

**TOWN OF WEST TISBURY
PERSONNEL BOARD**

March 8, 2010

Present: Norm Perry, Jennifer Haynes, Ernie Mendenhall, Margot Parrot, Brian Smith and Maria McFarland

Also present for all or part of the meeting: Beth Toomey, Dan Rossi and Skip Manter

The meeting opened at 5:35 P.M., Norm Perry, presiding.

Minutes: The minutes of December 14th, January 4th and 29th meeting were unanimously approved. The minutes of the February 8th meeting were approved with Margo abstaining.

Performance Reviews: A motion was made and seconded to approve the following performance evaluations each with a one step increase. All in favor.

Kathleen Brady (COA)
John "Tony" Nevin (CPC) Step increase retroactive to 7-10-09
Jen Rand (Ex. Sec)

Bylaw Revision: Chief Toomey and officers Rossi and Manter were present to discuss the proposed changes to Sections 9. 2 and 9.3 of the Personnel Bylaw.

The Chief explained that a police officer's regular work week is less than 40 hours. Overtime should not be calculated in accordance with the FSLA, but rather as it as always been calculated, based on a 32 hour work week. Members recessed while Town counsel was called for guidance on this issue. After the telephone conversation with Town counsel a motion was made and seconded to revise the proposed language of Sections 9.2 and 9.3 with respect to the number of hours police officers are required to work before being eligible for overtime pay subject to the final language being approved by Town counsel. The final language will be forwarded to the Selectmen's office so that the warrant article can be revised. The vote in favor unanimous.

Administrative:

The board reviewed copies of a Letters requesting approval of vacation carry over from the Council on Aging and the Board of Selectmen. No action required.

There being no further business the meeting was adjourned at 6:30 PM.

Respectfully submitted,

Maria McFarland
Administrative Assistant
APPROVED