - Motion to hold Parks and Recreation Committee to original budget for now, pending further information. Seconded; unanimously approved.
 - Some discussion about revised layout provided by Parks and Recreation Committee, and relationship of revised footprint to playground area designated on previous plans.
6. Invoices:
 - Island Interiors: \$225.00. Approved.
 - Mike Josefek (May): \$9,375. Approved.
7. Minutes
 - May 19, 2009: approved.
8. Adjourned 6:40 PM. Next meeting June 9, 5:15 PM, Howes House.

Respectfully submitted,

Bruce MacNelly

Approved June 9, 2009