

20081202 WTTRENOVATION COMMITTEE MEETING MINUTES

Howes House 17:15

PRESENT: Bea Phear, Kent Healy, Jim Osmundsen, Chuck Hodgkinson, Ginny Jones
Kathy Logue, Staff Liaison, Mike Josefek, OPM. Also present: Glenn Hearn

MIKE JOSEFEK REPORT: Mike gave us a two page detailed written report, and then elaborated on several items and reported on others:

Damp proofing: The first coat was a little light; the sub contractor repainted and now all is well.

Backfill: In order to pull out the steel girders Scanlan started backfilling with unapproved material. The problem will be discussed and resolved at the contractor's meeting Dec. 3.

Waterproof cement in the vault: Mike commented that the door sill is not waterproof; absent a waterproof door this would be a needless expense. K & K will address issue Dec. 3

Fire alarm system is still on hold but Mike is working on resolving this issue

Solar stanchions: We will use Kate Warner's design

Hanging interior lights: Design choices coming from K & K

Electric circuitry: Mike recommends that we ask the engineer to redesign the electric circuitry to include generator. Chuck reported on what auxiliary power will light.

COMMITTEE MSV to request Gerry Vary to design code compliant electrical circuitry to include generator. MSV to have Scanlan prepare a change order for the work. MSV to eliminate battery operated emergency lighting as per permission from building inspector because emergency power system will provide for required emergency lighting.

SIDEWALK PROPOSAL: Glenn Hearn presented a proposal, which he has made to the CPC, to install a boundary fence (similar to those in front of Grange Hall and Church) and sidewalk on the state layout on the E side of the Town Hall property; he is pursuing funding via the Community Preservation funds. He presented us with a Bob Schwartz rendering of the proposal, and reported that Richie Olsen estimated \$35 K for the project. He, as sponsor, is looking for endorsement. Committee expressed concern about drainage issues and state approval (sidewalk would be in the state layout) as well as planned pavement to the edge of the side walk for additional parking. He was asked to compile additional information and seek detailed state input.

LANDSCAPING: Carlos Montoya has sent a letter volunteering his services to design a landscape using native plants (or not) once all the various site components (parking, playground, underground tanks and septic, etc.) are determined and located on a plan. Chuck, Bea and Kathy will work with Carlos on the plan. Committee MSV to accept, with gratitude, Carlos help, and to procure additional site plans drawings from Doug Hoehn. Carlos noted that Annie Fisher would do drafts of actual landscape plan.

FURNITURE, LIGHTS and LAYOUT: Kathy and Bea met with WB Mason reps in K & K's offices and went over furniture, and lights. They chose two families of colors a beige group and gray/blue group. Final color choice will be decided soon after consultation with the staff. Lights: the committee asked for some pictures of the lights in question (see section under Josefek report above). A slight change of the interior layout on the first floor was made – this involves no structural changes.

SOLAR UPDATE: Bea reported that the money for the solar panels will be handled by the Vineyard Energy Project. Mike and Kate Warner have met about the installation hardware.

INVOICES: Two Briggs Engineering invoices – total of \$1793 were approved; Mike Josefek's invoice in the amount of \$ 6,675.00 for November was approved for payment.

MINUTES of November 20, 2008 were approved.

A brief meeting was set for December 9 at 1715.

Adjourned at 1830. Respectfully submitted

Virginia C. Jones

Approved December 9, 2008