

**Minutes of the Capital Improvements Planning Committee
Town of West Tisbury, MA
October 1, 2007**

Members Present: Al DeVito, Dianne Powers, Sue Hruby, and Kathy Logue

The meeting began at 4:30 p.m. in Town Hall, Kathy Logue presiding and also acting as secretary.

The minutes of the September 13, 2007 meeting were approved unanimously.

The committee members discussed the efforts they had made thus far to contact the departments they were liaison for. Some meetings and/or interviews are set up; others are still being arranged.

Kathy Logue distributed a copy of the Mill Pond dredging application to the Community Preservation Committee (CPC), given her that AM by Glenn Hearn. Dianne Powers explained that as a board, the Selectmen have thus far only given permission for filing this application. In their discussions, they have stressed the need for private or other grant funding such that the town's share is only a percentage of the total project cost; that the amount applied for (\$125,000 - 150,000) would be at the outside limit of what they would consider; and that the project would not be allowed to jeopardize the Town Hall renovation project which must be the first priority. Al DeVito reported that the CPC had also discussed the project briefly, and the preliminary reading seemed to be that perhaps the town/CPA funding should only cover the application and permitting costs.

Al DeVito also reported that the Affordable Housing committee had applied to the CPC committee for pre-construction costs for three prospective affordable lots on Bailey Pond Road, and the Paths by the Roads committee had applied for the second half of the funds required for the Old County Road path.

The committee agreed that the abundance of capital projects before the CPC reinforced the need for them to have a joint meeting with the CPC. Al suggested that we get on their agenda for November (currently scheduled for 11/28 @ 5:30 PM).

The members reviewed the inventory spreadsheet and concurred that it covered all the necessary bases; extra notes are encouraged. They agreed that each member would make every effort to meet with their designated departments or boards during October, and to fill these out in Excel (so they are easily combined) so that we will have a good working draft of a five-year horizon for the November 5th meeting. Kathy would re-forward the inventory and DOR Capital Improvement files as reference.

The committee agreed to attend the October 9th meeting of the Finance Committee, 4:30 PM at the Public Safety Building. Al expects this to take no longer than ½ hour and is mostly for the purpose of informing the FinCom as to our process and concerns.

The next meeting will be held at Town Hall on Monday November 5th @ 4:30.

The meeting adjourned at 5:05 pm.

Respectfully submitted,
Kathy Logue, Secretary Pro-tem

Approved: November 5, 2007