

2007/06/22 WT TOWN HALL RENOVATION COMMITTEE MINUTES  
Approved 7/3/07

PRESENT: Bea Phear, Kent Healy, Jim Osmundsen, Ginny Jones;  
Exe-officio Members: Jen Rand and Kathy Logue

ABSENT: Kate Warner, Chuck Hodgkinson

Bea Phear convened the meeting at 1400

- Bea asked for input on the revisions to the Architect Ad; motion to approve, 1<sup>st</sup> and 2<sup>nd</sup>, all in favor.
- The sole purpose of the Friday meeting was to review the candidate submissions for the position of OPM, and vote to grant interviews to qualified candidates. There were nine applicants reviewed, six of the applicants were granted interviews and three were rejected. The candidates were reviewed and voted for based on previous related project work (Municipal), and a demonstrated understanding of building regulations and ability to work within the committee's project framework.
- Bea opened the discussion regarding the available funds (155k) for the committee to pay for the OPM and Architect services. It was mutually agreed to be up front concerning with the committee's budget with both the OPM and the Architect from the start.
- Bea will set up OPM interviews for the six candidates next Tuesday and Wednesday (6/26 & 27), starting at 4:30 and each being about a half hour each with a short break in between.

Meeting adjourned at 14:55

Respectfully submitted, Jim Osmundsen