

## **2009/03/24 WT TOWN HALL RENOVATION COMMITTEE MINUTES**

**PRESENT:** Bea Phear, Jim Osmundsen, Kent Healy, Chuck Hodgkinson, Ginny Jones, Bruce MacNelly

**ABSENT:** N/A

**STAFF LIAISON:** Kathy Logue

**GUESTS:** Diane Powers, Skipper Manter, Richard Knabel, Jennifer Rand

**OPENED MEETING:** 17:00

- Kathy Logue: suggested that with the up coming increase in our decision making process, that Mike J come to more of the committee's meetings...
- Skipper Manter: The West Tisbury selectmen wanted to express their feelings on the town hall project in terms of the first floor plan and the landscaping of the site.
- Landscaping: Bea Phear explained the tentative landscaping plan to the selectmen. The current plan having a fair amount of lawn area, a playground and the plants being native and of a hearty variety requiring low maintenance. The selectmen questioned the possible watering system; the system was described as a simple system that can easily be abandoned at a later date if need be, it was further explained that a watering system or service would have to be employed for at least the first two years in order for all the plantings to become established.
- CPC sidewalk project; Glenn Hearn will bring his project for a side walk in the front of the town hall to town meeting.
- Kent Healy was not confident that Glenn Hearn's sidewalk plan was thorough enough and we're better served to do the engineering to properly provide drainage and complete the entrance between the State Road layout and the town hall driveway(s). Kent Healy put forth that we (the committee) should move forward with filing with the state to complete the front entry. Bea Phear motioned that the committee move forward in acquiring pricing for Kent's proposed project, Ginny Jones second the motion, all were in favor.
- Bea Phear reviewed the first floor plan goals with the selectmen. The selectmen were concerned that The Executive Secretary did not have private personal space, which could present problems in performing her daily duties. Bruce MacNelly suggested that an office be created next the conference room already on the plan. Jen Rand mentioned that she would be equally happy with higher partitions. It was generally agreed that the committee should move forward with pricing both of these options.
- Playground: Bea Phear shared with the committee that the lack of response from park and rec, and recommends that we go ahead and have Scanlan prepare the playground area. Bea said that she would confirm with the state regarding the use of red cedar chips for the playground area.

- Public forum: meeting moved to Tuesday April 28, 7 PM at the Public Safety Building, regarding the playground and the landscaping for the renovated town hall
- Ginny Jones: presented to the committee her research on flag poles; recommends hurricane proof flag pole. Ginny will continue her research and present her findings at the public forum on April 28<sup>th</sup>.

Meeting adjourned at 18:30  
Respectfully submitted, Jim Osmundsen

*Approved April 7, 2009*