

20081021 WT TOWN HALL RENOVATION COMMITTEE MEETING MINUTES

Howes House, 1715

PRESENT: Bea Phear, Kent Healy, Jim Osmundsen, Virginia Jones, Chuck Hodgkinson; Kathy Logue, Staff Liaison; Mike Josefek OPM, Richard Knabel

MINUTES: Will be reviewed at next meeting.

MIKE'S REPORT: Ernie Mendenhall and Mike have both reviewed the attachment installation for solar panels and both are not satisfied with the Berkshire Solar Panel arrangement as the mechanical fasteners appear to be insufficient, and the possibility of water infiltration too great. Mike has drawn an alternative method of attachment.

Jacking System: Concerns about the cribbing, expressed at the preconstruction meeting, have been resolved.

Exterior Wall Construction issues: Mike outlined a proposed change, and displayed some design plans which K & K has drawn in response to issues raised by Coastal Engineering about the type of construction in the current building. The committee expressed their feeling that the reconstruction should proceed as originally proposed and designed. Kent stated that in the future, any such proposals should be discussed with the committee before any time is spent on drawings or proposals, and that any additional expense be authorized in advance. It is crucial that the quality of the project/building not be degraded. It was MSV to direct Mike to speak with both K & K and Scanlan and convey the Committee's decision, unless they can give us further information and compelling reasons to decide differently.

Schedule: the project is now several days ahead of schedule but we are anxious to make sure that pushing the project does not compromise or sacrifice project quality for the benefit of their schedule. Mike will emphasize this to Scanlan.

Cape Light Compact: Jim did confirm that Cape Light received the necessary information. K & K will draw up a change order.

MEETING: The next joint Construction team meeting is scheduled for Wednesday, 22 October, at 0930 in the Scanlan trailer.

HISTORIC COMMISSION HEARING: Jim reported that he and Bea attended the hearing with the Historic District Commission and, after considerable discussion, got a favorable ruling. **Stipulations:** solar panels must be placed in a designated area of the roof and at a minimal elevation from the roof surface, further, the panels should be angled as little as possible, and the frame be painted with black non reflective paint. Removal of trees was mentioned but we had informed them, via a site plan, that certain trees would be removed, while others would be moved.

GENERATOR: Chuck will meet with David Steere and Mike to go over particulars.

MEETINGS: Subject to confirmation of meeting location, the next three meetings will be: October 28, November 5 and November 12.

HISTORIC PAPERS: Bea reported on the retrieval of a cache of school work, mainly by Lester P. Davis, and Nathaniel Burt, all dating from November of 1906 from under one of the floors. Some of the papers are illegible and, after consultation with a rep from the Historical Society, deemed to be not worth saving due to fragility. Some have been saved pending further research about where and how to store.

BILLS: MSV to pay:

William Scotsman (\$1568), Haynes Plumbing (\$663), Keenan and Kenny #1 (\$7006.45), Carroll's Moving (\$6653.90) and Hodgson Signs (\$80.00).

Respectfully submitted:

Virginia C. Jones

Approved October 28, 2008