

Present: Cynthia Mitchell – Chair, Michael Colaneri

Also Present: Kristina West

- 1.) The Meeting Minutes of 12/1/2009 were reviewed and approved pending a couple of small corrections.
Cynthia Mitchell – Yes Michael Colaneri - Yes
- 2.) The letter to taxpayers whose values have risen by 5% or more was reviewed and approved with a couple of corrections.
Cynthia Mitchell – Yes Michael Colaneri - Yes
- 3.) The following 61 applications were reviewed:
 - a. Karin Magid Approved
 - b. Sam Hopkins Approved pending check for new lien
 - c. Philip Spalding Approved pending income documentation or transfer to 61B.
 - d. Vineyard Meadow Approved pending further documentation and explanation of property intent.Cynthia Mitchell – Yes Michael Colaneri - Yes
- 4.) 20 MV abatements and 1 Boat abatement were reviewed and approved.
Cynthia Mitchell – Yes Michael Colaneri - Yes
- 5.) The FY11 budget was reviewed and approved. There are small increases in the expense line due to additional supply costs associated with the revaluation project. The current and future staffing needs of the department were also discussed.
Cynthia Mitchell – Yes Michael Colaneri - Yes
- 6.) The RFP for the following years revaluation project was reviewed. At the Towns request a couple of changes were made to the language.
Cynthia Mitchell – Yes Michael Colaneri - Yes
- 7.) The board discussed the income documentation necessary to qualify for 61A. It was agreed that for the next year a schedule F will be required to be filled out by all farmers. The following year we will be requiring a filed schedule F with the application. Kristina will send out information to the farmers this spring letting them know of the changes and providing them with the form.
Cynthia Mitchell – Yes Michael Colaneri - Yes
- 8.) Bills were reviewed and approved.
Cynthia Mitchell – Yes Michael Colaneri - Yes

Respectfully Submitted

Kristina West, Principal Assessor

Approved: