

**TOWN OF WEST TISBURY
PERSONNEL BOARD**

April 12, 2010

Present: Jennifer Haynes, Ernie Mendenhall, Margot Parrot, Brian Smith and Maria McFarland

Absent: Norm Perry

The meeting opened at 5:35 P.M., Jennifer Haynes, Vice Chair, presiding.

Minutes: The minutes of the March 8, 2010 meeting unanimously approved as amended.

Performance Reviews: A motion was made and seconded to approve the following performance evaluations each with a one step increase. All in favor.

Daniel Gouldrup (Police)
Tammis Sprague (Assessors)
Bruce Stone (Town Accountant)
Pam Thors (Assessors)

Administrative: The majority of the meeting was spent preparing for Town Meeting. **No action was taken.**

The following documents are noted for the record:

- Library: Notice of change of status
- Police: Copy of contract with Acting Police Chief
- Assessors/ approval of vacation carry over
- Accountant/ approval of vacation carry over
- Copy of Certificate of Attendance at Mediation Training (Principal Assessor)
- Copy of letter to BOS re: successful completion of probationary period of new officers
- Letter to PB re: successful completion of probationary period for Library staff

There being no further business the meeting was adjourned at 6:40 PM.

Respectfully submitted,

Maria McFarland
Administrative Assistant
APPROVED