

Minutes – West Tisbury CPC meeting – January 9, 2008

Approved January 16, 2008

Present: Sean Conley, Al DeVito, Caroline Flanders, Ginny Jones, Dale Julier, Bruce Keep, Peter Rodegast; Tony Nevin, Admin. Asst. Absent: Lesley Eaton, Susan Phelps.

Caroline called the meeting to order at 5:35. The minutes of the meeting of December 12, 2007 were reviewed and unanimously approved. Tony reported that there were no changes in the CPC budget since December 2007.

Tony reviewed email exchanges with Stuart Saginor at the Community Preservation Coalition concerning funding for historic inventories and the need to conform to state-mandated procurement practices. According to the Coalition, some towns have used CPA funds for historic resource preservation to pay for inventories, whereas others have used administrative funds; the Coalition recommended that we seek advice from Town Counsel. Also, if the historic inventory was funded as a town-related administrative expense, and the budget was greater than \$25,000, procurement rules would apply. After some discussion it was agreed that Tony would seek additional information from Town Counsel about the eligibility of historic inventories for CPA funds, and would inquire about conditions for CPC use of and payment for Town Counsel services.

Caroline noted that the CPC annual report for 2007 was due on January 31, 2008. Tony will draft revisions of the 2006 annual report for editing and approval.

Caroline reported that Kathy Logue had asked whether CPA funds could be used for a new park on town land, adjacent to the Town Hall. Caroline's interpretation is that CPA funds could not be used in this case because the land had not been acquired with CPA funds.

The Committee then discussed plans for the public hearing scheduled for January 16 at 7:00 pm. It was agreed that television coverage should be arranged and that island newspapers (including The Broadside) and radio stations would be asked to announce the hearing and invited to cover it.

The Committee agreed to conduct a 6-month evaluation of its Administrative Assistant, review the job description, and perhaps recommend a step increase.

It was agreed that draft warrant articles would be prepared before the January 30 votes on which projects to recommend for funding. The Committee then reviewed all eligible projects:

FY08-01, Town Hall renovation. It was agreed that cutting the requested funding below \$100,000 could lead to problems in future years if state matching funds are reduced.

FY08-02, Bailey Park affordable housing. It was agreed that \$45,000 in funding for access rights and homeowner association expenses could be recommended at this time, but that other components of the proposal needed work before recommending full funding of \$76,500..

FY08-03, Paths beside the roads. It was agreed that the \$80,000 requested for continuation of the project could appropriately be recommended at this time, despite the relatively slow progress of the project to date.

FY08-04, Affordable housing cluster at 200 State Road. It was agreed that \$400,000 could be recommended at this time but that it would be important to specify how these funds would be

used, and to include a provision that the Island Housing Trust would work with the West Tisbury Affordable Housing Committee to ensure some form of preference for West Tisbury residents in the selection process.

FY08-05, Helm loan fund. It was agreed that \$50,000 could be recommended at this time.

FY08-07, Sepiessa expansion. After discussion of the advisability of spreading funding over 2 years, it was agreed that \$250,000 could be recommended at this time.

FY08-08, Rental conversion program. It was agreed that \$30,000 could be recommended at this time.

FY08-10, Historical inventory. It was agreed that splitting the request into two components, to be funded at \$13,000 per year from the administrative budget for two consecutive years, could be recommended at this time unless new information about eligibility for CPA historic resource monies is obtained.

FY08-09A, Mill Pond dredging: Permitting. It was agreed that \$50,000 could be recommended at this time, preferably as an open space preservation project, and that the results of analyses required for permitting could affect recommendations for FY08-09B, dredging operations.

The next CPC meeting will be at 6:30 on January 16, 2008, to be followed by the public hearing scheduled for 7:00 pm.

The meeting was adjourned at 6:50 pm.

Respectfully submitted,

Tony Nevin, Admin. Asst.