

Minutes
Capital Improvement Committee
November 5, 2007

Attending: Al DeVito, Sue Hruby, Kathy Logue, Dick Mezger, Cindy Mitchell, Dianne Powers, Leah Smith (via telephone)

The meeting was opened at 4:30 pm.

The minutes of the September 13 meeting were approved by the committee. Each committee member reviewed the status of their meetings with the Town Departments. Brief summaries are below.

Schools (K. Logue)

- A change in the Superintendent's Office will be handled by Edgartown and the sale of the existing building. Any remaining expenses will be billed to the towns.
- No number is available yet for the sewage system hook-up.
- School Buses: Bids received in the last 6 months were not enough. Kathy will get more information about this.
- The High School is currently working on a 5-year capital plan.
- Roof issues for the WT School may be covered by the warranty.
- The Wind Turbine is being re-evaluated. The most the town would need to put up at this time would be 15% for the feasibility study. The actual turbine will be in the vicinity of \$500K-\$750K.

Fire (A. DeVito)

- The Hydrant Maintenance Fund is just about depleted. They will need \$20-25K.
- Scuba equipment: \$50K
- Brush Truck: The state took back the brush truck. The one was built in 1972. It will need to be replaced in the near future.

Police (A. DeVito)

- \$10K for mold eradication
- \$10K for maintenance items (regular budget)
- Linoleum replacement
- They think they will need the new station in the next two years (It is currently in the plan for 2014).
- Feasibility Study for the Police Building

Action: Kathy/Sue will do a planning schedule for the space needs plans showing what planning/documents/budgeting will be needed at what points so these can be built into the plans.

Mill Pond (D. Powers)

- The Selectmen approved an application for funding out of CPC for permitting and design phase of the Mill Pond dredging. The cost and timing of dredging will come from that phase.

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Animal Control (D. Powers)

Nothing on the horizon. The group discussed whether to start conversations with Chilmark and Acquinnah about an Up-island Animal Pound. Leah suggested we get records from each town about the numbers of animals they are handling.

Action: Diane will speak to Joan to get those numbers from the Up-Island towns.

Tri-Town Ambulance (D. Powers) –to meet shortly.

Highways (S. Hruby)

Richie Olsen prioritized the road paving projects. The top three are North Road, Lambert's Cove and Tiah's Cove. According to the space needs plan full paving work will not be done until 2011.

There is also a chipper, sander and old fire station replacement items. (Parks has moved out of the old fire house and highways has moved in).

Kathy noted the Selectmen will not approve a chipper because of potential liability issues.

Paths by the Roads (S. Hruby)

The Committee has developed a plan which was reviewed at a public hearing recently. Sue has asked them to put some guesstimated costs to that with inflation and site factors.

Parks and Rec (D. Mezger)

The first meeting with Parks & Rec is scheduled for Nov 6.

Dick noted they will need space for Beach Permit sales (\$15K) at the school.

Emergency Management (D. Mezger)

- Need storage for supplies they need on an ongoing basis. –Diane offered to speak to the Chief about this.
- Needs 1000 sq foot storage facility (climate controlled) for meals. The committee suggested they do a feasibility study on where to store this and to think central (do we need 6 locations for the island?)

Council on Aging (L. Smith)

Nothing major, other than continued building maintenance. Leah is checking with the Maintenance Committee

Library (L. Smith)

May need to replace the roof and paint. New carpeting and windows eventually. Much of this can be done during the expansion.

Refuse District (C. Mitchell)

They are looking at purchasing property for a buffer. She will check the status.

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The group also discussed the Building Maintenance Committee. The annual maintenance plan is due by Dec 15. The group raised the question of how maintenance is defined so we keep our boundaries straight.

The Capital Improvement Committee final plan must be complete by early Feb, including all reviews with Finance etc.

Sue handed out a draft of the review process and roles and responsibilities of the Capital Improvements Committee and Finance based on the by-laws and what we know so far. Everyone is asked to review it and bring corrections. Al will review it with Finance and bring their changes.

Respectfully submitted,
Sue Hruby

Approved December 3, 2007