

**TOWN OF WEST TISBURY
PERSONNEL BOARD**

August 10, 2009

Present: Norm Perry, Jennifer Haynes, Ernie Mendenhall, Margot Parrot, Brian Smith and Maria McFarland

The meeting opened at 5:30 P.M., Norm Perry, presiding.

Minutes: The minutes of the July 13th meeting were approved as corrected.

Performance Reviews:

The following performance evaluations were submitted for review and approved, each with a one step increase:

Joanie Jenkinson (ACO)
Ernie Mendenhall (Building)
Peggy Stone (Park & Rec)

Ernie Mendenhall recused himself from the discussion and vote on his job evaluation.

Old Business

COA Director /Job Description Review: The board discussed ways to handle this type of discussion in the future. No action was taken.

New Business: There was no new business this evening.

Administrative:

Library – Separation Benefits Acknowledgement (Black)
Police – Emergency Hire
Police – Separation Benefits Acknowledgement (Slavin)

Bills Paid- MMPA dues

Correspondence In:

COA – Approval of vacation carry over (Reynolds)

There being no further business the meeting was adjourned at 6:10 PM.

Respectfully submitted,

Maria McFarland
Administrative Assistant
APPROVED