

Town Hall Renovation Committee
Meeting Minutes June 30, 2007 @ 9:00 AM Town Hall

As approved on July 10, 2007

Present for the Committee and attending the meeting were: Bea Phear, Kent Healy, Kathy Logue, Jim Osmundsen and Chuck Hodgkinson. Selectmen Skipper Manter and Glenn Hearn and Owner's Project Manager candidate James Doyle also attended. Kate Warner and Ginny Jones were absent.

Bea opened the meeting at 9:00 AM and introduced the Committee to James Doyle. Bea again outlined the Committee's goals from now to the April 2008 Annual Town Meeting. She also explained how the \$150,000 appropriation would be used for the OPM's fee and architect's fee for services rendered to bring the Town Hall renovation project to bid documents and contractor bidding. It was further mentioned the Committee understood the budget is tight.

The interview was conducted in a timely and orderly fashion. There was ample time for follow up questions from the committee and audience. The Committee will meet on Tuesday, July 3 @ 4:30 PM to select the finalists, discuss the reference questions and assign reference-checking duties.

Kent suggested the committee contact a building inspector such as Donald Cronig to take a closer look at the building's current state and prepare a report for the Committee Owner's Project Manager and architect. He added that it might make sense to hold off until the Owner's Project Manager is hired so he could assist in the inspection. After a brief discussion the group unanimously agreed this is a prudent thing to do. Kent agreed to contact Mr. Cronig to discuss the survey.

With no further business to discuss the meeting adjourned at 10:10 AM.

Respectfully submitted by Chuck Hodgkinson.