

2008/1/15 WT TOWN HALL RENOVATION COMMITTEE MINUTES

PRESENT: Chuck Hodgkinson, Bea Phear, Kent Healy, Ginny Jones, Kate Warner, Jim Osmundsen

STAFF LIAISON: Kathy Logue

GUESTS: Jamie Doyle (OPM), Glenn Hearn, Joan Ames

OPENED MEETING: 17:00

- Minutes were Approved 12/27/08, and 1/3/08, CH abstained from voting 1/3 minutes
- BP: updates, CH, KL: Cole Powers agreed to review the electrical specs of the new building.
- KW: Cape Light compact and K&K are communication; Cape Light Compact feels that it is a great benefit to work with clients early in the design phase.
- BP, GJ, and Linda met with a rep from WB Masson and are working on a cost estimate of furnishings for the new building.
- Site plan: KL, JD, KH will work out requirements for K&K regarding site plan; Location of handicap ramps and how many, concrete sidewalks around the building perimeter will be an add alternate, subcommittee suggested narrowing of the front turn around – BP voiced concerned of potential bus jam ups and requested a follow up with VTA for input, JD: lighting placement in the parking lot – committee will decide lighting placement, KH: will draw up five different site plan maps
- Hazard: JD asked for a determination if the same specs from the Durland plans could be used for the new building.
- BP: solar cell - Historic committee is receptive to both proposed solar panel and cell tower plans – they would require a drawing review in both cases
- BP: Day vault: BP will follow up with K&K on requirements for Day vaults (fire rated for 1hr, 2hr or none) and inform KL.
- Heating units: heat and air conditions, KW still requesting load requirements for both heat and AC specs: BP will follow up with K&K inquiring of the proposed location of condensers for the AC units.
- BP: AC; staff consider it a must; which was stated during recent staff interviews.
- Windows muntin width: KW: suggested measuring the window size, because it may drive what will be available to us.
- Gutters/downspouts: K&K requested committee input; committee voted yes to gutters and downspouts, and preferred aluminum over vinyl.
- Damp proofing vs. waterproofing: K&K requested committee input; committee voted for damp proofing.
- Wainscot (not an add alternate): K&K requested the committee to consider incorporating the wainscot as part of the trim and not an add alternate (K&K: it will provide the building with more of a complete and uniform presentation). General committee response was positive, KW: requested drawings and samples.

- Floors: K&K is recommending wood flooring throughout, and slate in the entry. CH: requested to add a sisal inset located at the inside door entrance – it has proven successful in the Chilmark town hall.
- Roof hatch: K&K requested committee input; there was some confusion as to a need for such a hatch on the mansard roof. The committee agreed that there was no need for such a hatch and that any roof or potential solar panel repair or maintenance would be initiated from the outside of the building. The committee did agree that there should be a hatch or an access panel to any attic space.
- GJ: reminded the committee that there're interested buyers for current building windows, playground equipment, tress for sale, JD: warned committee that the old windows may be considered hazardous waste due lead paint, any sale or designated donation of the old windows could present a liability issue for the town.
- KL: investigating tree relocation cost estimates – Donaroma's.
- KW: Ben and Bruce have been invited to next weeks (1/22) meeting with K&K.
- BP: mentioned that the desk and office décor materials will be made from 100% recyclables.

Meeting adjourned at 17:50

Respectfully submitted, Jim Osmundsen

Approved January 29, 2008