

WEST TISBURY LIBRARY BOARD OF TRUSTEES MEETING  
January 10, 2008

Attending: Trustees: Leslie Baker, Linda Hearn, Hermine Hull, Virginia Jones, Dan Waters  
Library Staff: Nelia Decker, Beth Kramer, Colleen Morris  
Public: Jonathan Revere

The meeting was opened at 7:00 pm by Hermine Hull, Chairman.

MINUTES: Ginny made a motion to accept the minutes of the December 6 meeting with several minor revisions, Dan seconded and the Trustees present voted to accept these minutes. Ginny made a motion to accept the December 26 minutes as slightly revised, Hermine seconded and a majority of the Trustees present voted to accept these minutes. Leslie Baker and Dan Waters abstained as they had not been present at the meeting on the 26<sup>th</sup>.

LIBRARIAN'S REPORT: Beth Kramer

- The State has certified the library and we will receive state funding of \$6,964.78. If extra funds become available, we may be allowed more funding.
- Beth will meet with the Personnel Board at 5:30 pm on January 14 at the Howes House.
- A joint Friends and Trustees meeting will be held at the library on January 17 at 7:00 pm.
- Beth is scheduled to meet with the Fin Com at 5:30 pm on January 29 at the Public Safety Building.
- Beth will attend CORI training next week and a Grant workshop next month.
- This week she attended a class in Lakeville on 'Strategic Planning for Results' which is also the title of a new book just published. She will have follow-up classes over the next 4 months to complete this planning process.
- Colleen was unable to attend the recent workshop for passports because of the weather but will attend next spring. This past year, almost \$3K has been turned over to the town from passports.
- The library has received the free shelving from the Falmouth library.
- The library has received \$700.00 in Nancy Whiting's memory.
- Heat will be going in downstairs.
- Shelton Bank reported that the solar panels have generated 2634 kw hours giving the library a 10% savings in energy use or a \$475.00 savings this year.

OLD BUSINESS:

- Review of By-laws: Dan Waters
  - Attendance: The By-Laws Committee recommends no change to the by-laws regarding attendance. They feel attendance has been adequate in the past year. There is not a way to remove someone from the Board because of lack of attendance as they are an elected official.
  - Treasurer: The By-Laws Committee recommends no change to the by-laws with respect to appointing a Treasurer. At this time there is not anyone on the Board with experience in finance, Beth has a business degree and the Town Accountant reviews our budget carefully and gives advice. Ginny felt the budget was

reviewed thoroughly by the current Director, Town Accountant and the Trustees Budget Committee. It is also reviewed by the town Fin Com and Selectmen before being presented to the public.

Dan said we would discuss increasing Board size and term limits for Board Officers at the next meeting scheduled in February.

- Review of Director: Hermine Hull  
The Board read Beth's review as written by Hermine and commented on by Beth. Linda made a motion to approve the review as written and that we vote to hire Beth permanently as our Library Director. This was seconded by Hermine and unanimously approved by the Board of Trustees. The Board thanked Beth for a her work over the past six months and Leslie commended Hermine on her excellent review.
- Beth reminded the Trustees that a letter was supposed to be sent to the Selectmen and other town boards to recommend discussions about plans for future proposed activities in the historical center of West Tisbury. Hermine has a letter drafted and will send it out shortly.

#### NEW BUSINESS:

- Needs Assessment: Beth said Cheryl Bryan had offered to lead a forum on 'Strategic Planning for Results'. This forum would be a forward looking approach similar to a visioning exercise to get the pulse of the community. Cheryl would be the facilitator for this committee which would consist of representatives from the Board, the staff, and the community. Ideas generated by this committee would come before the Board for approval. The committee would meet 4 times over the next four months. Dan moved that the Board accept this planning process using the services of Cheryl Bryan, Linda seconded and the Trustees voted unanimously to go ahead with this plan.
- Policy Sub-Committee: Beth said that she and Nelia had completed the policy review and was ready for the sub-committee of the Trustees to review. It took a considerable amount of research to make sure these policies were up-to-date as there were numerous library policies. Dan and Elaine will review these with Beth and Nelia in the near future.
- MBLA will meet at 9:00 am pm January 18 in Chilmark.
- Interviews for the new Vineyard Haven library Director will be January 19 at 10:00 am.
- Dan, Linda, and Hermine are planning to attend the "Small is Beautiful" tour on Monday, January 28<sup>th</sup> which will begin in Lakeville.
- The Annual Library Legislative Breakfast will be held in Norton on Friday, February 29<sup>th</sup> from 8:00 am-9:00 am.

CORRESPONDENCE: Ginny is writing thank you letters to people who have donated in memory of Nancy Whiting. The library has received some nice notes from the public about Nancy Whiting when she was children's librarian in West Tisbury.

COMMENTS FROM THE PUBLIC: Hermine said that a patron had complimented Colleen for her new programs and ideas.

Hermine asked that we move to adjourn. Ginny made the motion to adjourn and Dan seconded. This was voted on and approved at 8:02 pm.

Next Trustees meeting is scheduled for February 14 at 7:00 pm.

Respectfully Submitted,

Linda M. Hearn, Secretary