

Board of Assessors Meeting – February 2, 2010

-Minutes-

Present for all of the meeting: Michael Colaneri, Bob Mone

Present for part of the meeting: Cynthia Mitchell – Chair

Also present: Kristina West – Principal Assessor

- 1.) The meeting minutes of January 12, 2010 were reviewed and approved.  
Michael Colaneri – Yes, Bob Mone – Yes
- 2.) The bills were reviewed and approved.
- 3.) 4 motor vehicle abatements and 1 boat abatement were approved.  
Michael Colaneri – Yes, Bob Mone – Yes
- 4.) The Selectmen reviewed the increases in clauses 41 and 17 that the Assessors recommended. The Selectmen voted to include the article on the warrant at Town meeting. The Assessors agreed that the language in the article is difficult to understand. Kristina will type up an informational pamphlet to be handed out at Town meeting.
- 5.) Kristina checked into including the informational sheet with the tax bills. As long as the pamphlet does not change the amount of postage due on the envelope and is informational in nature it is legal to send. Kristina will type up a letter for inclusion for the Board to review before the actual bills go out next year.
- 6.) Kristina submitted information regarding the scholarship fund to the Board of Selectmen. They will be reviewing it for inclusion on the Town meeting warrant at their next meeting on Wednesday 2/3/2010.
- 7.) Starting July 1, 2010 there will be changes to the open meeting law that require posting of not only the meeting but also the agenda for the meeting 48 hrs in advance.
- 8.) One abutters list for Map 21 Lot 12 was approved.  
Michael Colaneri – Yes, Bob Mone – Yes
- 9.) MV Commitments 6 and 7 of 2009 and 1 of 2010 were signed.  
Michael Colaneri – Yes, Bob Mone – Yes
- 10.) Uncollectible PP taxes for 1997, 1998, & 1999 were reviewed and approved.  
Michael Colaneri – Yes, Bob Mone – Yes
- 11.) Every 6 years we are required by the State to do a Personal Property study. This is the year. Going forward we will be requiring greater proof of residency which will include copies of State Tax returns and drivers licenses.

12.) The following real estate abatements were acted on:

- a.) Kean 7-46 Approved
- b.) Sylvia 37/85.9 Approved
- c.) McIntire 30-9 Denied

Cynthia Mitchell – Yes, Michael Colaneri – Yes, Bob Mone – Yes

13.) One abatement application came in via fax and e-mail after close of business on Monday. This makes the application a late file and legally the Board has no jurisdiction to act on it. Kristina will inform the taxpayer.

14.) The following CPA exemptions were reviewed and approved:

- a.) Pagan 29-78
- b.) Amols 31-111.2

Cynthia Mitchell – Yes, Michael Colaneri – Yes, Bob Mone – Yes

15.) The Board reviewed the information related to the two new parcels being created in the Island Heights subdivision. Kristina will assign them new map and lot numbers once a recorded survey is provided.

Respectfully Submitted  
Kristina West – Principal Assessor

Approved: