

Town of West Tisbury

Request for Proposals

Disposal of Surplus Real Property 16 Old Courthouse Road BUILDING ONLY

The West Tisbury Board of Selectmen has declared the building on Lot 8 of Assessor's Map 22, formerly the West Tisbury Fire Station, located at 16 Old Courthouse Road surplus for the needs of the town. The town wishes invite proposals from individuals wishing to move this building to another site.

The successful proposal will be one that has a clear plan to move the building at no cost to the town on or before September 1, 2018.

To receive a detailed description of specifications contact:

Jennifer Rand, Chief Procurement Officer
Town of West Tisbury
PO Box 278, 1059 State Road
West Tisbury, MA 02575
Telephone: 508-696-0102
FAX: 508-696-0103
townadmin@westtisbury-ma.gov

Written questions must be submitted by Noon on May 16, 2018. Proposals are due by 12:00 P.M. on May 22, 2018. The clock in the Administration Office shall be the sole determining factor of time.

The Town reserves the right to waive any informality in the proposal, to cancel this Request for Proposal or to reject any and all proposals received deemed not in the best interest of the Town. The Board of Selectmen shall award contracts under this procurement.

Proposals should be submitted in a sealed envelope clearly marked "16 Old Courthouse Road".

Bidders are reminded that mail/parcel delivery to Martha's Vineyard can take longer than expected and the Town will not accept late bids.

Description of Property:

The two-story building footprint is approximately 27' x 40'. Building contains lead paint, asbestos and mercury switches which will be required to be remediated prior to the building move. A full report on the hazardous materials is attached as part of this RFP.

Applicant will be required to disconnect utilities and obtain a permit from the Building Department to move the structure.

Minimum Requirements:

- 1) Submission of completed “non collusion” form.
- 2) Submission of a comprehensive plan for moving the building,
- 3) Building must be moved no later than September 1, 2018.

Proposals will be evaluated by the Board of Selectmen through the Town Administrator. The Town reserves the right to refuse any and all proposals, to cancel this request for proposals, or take any other action in the best of interest of the Town.

Evaluation Criteria:

- 1) Date of proposed move
- 2) Proof of plan for remediation of hazardous materials
- 3) Documented ability to obtained permits to move the building along a public way