

4:15 P. M. Michael Colaneri, Raymond Houle, Stan Richards  
Also present: Jo-Ann Resendes, Principal Assessor

1. It was moved, seconded, and unanimously voted to approved the minutes of 7/22/2005 and 8/1/2005.
2. The principal assessor noted that there will be a Special Town Meeting on 10/18/2005 for the purpose of voting on the CPA by-law to establish the makeup of the committee. There will be another meeting in November.
3. The board discussed the proposed policy for access to legal counsel. Members felt that it was a good start, but that there should be further discussion and possibly more detail added. Items that concern the board include: choice of attorney (important for property tax assessment issues) and responsibility for control of ABT cases. The board voted to request a meeting with the Selectmen to discuss this further prior to the policy being finalized.
4. There was a discussion of the status of work on the FY2006 tax levy. The principal assessor reported that field work was done, but that data entry had barely begun. This is due to her absence over the last several months while in Boston for the ATB case. An interim update also has to be completed. At this point, it looks like sales analysis and rate adjustments will not be completed for a month or more. The new financial software still has some kinks to be worked out in regard to producing tax bills, and the Community Preservation Act surtax will require some software changes. All in all, while every effort will be made to get things done as quickly as possible, it is probable that the third quarter tax bills will be late. It will also be necessary to spend more time on the ATB case in the next month. The Executive Secretary and the Financial Management Team have been notified.
5. The board had a short discussion of recent sales (2004 and 2005). It was noted that of the 40 or so presented, only two had assessed values higher than the sales prices. The vast majority of sales showed that town assessments are low. These sales will be part of the analysis done for the interim adjustment for FY2006.

6. To sign:

Warrants to Collector:

10<sup>th</sup> Commitment 2004 M. V. Excise, and 4<sup>th</sup> Commitment 2005 M. V. Excise

Certified Abutters Lists:

McGoldrick/Vineyard Home LLC, parcel 10-198.2;

Virginia Murry & Marjorie Dolan, parcel 17-100; Timothy Sylvia, parcel 16-28

South Mountain Co., parcel 8-27.3; David & Laura Ross, parcel 3-21

Louis DeGeoffroy & Karen Overtom, parcel 25-17.3; Barbara Case-Senchak, parcel 3-65.2

Linda & Donald Sibley, parcel 8-10.2 (two lists); Jeffrey Roussel/Nachbar, parcel 31-114

Peter Hoover–Tr./Penzance Realty Trust, parcel 30-2.48;

Clare & Richard Lesser, parcel 1-44.2; Joel Coslov, parcel 30-2.40

7. Correspondence was received and noted as follows:

City & Town, September 2005

Property Tax Assessment & Administration Journal, 2<sup>nd</sup> quarterly issue, 2005

IAAO Magazine, July 2005. August 2005

MAAO Newsletter, July 2005. August 2005

Respectfully submitted,  
Jo-Ann Resendes, Principal Assessor  
Approved: