

**Minutes of the Capital Improvements Planning Committee
Town of West Tisbury, MA
January 26, 2007**

Members Present: Hearn, Colaneri, DeVito, Logue, Smith (by speaker phone), Stone (ex-officio)

The meeting began at 4:35 p.m. in Town Hall. Leah was participating by speaker phone.

The minutes of January 19, 2007 were approved, as drafted.

The Committee reviewed a letter drafted by Bruce Stone to be sent from the CIPC to the Board of Selectmen. Kathy Logue stated that the Selectmen had been given a copy of the current Capital Improvement Planning Committee by-law this week. Bruce had an edited copy of his draft that added one paragraph about a possible moratorium on capital warrant articles that were not related to public safety. After accepting that edit and a couple of other minor ones, the Committee voted 5-0 to send the letter to the Selectmen. Kathy encouraged as many members of the Committee as possible to attend next Wednesday's [January 31] Selectmen's meeting to discuss the CIPC by-law and answer questions.

Kathy said that the Committee should also review the by-law for possible changes. Some examples were

Section 1 – Should add two additional at-large members; possibly incorporate someone from the Space Needs Committee after its work winds down. Committee agreed that we should pursue this route.

Section 4 – What exactly is this section saying? Al said he thought it meant that no town department can spend money, including from its own budget, unless a project is included in the CIPC report and money appropriated.

Section 2 – Kathy thought the by-law should be changed so that it was understood that all capital projects brought forth by any town department or committee need to go to the CIPC no matter what the expected funding mechanism will be. This would include departments going for CPA funds or the highway department using Chapter 90 money.

The Committee agreed that we should consider recommending changes to the by-law to incorporate updates and clarifications. We were unsure of the need to have public hearings on by-law changes and would research this before proceeding.

The Committee reviewed the draft annual report of the CIPC, including the chart, prepared by Kathy. Kathy said that the Space Needs Committee has not provided numbers yet; should have some idea of ball park numbers to use in chart by next week.

Decided that the Mill Pond restoration project should be added to the chart at a range of \$100,000-650,000 and a priority of 3.

When reviewing the animal control needs, decided that in our report we need to encourage the selectmen to set up a committee to examine alternatives for the dog pound, including possible co-operation with other up-island towns or Tisbury. The committee actual pound to be a priority 3.

Because of gift of the riparian owners, Bruce advised that the estuary study will only need \$12,000 from the town for the third installment of funding in FY 2008.

For the ambulance, we will continue to recommend putting one-third the estimated town's share of a new ambulance into the stabilization fund for that purpose in FY 2008.

Kathy is obtaining longer term projection of actual police vehicle replacements and costs from Chief Toomey.

Edited Paths by the Road lines. Al said that he believes the CPC will be recommending funding for the Old County Road path at \$80,000 for each of the next two years.

The committee agreed that the Fire Department's breathing apparatus should be a priority 1.

Kathy estimated that architectural plans for Town Hall might run \$150,000 for next year; Space Needs Committee still working on that number also.

Highway needs were rated a priority 2.

Minor edits were recommended to the draft annual report.

Next meeting scheduled for Thursday, February 1, 2007 at 4:00 PM.

The meeting adjourned at 5:15 pm.