

BOARD OF ASSESSORS MEETING, August 28, 2007

Present: Michael Colaneri, Bob Mone,

Also present: Pam Thors, Adm. Assistant & Kristina West, Principal Assessor

1. Applications for the data maintenance position were reviewed. Michael Colaneri moved to hire Cynthia Richards. Bob Mone seconded the motion. Voted: Mr. Colaneri – yes, Mr. Mone – yes. It was noted that this is a six month position.
2. The Board signed bills, payroll and MV abatements certificates number 08282007001-08282007011.
3. Michael expressed concern regarding the contract with Full Circle Mapping Co. and whether they are fulfilling the requirements of that contract. Pam said that she would follow up with them, especially in regards to the processing of abutters lists in the GIS system.
4. As follow up from last week's meeting it was verified that taking further action on the Boass FY2007 application for abatement was, as of August 1<sup>st</sup>, outside the purview of the Board of Assessors.

Also, the outstanding bill from Ellen Hutchinson was discussed. It was determined that the issue is between the Board of Selectmen and Ellen Hutchinson. It was noted that this office would continue to present bills making reference to the outstanding amount to the Board of Selectmen as they come in.

The management letter to the auditors was reviewed and approved.

The "Town of Brookline VS Cingular Wireless" letter was reviewed and discussed. It was noted that this type of information might help with assessing this type of property in the future.

5. It was unanimously voted to allow Pam & Kristina to attend the BCAA meeting on September 14<sup>th</sup> which will focus on changes in the procedures regarding Chapter lands. Pam will check with the town accountant to make sure that funds are available for the trip.

The meeting was adjourned at 5:15 p.m.

Respectfully Submitted,

Pamela Thors, Administrative Assistant

Approved: